

CARSON CITY BOARD OF HEALTH
Minutes of the July 21, 2016 Meeting
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, July 21, 2016, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Vice Chairperson Robert Crowell
Member Karen Abowd
Member Brad Bonkowski
Member Lori Bagwell
Member Ken Furlong
Member Jim Shirk

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Cheryl Eggert, Deputy Clerk
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

15. CALL TO ORDER AND ROLL CALL (10:06:26) - Chairperson Pintar called the meeting to order 10:06 a.m. Ms. Merriwether called the roll; all members of the Board of Health were present, constituting a quorum.

16. PUBLIC COMMENT (10:06:51) - Chairperson Pintar entertained public comment; however, none was forthcoming.

17. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 19, 2016 (10:07:11) - Chairperson Pintar entertained suggested revisions and, when none were forthcoming, a motion. **Member Crowell moved approval of the minutes. Member Abowd seconded the motion. Motion carried 7-0.**

18. HEALTH AND HUMAN SERVICES DEPARTMENT

18(A) POSSIBLE ACTION ON APPROVAL OF THE HEALTH OFFICER'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING, INCORPORATED (10:07:35) - Chairperson Pintar introduced this item, and presented her report, a copy of which was provided for inclusion in the record. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Health Officer's Report. Member Bagwell seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Lori Bagwell
AYES:	Members Abowd, Bagwell, Bonkowski, Crowell, Furlong, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18(B) PRESENTATION AND DISCUSSION, BY BRUCE LOCKWOOD, PROFESSIONAL RESEARCH CONSULTANTS, INC., OF CARSON TAHOE HEALTH'S 2016 COMMUNITY HEALTH NEEDS ASSESSMENT (10:14:09) - Chairperson Pintar introduced this item. Jana DeStefano, of Professional Research Consultants, Inc., narrated a SlideShow presentation which was displayed in the meeting room and included in the agenda materials. Chairperson Pintar and Ms. DeStefano responded to questions of clarification, and discussion ensued. Taylor Radtke provided additional clarification with regard to how the Health Department is working together with the hospital on the community health needs assessment process. Chairperson Pintar advised that the community health needs assessment results will be available to the public in October. "They haven't been published to date but they have been presented to a selected public group yesterday and to the Executive Board of Carson-Tahoe Regional Healthcare today." Chairperson Pintar entertained additional questions or comments of the board members and, when none were forthcoming, of the public. No public comment was forthcoming.

18(C) REVIEW AND POSSIBLE ACTION TO REVISE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S CURRENT STRATEGIES TO ADDRESS "AREAS FOR IMPROVEMENT" AS IDENTIFIED BY THE PUBLIC HEALTH ACCREDITATION BOARD DURING A SITE VISIT (10:37:22) - Chairperson Pintar introduced this item, and Taylor Radtke thanked the entire community, on behalf of the accreditation team, for the support throughout the entire process. Ms. Radtke reviewed the agenda materials, and Chairperson Pintar provided additional clarification at various points throughout the presentation. Ms. Radtke, Chairperson Pintar, and Mr. Marano responded to questions of clarification, and extensive discussion followed.

Chairperson Pintar thanked Ms. Radtke for her presentation, and entertained public comment. When no public comment was forthcoming, Chairperson Pintar entertained a motion. **Member Bagwell moved to accept the current strategies in place to address the Public Health Accreditation Board's identified areas for improvement, along with the discussion on the record about creating a spreadsheet with the goals and the specific details of achievement. Member Crowell seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

RESULT:	Approved [7 - 0]
MOVER:	Member Lori Bagwell
SECOND:	Member Robert Crowell
AYES:	Members Bagwell, Crowell, Abowd, Bonkowski, Furlong, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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19. PUBLIC COMMENT (11:15:29) - Chairperson Pintar entertained public comment; however, none was forthcoming.

20. ACTION TO ADJOURN (11:15:39) - Chairperson Pintar adjourned the meeting at 11:15 a.m.

The Minutes of the July 21, 2016 Carson City Board of Health meeting are so approved this 3rd day of November, 2016.

SUSAN PINTAR, M.D., Chair

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder