

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the February 2, 2017 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 2, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor *Pro Tem* Karen Abowd  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:31:20) - Mayor *Pro Tem* Abowd called the meeting to order at 8:31 a.m. Ms. Merriwether called the roll; a quorum was present. Mayor Crowell was attending to official business in Cuba. First Christian Church Pastor Ken Haskins provided the invocation. At Mayor *Pro Tem* Abowd's request, Supervisor Bagwell led the Pledge of Allegiance.

#### **5. PUBLIC COMMENT (8:33:12) - Mayor *Pro Tem* Abowd entertained public comment. (8:33:32)**

Phil Ware introduced John Lubich and advised that the two gentlemen reside on Mark Way. Mr. Ware thanked the Board members for their service, and expressed opposition to the RV park which was the subject of item 22(A). Mr. Ware distributed informational materials to the Board members and the Clerk, and provided an overview of the same.

(8:35:19) John Lubich reviewed a list of persons whom he was representing, and stated, "We're all opposed to the ... RV park at the west end of the airport, east end of Arrowhead Drive." He quoted from a recent *Nevada Appeal* article, and reviewed his work experience. He requested the Board members to read the informational materials distributed by Mr. Ware, "along with the Planning Commission meeting of November 30, 2016." Mr. Lubich provided an overview of the discussion which took place during the November 30, 2016 Planning Commission meeting, and discussed opposition to an RV park at the west end of the airport. He suggested the subject property should be considered for purchase by the Open Space Program. He referred to a "set of plans ... from Mr. Langson ... received by Carson City February 28, 1996, Hot Springs RV and Resort. Mr. Langson submitted these plans for an RV [park] and they were denied by the Planning Commission and the Airport Authority. They were denied because of the safety issues and a lot of other things in the airport. This is on file. Kind of sets a precedent."

Mr. Lubich reiterated the request for the Board members to carefully review Mr. Ware's informational materials, and provided additional detail of the Planning Commission's November 30, 2016 discussion. Mr. Lubich advised of having visited the RV parks in town and stated, "They're not full. They have open

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room, open spaces, and you can stay there as long as you want.” He objected to an additional RV park. Mayor *Pro Tem* Abowd thanked Mr. Lubich, and entertained additional public comment.

(8:53:02) Rob Tiehm, a resident of Louise Drive, expressed the opinion that if the RV park is allowed to go forward, a sound wall should be required. He discussed safety concerns associated with quail and the airport, and suggested that the type of RV owners the developers wish to attract will not want to be staying near an airport.

Mayor *Pro Tem* Abowd entertained additional public comment. (8:57:02) Eric Antila, a resident of Mark Way, expressed opposition to the proposed RV park. He expressed understanding for development rights, and concern over interfering with “other people’s quality of life ...” He suggested considering a ten to 12-foot sound wall to protect the adjacent neighborhoods. He thanked the Board for their service to the community.

(8:59:21) John Lubich provided an overview of the photographs contained in Mr. Ware’s previously-distributed informational materials, and discussed the height requirements for a sufficient sound wall. Mayor *Pro Tem* Abowd entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 5, 2017 (9:01:38) - Mayor *Pro Tem* Abowd entertained a motion. Supervisor Bonkowski moved to approve the minutes, with corrections to pages 11 and 12. The motion was seconded and carried 4-0.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA (9:02:04) - Mayor *Pro Tem* Abowd entertained modifications to the agenda. Mr. Marano advised that there would be no live interview of any applicant, and recommended adding item 19(A) to the consent agenda. Mr. Marano further recommended addressing item 21(C) prior to item 21(B). He advised that item 22(A) would be withdrawn as the applicant had withdrawn his special use permit application. Mayor *Pro Tem* Abowd entertained additional modifications to the agenda and, when none were forthcoming, a motion. Supervisor Barrette moved to approve the agenda, as amended. The motion was seconded and carried 4-0.**

**8. RECESS BOARD OF SUPERVISORS (9:03:53) - Mayor *Pro Tem* Abowd recessed the Board of Supervisors meeting at 9:03 a.m.**

**LIQUOR AND ENTERTAINMENT BOARD**

**9. CALL TO ORDER AND ROLL CALL (9:03:55) - Chairperson *Pro Tem* Abowd called the Liquor and Entertainment Board to order at 9:03 a.m., noting the presence of a quorum. Mayor Crowell and Sheriff Furlong were absent.**

**10. PUBLIC COMMENT (9:04:13) - Chairperson *Pro Tem* Abowd entertained public comment; however, none was forthcoming.**

**11. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 1, 2016 (9:04:27) - Chairperson *Pro Tem* Abowd entertained a motion. Member Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried 3-0-1-2; Member Barrette abstaining.**

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**12. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION**

**12(A) POSSIBLE ACTION TO APPROVE RANDELL JAY ROUSH AS THE LIQUOR MANAGER FOR MAVERIK, INC. #560, LIQUOR LICENSE NO. 17-31654, LOCATED AT 3922 HIGHWAY 50 EAST (9:04:47)** - Chairperson *Pro Tem* Abowd introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval with the condition that the liquor manager complete a server training course. Chairperson *Pro Tem* Abowd invited Mr. Roush to the meeting table. In response to a series of questions, Mr. Roush described the nature of the business, the training required for each employee, and the scheduled opening.

Chairperson *Pro Tem* Abowd entertained questions or comments of the board members and, when none were forthcoming, public comment. When no public comment was forthcoming, Chairperson *Pro Tem* Abowd entertained a motion. **Member Bagwell moved to approve Randell Jay Roush, as the liquor manager for Maverik, Inc. #560, liquor license number 17-31654, located at 3922 Highway 50 East, subject to the condition that the liquor manager must complete a server training course acceptable to the Sheriff's Office within 120 days, pursuant to CCMC 4.13.060. Member Barrette seconded the motion.** Chairperson *Pro Tem* Abowd entertained discussion on the motion. In response to a question, Ms. Reseck advised that the liquor manager is required to complete a server training course, in addition to anyone else selling alcohol, pursuant to the provisions of the Carson City Municipal Code. Member Bonkowski requested Member Bagwell to amend her motion accordingly. **Member Bagwell amended her motion to include that any employee selling liquor is required to complete a server training course. Member Barrette continued his second.** Chairperson *Pro Tem* Abowd called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0 - 2]
<b>MOVER:</b>	Member Lori Bagwell
<b>SECOND:</b>	Member John Barrette
<b>AYES:</b>	Members Bagwell, Barrette, Bonkowski, Chair <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	Chairperson Robert Crowell and Member Ken Furlong
<b>ABSTAIN:</b>	None

**12(B) INFORMATION ONLY TO PRESENT THE ANNUAL ACTIVITY REPORT FOR ADMINISTRATIVE CITATIONS ISSUED (9:09:37)** - Chairperson *Pro Tem* Abowd introduced this item, and Senior Permit Technician Lena Reseck reviewed the agenda materials. Ms. Reseck and Community Development Director Lee Plemel responded to questions of clarification. Chairperson *Pro Tem* Abowd entertained additional board member questions or comments and public comments. When no additional questions or comments were forthcoming, she thanked Ms. Reseck for her presentation.

**13. PUBLIC COMMENT (9:13:30)** - Chairperson *Pro Tem* Abowd entertained public comment; however, none was forthcoming.

**14. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (9:13:35)** - Chairperson *Pro Tem* Abowd adjourned the Liquor and Entertainment Board meeting at 9:13 a.m.

**15. RECONVENE BOARD OF SUPERVISORS MEETING (9:13:39)** - Mayor *Pro Tem* Abowd reconvened the Board of Supervisors meeting at 9:13 a.m.

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**CONSENT AGENDA**

**16. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JANUARY 20, 2017, PURSUANT TO NRS 251.030 AND NRS 354.290**

Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of items 16 and 19(A). Supervisor Barrette seconded the motion.** Mayor *Pro Tem* Abowd called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [4 - 0 - 1]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor John Barrette</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Barrette, Bagwell, and Mayor <i>Pro Tem</i> Abowd</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Mayor Robert Crowell</b>
<b>ABSTAIN:</b>	<b>None</b>

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME**

**18. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE CARSON CITY COST ALLOCATION PLAN FOR THE FISCAL YEAR ENDED JUNE 30, 2016 FOR USE IN PREPARING THE FISCAL YEAR 2018 CARSON CITY BUDGET (9:14:13) - Mayor *Pro Tem* Abowd introduced this item, and Chief Financial Officer Nancy Paulson introduced Deputy Chief Financial Officer Sheri Russell and Marchell Mahoney, of Mahoney & Associates. Ms. Paulson reviewed the agenda materials. Supervisors Bagwell and Barrette commended the Finance Department and Ms. Mahoney on “a job well done.”**

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and public comments. When no additional questions or comments were forthcoming, she entertained a motion. **Supervisor Bagwell moved to accept the Carson City Cost Allocation Plan for the fiscal year ended June 30, 2016 for use in preparing the Fiscal Year 2018 Carson City Budget. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [4 - 0 - 1]</b>
<b>MOVER:</b>	<b>Supervisor Lori Bagwell</b>
<b>SECOND:</b>	<b>Supervisor Brad Bonkowski</b>
<b>AYES:</b>	<b>Supervisors Bagwell, Bonkowski, Barrette, and Mayor <i>Pro Tem</i> Abowd</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Mayor Robert Crowell</b>
<b>ABSTAIN:</b>	<b>None</b>

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**19. CITY MANAGER - POSSIBLE ACTION TO APPOINT THREE MEMBERS TO THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE, EACH FOR A FOUR-YEAR TERM THAT EXPIRES IN JANUARY 2021** - This item was approved as part of the consent agenda.

**20. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1617-096, WEST WILLIAM STREET SEWER REPLACEMENT PROJECT, TO SIERRA NEVADA CONSTRUCTION, INC., FOR A BID AMOUNT OF \$236,007.00, PLUS A CONTINGENCY AMOUNT OF \$23,600.00, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$259,607.00, TO BE FUNDED FROM THE SEWER LINE REPLACEMENT / REHAB ACCOUNT, AS PROVIDED IN FISCAL YEAR 16 / 17 (9:16:55)** - Mayor *Pro Tem* Abowd introduced this item, and Purchasing and Contracts Administrator Laura Rader reviewed the agenda materials. Engineering Manager Danny Rotter and Ms. Rader responded to questions of clarification, and explained the timing of the project.

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and public comments. When no questions or comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to determine that Sierra Nevada Construction, Inc. is the lowest responsive bidder, pursuant to NRS Chapter 338, and to award Contract No. 1617-096, West William Street Sewer Replacement Project, to Sierra Nevada Construction, Inc., for a bid amount of \$236,007.00, plus a contingency amount of \$23,600.00, for a total not-to-exceed amount of \$259,607.00, to be funded from the Sewer Line Replacement / Rehabilitation Account, as provided in FY 16 / 17. Supervisor Barrette seconded the motion.** Mayor *Pro Tem* Abowd called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Bagwell, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	Mayor Robert Crowell
<b>ABSTAIN:</b>	None

**21. PUBLIC WORKS DEPARTMENT**

**21(A) PRESENTATION AND UPDATE OF INFORMATION ON CAPITAL PROJECTS AT THE WATER RESOURCE RECOVERY FACILITY (9:19:40)** - Mayor *Pro Tem* Abowd introduced this item. Utility Manager David Bruketta narrated a SlideShow presentation which was displayed in the meeting room, and copies of which were included in the agenda materials. Mr. Bruketta responded to questions of clarification, and a brief discussion took place. Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Mayor *Pro Tem* Abowd thanked Mr. Bruketta for his presentation.

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**21(B) DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF REGARDING FUTURE MAINTENANCE OF THE NORTHGATE COMPLEX, LOCATED AT 2621 NORTHGATE LANE, ALSO KNOWN AS APN 002-062-05 (10:23:51)** - Mayor *Pro Tem* Abowd introduced this item. Real Property Manager Stephanie Hicks and Engineering Manager Danny Rotter reviewed the agenda materials. Ms. Hicks and Mr. Rotter responded to questions of clarification, and discussion followed. Supervisor Bonkowski discussed the benefits of providing City-subsidized space for the non-profit organizations which are providing critical City services, but noted the importance of recovering the maintenance and utilities costs. He requested staff to confirm that the City has the option to terminate the leases and, if so, to meet with the lessees to discuss renegotiation of the agreements. Mayor *Pro Tem* Abowd agreed, and additional discussion took place.

Public Works Department Director Darren Schulz requested additional input of the Board members. Supervisor Bagwell suggested that staff meet with the respective lessees to review the existing lease agreements, and report back to the Board. Additional discussion followed, and Mr. Rotter summarized the Board's direction, as follows: "The status quo is not acceptable. We should look at the leases, we should see if they can be terminated and, if they can, maybe that's a discussion to have. And if they can't, we should at least continue to discuss ... ongoing costs. We might float the idea of the deeding but acknowledge that there's also an asset there that, if we could terminate the lease and get a good chunk of money towards putting towards other assets, that might be an option as well. ... and then bring back ... a recommended motion at that point that we can continue to discuss." Mayor *Pro Tem* Abowd thanked Mr. Rotter, and entertained public comment. No public comment was forthcoming.

**21(C) PRESENTATION OF INFORMATION ON THE PROGRESS OF THE CITY'S ASSET MANAGEMENT PROGRAM (9:28:56)** - Mayor *Pro Tem* Abowd introduced this item, and Real Property Manager Stephanie Hicks reviewed the agenda materials in conjunction with displayed slides. Ms. Hicks, Engineering Manager Danny Rotter, and Mr. Marano responded to questions of clarification, and discussion ensued. Mr. Rotter narrated that portion of the presentation relative to next steps in development of the program, and he and Ms. Hicks responded to questions of clarification. In reference to discussion which took place at the recent Board of Supervisors retreat, Mr. Marano reviewed funding options. Mr. Marano commended Ms. Hicks and Mr. Rotter on their work developing the asset management program.

Ms. Hicks and Mr. Rotter responded to additional questions, and discussion followed. Mayor *Pro Tem* Abowd entertained public comment. (10:09:04) Juvenile Services Chief Ali Bannister expressed support for the Asset Management Program, and discussed fleet management / maintenance issues at the Juvenile Detention / Probation Department. Mayor *Pro Tem* Abowd entertained additional public comment and, when none was forthcoming, thanked Ms. Hicks and Mr. Rotter for their presentation. Mayor *Pro Tem* Abowd recessed the meeting at 10:13 a.m., and reconvened at 10:23 a.m.

**22. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**22(A) POSSIBLE ACTION TO CONSIDER AN APPEAL OF THE PLANNING COMMISSION'S DECISION TO APPROVE A SPECIAL USE PERMIT, SUP-16-160, FOR AN EXTENDED STAY (MAXIMUM 180 DAYS) RV PARK, ON PROPERTY ZONED TOURIST COMMERCIAL ("TC"), LOCATED AT 1400 OLD HOT SPRINGS ROAD, APN 008-123-40 -**  
Withdrawn.

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**22(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 13, LIQUOR BOARD AND LIQUOR LICENSE AND SALES, BY AMENDING SECTION 4.13.010, DEFINITIONS, TO MODIFY EXISTING DEFINITIONS FOR “BEER”, “BUSINESS LICENSE DIVISION”, “DIRECTOR”, AND “WINE”, AND TO ADD DEFINITIONS FOR “BREW PUB”, “BREWERY”, CRAFT DISTILLERY”, “INTOXICATING LIQUOR”, “LICENSE”, “ON PREMISE”, AND “WHOLESALE DEALER”; AMENDING SECTION 4.13.030, POWERS AND DUTIES OF THE BOARD, TO ALLOW FOR THE APPOINTMENT OF A HEARINGS OFFICER TO GRANT OR DENY APPLICATIONS AND TO CONSIDER APPEALS OF HEARINGS OFFICER DECISIONS; ADDING SECTION 4.13.035, POWERS AND DUTIES OF THE HEARINGS OFFICER, TO SET FORTH DUTIES FOR THE HEARINGS OFFICER; AMENDING SECTION 4.13.040, LICENSE REQUIRED, TO STATE THAT FAILURE TO OBTAIN A LICENSE IS A MISDEMEANOR; ADDING SECTION 4.13.045, FEES, TO IDENTIFY THE RIGHT TO SET CERTAIN FEES AND ESTABLISH A FEE SCHEDULE; AMENDING SECTION 4.13.050, CLASSES OF LICENSES - SEPARATE ENTITY, TO ADD BREW PUB, BREWERY, AND CRAFT DISTILLERY LIQUOR LICENSES; AMENDING SECTION 4.13.060, APPLICATION FOR LICENSE, TO CHANGE THE APPLICATION FOR A LICENSE FROM THE BOARD TO THE HEARINGS OFFICER AND TO REQUIRE A SWORN AFFIDAVIT BY THE LIQUOR MANAGER THAT ALL EMPLOYEES WILL COMPLETE SERVER TRAINING; AMENDING SECTION 4.13.070, INVESTIGATION - FEES, TO EXEMPT WHOLESALE DEALERS FROM THE BACKGROUND INVESTIGATION REQUIREMENT AND TO REMOVE SPECIFIC FEE AMOUNTS; AMENDING SECTION 4.13.080, INVESTIGATIONS - DUTIES OF SHERIFF, TO CHANGE THE REPORTING OF BACKGROUND INVESTIGATIONS FROM THE BOARD TO THE BUSINESS LICENSE DIVISION; AMENDING SECTION 4.13.100, LICENSE - PROCEDURE, TO CHANGE THE CONSIDERATION OF LICENSES FOR APPROVAL AND DENIAL FROM THE BOARD TO THE HEARINGS OFFICER AND TO EXEMPT WHOLESALE DEALERS FROM THE APPEARANCE REQUIREMENT; ADDING SECTION 4.13.102, APPEALS, TO SET FORTH PROVISIONS FOR THE APPEAL OF HEARINGS OFFICER DECISIONS TO THE BOARD; AMENDING SECTION 4.13.105, LICENSE - APPLICATION FEES, TO REMOVE SPECIFIC FEE AMOUNTS; AMENDING SECTION 4.13.110, LICENSE - FEES, TO REMOVE SPECIFIC FEE AMOUNTS, TO STATE THAT LICENSE FEES WILL BE PRORATED AND TO MODIFY PROVISIONS FOR PENALTIES RELATED TO NON-PAYMENT OF LICENSE FEES; AMENDING SECTION 4.13.115, DEATH OF OR CHANGE TO PERSON LISTED ON A LICENSE, TO REQUIRE THAT AN UPDATED APPLICATION BE FILED WHEN THE LIQUOR MANAGER CHANGES AND THAT A CHANGE IN LIQUOR MANAGER REQUIRES APPROVAL BY THE HEARINGS OFFICER; AMENDING SECTION 4.13.120, LICENSE - TRANSFERABILITY, USE AND REACTIVATION, TO ALLOW FOR CERTAIN CHANGES TO EXISTING LICENSES, TO ALLOW FOR THE SERVING, SALE, AND DISPENSING OF ALCOHOL IN THE PUBLIC RIGHT-OF-WAY WITH AN ENCROACHMENT PERMIT, TO ALLOW FOR REACTIVATION OF EXISTING LICENSES UNDER CERTAIN CIRCUMSTANCES AND TO REMOVE SPECIFIC FEE AMOUNTS; AMENDING SECTION 4.13.125, ISSUANCE OR DENIAL OF LICENSE, TO CHANGE THE GRANTING OR DENYING OF LICENSES FROM THE BOARD TO THE HEARINGS OFFICER, TO ADD AN ADDITIONAL OFFENSE WITHIN THE LAST FIVE YEARS WHICH WOULD MAKE A PERSON UNSUITABLE FOR A LIQUOR LICENSE AND TO ALLOW FOR PROOF OF AN**

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**APPROVED PAYMENT PLAN OR SIMILAR ARRANGEMENT WHEN A PERSON IS IN ARREARS IN CHILD SUPPORT PAYMENTS; CHANGING SECTION 4.13.135, REACTIVATION OF PRIOR EXISTING LICENSE TO SECTION 4.13.135, ENFORCEMENT AUTHORITY, AND TO OUTLINE VARIOUS ENFORCEMENT DUTIES; AMENDING SECTION 4.13.140, GROUNDS FOR DISCIPLINARY ACTION, TO ADD A PROVISION CONSISTENT WITH NRS THAT THE BOARD HAS THE POWER TO RECOMMEND TO THE STATE DEPARTMENT OF TAXATION SUSPENSION OR REVOCATION OF A LICENSE; AMENDING SECTION 4.13.150, DISCIPLINARY ACTION PROCEDURE AND PENALTIES, TO ALLOW THE SHERIFF TO RECOMMEND INVESTIGATION OF THE CONDUCT OF ANY LICENSEE, TO ALLOW THE DIRECTOR TO INVESTIGATE THE CONDUCT OF ANY LICENSEE, TO CHANGE THE TIME FRAME IN WHICH A PENALTY MAY BE IMPOSED FOR CRIMINAL CITATIONS FROM SIX MONTHS TO 12 MONTHS, TO REDUCE THE FINE FOR THE THIRD OFFENSE FOR CRIMINAL CITATIONS RELATED TO THE SALE OF LIQUOR FROM \$1,500.00 TO \$1,000.00, TO ADD A PROVISION CONSISTENT WITH NRS THAT THE BOARD HAS THE RIGHT TO SUSPEND OR REVOKE SUMMARILY ANY LICENSE UNDER CERTAIN CIRCUMSTANCES, AND TO CHANGE THE ANNUAL ACTIVITY REPORT DUE DATE FROM DECEMBER TO JANUARY; AMENDING SECTION 4.13.210, POSSESSION OF OPEN LIQUOR AND CONSUMPTION OF LIQUOR IN PUBLIC PROHIBITED, TO PROVIDE AN EXCEPTION WHEN AN ENCROACHMENT PERMIT IS OBTAINED TO OCCUPY THE PUBLIC RIGHT-OF-WAY ADJACENT TO THE BUSINESS -**

(10:37:36) - Mayor *Pro Tem* Abowd introduced this item and, in response to a question, Ms. Fralick requested Mayor *Pro Tem* Abowd to summarize the title of the agenda item. Special Projects Planner Susan Pansky reviewed the agenda materials in conjunction with displayed slides. Ms. Pansky and Community Development Director Lee Plemel responded to questions of clarification, and extensive discussion took place regarding possible revisions to the proposed ordinance.

Supervisor Barrette discussed concerns with regard to receiving sufficient public input between introduction of a bill, on first reading, and adoption of an ordinance, on second reading. Discussion followed, and Supervisor Bagwell requested to have the encroachment permit discussion prior to second reading of the subject proposed ordinance. The Board members concurred.

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to adopt, on first reading, Bill No. 104, an ordinance amending Title 4, Licenses and Business Regulations, Chapter 13, Liquor Board and Liquor Licensing and Sales, as published on the agenda, including the items submitted as part of staff's presentation, and including the additional conditions regarding late fees and fines and clarifying the locations at which liquor can be legally purchased. Supervisor Bagwell seconded the motion.** Supervisor Barrette suggested agendaing a discussion regarding the ordinance process at some point in the future. Mayor *Pro Tem* Abowd called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	Mayor Robert Crowell
<b>ABSTAIN:</b>	None

**23. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**LEGISLATIVE MATTERS (11:15:41)** - Mayor *Pro Tem* Abowd advised of having reviewed several legislative bills at the most recent Carson Water Subconservancy District meeting. Mr. Marano advised that the 2017 Legislative Session begins Monday, February 6<sup>th</sup>, and that he will be providing a legislative update at every Board of Supervisors meeting thence. He further advised that the City's Legislative Coalition meets on alternating Fridays and, in addition, that all county managers teleconference with the lobbyist on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month. Mr. Marano requested the Board members to advise him of any issues they wish to have covered no later than the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month. He advised of working very closely with NACo representatives, and reviewed bills affecting the City.

**FUTURE AGENDA ITEMS (11:19:03)** - Previously covered.

**STATUS REVIEW OF PROJECTS (11:19:10)** - None.

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (11:19:20)** - Supervisor Bagwell advised that she would present a report on the Eagle Valley Golf Course in the near future. Following a brief discussion regarding the special use permit which was the subject of item 22(A), Mr. Marano advised that the developer had agreed to an avigation easement. Supervisor Bagwell commended Human Resources Department Director Melanie Bruketta on the recent Board of Supervisors retreat. She requested that all of the elected officials be included in the next retreat.

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS  
STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS  
STAFF COMMENTS AND STATUS REPORTS**

**24. PUBLIC COMMENT (11:22:29)** - Mayor *Pro Tem* Abowd entertained public comment; however, none was forthcoming.

**25. ACTION TO ADJOURN (11:22:37)** - A motion was made, seconded, and carried to adjourn the meeting at 11:22 a.m.

The Minutes of the February 2, 2017 Carson City Board of Supervisors meeting are so approved this 2nd day of March, 2017.

ATTEST:

\_\_\_\_\_  
KAREN ABOWD, Mayor *Pro Tem*

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SUSAN MERRIWETHER, Clerk - Recorder