



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** 09/1/16

**Staff Contact:** Laura Tadman and Robert Schreihans

**Agenda Title:** For Possible Action: To approve the purchase of emergency medical equipment and supplies from Life Assist through Joinder Contract with City of Berkeley #14-10863, in accordance with NRS 332.195, for a not to exceed annual amount of \$82,000 to be funded from the Operating Supplies Account as approved in the FY 16/17 budget. (Laura Tadman; LTadman@carson.org and Robert Schreihans; RSchreihans@carson.org)

**Staff Summary:** This allows the purchase of emergency medical equipment and supplies used on a daily basis in the Fire Department's normal EMS responses. This includes items such as IV supplies, medications, bandages, splints, and other items used in the treatment of patients.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 minutes

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## **Proposed Motion**

I move to approve the purchase of emergency medical equipment and supplies from Life Assist through Joinder Contract with City of Berkeley #14-10863, in accordance with NRS 332.195, for a not to exceed annual amount of \$82,000 to be funded from the Operating Supplies Account as approved in the FY 16/17 budget.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

N/A

## **Background/Issues & Analysis**

## **Applicable Statute, Code, Policy, Rule or Regulation**

NRS 332.195

## **Financial Information**

Is there a fiscal impact? ☒ Yes ☐ No

If yes, account name/number: Operating Supplies; Account Number: 501-2525-422.06-25

Is it currently budgeted? ☒ Yes ☐ No

Explanation of Fiscal Impact: This is our normal Operating Supply account which currently has a balance of \$82,000, no additional impact as this is already budgeted for FY 2017.

## **Alternatives**

Not award contract and provide other direction.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_  
(Vote Recorded By)

August 19, 2016

Carson City Fire Department  
Attn: Chief Bob Schreihans

Good Afternoon Chief Schreihans,

Life-Assist, Inc. authorizes the Carson City Fire Department to utilize the City of Berkeley Bid 14-10863 for Emergency Medical Supplies and Equipment. Life-Assist was the lowest responsive, responsible bidder and was awarded this bid in July of 2014. The term of the contract is valid for 1 year with options to extend up to a maximum 5 years.

Life-Assist is happy to extend this pricing to the Carson City Fire Department. We look forward to the continued successful working relationship with the Carson City Fire. Please contact me if you have any questions, concerns or need any additional information.

Thank You,



Cherise Akers  
Contracts Manager



RESOLUTION NO. 66,717-N.S.

PURCHASE ORDER: LIFE ASSIST FOR EMERGENCY MEDICAL SUPPLIES AND EQUIPMENT

WHEREAS, emergency medical supplies and equipment are required to provide treatment for emergency medical calls; and

WHEREAS, the City issued an Invitation For Bid (Specification No. 14-10863-C) on May 1, 2014 to purchase emergency medical supplies and equipment; and

WHEREAS, Life Assist was determined to be the lowest responsive and responsible bidder.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to execute a purchase order with Life Assist for emergency medical supplies and equipment from July 1, 2014 through June 30, 2015, with an option to extend for an additional period up to a maximum of five years, in an amount not to exceed \$1,000,000 (Budget Codes: Paramedic Fund 160-6405-420-5520, 160-6405-420-5570 and 160-6405-420-7041, General Fund 010-6405-420-5520, 010-6405-420-5570 and 010-6405-420-7041, and Measure GG 456-6405-420-5520, 456-6405-420-5570 and 456-6405-420-7041).

The foregoing Resolution was adopted by the Berkeley City Council on July 8, 2014 by the following vote:

Ayes: Anderson, Arreguin, Capitelli, Maio, Wengraf, Worthington and Wozniak.

Noes: None.

Absent: Moore and Bates.

  
Linda Maio, Mayor Pro Tempore

Attest:

  
Mark Numainville, CMC, City Clerk

## Laura Tadman

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**From:** McPartland, David <DMcPartland@ci.berkeley.ca.us>  
**Sent:** Tuesday, August 23, 2016 1:39 PM  
**To:** Cherise Akers  
**Cc:** Valenzuela, Rachel; Nip, Jocelyn W  
**Subject:** RE: Contract Extension with Life-Assist

Cherise,

Yes we would like to extend the contract for the next year.

David

**From:** Cherise Akers [<mailto:cherise.akers@life-assist.com>]  
**Sent:** Tuesday, August 23, 2016 1:00 PM  
**To:** McPartland, David <DMcPartland@ci.berkeley.ca.us>; Valenzuela, Rachel <RValenzuela@ci.berkeley.ca.us>  
**Cc:** Sheri Steele <[sheri.steele@life-assist.com](mailto:sheri.steele@life-assist.com)>  
**Subject:** Contract Extension with Life-Assist  
**Importance:** High

Good Afternoon,

We received the new purchase order number for the next fiscal year but wanted to confirm that the City of Berkeley Fire Department would like to extend the contract with Life-Assist through 6/30/17.

If either of you have a moment, could you please email to confirm? I appreciate your assistance and have a good day!

Thank You,

Cherise Akers  
**CONTRACTS MANAGER, LIFE-ASSIST, INC.**  
800-824-6016 | [www.life-assist.com](http://www.life-assist.com)

*helping heroes save lives*

Are you satisfied with your experience with Life-Assist? Leave a comment by clicking [HERE](#)

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**From:** Sheri Steele  
**Sent:** Tuesday, August 23, 2016 9:37 AM  
**To:** Quotes  
**Subject:** FW: LIFE-ASSIST

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**From:** Valenzuela, Rachel [<mailto:RValenzuela@ci.berkeley.ca.us>]  
**Sent:** Wednesday, July 13, 2016 4:44 PM  
**To:** Sheri Steele  
**Subject:** FW: LIFE-ASSIST

Here is the new Life-Assist PO number for the fiscal year.

Thank you,  
Rachel

**From:** Mackey, Keauanna  
**Sent:** Wednesday, July 13, 2016 11:52 AM  
**To:** Valenzuela, Rachel <[RValenzuela@ci.berkeley.ca.us](mailto:RValenzuela@ci.berkeley.ca.us)>  
**Cc:** McPartland, David <[DMcPartland@ci.berkeley.ca.us](mailto:DMcPartland@ci.berkeley.ca.us)>  
**Subject:** LIFE-ASSIST

LIFE-ASSIST #111168

**Keauanna Mackey**

*Administrative & Fiscal Services*  
City of Berkeley- Fire Department  
2100 Martin Luther King Jr Way  
Berkeley, CA 94704  
510.981-5574 *Direct Line*  
510-981-5579 *Fax*

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