

PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting Date: August 2, 2016

Agenda Item Number: 3B

Applicant: Committee Members
Jennifer Budge, Parks and Recreation Director
Vern L. Krahn, Senior Park Planner

Request: **For Possible Action:** To select a date in September for a special meeting to review and provide comments to the Planning Commission and Board of Supervisors regarding the “Vintage at Kings Canyon” Tentative Planned Unit Development application, APN 007-573-06, 07, 08 and 009-012-02 as it relates to park and trail components based on compliance / non-compliance with the Carson City Parks and Recreation Master Plan and Unified Pathways Master Plan.

General Discussion: It is City staff’s understanding that the Vintage at Kings Canyon Development will be submitted to Community Development on August 18, 2016 for a public hearing at the Planning Commission on September 28, 2016. In order to provide the Parks and Recreation Commission with the opportunity to provide the Planning Commission with timely comments, the Parks and Recreation Commission will need to have a special meeting in September.

Parks and Recreation Department staff has reserved the Community Center’s Sierra Room for either September 6th or 7th, 2016 for this special meeting. The last day to submit any Parks and Recreation Commission comments to Community Development will be Monday, September 12, 2016. Staff is looking for information on which date a quorum of the Commission will be available and approval to schedule this special meeting.

Recommended Action: I move to select September ____, 2016 for a special meeting to review and provide comments to the Planning Commission and Board of Supervisors regarding the “Vintage at Kings Canyon” Tentative Planned Unit Development application, APN 007-573-06, 07, 08 and 009-012-02 as it relates to park and trail components based on compliance / non-compliance with the Carson City Parks and Recreation Master Plan and Unified Pathways Master Plan.