

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the August 16, 2016 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Tuesday, August 16, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Commissioner Robert Crowell
Commissioner Mark Kimbrough

STAFF: Darren Schulz, Public Works Department Director
Patrick Pittenger, Transportation Manager
Dirk Goering, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
Hailey Lang, Transportation Planner
Dan Yu, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:16:12) - Chairperson Bonkowski called the meeting to order at 5:16 p.m. Ms. King called the roll; a quorum was present. Vice Chairperson Smolenski and Commissioner Zenteno were absent

2. PUBLIC COMMENT (5:17:00) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

3. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 13, 2016 (5:17:16) - Chairperson Bonkowski entertained suggested revisions and, when none were forthcoming, a motion. **Commissioner Kimbrough moved to approve the minutes, as presented. Commissioner Crowell seconded the motion. Motion carried 3-0.**

4. PUBLIC MEETING ITEMS:

4(A) POSSIBLE ACTION TO DETERMINE THAT TITAN ELECTRICAL CONTRACTING, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1516-128, "CARSON CITY FLASHING YELLOW TURN SIGNALS 2016 UPGRADES," FOR \$413,043.00, PLUS A TEN PERCENT CONTINGENCY AMOUNT OF UP TO \$41,304.30, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$454,347.30, TO BE FUNDED FROM THE RTC FUND, AS PROVIDED IN THE FY 2017 BUDGET (5:17:34) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson Bonkowski entertained questions of the commissioners and of the public and, when none were forthcoming, a motion. **Commissioner Kimbrough moved to determine that Titan Electrical Contracting, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1516-128, "Carson City Flashing Yellow Turn Signals 2016 Upgrades," for \$413,043.00, plus a ten percent contingency amount of up to \$41,304.30, for a total**

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not-to-exceed amount of \$454,347.30, to be funded from the RTC Fund, as provided in the FY 2017 budget. Commissioner Crowell seconded the motion. Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [3 - 0 - 2]
MOVER:	Commissioner Mark Kimbrough
SECOND:	Commissioner Robert Crowell
AYES:	Commissioners Kimbrough, Crowell, and Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Smolenski and Commissioner Zenteno
ABSTAIN:	None

4(B) POSSIBLE ACTION TO DETERMINE THAT INTERMOUNTAIN SLURRY SEAL, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1617-032, “2016 LONG LINE STRIPING PROGRAM,” FOR A BASE BID OF \$162,224, PLUS A TEN PERCENT CONTINGENCY AMOUNT OF UP TO \$16,222.40, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$178,446.40, TO BE FUNDED FROM THE PROPERTY SERVICES / LONG LINE STRIPING ACCOUNT, AS PROVIDED IN THE FY 2017 BUDGET (5:21:46) - Chairperson Bonkowski introduced this item. Mr. Pittenger reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and public comments. When no additional questions or comments were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to determine that Intermountain Slurry Seal, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1617-032, “2016 Long Line Striping Program,” for a base bid of \$162,224, plus a ten percent contingency amount of up to \$16,222.40, for a total not-to-exceed amount of \$178,446.40, to be funded from the Property Services / Long Line Striping Account, as provided in the FY 2017 budget. Commissioner Crowell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [3 - 0 - 2]
MOVER:	Commissioner Mark Kimbrough
SECOND:	Commissioner Robert Crowell
AYES:	Commissioners Kimbrough, Crowell, and Chair Bonkowski
NAYS:	None
ABSENT:	Vice Chair Smolenski and Commissioner Zenteno
ABSTAIN:	None

4(C) INFORMATION ONLY ON THE TRAFCC MEETING UPDATE FOR THE THURSDAY, JULY 28, 2016 MEETING (5:25:02) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. Mr. Pittenger advised that the August 25, 2016 meeting may be held in the Sierra Room. On September 22nd, the “kick-off meeting for the South Carson Street Corridor Study” will take place. Chairperson Bonkowski entertained commissioner questions or comments and public comments; however, none were forthcoming. (5:35:00) Commissioner Kimbrough commended Mr. Pittenger's facilitation of the TRAFCC meeting. Commissioner Crowell commended Mr. Pittenger's recent speech to the Rotary Club.

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5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS:

5(A) STREET OPERATIONS ACTIVITY REPORT (5:28:36) - Chairperson Bonkowski introduced this item. Mr. Pittenger reviewed the agenda materials, and responded to questions of clarification. In response to a further question, he discussed a recent sealing project on Lompa Lane, between Carmine Street and College Parkway. Mayor Crowell commended the wide crack repair on Northridge Drive. Commissioner Kimbrough commended the Kings Canyon Trailhead repair.

5(B) PROJECT STATUS REPORT (5:35:49) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials.

5(C) FUTURE AGENDA ITEMS (5:40:32) - Chairperson Bonkowski introduced this item, and Mr. Pittenger advised he had nothing presently scheduled.

6. COMMISSIONER COMMENTS (5:40:41) - Chairperson Bonkowski introduced this item, and entertained commissioner comments. None were forthcoming.

7. PUBLIC COMMENT (5:40:47) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

8. ACTION ON ADJOURNMENT (5:40:55) - Commissioner Kimbrough moved to adjourn the meeting at 5:40 p.m.

The Minutes of the August 16, 2016 Carson City Regional Transportation Commission meeting are so approved this 9th day of November, 2016.

BRAD BONKOWSKI, Chair