

**ADMINISTRATIVE PERMIT REVIEW MEETING**  
**Minutes of the Tuesday, May 10, 2016 Meeting**  
**Carson City Community Development Conference Room A**  
**108 East Proctor Street, Room A, Carson City, Nevada**

An Administrative Permit Review meeting was scheduled for 3:30 p.m. on Tuesday May 10, 2016, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

**PRESENT:**      Applicant Representative, ADM-16-034 – Keith Shaffer  
                            Applicant, ADM-16-034 – David Barrett

**STAFF:**      Susan Pansky, Special Projects Planner – Administrative Hearing Officer  
                            Kathe Green, Assistant Planner  
                            Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The ADM-16-034 and ADM-16-042 materials are on file in the Planning Division, and are available for review during regular business hours.

**A.      CALL TO ORDER**

(3:32:55) – Ms. Pansky called the meeting to order and explained the hearing process.

**B.      MODIFICATION TO THE AGENDA – None**

**C.      PUBLIC COMMENT – None**

**D.      PUBLIC HEARING: ACTION ITEM**

**D-1      ADM-16-034 FOR POSSIBLE ACTION: TO CONSIDER AN ADMINISTRATIVE PERMIT APPLICATION FROM PROPERTY OWNER JOHN M. DROWN (AGENT: MANHARD CONSULTING, KEITH SHAFFER) TO ALLOW AN ACCESSORY STRUCTURE TO EXCEED 50% BUT NOT MORE THAN 75% OF THE SIZE OF THE PRIMARY STRUCTURE, ON PROPERTY ZONED SINGLE FAMILY 1 ACRE (SF1A), LOCATED AT 4200 LOUISE DR., APN 008-113-07.**

(3:33:57) – Ms. Pansky introduced the item.

(3:34:36) – Ms. Green presented the agenda materials which are incorporated into the record and noted that no written comments, for or against the project, were received to date from neighbors who had received notifications. Keith Shaffer, Manhard consulting and applicant representative, noted that there are no plans for plumbing or water at this point.

There were no public comments.

(3:42:08) – Ms. Pansky approved ADM-16-034, a request from owner/applicant John M. Drown to allow construction of a 1,800 square foot detached accessory on property zoned Single Family 1 Acre (SF1A), located at 4200 Louise Dr., APN 008-113-07 based on findings and subject to conditions of approval contained in the Staff Report, and with the additional conditions provided by Staff in the Late Material dated May 10, 2016.

**D-2 ADM-16-042 FOR POSSIBLE ACTION: TO CONSIDER AN ADMINISTRATIVE PERMIT APPLICATION FROM PROPERTY OWNER DAVID BARRETT TO ALLOW ACCESSORY STRUCTURE TO EXCEED 50% BUT NOT MORE THAN 75% OF THE SIZE OF THE PRIMARY STRUCTURE ON PROPERTY ZONED SINGLE FAMILY 1 ACRE (SF1A), LOCATED AT 1770 PINION HILLS DR., APN 010-095-05.**

(3:43:37) – Ms. Pansky introduced the item.

(3:44:08) – Ms. Green presented the agenda materials which are incorporated into the record.

(3:47:40) – David Barrett, applicant, introduced himself and noted his agreement to the conditions of approval. Six neighbors who attended the meeting indicated that they were present in support of the applicant and the project.

There were no public comments.

**(3:48:18) – Ms. Pansky approved ADM-16-042, a request from owner/applicant David Barrett to allow construction of a 1,300 square foot detached accessory structure on property zoned Single Family 1 Acre (SF1A), located at 1770 Pinion Hills Dr., APN 010-095-05, based on findings and subject to conditions of approval contained in the Staff Report.**

**E. PUBLIC COMMENT** – None

**F. ADJOURNMENT** (3:49:19) – Ms. Pansky adjourned the meeting at 3:50 p.m.

The Minutes of the May 10, 2016 Administrative Permit Review Meeting are respectfully submitted on this 5<sup>th</sup> day of July, 2016.

SUSAN MERRIWETHER, Clerk - Recorder

By: \_\_\_\_\_  
Tamar Warren, Deputy Clerk