

MINUTES
Regular Meeting
Carson City Parks and Recreation Commission
Tuesday, August 2, 2016 • 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Committee Members

Chair – Lee-Ann Keever
Commissioner – Lori Bagwell
Commissioner – Donna Curtis
Commissioner – Brett Long

Vice Chair – Robert Glenn
Commissioner – Joe Cacioppo
Commissioner – Sean Lehmann

Staff

Jennifer Budge, Parks and Recreation Department Director
Steven Brunner, Parks and Recreation Department Deputy Director
Iris Yowell, Deputy District Attorney
Vern Krahm, Senior Park Planner
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

CALL TO ORDER

(5:31:36) – Chairperson Keever called the meeting to order at 5:31 p.m.

ROLL CALL AND DETERMINATION OF QUORUM

(5:31:51) – Roll was called, and a quorum was present.

Attendee Name	Status	Arrived/Left
Lee-Ann Keever	Present	
Robert Glenn	Present	
Lori Bagwell	Present	
Joe Cacioppo	Present	
Donna Curtis	Present	
Sean Lehmann	Present	
Brett Long	Present	

PUBLIC COMMENTS

(5:32:30) – Capital City Arts Initiative's Sharon Rosse introduced the art in the Sierra Room and invited the Commissioners to a reception for Carson High School teacher and artist Mike Malley on Friday, September 9, 2016, 5-7 p.m. Ms. Rosse also invited the Commissioners to visit exhibitions on the second floor of the Carson City Courthouse and in the Community Development Building, and distributed related handouts which are incorporated into the record.

(5:35:34) – Ann Bollinger, Open Space Administrator, distributed a flyer, incorporated into the record, and invited the Commissioners and the public to celebrate the 20th anniversary of the Quality of Life Initiative at Silver Saddle Ranch. She noted that the free event included a concert by Mile High Jazz Band Association.

(5:36:52) – Patrick Lakers, a Cabriolet Drive, Carson City resident for three years, stated that off leash dogs in Carriage Square Park were being walked by residents and “people who don’t live in the area”. Mr. Lakers believed that the park did not allow dogs on or off leash and requested more patrols and enforcement. He also confirmed for Chairperson Keever that the City had placed new signs prohibiting dogs in the park, which were being ignored.

1. ACTION ON APPROVAL OF MINUTES – June 7, 2016

(5:42:42) – MOTION: I move to approve the June 7, 2016 meeting minutes as presented.

RESULT:	Approved (7-0-0)
MOVER:	Lehmann
SECONDER:	Cacioppo
AYES:	Keever, Glenn, Bagwell, Cacioppo, Curtis, Lehmann, Long,
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

2. MODIFICATIONS TO THE AGENDA

There were no modifications to the agenda.

3. MEETING ITEMS

A. INTRODUCTION OF STEVEN BRUNNER AS THE NEW PARKS AND RECREATION DEPARTMENT DEPUTY DIRECTOR.

(5:43:08) – Chairperson Keever introduced the item. Ms. Budge presented the Staff Report, incorporated into the record, and introduced Parks and Recreation Deputy Director Steve Brunner. Mr. Brunner also gave background on his 28-year career in the United States Marine Corps, per the attachment to the Staff Report. Commissioner Curtis noted that Mr. Brunner did not possess any background in parks and recreation and inquired about the type of training he would receive. Mr. Brunner assured the Commission that he would be able to fulfil his duties, citing several certifications he planned to receive as quickly as possible.

PUBLIC COMMENT

(5:46:55) – Daniel Thompson introduced himself as a Carson City resident and spoke about “the Pickle Meadows area” Marine Installation, noting that Mr. Brunner was responsible for “the facilitation of all the open Forest Service land that all the marines were training on...”. He also praised Mr. Brunner’s leadership abilities.

B. FOR POSSIBLE ACTION: TO SELECT A DATE IN SEPTEMBER FOR A SPECIAL MEETING TO REVIEW AND PROVIDE COMMENTS TO THE PLANNING COMMISSION AND BOARD OF SUPERVISORS REGARDING THE “VINTAGE AT KINGS CANYON” TENTATIVE

PLANNED UNIT DEVELOPMENT APPLICATION, APN 007-573-06, 07, 08 AND 009-012-02 AS IT RELATES TO PARK AND TRAIL COMPONENTS BASED ON COMPLIANCE / NON-COMPLIANCE WITH THE CARSON CITY PARKS AND RECREATION MASTER PLAN AND UNIFIED PATHWAYS MASTER PLAN.

(5:49:15) – Chairperson Keever introduced the item. Mr. Krahn presented the Staff Report which is incorporated into the record.

There were no public comments.

(5:51:33) – MOTION: I move to select September 6, 2016 for a special meeting to review and provide comments to the Planning Commission and Board of Supervisors regarding the “Vintage at Kings Canyon” Tentative Planned Unit Development application, APN 007-573-06, 07, 08 and 009-012-02 as it relates to park and trail components based on compliance / non-compliance with the Carson City Parks and Recreation Master Plan and Unified Pathways Master Plan, at 5:30 p.m.

RESULT:	APPROVED (7-0-0)
MOVER:	Glenn
SECONDER:	Bagwell
AYES:	Keever, Glenn, Bagwell, Cacioppo, Curtis, Lehmann, Long
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

4. STAFF UPDATES - DISCUSSION ONLY

A. Update on James Glaser request for the City to provide reduced or free access for disabled veterans to all Parks and Recreation Department facilities.

(5:42:45) – Chairperson Keever introduced the item. Ms. Budge updated the Commission on her conversation with Mr. Glaser, who was “delighted” to hear that the discount provided to 100 percent disabled veterans to use the swimming pool would be extended to the usage of the Multi-purpose Athletic Center (MAC), adding that she had provided him with a new annual pass free of charge. She explained that Mr. Glaser would inform other 100 percent disabled veterans about these benefits, adding that he also wished to pursue different levels of discounts for different veterans’ disability levels, a potential benefit currently being reviewed by the District Attorney’s Office.

There were no public comments.

5. MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.

A. REPORT FROM SCHOOL BOARD LIAISON

(5:55:33) – Commissioner Cacioppo announced that the school district was “gearing up for the school year” and noted the benefits of the district’s joint-use agreements with the City.

6. FUTURE AGENDA ITEMS

(5:56:30) – Mr. Krahn explained that two grant applications (for the disc golf course and Ross Gold Park) will be agendized for the September or October meetings.

7. PUBLIC COMMENTS

(5:57:50) – None.

8. ACTION ON ADJOURNMENT

(7:58:10) – Chairperson Keever entertained a motion for adjournment and announced that at the conclusion of the meeting, a tour of several City park facilities would be conducted.

(6:00:00) – MOTION: Commissioner Cacioppo moved to adjourn. Commissioner Lehman seconded the motion. The meeting was adjourned at 7:33 p.m.

The Minutes of the August 2, 2016 Carson City Parks and Recreation Commission meeting are so approved this 6th day of September, 2016.

LEE-ANN KEEVER, Chair