

**OPEN SPACE ADVISORY COMMITTEE
STAFF REPORT**

MEETING DATE: December 19, 2016

AGENDA ITEM NUMBER: 3E

STAFF: Ann Bollinger, Open Space Administrator

REQUEST: **For Discussion Only:** Update on the mid-year revisions to the Quality of Life – Open Space budget.

GENERAL DISCUSSION:

Carson City Municipal Code 13.06.060 states the Open Space Advisory Committee shall review and provide input on open space matters to the City Manager’s proposed budget. In early December, staff received the carryover amounts. The carryovers are monies which may be reallocated from the balance of funds from the previous year.

The Quality of Life – Open Space budget had a remaining balance of \$306,190. Below, please find the staff recommendations to the Finance Department. The Board of Supervisors will approve the amended budget in January 2017.

The table below includes the line items which were revised. The line items for the remaining fiscal year ending June 30, 2017 are as follows:

<u>ACCOUNT NUMBER</u>	<u>ORIGINAL FY 16-17 BUDGET</u>	<u>BUDGET AUGMENTATION</u>	<u>AMENDED BUDGET</u>
PROFESSIONAL SERVICES	\$100,000	\$50,000	\$150,000
LAND ACQUISITION ¹	\$642,167	\$255,190	\$897,357
MACHINERY/EQUIPMENT ²	\$36,000	\$1,000	\$37,000

Footnotes:

1. The land acquisition account was increased in anticipation of two transactions: (1) fee-title acquisition of Mr. Fagen’s 20-acre property along Highway 50 and (2) acquisition of a conservation easement on the Old Woods Ranch LLC and Schulz Investments.
2. The machinery/equipment account was increased to add a GPS tracking device and winch on the new truck.

RECOMMENDED ACTION: This agenda item is for informational purposes only. No formal action can be taken at this time.