

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the May 19, 2016 Meeting**

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 19, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1

Supervisor Brad Bonkowski, Ward 2

Supervisor Lori Bagwell, Ward 3

Supervisor Jim Shirk, Ward 4

**STAFF:** Nick Marano, City Manager

Sue Merriwether, Clerk - Recorder

Adriana Fralick, Chief Deputy District Attorney

Cheryl Eggert, Deputy Clerk

Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:30:57) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. In the absence of First Christian Church Pastor Ken Haskins, Mayor Crowell requested a moment of silence. At Mayor Crowell's request, Peter Barton led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:32:21) - Mayor Crowell entertained public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 21, 2016** (8:32:39) - Mayor Crowell entertained suggested revisions and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Shirk seconded the motion. Motion carried 5-0.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:32:57) - Mayor Crowell advised of having been informed that item 11(B) would be deferred to a future meeting. He entertained additional modifications to the agenda, and when none were forthcoming, deemed the remainder of the agenda adopted as published.

#### **8. SPECIAL PRESENTATIONS:**

**8(A) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES** (8:33:20) - At Mayor Crowell's request, the Board members joined him at the meeting table. Mayor Crowell presented a longevity award to Utility Billing Specialist Tonya Petri, commemorating five years of continuous, dedicated service to Carson City. Mayor Crowell presented longevity awards to Community Development Director Lee Plemel and Senior Project Manager Robb Fellows, commemorating fifteen years of continuous, dedicated service to Carson City. The Board members, City staff, and citizens present applauded each of the employees.

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#### **8(B) PRESENTATION OF THE 2016 HISTORIC PRESERVATION AWARDS (8:37:50)**

Mayor Crowell introduced this item, and welcomed Special Projects Planner Susan Pansky and Historic Resources Commission Chair Mike Drews. Ms. Pansky presented Historic Preservation Awards to Nevada State Railroad Museum Railroad Restoration Supervisor Chris DeWitt, Restoration Specialist Rick Stiver, Restoration Specialist Mort Dolan, Restoration Specialist Lee Hobold, and, on behalf of the Nevada State Railroad Museum, to Peter Barton. Mr. Barton provided historic information on the Glenbrook Locomotive, and thanked the Historic Resources Commission and the Board of Supervisors for the honor. The Board members, City staff, and citizens present applauded.

### **ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**9. MAYOR CROWELL AND SHERIFF FURLONG - POSSIBLE ACTION TO ADOPT A RESOLUTION TO SIGN ON TO THE CALL TO ACTION TO REDUCE THE NUMBER OF PEOPLE WITH MENTAL ILLNESSES IN OUR COUNTY JAIL; COMMIT TO SHARING LESSONS LEARNED WITH OTHER COUNTIES IN OUR STATE AND ACROSS THE COUNTRY; SUPPORT A NATIONAL INITIATIVE AND ENCOURAGE ALL COUNTY OFFICIALS, EMPLOYEES, AND RESIDENTS TO PARTICIPATE IN THE INITIATIVE (8:45:29)** - Mayor Crowell introduced and provided background information on this item. He entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2016-R-5, a resolution to sign on to the call to action to reduce the number of people with mental illness in our county jail; commit to sharing lessons learned with other counties in our state and across the country; support a national initiative and encourage all county officials, employees, and residents to participate in that initiative. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**10. ASSESSOR - POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND REFUND OF THE REAL PROPERTY TAXES FOR THE 2015 / 16 FISCAL YEAR, FOR PARCEL NUMBER 007-601-01, PURSUANT TO NRS 361.055, IN THE AMOUNT OF \$126.54 (8:47:47)** - Mayor Crowell introduced and provided an overview of this item. He entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the partial removal and refund of the real property taxes, for the 2015 / 16 fiscal year, for parcel number 007-601-01. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## 11. PURCHASING AND CONTRACTS

**11(A) POSSIBLE ACTION TO APPROVE A FORENSIC SUPPORT SERVICES AGREEMENT, BETWEEN WASHOE COUNTY, ON BEHALF OF THE WASHOE COUNTY SHERIFF'S OFFICE, AND CARSON CITY, ON BEHALF OF THE CARSON CITY SHERIFF'S OFFICE, FILE NO. 1516-143, FOR A FEE NOT TO EXCEED \$104,378, TO BE FUNDED FROM THE PROFESSIONAL SERVICES / LABORATORY EXPENSE ACCOUNT; THE TERM OF THIS AGREEMENT IS JULY 1, 2016 THROUGH JUNE 30, 2017 (8:48:50)** - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Sheriff's Office Business Manager Kathie Heath responded to questions of clarification. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve a Forensic Support Services Agreement, between Washoe County, on behalf of the Washoe County Sheriff's Office, and Carson City, on behalf of the Carson City Sheriff's Office, for a fee not to exceed \$104,378, to be funded from the professional services / laboratory expense account, with a correction to the attachment. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**11(B) POSSIBLE ACTION TO APPROVE CITY CONTRACT NO. 1516-155 / DELI MASTER LEASE AGREEMENT 571133-16559, FOR A NOT-TO-EXCEED ANNUAL AMOUNT OF \$200,000, TO BE FUNDED FROM VARIOUS INDIVIDUAL DEPARTMENTAL ACCOUNTS, AS APPROVED IN THE CITY'S BUDGET PROCESS; THE TERM OF THIS AGREEMENT IS JULY 1, 2016 THROUGH JUNE 30, 2021** - Deferred.

## 12. FIRE DEPARTMENT

**12(A) POSSIBLE ACTION TO AUTHORIZE CARSON CITY TO SUBMIT A GRANT APPLICATION, IN THE AMOUNT OF \$102,389.00, TO THE SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT ACT ("SNPLMA"), THROUGH THE BUREAU OF LAND MANAGEMENT - CARSON CITY WESTSIDE HAZARDOUS FUELS COLLECTION**

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**PROJECT** (8:52:30) - Mayor Crowell introduced this item, and Fire Chief Robert Schreihans introduced Wildland Fuels Management Officer Rodd Rummel. Chief Schreihans reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to authorize Carson City to submit a grant application, in the amount of \$102,389, to the Southern Nevada Public Lands Management Act, through the Bureau of Land Management, for the Carson City Westside Hazardous Fuels Collection Project. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**12(B) POSSIBLE ACTION TO AUTHORIZE CARSON CITY TO SUBMIT A GRANT APPLICATION, IN THE AMOUNT OF \$1,999,900.00, TO THE SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT ACT ("SNPLMA"), THROUGH THE BUREAU OF LAND MANAGEMENT - CARSON CITY WESTSIDE HAZARDOUS FUELS REDUCTION PROJECT** (8:56:40) - Mayor Crowell introduced this item, and Fire Chief Robert Schreihans reviewed the agenda materials. Chief Schreihans and Wildland Fuels Management Officer Rodd Rummel responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to authorize Carson City to submit a grant application, in the amount of \$1,999,900.00, to the Southern Nevada Public Lands Management Act, through the Bureau of Land Management for the Carson City Westside Hazardous Fuels Reduction Project. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**13. PARKS AND RECREATION DEPARTMENT, OPEN SPACE DIVISION - POSSIBLE ACTION TO ACCEPT THE OPEN SPACE ADVISORY COMMITTEE'S RECOMMENDATION FOR SUBMITTAL OF A GRANT APPLICATION TO THE NEVADA DIVISION OF STATE LANDS, QUESTION #1 GRANT PROGRAM FOR WATERSHED IMPROVEMENTS IN THE GOLDEN EAGLE LANE AREA, AND TO ALLOW THE MAYOR TO SIGN A LETTER OF SUPPORT** (9:02:04) - Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf provided an overview of the agenda materials. Senior Natural Resource Specialist Richard Wilkinson provided background information on this item, and reviewed a displayed conceptual

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site plan. Mr. Wilkinson responded to questions of clarification. Supervisor Bonkowski disclosed that he is a member of the Carson Water Subconservancy District Finance Committee, and participated in the grant award process. He provided an overview of said process, and advised that \$80,000 is available from Question #1. "The CWS has only recommended two projects go forward for the \$80,000 so if ... this Board approves this today, then you're virtually guaranteed to get the money. It's not a competitive grant."

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Open Space Advisory Committee recommendation for submittal of a grant application to the Nevada Division of State Lands, Question #1 Grant Program, for watershed improvements in the Golden Eagle Lane area, and to allow the Mayor to sign a letter of support.** **Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14. RECESS BOARD OF SUPERVISORS MEETING (9:11:35)** - Mayor Crowell recessed the Board of Supervisors meeting at 9:11 a.m.

### BOARD OF HEALTH

**15. CALL TO ORDER AND ROLL CALL (9:21:40)** - Chairperson Susan Pintar called the Board of Health meeting to order at 9:21 a.m. Ms. Merriwether called the roll; a quorum was present.

**16. PUBLIC COMMENT (9:22:03)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**17. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 17, 2016 (9:22:17)** - Chairperson Pintar entertained a motion. **Member Bonkowski moved to approve the minutes, as presented.** **Member Abowd seconded the motion.** Motion carried 7-0.

**18. HEALTH AND HUMAN SERVICES DEPARTMENT**

**18(A) POSSIBLE ACTION ON APPROVAL OF THE HEALTH OFFICER'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING INCORPORATED (9:22:38)** - Chairperson Pintar introduced this item, and presented her report. Chairperson Pintar, Ms. Fralick, and Health and Human Services Department Director Nicki Aaker responded to questions regarding e-cigarette regulations. Following a brief discussion, Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Health Officer's report.** **Member Bonkowski seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Karen Abowd</b>
<b>SECOND:</b>	<b>Member Brad Bonkowski</b>
<b>AYES:</b>	<b>Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, Vice Chair Crowell, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

### **18(B) POSSIBLE ACTION ON APPROVAL OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING INCORPORATED (9:30:18)**

Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker thanked the Board and Sheriff Furlong for the resolution supporting the Stepping Up Initiative. Ms. Aaker introduced Human Services Manager Mary Jane Ostrander, who narrated displayed slides depicting “grant awards for FY 2017.” She responded to questions of clarification, and discussion ensued. Ms. Ostrander introduced Community Health Worker Faith Barber, and provided an overview of her responsibilities.

Ms. Aaker narrated the Clinical Services portion of the Director's report. She and Chairperson Pintar responded to questions of clarification, and discussion ensued. Epidemiology Program Manager Dustin Booth narrated the Epidemiology and Environmental Health portions of the Director's report. Mr. Boothe introduced Brendan Gibb, who was “one of nine individuals selected for the International Food Protection Training Institute 2015 Fellowship in Applied Science, Law and Policy.” Mr. Boothe advised that Mr. Gibb's required research project “was selected by his peers and instructors as being one of the most influential and wide-spread effect on the industry, and was selected as one of two speakers to present at the conference's general assembly which will be in June of this year.” (10:05:49) Mr. Gibb provided additional detail on his research project, and responded to questions of clarification.

Ms. Aaker narrated the Public Health Preparedness and Chronic Disease Prevention and Health Promotion portions of her Director's report. Ms. Aaker, Chairperson Pintar, Public Health Preparedness Manager Angela Barosso, Clinical Services Manager Roni Galas, and Adolescent Health Education Programs Coordinator Valerie Cauhape responded to questions of clarification throughout the presentation.

Chairperson Pintar entertained a motion. **Member Bonkowski moved to accept the Director's Report, with feedback and direction given by the board to staff on CCHHS activities incorporated. Member Abowd seconded the motion.**

<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Brad Bonkowski</b>
<b>SECOND:</b>	<b>Member Karen Abowd</b>
<b>AYES:</b>	<b>Members Bonkowski, Abowd, Bagwell, Furlong, Shirk, Vice Chair Crowell, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

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#### **18(C) DISCUSSION REGARDING COMMUNITY HEALTH NEEDS ASSESSMENT**

UPDATE (10:28:10) - Chairperson Pintar introduced this item, and Valerie Cauhape reviewed the agenda materials.

**19. PUBLIC COMMENT** (10:34:11) - Chairperson Pintar entertained public comment; however, none was forthcoming.

**20. ACTION TO ADJOURN BOARD OF HEALTH MEETING** (10:34:19) - Chairperson Pintar adjourned the Board of Health meeting at 10:34 a.m.

**21. RECONVENE BOARD OF SUPERVISORS MEETING** (10:44:37) - Mayor Crowell reconvened the Board of Supervisors meeting at 10:44 a.m.

#### **22. FINANCE DEPARTMENT**

**22(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MAY 6, 2016, PURSUANT TO NRS 251.030 AND NRS 354.290** (10:44:50) - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and of the public. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through May 6, 2016, pursuant to NRS 251.030 and NRS 354.290. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**22(B) POSSIBLE ACTION TO ADOPT A RESOLUTION SETTING THE AD VALOREM TAX RATE FOR COUNTY COOPERATIVE EXTENSION FOR FY 2017 AT 1.28 CENTS PER \$100 OF ASSESSED VALUATION** (10:45:27) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2016-R-6, a resolution setting the ad valorem tax rate for County Cooperative Extension for FY 2017 at 1.28 cents per \$100 of assessed valuation. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**22(C) POSSIBLE ACTION TO APPROVE THE CARSON CITY FINAL BUDGET FOR FISCAL YEAR 2017** (10:46:59) - Mayor Crowell introduced this item, and opened the public hearing. Chief Financial Officer Nancy Paulson noted a typographical error on page 1 of the document to be forwarded to the State of Nevada Department of Taxation. Ms. Paulson reviewed the agenda materials, and responded to questions of clarification. Supervisor Bagwell noted a savings of \$73,552 in professional fees and dues for the FY 2017 budget. Supervisor Bonkowski noted that, of the billable property tax in Carson City, based on assessed value, 18 percent is being abated and allocated to abatement accounts, from the general fund, and 28 percent in the redevelopment districts.

Supervisor Shirk advised of having alerted staff, the City Manager, and the Mayor of “questions for certain departments.” He further advised of a meeting with staff “over the breakdown of expenses for RTC, Streets, and Maintenance since the year 2005 to the year 2015.” He requested a breakdown of expenses for a \$14,774,083 figure “in line item 15.” Transportation Manager Patrick Pittenger advised that the line item referenced by Supervisor Shirk was not in the subject budget. “The line item 15 that he is speaking of is actually from a breakdown of ... total expenditures from the RTC and Streets funds, from FY 2005 to 2015, not about the current budget. What he's referring to are expenses for salaries and benefits during that 11-year previous period for primarily Streets employees, the folks that are out there working our streets on a daily basis. As we have informed Supervisor Shirk and actually Supervisor Bagwell came to that meeting as well, we have provided a breakdown ...” Ms. Fralick cautioned against going beyond “what's stated on the agenda for this item because this is not agendized to talk about prior budget years.” Mayor Crowell requested Mr. Pittenger to keep his comments pertinent to the subject public hearing and the subject budget.

Mr. Pittenger advised that “the current budget ... does have an amount of funding in the Streets budget, primarily for salaries and benefits and those are for the salaries and benefits of Streets employees, approximately 18 employees. And, what we have shared previously that applies to both previous budgets and the current budget, is that those employees fill numerous roles in the City and the work tasks that those employees fulfill include everything from basic street repair, like crack filling, pot hole filling, patching, street sweeping, snow plowing, emergency response, tree trimming, maintenance of signs (we have over 7,000 signs in the City), the maintenance of traffic signals, construction of sidewalks, maintenance of shoulders, and also doing striping, like crosswalk striping, for example. As has previously been shared with Supervisor Shirk, those tasks will also be undertaken in the next fiscal year as well and, while we do have a ... cost for salaries and benefits in this budget ..., there is not a specific breakdown for each of those tasks that I previously listed.” Mr. Pittenger responded to questions of clarification, and extensive discussion ensued.

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Parks and Recreation Department Director Roger Moellendorf advised of having been requested to prepare “a report that tries to analyze the actual money that has been spent by the City to support sports activities in Carson City. Now, the information I have is using the past three years' budgets ...” In response to a question, he stated, “It really doesn't affect the proposed budget directly.” In response to a question, Ms. Fralick advised “this can be a sideline conversation with regard to the information that is being sought of the department. I don't think it's appropriate under this item because it's not related to this budget ...”

In response to a question, Mr. Moellendorf advised that “the services that are provided to sport activities in Carson City cover five different budget units. And not all of those budget units are 100 percent ... to provide that kind of support ...” In response to request for clarification, Supervisor Shirk inquired, “in this year's budget 2016, how much funding is in expenditures, revenue for the youth and adult sports in Carson City.” Ms. Paulson cited the revenue and expenditures for the sports budget. Mr. Moellendorf clarified that the sports line item “is just one of the line items that provides support for sports activities and that is the line item that provides support for our in-house programs. It doesn't include the support we provide for other organizations.” Discussion followed, and Mr. Moellendorf responded to questions regarding the ice rink.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. (11:15:54) Ward 4 Supervisor Candidate John Barrette expressed the opinion that “this budget is built on the backs of every budget for the last many years, including the years that Mr. Shirk mentioned. And that's because this Board does not do zero-based budgeting or ask the City department heads and the City Manager to do zero-based budgeting.” Mr. Barrette advised of having discussed zero-based budgeting with Supervisor Bagwell, “and she said you can't do it all and I agree. But on a cyclical basis, kind of like the streets are fixed currently, you can do it for a few departments. Perhaps the two departments that Mr. Shirk's referenced today would be good ones to start with and I think that's something you should consider going forward. ... Because you don't do zero-based budgeting, there is no way to get into the weeds with this the way Supervisor Shirk asked.” Mr. Barrette expressed the opinion that the priorities of the budget are not as he would have them. He expressed the further opinion, “the streets do need to be fixed. I'm very adamant about this.” In reference to a “construction spending projection based on recent activity,” he read a prepared statement into the record. He discussed increasing inflation, and stated, “We have to pay more every year we delay in paying for our streets and our other deferred maintenance.” He stressed “that the priorities aren't correct. I know you probably can't go back and change those priorities which is why two weeks ago, I asked that you consider doing a resolution that, in the sales tax arena, ... any month that it is above what you now say would be 8.3 percent, that you dedicate that to deferred maintenance.” Discussion followed, and Mr. Barrette responded to questions regarding zero-based and performance-based budgeting. Additional discussion followed.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the Carson City Final Budget for FY 2017. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**23. RECESS BOARD OF SUPERVISORS MEETING** (11:30:34) - Mayor Crowell recessed the Board of Supervisors meeting at 11:30 a.m., and passed the gavel to Redevelopment Authority Chair Karen Abowd. Mayor Crowell noted that the public hearing on the FY 2017 budget was closed.

### REDEVELOPMENT AUTHORITY

**24. CALL TO ORDER AND ROLL CALL** (11:31:06) - Chairperson Karen Abowd called the Redevelopment Authority meeting to order at 11:31 a.m., noting the presence of a quorum.

**25. PUBLIC COMMENT** (11:31:15) - Chairperson Abowd entertained public comment; however, none was forthcoming.

**26. FINANCE DEPARTMENT - POSSIBLE ACTION TO APPROVE THE CARSON CITY REDEVELOPMENT AUTHORITY FINAL BUDGET FOR FISCAL YEAR 2017** (11:31:25) - Chairperson Abowd introduced this item, and opened the public hearing. Chief Financial Officer Nancy Paulson reviewed the agenda materials. Chairperson Abowd entertained Redevelopment Authority member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Chairperson Abowd entertained a motion. **Vice Chairperson Shirk moved to approve the Carson City Redevelopment Authority Final Budget for FY 2017. Member Bagwell seconded the motion.** Chairperson Abowd called for a vote on the motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Vice Chair Jim Shirk
<b>SECOND:</b>	Member Lori Bagwell
<b>AYES:</b>	Vice Chair Shirk, Members Bagwell, Bonkowski, Crowell, and Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**27. PUBLIC COMMENT** (11:32:43) - Chairperson Abowd entertained public comment; however, none was forthcoming.

**28. POSSIBLE ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING** (11:32:49) - A motion was made, seconded, and carried unanimously to adjourn the Redevelopment Authority meeting at 11:32 a.m.

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**29. RECONVENE BOARD OF SUPERVISORS MEETING** (11:33:04) - Mayor Crowell reconvened the Board of Supervisors meeting at 11:33 a.m.

**30. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER, FOR THE PERIOD OF APRIL 9, 2016 THROUGH MAY 6, 2016** (11:33:11) - Mayor Crowell introduced this item, and entertained Board member and public questions or comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to ratify the approval of bills and other requests for payments by the City Manager, for the period of April 9, 2016 through May 6, 2016. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**31. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

#### **STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS** (11:33:46) - Supervisor Bagwell inquired of the District Attorney's Office as to the City's responsibility if the Carson City Airport were to ever become insolvent.

#### **CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (11:34:17) - Supervisor Shirk discussed the "ongoing problem at Old Clear Creek Road," and offered to arrange a meeting between City staff and the Old Clear Creek Road residents. He advised of having received an email from the NNDA inviting him to a luncheon, and responded with an email to NNDA Executive Director Rob Hooper "asking when his contract is up. And he said that he has no contract on the books or coming up and his contract is up in August and I would like to have NNDA come before the Board, before his contract is up, and give us an update as to what has been accomplished with the funding that we gave ... that organization." He requested that "NNDA ... come and present to the Board all material and subject matter that they have accomplished under the contract that we gave them" prior to the end of July. In reference to a recent letter to the editor, Supervisor Shirk inquired as to the time frames associated with repaving Carson Street. He advised that he is "still working with Lori ... to bring to the Board an agenda item for street maintenance and funding." He inquired as to the final cost of the MAC, and as to the status of negotiations with "the Peddler Auto Group." He expressed the opinion that "all elected officials should be granted a right to have an agenda item every quarter, or four agenda items per year, without having a second to represent the constituents in our ward."

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the May 19, 2016 Meeting**

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(11:42:56) Supervisor Bonkowski advised that meetings between himself and the Old Clear Creek Road residents and staff "are ongoing." He advised of having confirmed with NNDA representatives that they are planning to bring a final report to the Board. Supervisor Abowd suggested agendizing discussion to raise awareness of pet owners' responsibilities to clean up after their pets. A brief discussion followed. Supervisor Shirk objected to not having been informed of the meetings with Old Clear Creek Road residents.

Mayor Crowell advised of having walked downtown with Mr. Marano yesterday, and of having talked to the gentleman who owns the building in the middle of the block between Third and Fourth Streets. "It's an 1864 building which ... is in the process of being renovated right now." There are plans for an antique / boutique store. In reference to previous comments, Mayor Crowell advised that he follows the contract, between the Board and the City Manager, relative to scheduling agenda items. A brief discussion followed.

**STAFF COMMENTS AND STATUS REPORTS** (11:38:48) - In response to previous comments, Mr. Marano provided an update on the Carson Street project. Supervisor Shirk discussed the importance of the Board "get[ting] involved in how we can bring more retail to the downtown corridor, into vacant buildings, or work with property owners who are leasing now to non-retail businesses to see if they would reconsider and, maybe through redevelopment, get grant money to allow them to ... adapt their buildings so that retail could move into there."

**32. PUBLIC COMMENT** (11:46:35) - Mayor Crowell entertained public comment; however, none was forthcoming.

**33. ACTION TO ADJOURN** (11:46:38) - Mayor Crowell adjourned the meeting at 11:46 a.m.

The Minutes of the May 19, 2016 Carson City Board of Supervisors meeting are so approved this 16<sup>th</sup> day of June, 2016.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder