

CARSON CITY BOARD OF SUPERVISORS

Minutes of the March 3, 2016 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, March 3, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Cheryl Eggert, Deputy Clerk
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:43) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. Fountainhead Foursquare Church Pastor Louis Locke provided the invocation. At Mayor Crowell's request, Carol Howell led the pledge of allegiance.

5. PUBLIC COMMENT (8:32:55) - Mayor Crowell entertained public comment. (8:33:15) Hope Tingle read a prepared statement into the record expressing opposition to the downtown corridor project, and disagreement with the decision to approve a zoning variance to allow development of an apartment complex at Silver Oak. Ms. Tingle expressed opposition to the Lompa and Schulz Ranch developments. She expressed the opinion "certain members of the Planning Commission, the Board of Supervisors, and elected officials have elected to vote in favor of certain business owners' interests in lieu of what may be the best for the majority of the Carson City residents." Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. ACTION ON APPROVAL OF MINUTES - January 21, 2016 (8:37:52) - Mayor Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, as presented.** Ms. King noted an error at page 4, which had been previously identified and corrected, and the Board members notified by email, prior to the meeting. **The motion was seconded and carried unanimously.**

7. ACTION ON ADOPTION OF AGENDA (8:38:20) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed it adopted, as published. (11:56:10) Mayor Crowell modified the agenda to address items 14 and 15 prior to item 13.

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8. SPECIAL PRESENTATIONS - PRESENTATION OF A PROCLAMATION FOR NEVADA MOVES DAY, MARCH 16, 2016 (8:39:17) - At Mayor Crowell's request, the Board members joined him at the podium, where he invited Health and Human Services Department Director Nicki Aaker and Western Nevada Safe Routes to School Coordinator Courtney Bloomer. Mayor Crowell read into the record the language of the Proclamation, and presented the original to Ms. Aaker and Ms. Bloomer. Ms. Bloomer thanked the Board for the Proclamation, and discussed scheduled events.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. FINANCE DEPARTMENT

9(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH FEBRUARY 19, 2016, PURSUANT TO NRS 251.030 AND NRS 354.290 (8:43:10) - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and the public. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through February 19, 2016, pursuant to NRS 251.030 and NRS 354.290. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

9(B) POSSIBLE ACTION TO ALLOCATE THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) FUNDING FOR FY 2016 - 17, AND TO OPEN A 30-DAY PUBLIC COMMENT PERIOD, FROM MARCH 3 TO APRIL 1, 2016, FOR REVIEW OF THE CARSON CITY DRAFT CDBG 2016 - 17 ANNUAL ACTION PLAN TO IMPLEMENT THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) CDBG PROGRAM (8:43:53) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read into the record a prepared disclosure statement, advising of a disqualifying conflict of interest, and that she would not participate in discussion and action on this item. Supervisor Bagwell read into the record a prepared disclosure statement, advising of no disqualifying conflict of interest, and that she would participate in discussion and action on this item.

Grants Administrator Janice Keillor introduced Community Development Director Lee Plemel and Application Review Work Group Chair Chris Wickstead, and reviewed the agenda materials in conjunction with displayed slides. Ms. Keillor and Mr. Plemel responded to questions of clarification. In response to a question, Mr. Wickstead provided an overview of the application review process.

At Mayor Crowell's request, Ms. Keillor reviewed the recommendations which were included in the agenda materials and displayed in the meeting room. She responded to questions of clarification.

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Mayor Crowell entertained the applicants who, together with various City staff members, responded to questions of clarification. Mayor Crowell entertained additional comment and, when none was forthcoming, thanked Mr. Wickstead and requested him to convey the Board's appreciation to the Application Review Work Group. Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the Community Development Block Grant funding for fiscal year 2016 - 17, as recommended by the Application Review Work Group, and subject to approval of the FY 2016 - 17 budgets, and to open a 30-day public comment period, from March 3 to April 1, 2016, for review of the Carson City Draft CDBG 2016 - 17 Annual Action Plan to implement the Department of Housing and Urban Development CDBG Program, as of this date in the amount of \$368,516.00. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion, and Supervisor Bonkowski thanked the Application Review Work Group for their time and effort. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors Bagwell, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | Supervisor Karen Abowd |

Mayor Crowell recessed the meeting at 9:28 a.m., and reconvened at 9:34 a.m.

10. PUBLIC WORKS DEPARTMENT - PRESENTATION AND DISCUSSION ON THE STATUS OF THE WATER RESOURCE RECOVERY FACILITY PHASE 1A PROJECT (9:35:00)

- Mayor Crowell introduced this item, and Utility Manager David Bruketta reviewed the agenda materials in conjunction with displayed slides. Mr. Bruketta, Public Works Department Director Darren Schulz, and Engineering Manager Danny Rotter responded to questions of clarification throughout the presentation. Mayor Crowell entertained public comment; however, none was forthcoming.

11. PURCHASING AND CONTRACTS

11(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1314-132B, WATER RESOURCE RECOVERY FACILITY PHASE 1A CONSTRUCTION MANAGER AT RISK ("CMAR") CONSTRUCTION SERVICES, TO K.G. WALTERS CONSTRUCTION / Q&D CONSTRUCTION, A JOINT VENTURE, FOR AN AMOUNT NOT TO EXCEED \$29,991,581.00, TO BE FUNDED FROM THE SEWER CAPITAL - CONSTRUCTION FUND, AS PROVIDED IN FISCAL YEARS 2015 / 16, 2016 / 17, 2017 / 18, AND 2018 / 19 (10:05:23) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Utility Manager David Bruketta provided an overview of the project. Mr. Bruketta, Public Works Department Director Darren Schulz, and Mr. Marano responded to questions of clarification, and discussion ensued. Dave Backman, representing the contractor, and Mr. Schulz responded to additional questions of clarification. Mr. Bruketta emphasized the importance of the core projects; "those six bid alternates will be if there's excess money to complete those." In response to a comment, Mr. Bruketta explained that Phase 1A "was a two-year design and some of these projects had to be pulled out and completed prior. So that's why you're seeing one element of this but some of these projects are being pulled forward that have already been completed. March 17th, we're going to be talking about centrifuge repairs that are not part of

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this project that's ... another \$175,000. The plant's falling apart and that's no surprise so it's hard sometimes to give a complete picture. We know that we have this money coming in to do these major projects and then equipment fails and we fund it with system reinvestment funding; we fund it with the source that we have." In response to a comment, Supervisor Bonkowski suggested developing a project spreadsheet. In response to a further comment, Mr. Bruketta referred to revisions to the capital improvement plan to delineate funding sources.

In reference to previous comments, Supervisor Bonkowski discussed difficulties, experienced by commercial property owners, relative to the City's development standards. "Now we have a first-hand example that we have to pay for." Mayor Crowell agreed with previous discussion relative to timing of the landscape portion of the project. "... it's important to comply with the development standards and it's also important that ... if we're going to spend this kind of money, we need to do it right ..."

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve Contract No. 1314-132B, Water Resource Recovery Facility Phase 1A Construction Manager at Risk Construction Services, to K.G. Walters Construction / Q&D Construction, a joint venture, for an amount not to exceed \$29,991,581.00, to be funded from the Sewer Capital - Construction Fund, as provided in fiscal years 2015 / 16; 2016 / 17; 2017 / 18 and 2018/19, to also include direction to staff as discussed at this meeting. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk discussed the reasons he would vote against the motion. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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| RESULT: | Approved [4 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Bonkowski, Bagwell, Abowd, and Mayor Crowell |
| NAYS: | Supervisor Jim Shirk |
| ABSENT: | None |
| ABSTAIN: | None |

11(B) ACTION TO APPROVE CONTRACT NO. 1415-213, WATER RESOURCE RECOVERY FACILITY PHASE 1A UPGRADES, SPECIAL INSPECTIONS, AND MATERIALS TESTING, TO CONSTRUCTION MATERIALS ENGINEERS, INC., FOR AN AMOUNT NOT TO EXCEED \$998,639.00, TO BE FUNDED FROM THE SEWER CAPITAL - CONSTRUCTION FUND, AS PROVIDED IN FY 2015 / 16 AND FY 2016 / 17 (10:34:06) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Ms. Tadman clarified that fiscal year 2017 / 18 had been inadvertently left off the agenda and the staff report, but is covered in the contract. Mayor Crowell passed the gavel to Mayor *Pro Tem* Karen Abowd, and briefly stepped away from the dais. In response to a question, Utility Manager David Bruketta explained that, pursuant to statute, professional services contracts are not subject to the bidding process. He responded to additional questions of clarification.

Mayor *Pro Tem* Karen Abowd entertained additional Board member questions or comments and, when none were forthcoming, entertained public comment. When no public comment was forthcoming, she entertained a motion. **Supervisor Bonkowski moved to approve Contract No. 1415-213, Water**

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Resource Recovery Facility Phase 1A Upgrades, Special Inspections, and Materials Testing, to Construction Materials Engineers, Inc., for an amount not to exceed \$998,639.00, to be funded from the Sewer Capital - Construction Fund, as provided in FY 2015 / 16; 2016 / 17; and 2017 / 18. **Supervisor Bagwell seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion. Supervisor Shirk explained the reason he would vote against the motion. Supervisor Bagwell discussed the Board's obligation to "provide the basic, human life-safety needs of this community which is the sewer plant. So, regardless of whether I like how the rates were established or what was done, it is paramount that we have an operational sewer plant." Supervisor Shirk expressed the opinion that "we're paying the price from mistakes made in the past. ... I don't like the increased rates that were put upon us ..." Mayor Crowell returned to the meeting room. Mayor *Pro Tem* Abowd called for a vote on the pending motion.

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| RESULT: | Approved [4 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Bonkowski, Bagwell, Abowd, and Mayor Crowell |
| NAYS: | Supervisor Jim Shirk |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell.

11(C) ACTION TO DETERMINE THAT ARMAC CONSTRUCTION IS THE LOWEST RESPONSIVE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1516-088, JUVENILE DETENTION FENCED PARKING AREA, TO ARMAC CONSTRUCTION FOR A BID AMOUNT OF \$128,131, PLUS A CONTINGENCY AMOUNT OF \$12,813, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$140,944, TO BE FUNDED FROM THE CAPITAL PROJECT AND THE CAPITAL OUTLAY / COURT FUNDS, AS PROVIDED IN FISCAL YEAR 2015 / 16 (10:38:46) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Public Works Department Director Darren Schulz provided an overview of the project. He acknowledged the project cost was included in the budget. In response to a question, Ms. Tadman explained the reason Justin Wilson Construction was deemed non-responsive.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that ARMAC Construction is the lowest responsive and responsible bidder, pursuant to NRS 338, and to award Contract No. 1516 - 088, Juvenile Detention Fenced Parking Area, to ARMAC Construction, for a bid amount of \$128,131, plus a contingency amount of \$12,813, for a total not-to-exceed amount of \$140,944, to be funded from the Capital Project and Capital Outlay / Court Funds, as provided in fiscal years 2015 / 16.** **Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

11(D) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1516-076, LANDFILL TIPPER, WITH SOUTH TAHOE REFUSE & RECYCLING / DOUGLAS DISPOSAL & RECYCLING SERVICES, FOR DISPOSAL OF SOLID WASTE AT THE CARSON CITY LANDFILL (10:42:07) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Public Works Department Director Darren Schulz provided an overview of the contract negotiations. South Tahoe Refuse and Recycling Services representatives introduced themselves for the record. Utility Manager David Bruketta narrated a manufacturer's video presentation on the landfill tipper, and reviewed the provisions of the Independent Subscriber Agreement which was included in the agenda materials. In response to a question, Mr. Bruketta explained statutory requirements relative to landfill life expectancy. He anticipates the subject landfill tipper would decrease the life of the landfill by approximately five years. The current estimate of the landfill life is 48 years. Mr. Bruketta and South Tahoe Refuse and Recycling Services President Jeffery Tillman responded to additional questions of clarification.

Discussion took place regarding the proposed rate, and Mr. Tillman agreed to amend paragraph 8(d) of Exhibit A to indicate "not less than \$24.00 ..." John Marchini, of South Tahoe Refuse and Recycling Services, responded to questions regarding their recycling program and their rates. He expressed appreciation for the opportunity to work with Mr. Schulz and Mr. Bruketta. Mayor Crowell commended the professionalism of the South Tahoe Refuse and Recycling Services representatives.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve Contract No. 1516-076, Landfill Tipper, with South Tahoe Refuse and Recycling / Douglas Disposal and Recycling Services, for disposal of solid waste at the Carson City Landfill, and to amend paragraph 8(d) of Exhibit A to include "not less than a \$24 rate."** **Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell recessed the meeting at 11:08 a.m., and reconvened at 11:15 a.m.

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12. DEPARTMENT OF ALTERNATIVE SENTENCING

12(A) PRESENTATION OF DEPARTMENT OF ALTERNATIVE SENTENCING ANNUAL REVIEW AND STAFFING REPORT (11:15:10) - Mayor Crowell introduced this item. Alternative Sentencing Chief Tad Fletcher narrated a PowerPoint presentation of the subject report, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, thanked Chief Fletcher and commended the Department of Alternative Sentencing on their service to the community.

12(B) POSSIBLE ACTION TO APPROVE THE APPLICATION PROCESS FOR THE STATE OF NEVADA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF TRAFFIC SAFETY GRANT TO FUND A FULL-TIME DUI CASE MANAGER, FROM OCTOBER 1, 2016 TO SEPTEMBER 30, 2017 (11:50:55) - Mayor Crowell introduced this item, and Alternative Sentencing Chief Tad Fletcher provided an overview of the agenda materials. Chief Fletcher and Mr. Marano responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the grant application process, by the Carson City Department of Alternative Sentencing, for a State of Nevada Department of Public Safety, Office of Traffic Safety, Grant to fund a full-time DUI Case Manager, from October 1, 2016 to September 30, 2017. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

12(C) POSSIBLE ACTION TO APPROVE THE APPLICATION PROCESS FOR THE DEPARTMENT OF JUSTICE BODY ARMOR GRANT FOR THE FY 2017 YEAR (11:54:00) - Mayor Crowell introduced this item. Alternative Sentencing Chief Tad Fletcher provided an overview of the agenda materials, and responded to questions of clarification. Mayor Crowell entertained additional questions and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the grant application process, by the Carson City Department of Alternative Sentencing, for the Department of Justice Body Armor Grant Program. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

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13. PARKS AND RECREATION DEPARTMENT, OPEN SPACE DIVISION - POSSIBLE ACTION TO APPROVE THE OPEN SPACE ADVISORY COMMITTEE'S ANNUAL REPORT FOR 2015 (11:57:32) - Mayor Crowell introduced this item. Open Space Administrator Ann Bollinger provided an overview of the annual report, which was included in the agenda materials. Open Space Advisory Committee Chair Bruce Scott provided an overview of Open Space Program activities over the past year. Ms. Bollinger responded to questions of clarification.

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, entertained public comments. When no public comment was forthcoming, he entertained a motion. **Supervisor Bonkowski moved to approve the Open Space Advisory Committee's Annual Report for 2015. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell requested Mr. Scott to convey the Board's appreciation to the Open Space Advisory Committee.

14. CLERK - RECORDER - POSSIBLE ACTION TO SET THE TIME TO CLOSE THE COUNTY CLERK'S OFFICE ON THE LAST TWO DAYS OF VOTER REGISTRATION FOR THE 2016 PRIMARY AND GENERAL ELECTIONS (11:56:21) - Mayor Crowell introduced this item, and Clerk - Recorder Sue Merriwether acknowledged the request represents a usual practice. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve the Clerk's Office to close at 5:00 p.m. the last two days on which voter registration is open, for the 2016 primary and general elections. The motion was seconded.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | The motion was seconded. |
| AYES: | Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

15. CITY MANAGER - POSSIBLE ACTION TO APPOINT TINA PETERSEN TO THE 9-1-1 SURCHARGE ADVISORY COMMITTEE, FOR A TERM THAT WILL EXPIRE ON DECEMBER 31, 2017 (11:56:56) - Mayor Crowell introduced this item, and entertained a motion to appoint Tina Petersen. **Supervisor Bagwell moved to ratify the City Manager's recommendation to**

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reappoint Tina Petersen to the 9-1-1 Surcharge Advisory Committee, as the local exchange carrier, for a term that will expire on December 31, 2017. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and public comment. When no discussion or comment was forthcoming, he called for a vote on the pending motion.

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| RESULT: | Approved [5 - 0] |
| MOVED: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

16. BOARD OF SUPERVISORS NON-ACTION ITEMS:

FUTURE AGENDA ITEMS (12:07:40) - Supervisor Bagwell requested to agendize review of the resolution which formed the Utility Financial Oversight Committee. She further requested to agendize discussion of whether to draft a letter of support for HR 2324, which was brought forward by Congressman Amodei at the last Board meeting. She further requested to agendize discussion regarding proposed impact fees. (12:09:05) In reference to a recent *Nevada Appeal* article, Supervisor Shirk requested to agendize discussion regarding "the planned use of funds already being collected to bring Ward 4 streets and storm drains to acceptable industry standards, and take action to correct the two decades of misuse of road tax by the Regional Transportation Commission and the failure to comply with the original intent of the law, and to conduct an audit to account for the nickel gas tax."

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:08:24) - In reference to the January 21, 2016 Board of Supervisors meeting minutes, Supervisor Shirk inquired as to the status of a requested report relative to the issues brought forward by Paul McGrath. (12:09:57) Supervisor Shirk requested staff to consider recycling programs for the landfill. He commended City staff on a recent public meeting regarding flood management. He requested "some assistance in how issuance of special events permits are granted and how the scheduling of these events take place." He advised of "a lot of concerns from a lot of people at these events about the insurance that is required."

Mayor Crowell announced a celebration, scheduled for March 11th at 12:00 p.m., for the 100th anniversary of the U.S.S. Nevada B.D. 36.

STAFF COMMENTS AND STATUS REPORT

17. RECESS BOARD OF SUPERVISORS (12:12:29) - Mayor Crowell recessed the meeting at 12:12 p.m.

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REDEVELOPMENT AUTHORITY

18. CALL TO ORDER AND ROLL CALL (1:30:16) - Chairperson Karen Abowd called the Redevelopment Authority meeting to order at 1:30 p.m., noting the presence of a quorum.

19. PUBLIC COMMENT(1:30:33) - Chairperson Abowd entertained public comment; however, none was forthcoming.

20. COMMUNITY DEVELOPMENT DEPARTMENT

20(A) POSSIBLE ACTION TO ADOPT A RESOLUTION TO ESTABLISH THE CARSON CITY REDEVELOPMENT FAÇADE IMPROVEMENT PROGRAM FOR REDEVELOPMENT PROJECT AREAS 1 AND 2 (1:30:44) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel provided an overview of the subject and following items. Mr. Plemel responded to questions of clarification.

Mr. Plemel reviewed the agenda materials, and responded to questions of clarification. Member Bonkowski reviewed suggested revisions to the proposed resolution. Mr. Plemel responded to additional questions of clarification, and discussion ensued.

Chairperson Abowd entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to adopt Resolution No. 2016-RA-R-2 to establish the Carson City Redevelopment Façade Improvement Program for Redevelopment Project Areas 1 and 2, with the changes previously read into the record. Member Bagwell seconded the motion.** Chairperson Abowd entertained discussion on the motion. Member Crowell thanked everyone involved in developing the Façade Improvement Program. Vice Chairperson Shirk expressed the belief that “the premise is ... good and valuable to the community.” He expressed opposition to “the fact that we're allowing businesses on Carson Street to participate in receiving even more funding while we're, again, ... investing millions and millions of dollars in the downtown corridor.” Vice Chairperson Shirk advised that he would oppose the motion. Chairperson Abowd called for a vote on the pending motion.

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| RESULT: | Approved [4 - 1] |
| MOVER: | Member Brad Bonkowski |
| SECOND: | Member Lori Bagwell |
| AYES: | Members Bonkowski, Bagwell, Crowell, and Chair Abowd |
| NAYS: | Vice Chair Jim Shirk |
| ABSENT: | None |
| ABSTAIN: | None |

20(B) POSSIBLE ACTION TO ACCEPT THE REDEVELOPMENT ALLOCATION PLAN FOR UNDESIGNATED REDEVELOPMENT INFRASTRUCTURE FUNDS FOR FY 2015 - 16, AND ESTIMATING FUTURE ALLOCATIONS FOR THE FOLLOWING FOUR YEARS, AS RECOMMENDED BY THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE TO IMPLEMENT REDEVELOPMENT OBJECTIVES, AS PRIORITIZED BY THE REDEVELOPMENT AUTHORITY (2:07:14) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed

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slides. Public Works Department Director Darren Schulz and Mr. Plemel responded to questions of clarification, and discussion ensued.

Chairperson Abowd entertained public comment and, when none was forthcoming, a motion. **Member Crowell moved to accept the Redevelopment Allocation Plan for Redevelopment Undesignated Infrastructure Funds for FY 2015 - 2016, and estimating future allocations for the following four years, as recommended by the Redevelopment Authority Citizens Committee, to implement redevelopment objectives, as prioritized by the Redevelopment Authority.** Member Crowell thanked the Redevelopment Authority Citizens Committee for their time and effort. **Member Bonkowski seconded the motion.** Chairperson Abowd entertained discussion on the motion, and Vice Chairperson Shirk explained the reasons he would vote in favor of the motion. Chairperson Abowd called for a vote on the pending motion.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Member Robert Crowell |
| SECOND: | Member Brad Bonkowski |
| AYES: | Members Crowell, Bonkowski, Bagwell, Vice Chair Shirk, and Chair Abowd |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

20(C) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$150,000, FROM THE FISCAL YEAR 2015 - 16 REDEVELOPMENT REVOLVING FUND, AND \$50,000 FROM THE FISCAL YEAR 2016 - 17 REDEVELOPMENT REVOLVING FUND, AUTHORIZING A TOTAL OF \$200,000 TO SUPPORT THE CARSON CITY REDEVELOPMENT FAÇADE IMPROVEMENT PROGRAM, AND AUTHORIZING THE EXPENDITURE OF \$15,000 FROM THE FISCAL YEAR 2015 - 16 REDEVELOPMENT REVOLVING FUND AND \$25,000 FROM THE FISCAL YEAR 2016 - 17 REDEVELOPMENT REVOLVING FUND, AUTHORIZING A TOTAL OF \$40,000 TO SUPPORT STREET CLOSURES FOR SPECIAL EVENTS, SUBJECT TO BOARD OF SUPERVISORS APPROVAL OF THE FISCAL YEAR 2016 - 17 BUDGET (2:26:01) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. Mr. Plemel responded to questions of clarification. Chairperson Abowd entertained additional questions or comments of the Redevelopment Authority members and, when none were forthcoming, entertained public comment. When no public comment was forthcoming, Chairperson Abowd entertained a motion. **Member Bonkowski moved to recommend to the Board of Supervisors approval of the expenditure of \$150,000 from the FY 2015 - 16 Redevelopment Revolving Fund, and \$50,000 from the FY 2016 - 17 Redevelopment Revolving Fund, authorizing a total of \$200,000 to support the Carson City Redevelopment Façade Improvement Program; and authorizing the expenditure of \$15,000 from the FY 2015 - 16 Redevelopment Revolving Fund, and \$25,000 from the FY 2016 - 17 Redevelopment Revolving Fund, authorizing a total of \$40,000 to support street closures for special events, subject to Board of Supervisors approval of the FY 2016 - 17 budget. Member Crowell seconded the motion.** Chairperson Abowd entertained discussion on the motion, and Mr. Plemel responded to questions of clarification. Vice Chair Shirk explained his vote in opposition to the motion. Chairperson Abowd called for a vote on the pending motion.

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| RESULT: | Approved [4 - 1] |
| MOVER: | Member Brad Bonkowski |
| SECOND: | Member Robert Crowell |
| AYES: | Members Bonkowski, Crowell, Bagwell, and Chair Abowd |
| NAYS: | Vice Chair Jim Shirk |
| ABSENT: | None |
| ABSTAIN: | None |

21. PUBLIC COMMENT (2:30:16) - Chairperson Abowd entertained public comment; however, none was forthcoming.

22. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING (2:30:27) - Chairperson Abowd adjourned the Redevelopment Authority meeting at 2:30 p.m., and returned the gavel to Mayor Crowell.

23. RECONVENE BOARD OF SUPERVISORS MEETING (2:30:37) - Mayor Crowell reconvened the Board of Supervisors meeting at 2:30 p.m.

24. COMMUNITY DEVELOPMENT DEPARTMENT

24(A) POSSIBLE ACTION TO ADOPT A RESOLUTION TO ESTABLISH THE CARSON CITY REDEVELOPMENT FAÇADE IMPROVEMENT PROGRAM FOR REDEVELOPMENT PROJECT AREAS 1 AND 2 (2:30:38) - Mayor Crowell introduced this item, and incorporated, by reference, the presentation and discussion from the Redevelopment Authority meeting. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2016-R-3, to establish the Carson City Redevelopment Façade Improvement Program for Redevelopment Project Areas 1 and 2, to include the revisions read into the record as part of the discussion which took place during the Redevelopment Authority meeting. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

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| RESULT: | Approved [4 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, and Mayor Crowell |
| NAYS: | Supervisor Jim Shirk |
| ABSENT: | None |
| ABSTAIN: | None |

24(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$150,000 FROM THE FISCAL YEAR 2015 - 16 REDEVELOPMENT REVOLVING FUND, AND \$50,000 FROM THE FISCAL YEAR 2016 - 17 REDEVELOPMENT REVOLVING FUND, AUTHORIZING A TOTAL OF \$200,000 TO SUPPORT THE CARSON CITY REDEVELOPMENT FAÇADE IMPROVEMENT PROGRAM; AND AUTHORIZING THE EXPENDITURE OF \$15,000 FROM THE FISCAL YEAR 2015 - 16 REDEVELOPMENT REVOLVING FUND AND \$25,000 FROM THE FISCAL YEAR 2016 - 17 REDEVELOPMENT

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REVOLVING FUND, AUTHORIZING A TOTAL OF \$40,000 TO SUPPORT STREET CLOSURES FOR SPECIAL EVENTS, SUBJECT TO BOARD OF SUPERVISORS APPROVAL OF THE FISCAL YEAR 2016 - 17 BUDGET, AS EXPENDITURES INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (2:31:48) - Mayor Crowell introduced this item, and incorporated, by reference, the presentation and discussion which took place during the Redevelopment Authority meeting. Mayor Crowell entertained additional Board member and public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2016-R-4, approving the expenditure of \$150,000 from the FY 2015 - 16 Redevelopment Revolving Fund, and \$50,000 from the FY 2016 - 17 Redevelopment Revolving Fund, to support the Carson City Redevelopment Façade Improvement Program; and \$15,000 from the FY 2015 - 16 Redevelopment Revolving Fund, and \$25,000 from the FY 2016 - 17 Redevelopment Revolving Fund, to support street closures for special events in support of the Redevelopment District, subject to Board of Supervisors approval of FY 2016 - 17 expenditures in the budget for that year. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk explained his vote in opposition to the motion. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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| RESULT: | Approved [4 - 1] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors Abowd, Bonkowski, Bagwell, and Mayor Crowell |
| NAYS: | Supervisor Jim Shirk |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell noted that the 2/3 majority vote requirement, pursuant to NRS 279.628, had been met.

24(C) POSSIBLE ACTION TO ACCEPT ADDITIONAL GRANT FUNDING, IN THE AMOUNT OF \$7,700, FROM THE NEVADA STATE HISTORIC PRESERVATION OFFICE, ON BEHALF OF THE NATIONAL PARK SERVICE, FOR THE 2015 HISTORIC PRESERVATION FUND GRANT, TO PROVIDE HISTORIC STRUCTURES REPORTS FOR THE NEVADA STATE PRISON (2:33:48) - Mayor Crowell introduced this item, and Planning Manager Susan Dorr Pansky reviewed the agenda materials. Community Development Director Lee Plemel acknowledged that the Redevelopment Plan Area can be amended to include any property. In reference to a previous comment, he noted that the match requirement for the subject grant is in-kind. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to accept additional grant funding, in the amount of \$7,700, from the Nevada State Historic Preservation Office, on behalf of the National Park Service, for the 2015 Historic Preservation Fund Grant, to provide historic structures reports for the Nevada State Prison. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, thanked everyone involved in considering the Nevada State Prison. He called for a vote on the pending motion.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Jim Shirk |
| AYES: | Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

24(D) POSSIBLE ACTION TO ADOPT BILL NO. 103, ON SECOND READING, AN ORDINANCE APPROVING AN AMENDMENT TO THE DEVELOPMENT AGREEMENT, BETWEEN CARSON CITY AND ROSS PARK, LLC, TO EXTEND THE TENTATIVE PLANNED UNIT DEVELOPMENT MAP EXPIRATION DATE TO MARCH 15, 2017, FOR THE DEVELOPMENT KNOWN AS ROSS PARK, LOCATED AT 4749 SNYDER AVENUE, APN 009-139-01 (MISC-16-006) (2:37:12) - Mayor Crowell introduced this item and, in response to a question, Planning Manager Susan Dorr Pansky advised of no revisions or comments since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 103, on second reading, Ordinance No. 2016-4, an ordinance approving an amendment to the Development Agreement, between Carson City and Ross Park, LLC, to extend the tentative planned unit development map expiration date to March 15, 2017 for the development known as Ross Park, located at 4749 Snyder Avenue, APN 009-139-01, and matters properly related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

24(E) POSSIBLE ACTION TO ADOPT BILL NO. 104, ON SECOND READING, AN ORDINANCE TO CHANGE THE ZONING FROM SINGLE FAMILY 6,000 (“SF6”) TO NEIGHBORHOOD BUSINESS (“NB”), ON PROPERTY LOCATED ON EMERSON DRIVE, APN 002-751-07 (ZMA-15-178) (2:38:09) - Mayor Crowell introduced this item and, in response to a question, Planning Manager Susan Dorr Pansky advised of no proposed revisions since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 104, on second reading, Ordinance No. 2016-5, an ordinance to change the zoning from Single Family 6,000 to Neighborhood Business, on property located on Emerson Drive, APN 002-751-07, based on the findings contained in the staff report. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVED: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Jim Shirk |
| AYES: | Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

25. PARKS AND RECREATION DEPARTMENT

25(A) DISCUSSION REGARDING A REPORT ON THE 2015 NEVADA FAIR (2:39:17) -

Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf introduced Nevada Fair Manager Susan Taylor and Deputy Parks and Recreation Director Scott Fahrenbruch. Mr. Moellendorf provided an overview of the subject and following items, and reviewed the agenda materials in conjunction with displayed slides. Mr. Moellendorf, Ms. Taylor, and Mr. Fahrenbruch responded to questions of clarification throughout the presentation, and extensive discussion ensued. Mayor Crowell recessed the meeting at 3:16 p.m., and reconvened at 3:23 p.m. Mayor Crowell entertained public comment; however, none was forthcoming.

25(B) POSSIBLE ACTION TO DIRECT STAFF TO DISCONTINUE THE NEVADA FAIR FOR 2016 AND TO PURSUE A COLLABORATION WITH THE NEVADA STATE FAIR, LLC, UNIVERSITY OF NEVADA COOPERATIVE EXTENSION, AND 4-H TO COMBINE A YOUTH LIVESTOCK AND AGRICULTURE SHOW WITH THE NEVADA STATE FAIR IN 2017 (3:23:54)

- Mayor Crowell introduced this item. Parks and Recreation Department Director Roger Moellendorf provided background information and reviewed the agenda materials. In response to a question, Mr. Moellendorf explained that the City's "collaboration" would consist of "bringing the parties together, help facilitate the planning process, ... get all the parties talking together and then we would provide the facilities, just as we do with any other special event ... so they could carry on a successful fair." Mr. Moellendorf responded to additional questions of clarification, and extensive discussion followed.

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to discontinue the Nevada Fair, to direct staff to facilitate discussions between Nevada State Fair, LLC, University of Nevada Cooperative Extension, and 4-H regarding future events that may or may not include junior livestock and agricultural shows, and to forgive the \$75,000 that is still on the books owed by the fair to the general fund. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion, and Supervisor Abowd offered an amendment to indicate Nevada State Fair, LLC or others in terms of staff facilitating discussions. **Supervisor Bonkowski amended his motion to direct staff to facilitate discussions with interested parties. Supervisor Bagwell continued her second.** Mayor Crowell entertained additional discussion on the motion; however, none was forthcoming.

Mayor Crowell entertained public comment. (3:50:58) University of Nevada Cooperative Extension Educator Lindsey Chichester thanked the Board for their support of Cooperative Extension programs. She expressed support for 4-H and Future Farmers of America events and, in consideration of a recent staff turnover in her office, for discontinuing the Nevada Fair for 2016.

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(3:51:53) Noah Jennings advised of having been involved in last year's Nevada Fair, and emphasized the importance of agriculture, Future Farmers of America, and rodeo events. Mayor Crowell commended Mr. Jennings on his NJROTC accomplishments.

(3:52:55) Tannis Causey expressed support for including rodeo events.

Mayor Crowell entertained additional public comment and, when none was forthcoming, entertained additional discussion on the motion. When no further discussion was forthcoming, Mayor Crowell called for a vote on the pending motion.

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| RESULT: | Approved [5 - 0] |
| MOVED: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

26. PUBLIC COMMENT (3:53:53) - Mayor Crowell entertained public comment; however, none was forthcoming.

27. ACTION TO ADJOURN (3:53:59) - Mayor Crowell adjourned the meeting at 3:53 p.m.

The Minutes of the March 3, 2016 Carson City Board of Supervisors meeting are so approved this 7th day of April, 2016.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder