

**ADMINISTRATIVE PERMIT REVIEW MEETING**  
**Minutes of the Tuesday, November 8, 2016 Meeting**  
**Carson City Community Development Conference Room A**  
**108 East Proctor Street, Room A, Carson City, Nevada**

An Administrative Permit Review meeting was scheduled for 2:30 p.m. on Tuesday November 11, 2016, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

**PRESENT:** Applicant, Joseph Alotta, III

**STAFF:** Hope Sullivan, Planning Manager – Administrative Hearing Officer  
Lee Plemel, Community Development Director  
Kathe Green, Assistant Planner  
Dan Yu, Deputy District Attorney  
Stephen Pottey, Project Manager  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The SUP-16-048 materials are on file in the Planning Division, and are available for review during regular business hours.

**A. CALL TO ORDER**

(2:31:44) – Ms. Sullivan called the meeting to order and explained the hearing process.

**B. MODIFICATION TO THE AGENDA – None**

**C. PUBLIC COMMENT – None**

**D. PUBLIC HEARING: ACTION ITEM**

**D-1 ADM-16-163 FOR POSSIBLE ACTION: TO CONSIDER AN ADMINISTRATIVE PERMIT APPLICATION FROM JOSEPH ALOTTA, III (PROPERTY OWNER SIERRA PINES MANAGEMENT LLC) TO ALLOW DETACHED ACCESSORY STRUCTURES OF 50-75% OF THE SIZE OF THE PRIMARY STRUCTURE, ON PROPERTY ZONED SINGLE FAMILY 1 ACRE (SF1A), LOCATED AT 1361 E. APPION WAY, APN 009-211-11.**

(2:32:10) – Ms. Sullivan introduced the item and Ms. Green referenced the related agenda materials which are incorporated into the record. Applicant Joseph Alotta, III acknowledged that he had read and was in agreement with the Staff Report.

There were no public comments.

(2:33:18) – Ms. Sullivan noted that no public was present and that no one had objected to the project. Therefore, she approved ADM-16-163, an Administrative Permit application from Joseph Alotta, III (property owner Sierra Pines Management LLC) to allow detached accessory structures of 50-75% of the size of the primary structure, on property zoned Single Family 1 Acre (SF1A), located at 1361 E. Appion Way, APN 009-211-11, based on the findings and the conditions of approval outlined in the Staff Report.

Ms. Sullivan also reminded the applicant that he must obtain a building permit.

**E. PUBLIC COMMENT** – None

**F. ADJOURNMENT (2:34:10)** – Ms. Sullivan adjourned the meeting at 2:43 p.m.

The Minutes of the November 8, 2016 Administrative Permit Review Meeting are respectfully submitted on this 9<sup>th</sup> day of November, 2016.

SUSAN MERRIWETHER, Clerk - Recorder

By:



Tamar Warren, Deputy Clerk