

**ADMINISTRATIVE PERMIT REVIEW MEETING**  
**Minutes of the Tuesday, June 7, 2016 Meeting**  
**Carson City Community Development Conference Room A**  
**108 East Proctor Street, Room A, Carson City, Nevada**

An Administrative Permit Review meeting was scheduled for 2:00 p.m. on Tuesday June 7, 2016, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

**PRESENT:** Applicant Representative – Mark Johnson, Capital and Special Project Manager  
Carson City School District

**STAFF:** Hope Sullivan, Planning Manager – Administrative Hearing Officer  
Kathe Green, Assistant Planner  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The SUP-16-048 materials are on file in the Planning Division, and are available for review during regular business hours.

## A. CALL TO ORDER

(2:02:38) – Ms. Sullivan called the meeting to order and explained the hearing process.

**B. MODIFICATION TO THE AGENDA – None**

**C. PUBLIC COMMENT – None**

#### **D. PUBLIC HEARING: ACTION ITEM**

**D-1 SUP-16-048 FOR POSSIBLE ACTION: TO CONSIDER A SPECIAL USE PERMIT APPLICATION FROM PROPERTY OWNER CARSON CITY SCHOOL DISTRICT (AGENT: CARSON CITY SCHOOL DISTRICT, DEPARTMENT OF OPERATION SERVICE, MARK KORINEK) FOR A FIVE-YEAR REVIEW OF A PREVIOUSLY APPROVED SPECIAL USE PERMIT FOR TWO METAL STORAGE CONTAINERS IN THE PUBLIC ZONING DISTRICT, LOCATED AT 4151 E. FIFTH STREET, APN 010-035-27.**

(2:02:58) – Ms. Sullivan introduced the item and noted that the Special Use Permit (SUP) had been issued five years ago and this meeting was to conduct a five-year review of the SUP.

(3:34:36) – Ms. Green presented the agenda materials which are incorporated into the record and made two corrections (incorporated) to the Staff Report. She also recommended approval of the request.

(2:07:54) – Mark Johnson, applicant representative, noted that the Carson City School District planned to meet the conditions specified by the City and outlined in the Staff Report.

There were no public comments.

(2:08:12) – Ms. Sullivan accepted the Planning Division Staff Report regarding the five-year review of a metal storage container from the Carson City School District (property owner: Carson City School District), located

**at 4151 East Fifth Street, APN 010-035-27, consistent with Development Standards Division 1.10.10**

**E. PUBLIC COMMENT** – None

**F. ADJOURNMENT** (2:08:48) – Ms. Sullivan adjourned the meeting at 2:09 p.m. and noted that anyone appealing this decision must make the request within 10 days by contacting the Carson City Planning Department.

The Minutes of the June 7, 2016 Administrative Permit Review Meeting are respectfully submitted on this 5<sup>th</sup> day of July, 2016.

SUSAN MERRIWETHER, Clerk - Recorder

By:

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Tamar Warren, Deputy Clerk