

# **CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

## **Minutes of the December 14, 2016 Meeting**

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Wednesday, December 14, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Commissioner Robert Crowell  
Commissioner Mark Kimbrough  
Commissioner Jack Zenteno

**STAFF:** Darren Schulz, Public Works Department Director  
Patrick Pittenger, Transportation Manager  
Dirk Goering, Senior Transportation Planner  
Graham Dollarhide, Transit Coordinator  
Hailey Lang, Transportation Planner  
Dan Yu, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

**1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:01:17)** - Chairperson Bonkowski called the meeting to order at 5:01 p.m. Ms. King called the roll; a quorum was present. Vice Chairperson Smolenski was absent.

**2. PUBLIC COMMENT (5:01:47)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**3. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 9, 2016 (5:01:59)** - Chairperson Bonkowski entertained suggested revisions and, when none were forthcoming, a motion. **Commissioner Kimbrough moved to approve the minutes. Commissioner Crowell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

**4. PUBLIC MEETING ITEMS:**

**4(A) POSSIBLE ACTION TO DIRECT STAFF TO CONTINUE PUBLIC INVOLVEMENT EFFORTS THROUGH THE TRANSPORTATION RESOURCE ADVISORY FORUM FOR CARSON CITY ("TRAFCC"); THE ADVISORY GROUP TO STAFF WILL MEET QUARTERLY, WITH MEETINGS COORDINATED BY STAFF; STAFF WILL PROVIDE REPORTS ON TRAFCC-RELATED ACTIVITIES TO THE RTC AT REGULAR RTC MEETINGS (5:02:19)** - Chairperson Bonkowski introduced this item. Mr. Pittenger reviewed the agenda materials, responded to questions of clarification, and discussion ensued. Commissioner Kimbrough suggested a "simple ... questionnaire ... at the next meeting asking them ... about the importance of that committee and their commitment ... so that you have that to give to us ..." Commissioners Kimbrough and Crowell expressed support for continuing the TRAFCC meetings.

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Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Commissioner Kimbrough moved to direct staff to continue public involvement efforts through the Transportation Resource Advisory Forum for Carson City; the advisory group to staff will meet quarterly with meetings coordinated by staff; staff will provide reports on the TRAFCC-related activities to the RTC at regular RTC meetings. Commissioner Crowell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

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|-----------------|---|
| <b>RESULT:</b>  | <b>Approved [4 - 0]</b>   |
| <b>MOVER:</b>   | <b>Commissioner Mark Kimbrough</b>                                |
| <b>SECOND:</b>  | <b>Commissioner Robert Crowell</b>                                |
| <b>AYES:</b>    | <b>Commissioners Crowell, Kimbrough, Zenteno, Chair Bonkowski</b> |
| <b>NAYS:</b>    | <b>None</b>   |
| <b>ABSENT:</b>  | <b>Vice Chair Jim Smolenski</b>                                   |
| <b>ABSTAIN:</b> | <b>None</b>   |

**4(B) UPDATE ON THE PERFORMANCE OF THE JUMP AROUND CARSON TRANSIT SYSTEM AND ON THE DIRECTION OF THE SYSTEM GOING FORWARD (5:13:27)** - Chairperson Bonkowski introduced this item, and Mr. Dollarhide narrated a SlideShow presentation, copies of which were included in the agenda materials. Chairperson Bonkowski commended the efficiency of the transit system, emphasizing that this translates to dollars saved. Mr. Pittenger provided additional clarification throughout the presentation, and he and Mr. Dollarhide responded to questions of clarification. Chairperson Bonkowski entertained public comment; however, none was forthcoming.

#### **5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**5(A) STREET OPERATIONS ACTIVITY REPORT (5:50:07)** - Chairperson Bonkowski introduced this item, and Mr. Pittenger provided an overview of the agenda materials.

**5(B) PROJECT STATUS REPORT (5:50:21)** - Chairperson Bonkowski introduced this item. Mr. Pittenger reviewed the agenda materials, and responded to questions of clarification.

#### **5(C) FUTURE AGENDA ITEMS**

**6. COMMISSIONER COMMENTS (5:53:38)** - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

**7. PUBLIC COMMENT (5:53:44)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**8. ACTION ON ADJOURNMENT (5:53:52)** - Commissioner Crowell moved to adjourn the meeting at 5:53 p.m.

The Minutes of the December 14, 2016 Carson City Regional Transportation Commission meeting are so approved this 11<sup>th</sup> day of January, 2017.

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BRAD BONKOWSKI, Chair