



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: December 15, 2016

Staff Contact: Nick Marano, City Manager nmarano@carson.org

Agenda Title: For possible action: To appoint one member to the Carson City Regional Transportation Commission for a two year term that expires December 31, 2018.

Staff Summary: NRS Chapter 277A.170 and CCMC 11.20.030 provide for the creation and organization of a five (5) member Regional Street and Highway Commission. Staggered two-year terms are served by two (2) members of the Board of Supervisors and three (3) representatives of the citizen-at-large. Members of the RTC also serve on the Carson Area Metropolitan Planning Organization (CAMPO). There is a vacancy due to an expiration of a term. A reappointment request was received from Mark Kimbrough and new applications were received from Randall Gaa and Kent Steele.

Agenda Action: Formal Action/Motion

Time Requested: 1 hour

Proposed Motion

I move to appoint _____ to the Carson City Regional Transportation Commission for a two year term that expires December 31, 2018.

Board's Strategic Goal

Quality of Life

Previous Action

n/a

Background/Issues & Analysis

n/a

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 277A.170 and CCMC 11.20.030

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: n/a

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: n/a

Alternatives

Re-open the position for additional applicants

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



Carson City, NV

REGIONAL TRANSPORTATION COMMISSION

BOARD DETAILS



OVERVIEW

SIZE 5 Seats

TERM LENGTH 2 Years

TERM LIMIT N/A

The Regional Transportation Commission, comprised of five members who also represent CAMPO, establishes priorities and recommends appropriate funding for transportation improvement projects within Carson City. The RTC meets the second Wednesday of every month after the Carson Area Metropolitan Planning Organization Meeting in the Sierra Room of the Carson City Community Center, and Carson City residents are welcome to attend these meetings



MEETINGS

- Following the adjournment of the CAMPO meeting, which begins at 4:30 pm
- Meets on the second Wednesday of every month
- Community Center, Sierra Room
851 East William Street

DETAILS

POWERS & DUTIES

The Regional Transportation Commission is set up to establish priorities and recommend appropriate funding for transportation improvement projects within Carson City. Projects are evaluated in terms of:
◦The priorities established by the Carson Area Metropolitan Planning Organization (CAMPO) Regional Transportation Plan.
◦The relation of the proposed work to other projects already constructed or authorized.
◦The relative need for the project in comparison with others proposed.
◦The funds available.

ADDITIONAL INFORMATION

[CCMC 11.20.030.pdf](#)

ADDITIONAL INFORMATION

[NRS 277A.170.pdf](#)



Carson City, NV

REGIONAL TRANSPORTATION COMMISSION

BOARD ROSTER



BRAD BONKOWSKI

3rd Term Jan 01, 2016 - Dec 31, 2017

Position Board of Supervisors
Appointed by Board of Supervisors



ROBERT CROWELL

1st Term Jan 01, 2015 - Dec 31, 2016

Position Board of Supervisors
Appointed by Board of Supervisors



MARK KIMBROUGH

2nd Term Dec 04, 2014 - Dec 31, 2016

Position Citizen at Large
Appointed by Board of Supervisors



JAMES SMOLENSKI

3rd Term Jan 07, 2016 - Dec 31, 2017

Position Citizen at Large
Appointed by Board of Supervisors



JACK ZENTENO

1st Term Jan 07, 2016 - Dec 31, 2017

Position Citizen at Large
Appointed by Board of Supervisors

Profile

Mark

First Name

Kimbrough

Last Name



Email Address



Street Address



Carson City

City

NV

89701

State

Postal Code



Primary Phone



Alternate Phone

Which Boards would you like to apply for?

Regional Transportation Commission

Question applies to multiple boards.

Are you currently a registered voter in Carson City? Yes No

Question applies to multiple boards.

Are you currently a member on any other Carson City Board, Committee or Commission? Yes No

Question applies to multiple boards.

If yes, please list:

RTC

Question applies to multiple boards.

Term expiration:

12/31/2016

Conflict of Interest

Question applies to multiple boards.

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards.

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards.

If yes, please provide contract details:

I have a consulting business that is under contract with Carson City to do project work for Carson City Parks and Recreation and Open Space.

Question applies to multiple boards.

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

UNR - BS

Major Subject:

Outdoor Recreation and Forestry

Degree Conferred:

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

List the community organizations in which you have participated and describe participation:

Member and past chair of Planning Commission Member and past chair of Carson River Advisory Committee Muscle Powered member

List your affiliation with professional or technical societies: *if required for the position.

[resume_for_RTC_112116.doc](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Patrick Pittenger

Name, Telephone Number:

John McKenna

Name, Telephone Number:

Lee Plemel

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

RESUME

Mark Kimbrough

6163 Rio Vista Lane
Carson City, Nevada 89701
markkimbrough@altaplanning.com
775- 720- 4732

WORK HISTORY

Alta Planning and Design

Present Senior Associate and Office Manager

WashoZephyr Consulting

5/10 – Present Contract work

Carson City Parks and Recreation and Open Space
Great Basin Institute

Tahoe Rim Trail Association

1/03- 5/10 Executive Director Staff of 4 - \$500,000 budget – Incline Village Nevada
24 Board Members

Nevada State Parks

9/93- 12/03	Regional Manager	Region 2- Carson/Tahoe Region
	Lake Tahoe Nevada State Park#	Washoe Lake State Park#
	Dayton State Park #	Mormon State Park
5/84-9/93	Park Supervisor	Lake Tahoe Nevada State Park
	Sand Harbor#	Spooner# Cave Rock# Marlette-Hobart
	Backcountry	
	[14,000 acres]	
9/80-5/84	Park Supervisor	Wild Horse State Recreation Area
5/80-9/80	Park Supervisor	Rye Patch State Recreation Area

Washoe County Parks

5/74-2/80	Park Supervisor	Davis Creek Park# Galena Creek
	Park# Washoe Lake	
70-73	Lake Indian Reservation	Warrior Point Park- Pyramid
	Seasonal	
	Creek Park	Bowers Mansion Park/Galena

FACILIATION/INSTRUCTOR EXPERIENCE

Presentations at the National and regional conferences Developed, implemented and lead many teacher educational programs Facilitated teacher training program On National committee to bring the National Interpreters Association Conference Developed, implemented and lead many workshops for non-profits and agencies Taught community college classes at WNCC, TMCC, NNCC Facilitator for two week High Sierra Resource Workshop- a extensive resource environmental education workshop on the Carson River and then into the Iceberg wilderness for high school students from around the State – Sponsored by BLM and USFS

RESOURCE EXPERIENCE

Extensive Resource Management experience Experience with resource planning Written EA documents Extensive experience with trail management and construction Extensive experience with forestry practices in the Carson Range and Lake Tahoe Extensive training in natural resources TRPA project experience 15+ years experience in the Tahoe Basin

COMMUNITY LEADERSHIP EXPERIENCE

Past Chairman current member of Nevada Bicycle Pedestrian Advisory Board, Carson River

Advisory Council, Nevada Natural Resource Education Council, Tahoe Rim Trail Association, Parasol Community Collaboration Committee Current member of Carson City Planning Commission Past Chief of Washoe Valley Volunteer Fire Was lead on developing a community plan for the Carson River as Chairman of the Carson River Advisory Committee- Plan won award from State Planning Association Facilitated for BLM with local groups to develop plan for Silver Saddle Ranch[A 700 acre BLM property on the Carson River] Past member of the USFS Lake Tahoe Federal Advisory Committee Current Chair Carson City Planning Commission Past Chair Parasol Community Collaboration Current Treasurer for Sierra Front Recreation Coalition Lead for I580 freeway opening for 11 miles for "Bike Only" day opening.- Over 5,000 bicyclists participated

EDUCATION

University of Nevada

Renewable Natural Resources-Majors - Forestry and Outdoor Recreation
Received Bachelor of Science Degree

AWARDS

Environmental Education Contributions Award from Regional Forester
Environmental Education Award for Excellence from Nev Nat Res Ed Council
Citizen award from Carson City Board of Supervisors
Prestigious Hiker Award from Tahoe Rim Trail
Citizen Award form Carson River Advisory Committee
Distinguished Service to the Community from Incline Village Rotary
Pacific Southwest Management School-Board of Regents
BLM District Manager Public Service Award
Nevada Wildlife Federation - Conservationist of the Year 2001
Volunteer of the Year –Parasol Community Collaboration- 2004
Andy Aldax Award for Conservation on the Carson River Watershed

PROFESSIONAL AFFILIATIONS

Past president of local chapter of Western Interpreter Assoc.
Past Chairman/and local chapter of Nevada Resource Environmental Education Council
Past President of the Tahoe Rim Trail Organization
Active in the Sierra Front Recreation Coalition
Past Chief of Washoe Valley and Northfork Volunteers Fire Depts
Past Chairman of Carson River Advisory Committee appointed by Carson Supervisors
Past Board of Regent of the National Recreation Association Pacific Southwest Maintenance Management School
Past President current member Nevada Bicycle Advisory Board
Co-Chair of 2003 National Interpreters conference held in Reno
Current Chair of Carson City Planning Commission
Past Chair of the Parasol Community Collaboration

Profile

Randall

First Name

J

Middle Initial

Gaa

Last Name

Email AddressStreet Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code

Primary PhoneAlternate Phone

Which Boards would you like to apply for?

Regional Transportation Commission

Question applies to multiple boards.

Are you currently a registered voter in Carson City?

 Yes No

Question applies to multiple boards.

Are you currently a member on any other Carson City Board, Committee or Commission?

 Yes No

Question applies to multiple boards.

If yes, please list:

Question applies to multiple boards.

Term expiration:

Conflict of Interest

Question applies to multiple boards.

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards.

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards.

If yes, please provide contract details:

Question applies to multiple boards.

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

My experience as a volunteer with Muscle Powered has afforded me the pleasure of working with several community leaders to improve pedestrian and cycling infrastructure both in an urban environment and with local trails. As the Trash Mob project manager, I have been able to coordinate efforts with Carson City's Parks & Recreation to ensure the success of that effort.

List the community organizations in which you have participated and describe participation:

Muscle Powered - Board of Directors, Trash Mob coordinator, Bike Month planner/coordinator, Trail Crew Leader Eagle Valley Trails Committee - Technical adviser (assisted with the effort to draft a Master Plan for local trails) Tahoe Rim Trail Association(TRTA) - Crew leader, NOLS Wilderness First Aid, US Forrest Service certified sawyer Tahoe Area Mountain Bike Association (TAMBA) - Volunteer for trail crews to build/maintain trails

List your affiliation with professional or technical societies: *if required for the position.

[Randall_Gaa.docx](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Juan Guzman, 775-690-7671

Name, Telephone Number:

Kelly Clark, 775-315-2719

Name, Telephone Number:

Jeff Moser, 775-230-5696

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

RANDALL GAA

2956 Oxbow Dr., Carson City, NV 89706 | 775-400-7341 | randall.gaa@gmail.com

OBJECTIVE

To continue to make improvements to Carson City streets, thus making the community a safer place for all citizens regardless of their chosen mode of transportation

SKILLS & ABILITIES

Leadership

Staff Non-Commissioned Officer in the United States Marine Corps leading Marines in both peacetime and combat operations

Elected to the Board of Directors for Muscle Powered, a 501(c) (3) non-profit organization that advocates for cycling and hiking in Carson City

Project Management

Both training and experience with all phases of large-scale IT projects from planning and budgeting to testing, deployment, and maintenance

Communication

Years of experience in the IT industry yielding excellent technical writing skills along with exceptional interpersonal communication

EXPERIENCE

January 2016 - Present Board of Directors - Muscle Powered
Volunteer position with Muscle Powered, a 501(c)(3) non-profit organization. Project Manager for 'Trash Mob' a monthly grass-roots community effort to keep local bike/walking paths free of litter. Communication Coordinator, responsible for website and social media content as well as technical maintenance and updates.

October 2005 - Present Network Engineer - State of Nevada Dept. of Employment, Training, and Rehabilitation
Supervise a network team that is responsible for the setup, maintenance, and support of both voice and data networks for the department. Team lead for telecommunications applications during a multi-million dollar project to overhaul the state's unemployment system.

EDUCATION

2006 Associate of Science, Information Systems – Network Security, ECPI College of Technology

Target graduation date 2017 Bachelor of Science, Information Technology - Security, *Western Governor's University - Nevada*

Profile

Kent

First Name

D

Middle Initial

Steele

Last Name


Email Address
Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code


Primary Phone
Alternate Phone

Which Boards would you like to apply for?

Regional Transportation Commission

Question applies to multiple boards.

Are you currently a registered voter in Carson City?

Yes No

Question applies to multiple boards.

Are you currently a member on any other Carson City Board, Committee or Commission?

Yes No

Question applies to multiple boards.

If yes, please list:

Question applies to multiple boards.

Term expiration:

Conflict of Interest

Question applies to multiple boards.

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards.

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards.

If yes, please provide contract details:

Question applies to multiple boards.

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

I have worked for the Nevada Department of Transportation for 24 years. I have ran the 3R preservation program for the state for the past 12 years maintaining our state maintained highway infrastructure. I review the roadways, establish repair strategies, prepare estimates, and the report for submittal to the Director's Office and the Transportation Boards bi-annual approval. It is on average a \$150,000,000 bi-annual budget for our 5600+ centerline roadway miles for the system. I also am a Senior Designer and Scoping Engineer responsible for working closely with the Planning Division and the MPO's dealing with the STIP, RTP, and RTP's for projects that are included in the Transportation Systems Program (TSP). I have worked in the Signals and Lighting Division, the Environmental Division, and the Materials Division and have a very thorough understanding of the state roadway system.

List the community organizations in which you have participated and describe participation:

1. I was a Carson City Planning Commissioner from 1-2012 to 6-2015-responsibilities included The approval of special use permits and variances; advisory recommendations to the Board of Supervisors on subdivisions, rezoning of property, master plan amendments and street abandonments. The Growth Management Program regulates residential growth and commercial growth by limiting the number of building permits for residential and commercial units each year. The actual target percentage growth and number of building permits allowed is determined each year by the Planning Commission and Board of Supervisors. 2. I have coached youth sports in Carson City, Little League, youth basketball, and Babe Ruth from 1990 to 2002. 3. I coached youth basketball for the Stewart Indian Community from 1990 to 2013. 4. I am the CERT Team Leader for Emergency Management Operations for the Stewart Indian Community. 5. I am a member of the American Public Works Association (APWA). As a member I ran the annual golf events for the southern Nevada Branch from 2005-2010. 6. I currently run the NDOT golf league with 120 members and I have my league playing on all three courses in Carson City-spreading the wealth as they say. I have ran this league for 10 years, and it is in it's 50th year of operation.

List your affiliation with professional or technical societies: *if required for the position.

NVCPM-Nevada Certified Public Managers-National CPM Consortium #09545 NDOT Leadership Academy APWA Commercial Instrument Rotary Wing Aviator-#xxxxx5676 FAA

[Resume.docx](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Bill Hoffman P.E.-Deputy Director, Nevada Department of Transportation 775-888-7440 1263 S. Stewart Street Carson City, NV. 89712

Name, Telephone Number:

Jeff Hale P.E.-Director of Engineering, Regional Transportation Commission of Washoe County 775-348-0171 1105 Terminal Way Suite 108 Reno, NV.89502

Name, Telephone Number:

Tom Craig P.E.-Senior Project Manager HDR Engineering 303-323-9834 9781 South Meridian Blvd. Suite 350 Englewood, CO. 80112

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

Kent Steele, CPM

5352 Dat-So-La-Lee Way
Carson City, NV 89701

Home: 775-882-4291
Cell: 775-230-4637
kentdouglassteele@gmail.com

Summary

Dedicated former Carson City Planning Commissioner - Certified Public Manager-NDOT Senior Project Scoping Engineer and Strategic Planner possessing a solid understanding of the NDOT Departmental processes in the various divisional areas to include Roadway Design, Materials, Environmental, Operations, Safety, Planning, Research, Traffic Information, Roadway Systems, Performance Analysis, Construction and Maintenance. Dedicated 3R Program Manager skilled in statewide project selection, process improvement and budgeting in effort to maintain the existing statewide highway infrastructure. Manages multiple projects under tight deadlines. Excels at building dynamic teams that achieve continual process improvement. Skilled at lateral thinking problem solving to help ensure optimum results are achieved in order to meet the administrative goals of the Department. Self-starter and independent thinker accomplished in developing and refining programs in Roadway Design, 3R, Planning, Scoping, and Process Improvements Department wide, which through understanding proper allocation of resources, integrity, honesty, respect, commitment, and accountability have helped deliver quality transportation solutions throughout my career. This being accomplished through innovation, providing proper information to the necessary entities and coordination of various activities within my control and by being in touch with the needs of the citizens and customers of the State of Nevada helping create a safe transportation system. Acting as a liaison with all external agencies in various capacities as needed by unifying and dedicating these efforts to meet the mission and goals of the Department. Ideally I want to reflect on the past and take an honest forward look at where this position and others will lead my efforts in my transportation future. This will happen through developing the personnel, and administering all the operational activities and programs within these different areas to meet the goals of the City and State to comply with all the federal and state requirements that will meet all of the present and future needs in order to accomplish our mission and remain the nation's leader in delivering transportation solutions and improving Nevada's quality of life.

Highlights

Public Policy Background
Community Development
Data Collection and Analysis
Economic Development
Inter-governmental and Legislative Relations
Exceptional Organizational Skills
Analytical Thinker
Citizen Engagement
Employee Relations
Lateral Thinking Problem Solver
Local Government Background
Public Speaking

Carson City Planning Commissioner 2 years 6 months experience developing Public Policy, Community Development, Economic Development, Inter-governmental and Legislative Relations, Citizen Engagement, Local Government Background, and Public Speaking. Over 24 years of experience at NDOT in Data Collection and Analysis, Public Policy Background, Understanding Economic Development, Inter-governmental Relations, Exceptional Organizational Skills, Citizen Engagement, Employee Relations, Lateral Thinking Problem Solving, and Local Government Background
Over 30 years of Public Speaking Experience

Accomplishments

Created the Scoping Section for NDOT that has grown into a key section for the Department. I graduated Valedictorian of the Certified Public Managers Program Class VI. Revised multiple processes for the Department. Developed the Roadway Design Scoping Section-Project Verification and Scope Development Phase Guidelines. Developed the original 5-year plan for the Department. Developed the Project Initiation Forms. Developed the

Risk Assessment Matrix for ranking projects. Developed and improved different processes for other divisions. Developed the Project Tracking Program. Revised the Road Safety Audit Program to improve its placement in the Design process for more effectiveness and better allocation of resources and funding. Incorporated all the different divisions and districts needs into the 3R program to meet their needs and the needs of the Department to improve the overall status of the States highway infrastructure with reduced funding. Refined the 3R field review process and estimating process. Developed the Cost Estimating Tool the WIZARD in conjunction with a local consulting firm to assist the Department in having a tool for better estimating projects for planning purposes and in the early design stages of a project that would coincide with the Transportation Systems Program (TSP) and the State Transportation Improvement Program (STIP). Annually update the costs using the WIZARD in the TSP and STIP to help with the financial management component and to help better understand the State Work Program (SWP) and the federal requirements. Appointed to the Carson City Planning Commission based on my efforts and my willingness to tackle tough issues and get results and what I had accomplished at NDOT in my career and my desire to help our community and State as a whole. Serve as a committee member for the SR 28 Corridor Management Plan Technical Advisory Committee for all projects happening in the Tahoe Basin, and on many Safety Advisory Committees statewide.

Experience

Supervisor III, Associate Engineer, 12/1992 - Current

NDOT - Carson City, NV

Pavement Analysis 1992-1995 (3-years)

Roadway Design 1995-1997 (2 years)

Environmental Services 1997-1998 (1 year)

Roadway Design 1998-2004 (6 years)

Traffic Operations 2004-2005 (1 year)

Scoping (Planning-Design) 2005-2016 (11 years)

Planning Commissioner, 01/2012 – 06/2015

City of Carson - Carson City, NV

The approval of special use permits and variances; advisory recommendations to the Board of Supervisors on subdivisions, rezoning of property, master plan amendments and street abandonments.

Growth Management Commissioner, 01/2012 – 06/2015

City of Carson - Carson City, NV

The Growth Management Program regulates residential growth by limiting the number of building permits for residential units each year. The actual target percentage growth and number of building permits allowed is determined each year by the Planning Commission and Board of Supervisors.

Education

Nevada Certified Public Manager State of Nevada 12/2009 Graduate Valedictorian

WNC College Western Nevada College 12/2009 75 credits

NDOT Leadership Academy NDOT Training 05/2007 Graduate

Engineer-In-Training course ICS Learning Systems 09/1998 Graduate

UH-1 Rotary Wing Instructor Pilot School US ARMY 12/1993 Graduate Top 10%

Aviation Life Support Equipment School US ARMY 07/1991 Valedictorian

Aviation Flight Systems Technology AFST 06/1991 Graduate

Aeronautical Science Regents College of New York 11/1990

Initial Entry Rotary Wing Flight School US ARMY 05/1988 Graduate Top 10%

Academy of Health Sciences-Medical Specialist US ARMY 04/1987 Graduate

Professional License / Certification / Registration: Title Number Issuing Board State Expires

Nevada Certified Public Manager 09545 National CPM Consortium NV
Commercial Instrument Rotary-Wing Pilot 53XXX5676 Federal Aviation Administration

11.20.030 - Creation and organization of regional street and highway commission.

1. The board does hereby create the regional street and highway commission of Carson City, state of Nevada.
2. The commission shall be composed of representatives to be selected as follows by the board:
 - a. Two (2) members of the board of supervisors one of whom must be designated by the commission to serve as chairman of the commission;
 - b. Three representatives of the city at large.

(Ord. 1999-18 § 2, 1999).

11.20.035 - Terms and regulations of commission.

1. One representative of the commission who is a member of the board of supervisors and one representative of the commission who is a representative of the city at large must serve until the next ensuing December 31 or an even numbered year; and
2. One representative of the commission who is a member of the board of supervisors and two (2) representatives of the commission who are representatives of the city at large must serve until the next ensuing December 31 of an odd-numbered year.
3. Commission members shall serve terms of two (2) years and any vacancies shall be filled for the unexpired term.
4. The commission shall adopt such rules and regulations as are not in conflict with this chapter, Chapter 373 of the 1966 Statutes of Nevada, or any other law of the state of Nevada for the organization of the commission and the conduct of its business.

11.20.037 - Meetings, notice of meetings, powers and duties of the commission.

1. The commission shall meet at such times and places as the members of the commission may deem necessary and proper, but at least one meeting shall be held in each calendar month.
2. The commission shall exercise or perform those powers and duties specifically granted to them and enumerated in NRS Chapter 373 and shall exercise or perform said powers and duties in the mode and manner set forth in the aforementioned chapter.
3. All decisions, acts and resolutions of the commission shall be by majority vote of its membership. A tie vote shall have the effect of no decision and no action shall be taken.
4. For the purpose of this section a "decision on a road project" is a decision to:
 - a. Spend more than \$10,000.00 on the study or design of;
 - b. Purchase or acquire real property or real property interests in the name of Carson City for; or
 - c. Authorize the use of the power of eminent domain to acquire property for; or
 - d. Commence construction of, a new road, or an expansion or extension of an existing road to add additional road surface.

Notice of the time and place of a meeting of the Regional Transportation Commission or the board of supervisors which involves a decision on a road project shall be given to all record property owners as shown on the latest equalized assessment rolls whose property is within 300 feet of any project by sending written notice to those property owners by U.S. mail or hand delivery at least 10 days before the meeting. The notice shall also contain a general description of the project and its general location. The notice requirement of this section does not apply to: maintenance or resurfacing of existing roads, studies of general traffic conditions, studies prepared for updates of master plans, or decisions about traffic control devices. A certificate of mailing or delivery signed and dated by a city official shall be considered conclusive proof that the persons listed on the certificate were given proper notice as required by this section. Any action taken in violation of this section is void.

(Ord. 2007-25 § 1, 2007: Ord. 1998-40 § 2, 1998).

ESTABLISHMENT

NRS 277A.170 Creation by ordinance in certain counties. In any county for all or part of which a streets and highways plan has been adopted as a part of the master plan by the county or regional planning commission pursuant to [NRS 278.150](#), the board may by ordinance create a regional transportation commission.

(Added to NRS by [2009, 839](#))

NRS 277A.180 Composition; selection and terms of representatives.

1. In counties whose population is 100,000 or more, the commission must be composed of representatives selected by the following entities from among their members:

- (a) Two by the board.
- (b) Two by the governing body of the largest city in the county.
- (c) One by the governing body of each additional city in the county.

2. In counties whose population is less than 100,000, the commission must be composed of representatives selected as follows:

- (a) If the county contains three or more cities:
 - (1) Two by the board.
 - (2) One by the governing body of the largest city.
- (b) If the county contains only two cities:
 - (1) Three by the board, at least one of whom is a representative of the public who is a resident of the county.
 - (2) One by the governing body of each city in the county.
- (c) If the county contains only one city:
 - (1) Two by the board.
 - (2) One by the governing body of the city.
- (d) If the county contains no city, the board shall select:
 - (1) Two members of the board; and
 - (2) One representative of the public, who is a resident of the largest town, if any, in the county.

3. In Carson City, the commission must be composed of representatives selected by the Board of Supervisors as follows:

- (a) Two members of the Board of Supervisors, one of whom must be designated by the commission to serve as chair of the commission.
- (b) Three representatives of the city at large.

4. The first representatives must be selected within 30 days after passage of the ordinance creating the commission, and, except as otherwise provided in subsections 5, 6 and 7, must serve until the next ensuing December 31 of an even-numbered year. The representative of any city incorporated after passage of the ordinance must be selected within 30 days after the first meeting of the governing body, and, except as otherwise provided in subsection 7, must serve until the next ensuing December 31 of an even-numbered year. Their successors must serve for terms of 2 years, and vacancies must be filled for the unexpired term.

5. In Carson City:

(a) One representative of the commission who is a member of the Board of Supervisors and one representative of the commission who is a representative of the city at large must serve until the next ensuing December 31 of an even-numbered year; and

(b) One representative of the commission who is a member of the Board of Supervisors and two representatives of the commission who are representatives of the city at large must serve until the next ensuing December 31 of an odd-numbered year.

6. In counties whose population is 100,000 or more, but less than 700,000:

(a) One representative selected by the board and one representative selected by the governing body of the largest city in the county must serve until the next ensuing December 31 of an even-numbered year; and

(b) One representative selected by the board and one representative selected by the governing body of the largest city in the county must serve until the next ensuing December 31 of an odd-numbered year.

7. In counties whose population is 700,000 or more, the first representatives and the representative of any city incorporated after passage of the ordinance must serve until the next ensuing June 30 of an odd-numbered year.

(Added to NRS by [2009, 839](#); A [2011, 1172](#))

POWERS AND DUTIES

NRS 277A.200 Organization and meetings. The commission shall provide for its organization and meetings.

(Added to NRS by [2009, 840](#))

NRS 277A.210 Capacity to sue and be sued; budgets; bylaws and rules; plans for transportation; insurance against loss. A commission may:

1. Sue and be sued.
2. Prepare and approve budgets for the regional street and highway fund, the public transit fund and money it receives from any source.
3. Adopt bylaws for the administration of its affairs and rules for the administration and operation of facilities under its control.
4. Conduct studies, develop plans and conduct public hearings to establish and approve short-range and regional plans for transportation.
5. Purchase insurance or establish a reserve or fund for self-insurance, or adopt any combination of these, to insure against loss by reason of:
 - (a) Damages resulting from fire, theft, accident or other casualty; or
 - (b) The commission's liability for other damages to persons or property which occur in the construction or operation of facilities or equipment under its control or in the conduct of its activities.

(Added to NRS by [2009, 841](#))

NRS 277A.220 Designation and duties as metropolitan planning organization.

1. A commission may be designated as a metropolitan planning organization pursuant to 23 U.S.C. § 134 and 49 U.S.C. § 5303.

2. If a commission is designated as a metropolitan planning organization, the commission shall carry out the duties prescribed by federal law for a metropolitan planning organization in addition to any other duties required by specific statute.

(Added to NRS by [2009, 840](#))

NRS 277A.230 Powers regarding federal money and projects and public hearings; compliance with federal law.

1. In any county in which a commission has been created by ordinance, the commission may:
 - (a) Receive and disburse federal funds;
 - (b) Submit project applications and programs of projects to federal agencies;
 - (c) Enter into formal agreements concerning projects with federal agencies; and
 - (d) Conduct public hearings and certify that such hearings were conducted.
2. If a commission receives federal funds for any project, the commission shall comply with any applicable federal law in relation to providing goods or services related to such project.

(Added to NRS by [2009, 840](#))

NRS 277A.240 Creation of fund to match federal money; creation of fund for Complete Streets Program; acceptance of gifts and donations for Complete Streets Fund. The commission:

1. Except as otherwise provided in subsection 2, may establish a fund consisting of contributions from private sources, the State or the county and cities and towns within the jurisdiction of the commission for the purpose of matching federal money from any federal source.

2. Shall establish a fund consisting of distributions from the Department of Motor Vehicles pursuant to paragraph (a) of subsection 1 of [NRS 482.1825](#), to be known as the Complete Streets Fund, for the purpose of:
 - (a) Executing projects as a part of a Complete Streets Program pursuant to [NRS 277A.285](#); and
 - (b) Matching federal money from any federal source for the execution of projects as a part of a Complete Streets Program pursuant to [NRS 277A.285](#).
3. May accept gifts and donations for deposit in the Complete Streets Fund.

(Added to NRS by [2009, 840](#); A [2013, 2818](#))

NRS 277A.250 Powers regarding property, eminent domain and adoption of regulations. A commission may:

1. Acquire and own both real and personal property.
2. Exercise the power of eminent domain, if the city or county which has jurisdiction over the property approves, for the acquisition, construction, repair or maintenance of public roads, or for any other purpose related to public mass transportation.
3. Sell, lease or convey or otherwise dispose of rights, interests or properties.
4. Adopt regulations for:
 - (a) Financing eligible activities; and
 - (b) The operation of systems or services provided by the commission.

(Added to NRS by [2009, 840](#))

NRS 277A.260 Security in operations; employment of personnel; establishment of fines. A commission may:

1. Provide for and maintain such security in operations as is necessary for the protection of persons and property under its jurisdiction and control.
2. Employ professional, technical, clerical and other personnel necessary to carry out the provisions of this chapter.
3. Establish a fine for a passenger who refuses to pay or otherwise fails to pay the proper fare to ride on the public transit system established and operated by the commission. If the commission establishes such a fine, the commission may establish procedures that provide for the issuance and collection of the fine.

(Added to NRS by [2009, 841](#))

NRS 277A.265 Creation, maintenance or display of comprehensive model or map of physical location of facilities of public utility, public water system or video service provider prohibited.

1. A commission shall not create, maintain or display a comprehensive model or map of the physical location of all or a substantial portion of the facilities of a public utility, public water system or video service provider.
2. The provisions of subsection 1 do not limit the authority of a commission to require a public utility, public water system or video service provider to provide information about the physical location of the facilities of the public utility, public water system or video service provider for the purpose of facilitating a project.
3. As used in this section:
 - (a) "Public utility" has the meaning ascribed to it in [NRS 704.020](#).
 - (b) "Public water system" has the meaning ascribed to it in [NRS 445A.235](#).
 - (c) "Video service provider" has the meaning ascribed to it in [NRS 711.151](#).

(Added to NRS by [2015, 3663](#))

NRS 277A.270 Exclusive operation of system of public transportation; use of public rights-of-way and property of commission; entry into contracts and other agreements; powers and duties inapplicable to certain monorails.

1. A commission may:
 - (a) Operate a system of public transportation to the exclusion of any other publicly owned system of transportation within its area of jurisdiction.
 - (b) Use streets, roads, highways and other public rights-of-way for public transportation.

(c) Enter into agreements for the joint use of facilities, installations and properties and the joint exercise of statutory powers.

(d) Prohibit the use of any facility, installation or property owned, operated or leased by the commission, including, without limitation, a transit stop or bus turnout, by any person other than the commission or its agents.

(e) Enter into contracts, leases and agreements with and accept grants and loans from federal and state agencies, counties, cities, towns, other political subdivisions, public or private corporations and other persons, and may perform all acts necessary for the full exercise of the powers vested in the commission.

2. The powers and duties of a commission set forth in this chapter do not apply to any monorail for which a franchise has been granted pursuant to [NRS 705.695](#) or an agreement has been entered into pursuant to [NRS 705.695](#).

3. As used in this section, "bus turnout" means a fixed area that is:

(a) Adjacent or appurtenant to, or within a reasonable proximity of, a public highway; and

(b) To be occupied exclusively by buses in receiving or discharging passengers.

(Added to NRS by [2009, 841](#))

NRS 277A.280 Authority of commission and certain counties and cities to establish or operate public transit system; utilization of turnkey procurement for and development of fixed guideway project; utilization of competitive negotiation procurement process.

1. A commission, a county whose population is less than 100,000 or a city within such a county may establish or operate a public transit system consisting of:

(a) Regular routes and fixed schedules to serve the public;

(b) Nonemergency medical transportation of persons to facilitate their participation in jobs and day training services as defined in [NRS 435.176](#), if the transportation is available upon request and without regard to regular routes or fixed schedules;

(c) Nonmedical transportation of persons with disabilities without regard to regular routes or fixed schedules; or

(d) In a county whose population is less than 100,000 or a city within such a county, nonmedical transportation of persons if the transportation is available by reservation 1 day in advance of the transportation and without regard to regular routes or fixed schedules.

2. A commission may lease vehicles to or from or enter into other contracts with a private operator for the provision of such a system.

3. In a county whose population is less than 700,000, such a system may also provide service which includes:

(a) Minor deviations from the regular routes and fixed schedules required by paragraph (a) of subsection 1 on a recurring basis to serve the public transportation needs of passengers. The deviations must not exceed one-half mile from the regular routes.

(b) The transporting of persons other than those specified in paragraph (b), (c) or (d) of subsection 1 upon request without regard to regular routes or fixed schedules, if the service is provided by a common motor carrier which has a certificate of public convenience and necessity issued by the Nevada Transportation Authority pursuant to [NRS 706.386](#) to [706.411](#), inclusive, and the service is subject to the rules and regulations adopted by the Nevada Transportation Authority for a fully regulated carrier.

4. Notwithstanding the provisions of [chapter 332](#) of NRS or [NRS 625.530](#), a commission may utilize a turnkey procurement process to select a person to design, build, operate and maintain, or any combination thereof, a fixed guideway system, including, without limitation, any minimum operable segment thereof. The commission shall determine whether to utilize turnkey procurement for a fixed guideway project before the completion of the preliminary engineering phase of the project. In making that determination, the commission shall evaluate whether turnkey procurement is the most cost-effective method of constructing the project on schedule and in satisfaction of its transportation objectives.

5. Notwithstanding the provisions of [chapter 332](#) of NRS, a commission may utilize a competitive negotiation procurement process to procure rolling stock for a fixed guideway project, rolling stock for a public

transit system, facilities and any other equipment that is related to public transportation. The award of a contract under such a process must be made to the person whose proposal is determined to be the most advantageous to the commission, based on price and other factors specified in the procurement documents.

6. If a commission develops a fixed guideway project, the Department of Transportation is hereby designated to serve as the oversight agency to ensure compliance with the federal safety regulations for rail fixed guideway systems set forth in 49 C.F.R. Part 659.

7. As used in this section:

(a) "Fully regulated carrier" means a common carrier or contract carrier of passengers or household goods who is required to obtain from the Nevada Transportation Authority a certificate of public convenience and necessity or a contract carrier's permit and whose rates, routes and services are subject to regulation by the Nevada Transportation Authority.

(b) "Minimum operable segment" means the shortest portion of a fixed guideway system that is technically capable of providing viable public transportation between two end points.

(c) "Turnkey procurement" means a competitive procurement process by which a person is selected by a commission, based on evaluation criteria established by the commission, to design, build, operate and maintain, or any combination thereof, a fixed guideway system, or a portion thereof, in accordance with performance criteria and technical specifications established by the commission.

(Added to NRS by [2009, 842](#); A [2009, 2239](#); [2011, 1173](#))

NRS 277A.283 Powers regarding provision of freight rail service in relation to certain qualified projects approved by Office of Economic Development. [Effective through June 30, 2032.]

1. In a county in which a qualified project is located, the commission may acquire, construct, improve, maintain and operate or contract for the construction or operation of a project to provide freight rail service in relation to the qualified project.

2. To carry out a project described in subsection 1, the commission may:

(a) Enter into agreements with an agency of any state or political subdivision thereof, or the Federal Government;

(b) Receive and disburse funds from an agency of this State or any other source;

(c) In addition to the agreements authorized by paragraph (a), enter into rail access agreements, construction contracts, maintenance agreements and other similar agreements with any person authorizing or regulating use, operation, construction and maintenance of the freight rail service, including, without limitation, any arrangements for payment of fees or costs related to such use, operation and maintenance;

(d) Acquire real and personal property by purchase, lease, easement or other means appropriate to a freight rail service; and

(e) Adopt regulations governing the use, operation and maintenance of the freight rail service.

3. As used in this section, "qualified project" has the meaning ascribed to it in [NRS 360.888](#) or [360.940](#).

(Added to NRS by [2015, 29th Special Session, 41](#))

NRS 277A.283 Powers regarding provision of freight rail service in relation to certain qualified projects approved by Office of Economic Development. [Effective July 1, 2032, through June 30, 2036.]

1. In a county in which a qualified project is located, the commission may acquire, construct, improve, maintain and operate or contract for the construction or operation of a project to provide freight rail service in relation to the qualified project.

2. To carry out a project described in subsection 1, the commission may:

(a) Enter into agreements with an agency of any state or political subdivision thereof, or the Federal Government;

(b) Receive and disburse funds from an agency of this State or any other source;

(c) In addition to the agreements authorized by paragraph (a), enter into rail access agreements, construction contracts, maintenance agreements and other similar agreements with any person authorizing or regulating use, operation, construction and maintenance of the freight rail service, including, without limitation, any arrangements for payment of fees or costs related to such use, operation and maintenance;

- (d) Acquire real and personal property by purchase, lease, easement or other means appropriate to a freight rail service; and
- (e) Adopt regulations governing the use, operation and maintenance of the freight rail service.

3. As used in this section, “qualified project” has the meaning ascribed to it in [NRS 360.940](#) or the former provisions of [NRS 360.888](#) as those provisions existed on June 30, 2032.

(Added to NRS by [2015, 29th Special Session, 41](#), effective July 1, 2032)

NRS 277A.283 Powers regarding provision of freight rail service in relation to certain qualified projects approved by Office of Economic Development. [Effective July 1, 2036.]

- 1. In a county in which a qualified project is located, the commission may acquire, construct, improve, maintain and operate or contract for the construction or operation of a project to provide freight rail service in relation to the qualified project.
- 2. To carry out a project described in subsection 1, the commission may:
 - (a) Enter into agreements with an agency of any state or political subdivision thereof, or the Federal Government;
 - (b) Receive and disburse funds from an agency of this State or any other source;
 - (c) In addition to the agreements authorized by paragraph (a), enter into rail access agreements, construction contracts, maintenance agreements and other similar agreements with any person authorizing or regulating use, operation, construction and maintenance of the freight rail service, including, without limitation, any arrangements for payment of fees or costs related to such use, operation and maintenance;
 - (d) Acquire real and personal property by purchase, lease, easement or other means appropriate to a freight rail service; and
 - (e) Adopt regulations governing the use, operation and maintenance of the freight rail service.
- 3. As used in this section, “qualified project” has the meaning ascribed to it in the former provisions of [NRS 360.888](#) as those provisions existed on June 30, 2032, or the former provisions of [NRS 360.940](#) as those provisions existed on June 30, 2036.

(Added to NRS by [2015, 29th Special Session, 41](#), effective July 1, 2036)

NRS 277A.285 Powers regarding Complete Streets Program.

- 1. A commission may adopt a policy for a Complete Streets Program and may plan and carry out projects as a part of a Complete Streets Program.
- 2. Any money received by a commission pursuant to paragraph (a) of subsection 1 of [NRS 482.1825](#) must be used solely for the execution of projects as a part of a Complete Streets Program.
- 3. A commission must not cause or allow any portion of the Complete Streets Fund created pursuant to [NRS 277A.240](#) to be used for a purpose other than those set forth in this section.
- 4. As used in this section, “Complete Streets Program” means a program for the retrofitting of streets or highways that are under the jurisdiction of the commission for the primary purpose of adding or significantly repairing facilities which provide street or highway access considering all users, including, without limitation, pedestrians, bicycle riders, persons with a disability, persons who use public transportation and motorists. The term includes the operation of a public transit system as part of a Complete Streets Program, but the term does not include the purchase of vehicles or other hardware for a public transit system.

(Added to NRS by [2013, 2818](#))

NRS 277A.290 Powers regarding parking facilities or parking spaces for general public and public employees.

- 1. A commission may construct, convert, improve, equip and maintain parking facilities or parking spaces for use by the general public and public employees. Such facilities or spaces must be owned and operated by the commission or its agents.
- 2. The commission may fix and charge reasonable fees for the use of any such parking facilities or spaces.
- 3. The commission may enter into a contract, lease or other arrangement to provide exclusive parking in designated spaces at any parking facility owned, leased or operated by the commission.

(Added to NRS by [2009, 844](#))

NRS 277A.300 Electrical and communication systems and related infrastructure: Construction, modification, operation and maintenance; repairing of damage.

1. Subject to the provisions of subsections 2, 4 and 5, the commission may construct, modify, operate and maintain electrical and communication systems, including, without limitation, traffic signalization or messaging systems, and related infrastructure that are necessary to carry out the commission's duties set forth in this chapter within any public easement or right-of-way, including, without limitation, a public easement or right-of-way dedicated or restricted for use by any utility, if:

(a) The public easement or right-of-way is adjacent or appurtenant to or within a reasonable proximity of any public highway; and

(b) The electrical and communication systems and related infrastructure may be located safely within the public easement or right-of-way without damaging the facilities of other persons who are authorized to place their facilities within the public easement or right-of-way.

2. If the commission and the governmental entity that owns or controls a public easement or right-of-way execute an interlocal or cooperative agreement that authorizes the construction, installation, maintenance and use of the electrical and communication systems and related infrastructure within the public easement or right-of-way, the commission or any person authorized by the commission may construct or install any electrical and communication systems and related infrastructure within the public easement or right-of-way.

3. If the commission or any person authorized by the commission intends to construct or install any electrical or communication systems or related infrastructure within any public easement that is located within the common area or common elements of a common-interest community governed by an association, the commission shall:

(a) Provide the governing body of the association with written notice of the intent to construct or install the electrical or communication systems or related infrastructure within the public easement at least 30 days before such construction or installation begins; and

(b) Coordinate, to the extent practicable, with the governing body of the association to determine an appropriate location for the electrical or communication systems or related infrastructure within the public easement.

4. The commission may require any person who causes damage to an electrical or communication system or related infrastructure to:

(a) Reimburse the commission for the cost of repairing the damage to the electrical or communication system or related infrastructure; or

(b) Repair the damage to the electrical or communication system or related infrastructure to the satisfaction of the commission.

5. A commission that modifies, operates and maintains electrical and communication systems pursuant to this section is not a public utility and nothing in this section authorizes a commission to construct or maintain any telecommunications system, including, without limitation, a tower, pole or similar structure used to provide telecommunications services.

(Added to NRS by [2009, 845](#))

NRS 277A.310 Placement of street banners: Authority of commission; restrictions; fees.

1. A commission may authorize street banners to be placed within the jurisdiction of the commission:

(a) Along any public highway.

(b) Except as otherwise provided in subsections 2 and 3, on a facility owned or leased by the commission, the county or any participating city, or within any public easement or right-of-way, including, without limitation, a public easement or right-of-way dedicated or restricted for use by any utility, if:

(1) The facility, public easement or right-of-way is adjacent or appurtenant to or within a reasonable proximity of any public highway; and

(2) The street banners may be located safely on the facility or within the public easement or right-of-way without damaging the facilities of other persons who are authorized to place their facilities within the public easement or right-of-way.

2. If the commission and the governmental entity that owns or controls a facility, public easement or right-of-way execute an interlocal or cooperative agreement that authorizes the placement of street banners, the commission may place street banners on the facility or within the public easement or right-of-way.

3. If the commission or any person authorized by the commission intends to place any street banner within any public easement that is located within the common area or common elements of a common-interest community governed by an association, the commission shall:

(a) Provide the governing body of the association with written notice of the intent to place the street banner within the public easement at least 30 days before such placement; and

(b) Coordinate, to the extent practicable, with the governing body of the association to determine an appropriate location for the street banner within the public easement.

4. A commission may charge a fee to place a street banner. Any such fee collected by the commission must be paid to the governmental entity that owns or controls the facility, public easement or right-of-way where the street banner is placed. The governmental entity shall pay to the commission an administrative fee in an amount set forth in the agreement required pursuant to subsection 2. Any administrative fee paid to the commission pursuant to this subsection must be used by the commission to fund road improvement and maintenance.

(Added to NRS by [2009, 842](#))