



Carson City Planning Division

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MEMORANDUM

Historic Resource Commission meeting of February 9, 2017

TO: Historic Resource Commission **Item F-4**

FROM: Hope Sullivan, AICP
Planning Manager

DATE: January 4, 2017

SUBJECT: HRC-16-205 – Election of Chair and Vice-Chair

The Historic Resources Commission (HRC) bylaws require the HRC to elect a chair and vice-chair at its January meeting each year to serve a term from February through January of the following year. The current chair will accept nominations and conduct an election for the HRC chair and vice-chair for 2017.

The election of the chair and vice-chair must be made by an affirmative vote of at least four members of the HRC.

Per City policy, a member should only serve as chairperson for two consecutive years and should be nominated for chairperson only when two or more years have passed since the member last served as chairperson. The current chair has served for one year.