

DRAFT MINUTES
Regular Meeting
Historic Resources Commission
Thursday, May 12, 2016 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Commission Members

Chair – Mike Drews	Vice Chair – Robert Darney
Commissioner – Jed Block	Commissioner – Karyn de Dufour
Commissioner – Gregory Hayes	Commissioner – Donald Smit
Commissioner – Lou Ann Speulda	

Staff

Hope Sullivan, Planning manager
Susan Dorr Pansky, Special Projects Planner
Jason Woodbury, District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

A. CALL TO ORDER AND DETERMINATION OF QUORUM

(5:32:20) – Vice Chairperson Darney called the meeting to order at 5:32 p.m. Roll was called and a quorum was present.

Attendee Name	Status	Left
Mike Drews	Absent	
Robert Darney	Present	
Jed Block	Present	
Karyn de Dufour	Present	
Gregory Hayes	Present	
Donald Smit	Absent	
Lou Ann Speulda	Absent	

B. PUBLIC COMMENTS

(5:33:15) – Cindy Brenneman introduced herself and the current art exhibit in the Sierra Room on behalf of the Capital City Arts Initiative (CCAI) and the Carson City Arts and Culture Coalition (CCACC). She also invited the commissioners to the opening of a new exhibit at the Carson City Courthouse on June 3, 2016. Additionally, Ms. Brenneman gave background on both the CCAI and the CCACC, and highlighted several upcoming art and culture activities.

C. ACTION ON APPROVAL OF MINUTES FROM THE APRIL 14, 2016 MEETING.

(5:35:35) – **MOTION:** I move to approve the minutes of the April 14, 2016 meeting as presented.

RESULT:	APPROVED (3-0-1)
MOVER:	Hayes
SECONDER:	Block
AYES:	Darney, Block, Hayes
NAYS:	None
ABSTENTIONS	de Dufour
ABSENT:	None

D. MODIFICATION OF AGENDA

(5:36:07) – None.

E. DISCLOSURES

(5:37:02) – Commissioner de Dufour disclosed that as a deputy of the State Historic Preservation Office (SHPO), she was the supervisor of the Historic Preservation Fund (HPF) Grant to be discussed in item F-2; therefore she would abstain from voting.

F. PUBLIC HEARING MATTERS

F-1 FOR POSSIBLE ACTION: HRC-16-046 - TO APPROVE A REQUEST FROM RONALD AND KARINE POLLASTRINI (PROPERTY OWNERS: DONALD AND CATHERINE THAYER) TO CONSTRUCT A WOOD PICKET FENCE WITH GATE ON THE NORTH SIDE OF THE PROPERTY AS WELL AS A WOOD PICKET GATE ACROSS THE PORCH ENTRANCE ON PROPERTY ZONED SINGLE FAMILY 6,000 (SF6), LOCATED AT 707 WEST ROBINSON STREET, APN 003-192-08.

(5:37:26) – Vice Chairperson Darney introduced the item.

(5:38:01) – Ms. Pansky presented the agenda materials which are incorporated into the record, and indicated that the applicant was present to answer the commissioners' questions.

(5:42:13) – Karine and Ronald Pollastrini introduced themselves and noted that the fence had been constructed as a deterrent to deer and tourists, and to keep their dogs in. Commissioner Hayes stated that a permanent gate should match the original fence and suggested having one made that does not stand out. Commissioner Block thanked the Pollastrinis for making enhancements to a property they did not own and regretted that they had not been informed about the Commission prior to installing the picket fence. He also suggested having a matching permanent gate. Commissioner de Dufour recommended having a compatible yet distinguishable one, adding that a wrought iron gate would be compatible with the Secretary of Interior's Standards. Vice Chairperson Darney also suggested a matte finish wrought iron gate, or a matching wood gate. Discussion ensued regarding denial of a portion of the project and Mr. Woodbury noted that since three commissioners were not present, the suggestions made tonight may not result in guaranteed approvals at the next meeting, should they have different opinions, adding that the applicants should work closely with Staff. Ms. Pansky suggested denying the gate approval and approving the balance of the project. Ms. Pollastrini inquired about replacing several trees in the public right-of-way and it was agreed that they should work with Staff on that project as well. Commissioner Block noted that the Carson City Public Works Department was already working on sidewalk replacements and suggested coordinating with them, as they may also replace trees.

PUBLIC COMMENTS

(6:00:01) – Ms. Brenneman was in favor of having a gate as a safety measure, as she had experienced many trespassing incidents.

(6:01:26) – **MOTION: “I move to approve a portion of HRC-16-046, a request from Ronald and Karine Pollastrini (property owners: Donald and Catherine Thayer) for the construction of a wood picket fence with gate on the north side on property zoned Single Family 6,000 (SF6), located at 707 West Robinson Street, APN 003-192-08 with the modifications as suggested: to simplify the new pickets to more closely match the style of the existing fence along the perimeter of the property, based on the findings and subject to the conditions of approval contained in the Staff Report, the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and consistent with Historic Resources Commission Policies.”**

RESULT:	APPROVED (4-0-0)
MOVER:	Hayes
SECONDER:	Block
AYES:	Darney, Block, de Dufour, Hayes
NAYS:	None
ABSTENTIONS	None
ABSENT:	Drews, Smit, Speulda

(6:04:06) – **MOTION: “I move to deny a portion of HRC-16-046, a request from Ronald and Karine Pollastrini (property owners: Donald and Catherine Thayer) for the construction of a wood picket gate across the porch entrance on property zoned Single Family 6,000 (SF6), located at 707 West Robinson Street, APN 003-192-08 because the proposed addition is not compatible with the architectural style of the porch, which is a character-defining design feature of the subject building, and as a result does not comply with the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and consistent with Historic Resources Commission Policies.”**

RESULT:	APPROVED (4-0-0)
MOVER:	de Dufour
SECONDER:	Hayes
AYES:	Darney, Block, de Dufour, Hayes
NAYS:	None
ABSTENTIONS	None
ABSENT:	Drews, Smit, Speulda

F-2 DISCUSSION ONLY: HRC-15-070 - DISCUSSION REGARDING AN UPDATE OF THE 2016 HISTORIC PRESERVATION FUND (HPF) GRANT PROJECT.

(6:05:16) – Vice Chairperson Darney introduced the item.

(6:05:31) – Ms. Pansky presented a grant update which is incorporated into the record. She also requested possible training topics from the commissioners by the July meeting. Commissioner de Dufour noted that she had attended a training provided by the Las Vegas Certified Local Government (CLG) which had been “enlightening”, adding that the classes are taught by experienced historic resources staff members with hands-on knowledge. Ms. Pansky also invited the commissioners to a lunch sponsored by the American Planning Association on Wednesday, May 18, 2016 where historic preservation and zoning would be discussed.

There were no public comments.

G. STAFF REPORTS

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION.

(6:09:23) – Ms. Pansky informed the Commission that the next meeting would be run by Ms. Sullivan as she will fully transition into her part-time position as Special Projects Planner.

COMMISSIONER REPORTS/COMMENTS

(6:10:03) – Commissioner Hayes noted that the Ferris Mansion picket fence had been removed and wished to have a discussion on “what we do with old fences”. He also commented on a new fence on Mountain and Telegraph, and another fence that blocked the sidewalk, constructed without the Commission’s approval. Ms. Pansky clarified that the latter property had been granted approval by the Engineering Department. Vice Chairperson Darney suggested a workshop on the usage of materials “so we don’t stumble on ourselves”. Commissioner de Dufour suggested inviting National Alliance of Preservation Commissions (NAPC) to the discussions to learn from their experiences.

FUTURE AGENDA ITEMS

Ms. Pansky noted that no applications had been submitted to date.

H. PUBLIC COMMENTS

(6:18:24) – None

I. ACTION ON ADJOURNMENT

(6:18:42) – **Commissioner Block moved to adjourn. The motion was seconded by Commissioner Hayes. The meeting was adjourned at 6:19 p.m.**

The Minutes of the May 12, 2016 Carson City Historic Resources Commission meeting are so approved this 14th day of July, 2016.

ROBERT DARNEY, Vice Chair