

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the October 20, 2016 Meeting**  
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, October 20, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review and inspection, during regular business hours, in the Recording Secretaries Division of the Carson City Clerk's Office.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:32:19) - Mayor Crowell called the meeting to order at 8:32 a.m. Ms. Merriwether called the roll; a quorum was present. In the absence of Church of Christ Pastor Bruce Henderson, Mayor Crowell requested a moment of silence. At Mayor Crowell's request, Sheriff Ken Furlong led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:33:35) - Mayor Crowell entertained public comment. In consideration of ongoing litigation, he requested the public speaker to "respect what we can and can't do here and not discuss the litigation." (8:34:20) An anonymous female speaker advised that she would be discussing "legal causes of action." Mayor Crowell advised of having been informed "that there is litigation in Justice Court right now and it's active right now." He cautioned the anonymous speaker against discussing ongoing litigation issues. In response to a comment, Mayor Crowell advised of no difference between legal causes of action and litigation in the context of the subject meeting. "Because you have litigation going on right now, that's a legal cause of action." In response to a comment, Mayor Crowell advised that the litigation is against a City employee, "and even if it weren't ..., this is not the place to talk about litigation because [the Board of Supervisors has] no authority over it. ... In our system of justice, we do that in the judicial branch of government where each side has a chance to participate on an equal basis but, when one person takes advantage of public comment in a completely different forum, that's not a fair application of justice."

The anonymous female speaker stated that, "the insurance company for Carson City has hired a law firm and the law firm will have a conflict of interest. The law firm has a Las Vegas branch and the Las Vegas branch is very aware of the catalyst for all of this destruction of child abuse evidence ..." Mayor Crowell advised that the courts have "followed the Supreme Court rules on evidence retention." Mayor Crowell expressed appreciation for the anonymous speaker's desire to "make a point, but this is not the place to make that point. You've got litigation going on. Make that point over in the judicial forum where you've chosen to litigate it." Mayor Crowell reiterated that the anonymous speaker's comments were unfair to "other people that might want to have public comment and ... to people who might be on the other side of the litigation who don't have the same capability of ... speaking during public comment."

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The anonymous speaker expressed understanding, and stated, "the City is doing something that it does have authority over to stop doing it. Attorney Fralick ... worked for Governor Gibbons as his legal counsel. ... She met with Judy Ray, who was the liaison for Governor Gibbons and she met with the Chief of Staff for Governor Gibbons ... and they talked about what was happening in southern Nevada. ... And, at that meeting, ... Attorney Fralick learned that there are problems with domestic violence cases in the State of Nevada. Attorney Fralick has a duty to disclose to this panel what she knows and what is happening statewide." Mayor Crowell advised that Attorney Fralick "has an obligation to give [the Board of Supervisors] her legal analysis ... and she's done that." Mayor Crowell reiterated, "We're not going to re-litigate those issues on domestic violence because they're in court right now."

The anonymous speaker advised of having been served and stated, "That is not City litigation." She requested the Board to "stop destroying temporary protection order court case files that you do have authority over because you are contracting ShredIt to come in and shred those court case files that contain affidavits by survivors of domestic violence, including children."

Mayor Crowell advised of having been informed by the City's legal counsel that "the document destruction process used here strictly complies with the rules set up by the Nevada Supreme Court."

(8:40:03) In reference to public comments at a previous Board of Supervisors meeting, Sierra Nevada Association of Realtors Board of Directors President Avis Cherry reviewed MLS data relative to homes available for sale and pending sales in Carson City. Ms. Cherry responded to questions of clarification, and Mayor Crowell thanked her for the information. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 15, 2016 (8:42:59) -** Mayor Crowell introduced this item, and entertained suggested revisions to the minutes. When no suggested revisions were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Bagwell seconded the motion. Motion carried 5-0.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:43:17) -** Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as published.

**8. SPECIAL PRESENTATIONS OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (8:43:31) -** At Mayor Crowell's request, the Board members convened on the meeting floor. Mayor Crowell presented Water Meter Technician Jesse Truell and Deputy Sheriff Charles Stetler with Longevity Awards in recognition of ten years' continuous and dedicated service to the City. Mayor Crowell presented Deputy Sheriff Ronald Kennison and Accounting Technician Heather Mandel with Longevity Awards in recognition of fifteen years' continuous and dedicated service to the City. The Board members, City staff, and the citizens present applauded.

(8:49:48) Mayor Crowell read into the record the language of a Proclamation for Nevada Day, and presented the original to Ken Hamilton and Janet Baker, of the Nevada Day Committee. Mr. Hamilton reviewed scheduled activities, and invited everyone's participation. At Mayor Crowell's request, Dean Dilullo reviewed scheduled activities associated with the Carson Nugget.

**9. RECESS BOARD OF SUPERVISORS (8:59:04) -** Mayor Crowell recessed the meeting at 8:59 a.m.

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**LIQUOR AND ENTERTAINMENT BOARD**

**10. CALL TO ORDER AND ROLL CALL (8:59:06)** - Chairperson Crowell called the Liquor and Entertainment Board meeting to order at 8:59 a.m., noting the presence of a quorum, including Member Ken Furlong.

**11. PUBLIC COMMENT(8:59:17)** - Chairperson Crowell entertained public comment; however, none was forthcoming.

**12. POSSIBLE ACTION ON APPROVAL OF MINUTES - August 4, 2016 (8:59:28)** - Chairperson Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Member Abowd moved to approve the minutes, as presented. Member Bagwell seconded the motion. Motion carried 6-0.**

**13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION**

**13(A) POSSIBLE ACTION TO APPROVE REGI KUNNEL AS THE LIQUOR MANAGER FOR SOUTHERN GLAZER'S WINE AND SPIRITS, LLC DBA SOUTHERN GLAZER'S OF NV, LIQUOR LICENSE NUMBER 17-3984, LOCATED IN SPARKS, NEVADA (8:59:47)** - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. Ms. Reseck noted a necessary correction to the proposed motion to remove the condition for the liquor manager to complete a server training course.

Chairperson Crowell entertained questions or comments of the board members and, when none were forthcoming, public comment. When no public comment was forthcoming, Chairperson Crowell entertained a motion. **Member Bonkowski moved to approve Regi Kunnel, as the liquor manager for Southern Glazer's Wine and Spirits, LLC dba Southern Glazer's of Nevada, liquor license number 17-3984, located in Sparks, Nevada. Member Bagwell seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [6 - 0]</b>
<b>MOVER:</b>	<b>Member Brad Bonkowski</b>
<b>SECOND:</b>	<b>Member Lori Bagwell</b>
<b>AYES:</b>	<b>Members Bonkowski, Abowd, Bagwell, Furlong, Shirk, and Chair Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**13(B) POSSIBLE ACTION TO APPROVE DEAN DILULLO AS THE LIQUOR MANAGER FOR CARSON NUGGET CASINO, INC., LIQUOR LICENSE NUMBER 17-27165, LOCATED AT 507 NORTH CARSON STREET (9:01:08)** - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. Chairperson Crowell entertained questions of the board members and, when none were forthcoming, **Member Bagwell moved to approve Dean Dilullo, as the liquor manager for Carson Nugget Casino, Inc., liquor license 17-27165, located at 507 North Carson Street, subject to the condition that the liquor manager must complete a server training course acceptable to the Sheriff's Office within 120**

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days, pursuant to CCMC 4.13.060. Member Abowd seconded the motion. Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, entertained public comment. When no public comment was forthcoming, Chairperson Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [6 - 0]
<b>MOVER:</b>	Member Lori Bagwell
<b>SECOND:</b>	Member Karen Abowd
<b>AYES:</b>	Members Bagwell, Abowd, Bonkowski, Furlong, Shirk, and Chair Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

(9:02:51) At Chairperson Crowell's invitation, Mr. Dilullo described the various eateries at the Carson Nugget. Chairperson Crowell expressed appreciation for Mr. Dilullo's investment in Carson City.

**14. PUBLIC COMMENT (9:04:37)** - Chairperson Crowell entertained public comment; however, none was forthcoming.

**15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (9:04:43)** - Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 9:04 a.m.

**16. RECONVENE BOARD OF SUPERVISORS (9:04:47)** - Mayor Crowell reconvened the Board of Supervisors meeting at 9:04 a.m.

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**17. SHERIFF - POSSIBLE ACTION TO CONSIDER APPROVING THE RECLASSIFICATION OF AN HOURLY APRN POSITION TO A FULL-TIME APRN POSITION, AT A SALARY RANGE OF \$83,847 TO \$98,170 (9:04:50)** - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Health and Human Services Department Director Nicki Aaker provided background information. Sheriff's Office Accounting Technician Robin Bennett reviewed the associated budget. Ms. Aaker and Sheriff Furlong responded to questions regarding malpractice insurance; costs associated with not having the position; and supplies and equipment.

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve reclassifying an hourly APRN position to a full-time APRN position, at a salary range of \$83,847 to \$98,170. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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**18. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH OCTOBER 7, 2016, PURSUANT TO NRS 251.030 AND NRS 354.290 (9:16:54)** - Mayor Crowell introduced this item, and entertained questions or comments. When no questions or comments were forthcoming, Mayor Crowell entertained public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through October 7, 2016, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19. PURCHASING AND CONTRACTS**

**19(A) POSSIBLE ACTION TO APPROVE THE PURCHASE OF VARIOUS VACCINATIONS AND PHARMACEUTICALS FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT, THROUGH JOINDER CONTRACTS WITH SANOFI PASTEUR, MERCK SHARP & DOHME, CARDINAL HEALTH, GLAXOSMITHKLINE, AND PFIZER PHARMACEUTICALS, IN THE TOTAL AMOUNT NOT TO EXCEED \$432,500, TO BE FUNDED FROM THE HEALTH AND HUMAN SERVICES PRIVATE VACCINE, CLINICAL SERVICES, AND VARIOUS GRANT FUND ACCOUNTS FOR FY 2016 / 17 (9:17:32)** - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Ana Jimenez, of the Finance Department, and Health and Human Services Department Director Nicki Aaker responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the purchase of various vaccinations and pharmaceuticals for the Health and Human Services Department, through joinder contracts with Sanofi Pasteur; Merck, Sharp & Dohme; Cardinal Health; Glaxosmithkline; and Pfizer Pharmaceuticals, in the total amount not to exceed \$432,500, to be funded from the Health and Human Services Private Vaccine, Clinical Services, and Various Grant Fund accounts for FY 2016 / 17. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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Ms. Aaker announced the Point of Dispensing exercise scheduled for Saturday, October 22<sup>nd</sup> at the Carson Mall from 10:00 a.m. to 2:00 p.m.

**19(B) POSSIBLE ACTION TO APPROVE THE PAYMENT FOR ANNUAL SERVICES FROM THE COOPERATIVE LIBRARIES AUTOMATED NETWORK FOR A NOT-TO-EXCEED AMOUNT OF \$58,485.72, TO BE FUNDED FROM THE LIBRARY'S CONTRACTUAL SERVICES BUDGET ITEM; THE CARSON CITY LIBRARY IS A MEMBER OF THE COOPERATIVE LIBRARIES AUTOMATED NETWORK, UNDER A MULTI-YEAR INTERLOCAL AGREEMENT (9:23:58)** - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Library Director Sena Loyd reviewed the Cooperative Libraries Automated Network Agreement, and responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the payment for the annual library services, as part of the Cooperative Agreement with the Cooperative Libraries Automated Network, for an amount not to exceed \$58,485.72, to be funded from the Library's Contractual Services budget. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**20. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO ACCEPT A \$52,461 (25% MATCH REQUIRED) NEVADA DEPARTMENT OF WILDLIFE HUNTER EDUCATION SHOOTING RANGE SUBGRANT AWARD, #W-511-HS-09, FOR DESIGN AND CONSTRUCTION OF A RESTROOM FACILITY AND ASSOCIATED SITE IMPROVEMENTS AT THE CARSON CITY RIFLE AND PISTOL RANGE; AND TO AUTHORIZE THE MAYOR TO SIGN THE GRANT AGREEMENT ON BEHALF OF CARSON CITY (9:27:20)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bagwell read a prepared disclosure statement into the record, and advised that she would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

(9:28:57) Senior Park Planner Vern Krahn introduced Deputy Parks and Recreation Department Director Steve Brunner, and reviewed the agenda materials. Mr. Krahn responded to questions regarding the pathways and maintenance.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to accept a \$52,461 (25 percent match required) Nevada Department of Wildlife Hunter Education Shooting Range subgrant award, #W-511-HS-09, for design and construction of a restroom facility and associated site improvements at the Carson City Rifle and Pistol Range; and to authorize the Mayor to sign the grant agreement on behalf of Carson City. Supervisor Abowd**

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**seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell thanked everyone involved in raising funds for the project.

**21. TREASURER - POSSIBLE ACTION TO ORDER AND DIRECT THE CARSON CITY TREASURER TO SELL, AFTER GIVING NOTICE OF SALE, FOR A TOTAL AMOUNT NOT LESS THAN THE AMOUNT OF TAXES, COSTS, PENALTIES, AND INTEREST LEGALLY CHARGEABLE AGAINST THE PROPERTY AS STATED IN THE ORDER, THE FOLLOWING PROPERTIES: 001-032-05; 001-102-21; 002-093-06; 002-482-30; 002-593-03; 002-742-10; 004-162-05; 004-242-05; 004-333-07; 005-072-07; 008-161-41; 008-191-37; 008-191-38; 008-191-39; 008-222-13; 008-271-08; 008-271-26; 008-344-01; 008-591-23; 008-797-35; 008-816-28; 009-393-09; 010-458-25; WHILE THIS REQUIRED STEP TOWARDS A TAX SALE IS NOW BEING TAKEN, SOME OF THESE PROPERTIES MAY BE PROTECTED FROM SALE UNDER U.S. BANKRUPTCY LAWS (9:34:17) -** Mayor Crowell introduced this item, and Treasurer Gayle Robertson reviewed the agenda materials. Ms. Robertson responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to order and direct the Carson City Treasurer to sell, after giving notice of sale, for a total amount not less than the amount of taxes, costs, penalties and interest legally chargeable against the property, as stated on the attached list of properties. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**22. CITY MANAGER**

**22(A) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE AIRPORT AUTHORITY, ONE TO FILL THE “MANUFACTURER” POSITION, AND ONE TO FILL THE “FIXED BASE OPERATOR” POSITION; THESE APPOINTMENTS ARE FOR FOUR-YEAR TERMS, SET TO EXPIRE OCTOBER 2020 (9:35:53) -** Mayor Crowell introduced this item, and advised that he would abstain from discussion and action due to a previous professional relationship with Airport Authority Counsel Steve Tackes. Mayor Crowell passed the gavel to Mayor *Pro Tem* Abowd and stepped away from the dais. In response to a question, Mr. Marano advised of two vacancies and two

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applicants, and reviewed the Board's option of directing him to accomplish the appointments. Mr. Marano acknowledged having received confirmation from Mr. Tackes that the fixed base operator position was being filled by an active employee of a fixed base operator.

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to appoint Larry Harvey to the “Manufacturer” position, and Aaron Collins to the “Fixed Base Operator” position, each for a term that will expire October 2020. Supervisor Bagwell seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Shirk, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

Mayor *Pro Tem* Abowd passed the gavel to Mayor Crowell, who had returned to the dais.

**22(B) POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER, FOR THE PERIOD OF SEPTEMBER 3, 2016 THROUGH OCTOBER 7, 2016 (9:38:10)** - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and of the public. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to ratify the approval of bills and other requests for payment by the City Manager, for the period of September 3, 2016 through October 7, 2016. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**23. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN A COOPERATIVE AGREEMENT FOR PUBLIC IMPROVEMENT MAINTENANCE AND ADMINISTRATIVE SERVICES, BY AND BETWEEN CARSON CITY AND THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT, RELATING TO ONGOING MAINTENANCE FOR OFF-STREET IMPROVEMENTS CONSTRUCTED ALONG THE FRONTAGES OF PRIVATE PROPERTIES WITHIN THE NID, AS PART OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT (9:38:38)** - Mayor Crowell introduced this item, and Community

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Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. Supervisor Bonkowski provided the following percentages: “29% of the estimated cost for maintenance is for the City and State ... buildings. Of the remaining 71%, the City is paying 24.66% of that cost because that reflects the historic amount that the City has spent and ... the NID is picking up 46.34% of the total maintenance cost.”

Supervisor Abowd suggested the cooperative agreement could be considered a “living document ... If the NID runs into an issue or Parks and Rec runs into an issue, they can work together on solving that.” Mr. Plemel acknowledged the accuracy of the statement. Mr. Plemel advised of technical clarifications and corrections which had been made since the cooperative agreement was approved by the NID Board at their October meeting. He advised that the NID Board was in agreement with said revisions, and provided an overview of the same. Mr. Plemel reviewed an additional revision, recommended by Supervisor Bonkowski, at paragraph 25. Mr. Plemel responded to questions regarding the assessment ratios.

Mayor Crowell entertained public comment. (9:53:00) In response to a question from Ward 4 Supervisor Candidate John Barrette, Mr. Plemel advised that CPI increases were provided for in the ordinance which created the Downtown NID.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2016-R-26, a resolution approving and authorizing the Mayor to sign a Cooperative Agreement for Public Improvement Maintenance and Administrative Services, by and between Carson City and the Downtown Neighborhood Improvement District, relating to ongoing maintenance for off-street improvements constructed along the frontages of private properties within the NID, as part of the downtown streetscape enhancement project, as amended during this meeting. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**24. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (9:57:03)** - Supervisor Abowd announced that the “group that's convening to work forward on the fair just had another meeting and ... a tractor pull is being considered for that event. So, it should be a nice combination of animals, a

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tractor pull, and a carnival.” In response to a question, Supervisor Abowd advised that the dates for the fair are July 28 through 30, 2017.

**STAFF COMMENTS AND STATUS REPORTS**

**25. PUBLIC COMMENT (9:57:43)** - Business Development Manager Michael Salogga invited everyone to check the Downtown Business Association website for all the events and activities scheduled for Nevada Day. (9:58:59) Ms. Merriwether announced that early voting starts Saturday, October 22<sup>nd</sup> and will end Friday, November 4<sup>th</sup>. Sample ballots were mailed on Monday. Ms. Merriwether further announced that voting locations will be the Courthouse and the Community Center on Tuesday, November 8<sup>th</sup>. Mayor Crowell called again for public comment; however, none was forthcoming.

**26. ACTION TO ADJOURN (9:59:46)** - Mayor Crowell adjourned the meeting at 9:59 a.m.

The Minutes of the October 20, 2016 Carson City Board of Supervisors meeting are so approved this 17<sup>th</sup> day of November, 2016.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder