

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, April 20, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:38) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. Mayor Crowell welcomed Vicente Ramirez from the Carson City Montessori School. Sheriff's Office Chaplain Craig LaGier provided the invocation. At Mayor Crowell's request, Mr. Ramirez led the Pledge of Allegiance.

5. PUBLIC COMMENT (8:33:40) - Mayor Crowell entertained public comment. (8:34:04) Misty Moga introduced herself as "a proud homeowner in Carson City since 2009." In reference to Item 28, Ms. Moga requested the Board to consider childhood memories such as "the smell of the grass when you laid your head down to watch the fireworks during the 4th of July; that excitement that you had the first time that you swam across that pool without the help of the flotation device; the time that you sat and it got really dark right before you saw your first theater production. We all have those memories and they all come flooding back every time we step inside one of our great facilities here." Ms. Moga discussed the importance of timely maintenance. "We need to breathe life back into our facilities. The care and condition of our assets and infrastructure is very important. The parks and recreation is to enhance the quality of life for all of us in the community." Ms. Moga expressed the hope that the Board members would reflect back on "why you got on the Board because you're very passionate about what you do and it's people, like me, who will take a moment out of my day." Ms. Moga thanked the Board members for their service, and reiterated the request for them to reflect back on the reasons they pursued election. She requested the Board to allocate funding "back to our infrastructure. The pool is aging. The theater is aging. And the fleet ... Let's just do what we need to do and keep creating those memories." Mayor Crowell assured Ms. Moga that the Board members are very cognizant of deferred maintenance issues, and "will do our very best to work through those this afternoon ..." He commended Ms. Moga's comments, and entertained additional public comments. No additional public comments were forthcoming.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 2

6. **POSSIBLE ACTION ON APPROVAL OF MINUTES - March 16, 2017 (8:37:27)** - Mayor Crowell introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the minutes of March 16, 2017. Supervisor Abowd seconded the motion, with a previously noted correction.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. **POSSIBLE ACTION ON ADOPTION OF AGENDA (8:38:03)** - Mayor Crowell entertained modifications to the agenda; however, none were forthcoming.

8. SPECIAL PRESENTATIONS

8(A) PRESENTATION AND SIGNING CEREMONY FOR PURPLE HEART CITY PROCLAMATION (8:38:32) - Mayor Crowell introduced this item, and invited the Purple Heart recipients to the meeting table. At his request, the Board members convened on the meeting floor. Mayor Crowell read into the record the language of the Proclamation, copies of which were included in the agenda materials. Mayor Crowell, each of the Board members, and Mr. Marano signed the Proclamation. Mayor Crowell presented the original Proclamation to Nevada Chapter of the Military Order of the Purple Heart President Andrew LePeilbet. The Board members, City staff, and citizens present applauded.

8(B) PRESENTATION OF A PROCLAMATION FOR THE FIRST ANNUAL SHINE BLUE LIGHTS TRIBUTE AND REMEMBRANCE FOR SHERIFF'S DEPUTIES AND ALL OTHER PEACE OFFICERS SERVING CARSON CITY (8:46:26) - Mayor Crowell introduced this item, and Information Management Officer Rachael Schneider presented a video introducing the Shine Blue Lights Tribute and Remembrance. Mayor Crowell commended Ms. Schneider on producing the video, and invited tribute coordinators to join the Board members at the meeting table. Mayor Crowell read into the record of the language of the Proclamation, copies of which were included in the agenda materials. Chamber of Commerce Executive Director Ronni Hannaman expressed appreciation for Mr. Marano's support. The Board members, City staff, and citizens present applauded.

8(C) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (8:58:34) - Mayor Crowell introduced this item, and presented a Longevity Certificate to Judicial Clerk Christie-Lynn Gribble in recognition of five years' continuous, dedicated service to the City. Mayor Crowell presented Street Technician Jeff Catlett a Longevity Certificate in recognition of ten years' continuous, dedicated service to the City. Mayor Crowell presented Deputy Sheriff Richard Pope a Longevity Certificate in recognition of 30 years' continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded each of the honorees.

CONSENT AGENDA

(9:09:20) - Mayor Crowell entertained requests to hear items separate from the consent agenda. At Supervisor Bonkowski's request, Mayor Crowell pulled item 13. Mayor Crowell entertained a request to approve the consent agenda, with the exception of item 13. **Supervisor Abowd moved to approve the consent agenda, with the exception of item 13, as presented. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 3

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John Barrette
AYES:	Supervisors Abowd, Barrette, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF MARCH 4, 2017 THROUGH APRIL 7, 2017

10. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH APRIL 7, 2017, PURSUANT TO NRS 251.030 AND NRS 354.290

11. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO APPROVE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACCEPTING THE NEVADA DEPARTMENT OF TRANSPORTATION GAP AGREEMENT, IN AN AMOUNT NOT TO EXCEED \$66,300; THIS AGREEMENT REIMBURSES SAFE ROUTES TO SCHOOL PROGRAM COSTS, FROM OCTOBER 2016 THROUGH APRIL 30, 2017

12. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO WORK WITH CASHMAN EQUIPMENT COMPANY TO PERFORM A CATERPILLAR CERTIFIED POWERTRAIN PLUS REBUILD OF THE CATERPILLAR LANDFILL COMPACTOR, FOR AN AMOUNT NOT TO EXCEED \$400,246, TO BE FUNDED FROM THE CAPITAL PROJECTS FUND, LANDFILL EQUIPMENT ACCOUNT

13. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO EXTEND CONTRACT NO. 1516-134 TO MARCH 18, 2018, AND CONTINUE ENGAGEMENT OF PROFESSIONAL SERVICES FROM EDMUND "BUDDY" MILLER, ATTORNEY AT LAW, REGARDING THE EMPIRE RANCH GOLF COURSE, LLC CHAPTER 11 BANKRUPTCY CASE, AND TO INCREASE THE PREVIOUSLY AUTHORIZED AMOUNT, FROM \$75,000 TO \$125,000 (9:17:08)
- Mayor Crowell introduced this item, and District Attorney Jason Woodbury reviewed the agenda materials. Supervisor Bonkowski noted a necessary correction to the proposed motion included in the staff report. Supervisor Bonkowski moved to extend Contract No. 1516-134 to March 31, 2018, and continue engagement of professional services from Edmond "Buddy" Miller, Attorney-at-Law, regarding the Empire Ranch Golf Course, LLC Chapter 11 Bankruptcy Case, and to increase the amount previously authorized from \$75,000 to \$125,000. Supervisor Abowd seconded the motion Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 20, 2017 Meeting
Page 4

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. RECESS BOARD OF SUPERVISORS (9:10:15) - Mayor Crowell recessed the Board of Supervisors meeting at 9:10 a.m.

LIQUOR AND ENTERTAINMENT BOARD

15. CALL TO ORDER AND ROLL CALL (9:10:17) - Chairperson Crowell called the Liquor and Entertainment Board meeting to order at 9:10 a.m., noting the presence of a quorum, including Sheriff Ken Furlong.

16. PUBLIC COMMENT (9:10:51) - Chairperson Crowell entertained public comment; however, none was forthcoming.

17. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 16, 2017 (9:11:02) - Chairperson Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Bagwell seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0.**

18. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION - POSSIBLE ACTION TO APPROVE DAVID STERN, AS THE LIQUOR MANAGER FOR BATTLE BORN RESTAURANT GROUP LLC DBA BATTLE BORN SOCIAL, LIQUOR LICENSE NO. 17-31787, LOCATED AT 318 NORTH CARSON STREET (9:11:22) - Chairperson Crowell introduced this item. Planning Manager Hope Sullivan reviewed the agenda materials, noting staff's recommendation of approval subject to completion of a server training program approved by the Sheriff's Office. (9:12:23) David Stern, Sr. introduced his son, David Stern. In response to a question, Mr. Stern, Sr. discussed plans to complete server training. Mr. Stern, Jr. advised that all staff will be required to participate in the server training course to ensure that no alcohol is served to minors. At Chairperson Crowell's request, Mr. Stern, Jr. discussed plans for the restaurant and social to be located in the former Mystique Restaurant location.

Member Bonkowski pointed out a necessary correction to the language of the proposed motion. Member Abowd thanked the Messrs. Stern "for what you're bringing to Carson City" and expressed excitement over the business model. In response to a question, Mr. Stern, Jr. advised that the soft opening is scheduled for May 1st, and that the business will be open to the public starting May 3rd.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 5

Chairperson Crowell entertained additional questions or comments of the board members and, when none were forthcoming, of the public. When no public comment was forthcoming, Chairperson Crowell entertained a motion. **Member Bonkowski moved to approve David Stern, as the liquor manager for Battle Born Restaurant Group LLC dba Battle Born Social, liquor license number 17-31787, located at 318 North Carson Street, subject to the condition that any person serving alcohol on the premises must complete a server training course acceptable to the Sheriff's Office within 120 days, pursuant to CCMC 4.13.060. Member Abowd seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [6 - 0]
MOVER:	Member Brad Bonkowski
SECOND:	Member Karen Abowd
AYES:	Members Bonkowski, Abowd, Bagwell, Barrette, Furlong, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. PUBLIC COMMENT (9:16:48) - Chairperson Crowell entertained public comment; however, none was forthcoming.

20. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (9:16:57) - Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 9:16 a.m.

21. RECONVENE BOARD OF SUPERVISORS (9:17:00) - Mayor Crowell reconvened the Board of Supervisors meeting at 9:17 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

22. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (9:17:03) - Please see the minutes for item 13.

23. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO DETERMINE THAT PEEK BROTHERS CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1617-119, "NORTH NEVADA STREET AND NORTH DIVISION STREET SEWER AND WATER MAIN REPLACEMENT PROJECT," TO PEEK BROTHERS CONSTRUCTION, INC., FOR A BID AMOUNT OF \$1,998,136.00, PLUS A CONTINGENCY AMOUNT OF \$199,813.00, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$2,197,949.00, TO BE FUNDED FROM THE SEWER REPLACEMENT / REHABILITATION ACCOUNT, AS PROVIDED IN FISCAL YEAR 2016 / 17 (9:19:13) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Rader reviewed the agenda materials. In response to a question, Public Works Department Director Darren Schulz advised that the engineer's estimate was \$2.3 million, and that staff was very cautious through the bid process. "We were pretty exhaustive in that search and didn't come up with anything, so we're recommending award to Peek." In response to a further question, Mr. Schulz discussed the process for ensuring specific materials. He acknowledged having discussed concerns with Peek Brothers Construction representatives "after the bids came in ... and they

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 6

were comfortable with their number and wanting the bid to be awarded to them, and understand what they're signing up for. This is a local company. Although they have not done a lot of agency / government - type contracts, ... we cautioned them as to what's involved and we took all those precautions that we know to do." Mayor Crowell suggested memorializing the discussion.

In response to a question, Mr. Schulz reviewed the construction time line. In response to a further question, he advised that "both the City and the contractor will go door-to-door to any businesses and / or residences that are in that area and notify them of the project, give contact information, ... and then, once we start the initial utility work, we'll just be small portions at a time and it will affect just a few residences at a time, not big streets. Once we go back and do the paving, it will be a very big inconvenience for a week or so but we'll certainly work with everybody to make sure they have access." In response to a question, Mr. Schulz advised that the contractor is required to develop a routing plan. "They submit it to us, we approve it and then once that's done, we will go out and distribute it. So until we sit down with the contractor, we don't have that." Mr. Schulz responded to additional questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that Peek Brothers Construction, Inc. is the lowest responsive bidder, pursuant to NRS Chapter 338, and to award Contract No. 1617-119, North Nevada Street and North Division Street Sewer and Water Main Replacement Project, to Peek Brothers Construction, Inc. for a bid amount of \$1,998,136, plus a contingency amount of \$199,813, for a total not-to-exceed amount of \$2,197,949, to be funded from the Sewer Replacement / Rehabilitation Account, as provided in FY 16 / 17. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

24. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO ADOPT BILL NO. 106, ON SECOND READING, AN ORDINANCE AMENDING TITLE 7, ANIMALS, CHAPTER 7.13, LICENSING AND REGULATIONS, TO BETTER CLARIFY THE DANGEROUS AND VICIOUS DOG PROCEDURES, AND MAKING OTHER CONFORMING CHANGES (9:27:36) - Mayor Crowell introduced this item and, in response to a question, Deputy District Attorney Iris Yowell advised of no revisions since introduction, on first reading. Sheriff Ken Furlong thanked the Board and Ms. Yowell for "taking the time to make these clarifications." Mayor Crowell entertained public comment and, when none was forthcoming, entertained Board member questions or comments. Supervisor Barrette advised of having discussed this matter with Supervisor Bagwell, and that he "still [has] some consternation regarding the language." Supervisor Abowd advised of having received requests to further define "under your control." Supervisor Bonkowski commended the ordinance as "a really good step forward," but advised of having the "same concerns," and that he would be voting in opposition to the motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 7

Mayor Crowell entertained a motion. **Supervisor Bagwell moved to adopt Bill No. 106, on second reading, an ordinance amending Title 7, Animals, Chapter 7.13, Licensing and Regulations, as published on the agenda. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [3 - 2]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, and Mayor Crowell
NAYS:	Supervisors Bonkowski and Barrette
ABSENT:	None
ABSTAIN:	None

Ms. King advised that the Ordinance No. is 2017-7. **Mayor Crowell noted, for the record, that the motion included Ordinance No. 2017-7.** Mayor Crowell thanked everyone who worked on the ordinance.

(9:30:55) Sheriff Furlong commended Nevada Human Society CEO Kiska Icard on the fantastic job. Ms. Icard acknowledged the concerns discussed by Supervisors Bonkowski and Barrette, and noted the importance of working and contracting with organizations that “have a very high save rate.” She assured the Board she would “never recommend or endorse the euthanasia of an animal that I felt did not pose a danger to the community.”

25. PUBLIC WORKS DEPARTMENT

25(A) POSSIBLE ACTION TO ADOPT THE BUDGET REPORT FROM THE CHAIR OF THE UTILITY FINANCE OVERSIGHT COMMITTEE, FROM THE MARCH 28, 2017 MEETING

(9:33:59) - Mayor Crowell introduced this item, and Utility Finance Oversight Committee Chair Ande Engleman reviewed the agenda materials. Supervisor Abowd thanked Ms. Engleman for her diligent service. In response to a question, Ms. King advised that the minutes distributed as late material included clarifying time stamps. Ms. Engleman responded to questions of clarification, and discussion ensued. Supervisor Barrette thanked Ms. Engleman for her service.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt the budget report from the chair of the Utility Finance Oversight Committee, from the March 28, 2017 meeting. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 8

25(B) POSSIBLE ACTION TO TRANSFER A PUBLIC HEALTH EDUCATOR POSITION, FROM THE HEALTH DEPARTMENT, TO A BICYCLE AND PEDESTRIAN COORDINATOR POSITION WITHIN PUBLIC WORKS, TO BE EFFECTIVE JULY 1, 2017 (9:43:32) - Mayor Crowell introduced this item, and Public Works Department Director Darren Schulz reviewed the agenda materials. Health and Human Services Department Director Nicki Aaker and Mr. Schulz responded to questions of clarification, and discussion ensued. Mr. Marano reviewed items on this meeting's agenda which highlight the need for being able to "proactively provide ... information to the community." He cited the North Nevada Street and North Division Street Sewer and Water Main Replacement Project as an example, and discussed the importance of providing information regarding street closures and access during construction projects. Ms. Aaker discussed the benefits of the position to the community.

Mr. Schulz, Ms. Aaker, and Transportation Manager Patrick Pittenger responded to additional questions of clarification, and extensive discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd move to approve transfer of a Public Health Educator position to Bicycle and Pedestrian Coordinator position within the Public Works Department. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bagwell expressed opposition to "charging the water and sewer fund," and the opinion that "the public is barely able to pay their bills, many of them, and I want every dollar that I can going to repairs." Supervisor Bagwell commended the transfer, and expressed understanding for "the nexus for trying to work better in the road area of getting public information out there. But our roads aren't being repaired. Our sewer and water is hurting. Everything we have is hurting in infrastructure and I just want every dollar going to that. So it's not that I don't want to meet a need; I just feel more pressure to keep the money in service dollars versus salaries for social media." Supervisor Bagwell advised that she would vote in favor of the motion, but reiterated her opposition to "the allocations because I just want the dollars working for the public." Supervisor Barrette explained earlier comments relative to City staff presenting at least three options, and advised that he would vote in favor of the motion. Mayor Crowell commented, "We do a lot in terms of spending money for public awareness, citizen engagement, on issues such as roads, such as utilities, ... that is not going ... directly into the ground." Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 10:30 a.m., and reconvened at 10:40 a.m.

25(C) POSSIBLE ACTION TO ACCEPT AND PLACE ON FILE WITH THE BOARD OF SUPERVISORS, A BUSINESS IMPACT STATEMENT WHICH HAS BEEN PREPARED IN COMPLIANCE WITH NRS 237, AND FINDS THAT THE PROPOSED ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 11, IN ORDER TO ADD CHAPTER 11.35 REGARDING ENCROACHMENT PERMITS FOR OUTDOOR DINING AND

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 9

MERCHANDISE DISPLAY, IN THE PUBLIC RIGHT-OF-WAY IN DOWNTOWN CARSON CITY, DOES NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATIONS OR EXPANSION OF A BUSINESS (10:41:05) - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks reviewed the agenda materials. Supervisor Abowd thanked Ms. Hicks for all her hard work. Supervisor Abowd expressed support for iron fencing, but expressed understanding “that Bella Fiore, before our policies were put in place, purchased, at no small cost, the vinyl fencing that they have right now.” Supervisor Abowd suggested grandfathering the vinyl fencing “only so long as ... once it starts showing wear and tear, that it is replaced with the iron fencing so that we have a consistent look throughout our encroachment policy area. Ms. Hicks stated, “Currently, the way that our policies have moved forward was with the understanding that nothing that is currently out there has been approved and that everything would need to meet the standards of the ordinance as it comes into approval. So, if there is a recommendation and, at the pleasure of the Board to grandfather anything in, I would just ask that we maybe include that as part of the motion on the ordinance or put some provisions in the ordinance that reflect that.”

In response to a question, Ms. Hicks explained, “In regards to the encroachment area, I did make some calculations to demonstrate what will be left as public space ... so the exhibit that’s in the packet shows that there’s 19.5 feet from the edge of the businesses into the plaza area. That would be what we considered our encroachment area. From that encroachment area edge to the [Fox’s] leased area, we’re looking at about 21.5 feet of area that would be left open for the public. And, taking that same measurement down by where Bella Fiore is to the steps of the stage, we would be looking at approximately 44.5 feet.” In response to a further question, Ms. Hicks provided background information on discussions regarding bathroom facilities in the McFadden Plaza. She offered to look into the possibility, but expressed the understanding there was no location identified “at this point.”

Supervisor Bonkowski expressed the opinion, “... we set our standards and we stick to our standards. ... We go through this process, we set our standards. My preference is that we then stick to our standards and I’m sorry to any business that spent money without waiting for authorization.” With regard to bathroom facilities, Supervisor Bonkowski referenced the Neighborhood Improvement District, and stated, “we’ve kinda tasked them with the responsibility of operations in that area. ... I think the port-a-potties are a great idea but I would ... abdicate that to the NID. The businesses that are going to be in that general area are the ones that are going to benefit the most so I think we would just leave that up to them or to any group that is having a special event there.” Mayor Crowell and Supervisor Bagwell agreed, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept and place on file with the Board of Supervisors, a Business Impact Statement which has been prepared in compliance with NRS 237, and finds that the proposed ordinance amending the Carson City Municipal Code, Title 11, in order to add Chapter 11.35 regarding encroachment permits for outdoor dining and merchandise display in the public right-of-way in downtown Carson City, does not impose a direct and significant economic burden on a business or directly restrict the formation, operations, or expansion of a business. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 20, 2017 Meeting
Page 10

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

25(D) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 11, IN ORDER TO ADD CHAPTER 11.35 REGARDING ENCROACHMENT PERMITS FOR OUTDOOR DINING AND MERCHANDISE DISPLAY, IN THE CARSON CITY RIGHT-OF-WAY IN DOWNTOWN CARSON CITY (10:52:37) - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks reviewed the agenda materials. In reference to discussion from a previous meeting, Ms. Hicks noted a revision to the General Requirements to specify that “the portion of the right-of-way that is subject to an encroachment permit is taxable, pursuant to NRS 361.157, for the portion of the property used and the percentage of time during the fiscal year that the property is used.” Ms. Hicks further advised that Public Works Department staff has been working with the Assessor to “incorporate ... language in our application that will allow the applicant to advise us what they expect those time frames to be so that that assessment can be made appropriately.” Ms. Hicks further advised that under the Suspension and Revocation section, additional language was inserted to detail “the methods, the mailing, or hand delivery and the time frame just to ensure that it meets the requirements for noticing of a public meeting. ... The policy document is more vague but we wanted the Code to be very specific as to what the process would be that would be followed.” In addition, she advised that language was inserted to provide that “the holder of the encroachment permit may voluntarily surrender that permit at any time.” Ms. Hicks advised of a few other, minor revisions.

Ms. Hicks advised of not having received any additional written comments on the ordinance. She clarified that she had “a lot of positive feedback when [she] ... delivered the documents to the downtown owners, as well as a couple calls where people were just very grateful that we did include them as part of the process and that we’ve had this discussion openly.”

Supervisor Bonkowski requested a revision to Section VIII, Subsection 11.35.070, Requirements for Signage, paragraph 2, as follows: “2. A business may, only during business hours, affix signage on any table owned by the business, located within that business’s valid encroachment permit area, to indicate that the table is reserved for use by patrons of the business.” Supervisor Bonkowski advised of the need to also revise accordingly the first bullet point in the guidelines.

In reference to Subsection 11.35.110, Special Closures, Supervisor Bonkowski requested to ensure “that we have an understanding of how a special closure may affect the property tax liability to the permit holder. If they’re required to pay that on the percentage of time that they are using the property, and then we come in, say under a special closure, and we ... take that area away from them for, say, a two-week period, does that affect their tax liability? Or should we be adding language that says that if there is a special closure that it does not affect the tax liability; that the permit holder is still going to be responsible for the tax

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 20, 2017 Meeting
Page 11

during that period.” Ms. Hicks explained the intent that the business owner would still be responsible for the tax during that period with those events being such things as the Nevada Day Parade, etc. “... in our discussions with the Assessor about the operations seasonally, we were going to make some provisions if maybe they ... only utilize the encroachment area for six months out of the year. But we had not anticipated subtracting those special closures.” Supervisor Bonkowski clarified he was considering such things as natural disasters. He requested to discuss this further at a future meeting.

Discussion took place regarding the NID’s purview over holiday signage and decoration, and consensus was to address the matter under the sign ordinance. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 107, an ordinance amending the Carson City Municipal Code, Title 11, in order to add Chapter 11.35 regarding encroachment permits for outdoor dining and merchandise display in the Carson City right-of-way in downtown Carson City, with the additional comments added during discussion today and incorporating the discussion for staff direction on what to do with the sign ordinance. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

26(A) POSSIBLE ACTION TO ADOPT BILL NO. 104, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 13, LIQUOR BOARD AND LIQUOR LICENSE AND SALES, BY AMENDING SECTION 4.13.010, DEFINITIONS, TO MODIFY EXISTING DEFINITIONS FOR “BEER”, “BUSINESS LICENSE DIVISION”, “DIRECTOR” AND “WINE”, AND TO ADD DEFINITIONS FOR “BREW PUB”, “BREWERY”, “CRAFT DISTILLERY”, “INTOXICATING LIQUOR”, “LICENSE”, “ON PREMISE” AND “WHOLESALE DEALER”; AMENDING SECTION 4.13.020, MEETINGS OF BOARD-QUORUM-VOTING-COMPENSATION-CHAIRMAN-CLERK, TO STATE THAT THE MAYOR SHALL SERVE AS THE BOARD CHAIR; AMENDING SECTION 4.13.030, POWERS AND DUTIES OF THE BOARD, TO ALLOW FOR THE APPOINTMENT OF A HEARINGS OFFICER TO GRANT OR DENY APPLICATIONS AND TO CONSIDER APPEALS OF HEARINGS OFFICER DECISIONS; ADDING SECTION 4.13.035, POWERS AND DUTIES OF THE HEARINGS OFFICER, TO SET FORTH DUTIES FOR THE HEARINGS OFFICER; AMENDING SECTION 4.13.040, LICENSE REQUIRED, TO STATE THAT FAILURE TO OBTAIN A LICENSE IS A MISDEMEANOR; ADDING SECTION 4.13.045, FEES, TO IDENTIFY THE RIGHT TO SET CERTAIN FEES AND ESTABLISH A FEE SCHEDULE; AMENDING SECTION 4.13.050, CLASSES OF LICENSES-SEPARATE ENTITY, TO ADD BREW PUB, BREWERY AND CRAFT DISTILLERY LIQUOR LICENSES; AMENDING SECTION 4.13.060, APPLICATION FOR LICENSE, TO

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 12

CHANGE THE APPLICATION FOR A LICENSE FROM THE BOARD TO THE HEARINGS OFFICER AND TO REQUIRE A SWORN AFFIDAVIT BY THE LIQUOR MANAGER THAT ALL EMPLOYEES WILL COMPLETE SERVER TRAINING; AMENDING SECTION 4.13.070, INVESTIGATION-FEES, TO EXEMPT WHOLESALE DEALERS FROM THE BACKGROUND INVESTIGATION REQUIREMENT AND TO REMOVE SPECIFIC FEE AMOUNTS; AMENDING SECTION 4.13.080, INVESTIGATIONS-DUTIES OF SHERIFF, TO CHANGE THE REPORTING OF BACKGROUND INVESTIGATIONS FROM THE BOARD TO THE BUSINESS LICENSE DIVISION; AMENDING SECTION 4.13.100, LICENSE-PROCEDURE, TO CHANGE THE CONSIDERATION OF LICENSES FOR APPROVAL AND DENIAL FROM THE BOARD TO THE HEARINGS OFFICER AND TO EXEMPT WHOLESALE DEALERS FROM THE APPEARANCE REQUIREMENT; ADDING SECTION 4.13.102, APPEALS, TO SET FORTH PROVISIONS FOR THE APPEAL OF HEARINGS OFFICER DECISIONS TO THE BOARD; AMENDING SECTION 4.13.105, LICENSE-APPLICATION FEES, TO REMOVE SPECIFIC FEE AMOUNTS, TO ALLOW FOR THE REFUND OF THE APPLICATION FEE IN THE EVENT OF LICENSE DENIAL AND TO ALLOW A 50 PERCENT REFUND IF THE APPLICANT DOESN'T GO INTO BUSINESS; AMENDING SECTION 4.13.110, LICENSE-FEES, TO REMOVE SPECIFIC FEE AMOUNTS, TO STATE THAT LICENSE FEES WILL BE PRORATED AND TO MODIFY PROVISIONS FOR PENALTIES RELATED TO NON-PAYMENT OF LICENSE FEES; AMENDING SECTION 4.13.115, DEATH OF OR CHANGE TO PERSON LISTED ON A LICENSE, TO REQUIRE THAT AN UPDATED APPLICATION BE FILED WHEN THE LIQUOR MANAGER CHANGES AND THAT A CHANGE IN LIQUOR MANAGER REQUIRES APPROVAL BY THE HEARINGS OFFICER; AMENDING SECTION 4.13.120, LICENSE-TRANSFERABILITY, USE AND REACTIVATION, TO ALLOW FOR CERTAIN CHANGES TO EXISTING LICENSES, TO ALLOW FOR THE SERVING, SALE AND DISPENSING OF ALCOHOL IN THE PUBLIC RIGHT-OF-WAY WITH AN ENCROACHMENT PERMIT, TO ALLOW FOR REACTIVATION OF EXISTING LICENSES UNDER CERTAIN CIRCUMSTANCES AND TO REMOVE SPECIFIC FEE AMOUNTS; AMENDING SECTION 4.13.125, ISSUANCE OR DENIAL OF LICENSE, TO CHANGE THE GRANTING OR DENYING OF LICENSES FROM THE BOARD TO THE HEARINGS OFFICER, TO STATE THAT CONDITIONS OF APPROVAL MAY INCLUDE, BUT NOT BE LIMITED TO, THE PAYMENT OF DELINQUENT CITY FEES, FINES OR TAXES PRIOR TO THE ISSUANCE OF THE LICENSE, TO ADD TWO ADDITIONAL OFFENSES WITHIN THE LAST FIVE YEARS WHICH WOULD MAKE A PERSON UNSUITABLE FOR A LIQUOR LICENSE AND TO ALLOW FOR PROOF OF AN APPROVED PAYMENT PLAN OR SIMILAR ARRANGEMENT WHEN A PERSON IS IN ARREARS IN CHILD SUPPORT PAYMENTS; CHANGING SECTION 4.13.135, REACTIVATION OF PRIOR EXISTING LICENSE TO SECTION 4.13.135, ENFORCEMENT AUTHORITY, AND TO OUTLINE VARIOUS ENFORCEMENT DUTIES; AMENDING SECTION 4.13.140, GROUNDS FOR DISCIPLINARY ACTION, TO STATE THAT GROUNDS FOR DISCIPLINARY ACTION WILL INCLUDE THE SELLING OR DISPENSING OF LIQUOR NOT PURCHASED FROM A STATE-LICENSED WHOLESALE DEALER PURSUANT TO NRS, TO ADD A PROVISION CONSISTENT WITH NRS THAT THE BOARD HAS THE POWER TO RECOMMEND TO THE STATE DEPARTMENT OF TAXATION SUSPENSION OR REVOCATION OF A LICENSE; AMENDING SECTION 4.13.150, DISCIPLINARY ACTION PROCEDURE AND PENALTIES, TO ALLOW THE SHERIFF TO RECOMMEND INVESTIGATION OF THE CONDUCT OF ANY LICENSEE, TO ALLOW THE DIRECTOR TO INVESTIGATE THE CONDUCT OF ANY LICENSEE, TO CHANGE THE TIME FRAME IN

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 13

WHICH A PENALTY MAY BE IMPOSED FOR CRIMINAL CITATIONS FROM SIX MONTHS TO 12 MONTHS, TO REDUCE THE FINE FOR THE THIRD OFFENSE FOR CRIMINAL CITATIONS RELATED TO THE SALE OF LIQUOR FROM \$1,500.00 TO \$1,000.00, TO ADD A PROVISION CONSISTENT WITH NRS THAT THE BOARD HAS THE RIGHT TO SUSPEND OR REVOKE SUMMARILY ANY LICENSE UNDER CERTAIN CIRCUMSTANCES AND TO CHANGE THE ANNUAL ACTIVITY REPORT DUE DATE FROM DECEMBER TO JANUARY; AND DELETING SECTION 4.13.210, POSSESSION OF OPEN LIQUOR AND CONSUMPTION OF LIQUOR IN PUBLIC PROHIBITED (11:03:29) - Mayor Crowell introduced this item and, in response to a question, Special Projects Planner Susan Pansky advised of no changes since introduction, on first reading. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to adopt Bill No. 104, on second reading, Ordinance No. 2017-8, an ordinance amending Title 4, Licenses and Business Regulations, Chapter 13, Liquor Board and Liquor Licensing and Sales, as published on the agenda. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26(B) POSSIBLE ACTION TO ADOPT A RESOLUTION MOVING SPECIFIC FEE AMOUNTS FOR LIQUOR LICENSE FEES FROM THE CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 13, LIQUOR BOARD AND LIQUOR LICENSE AND SALES, TO A SEPARATE FEE SCHEDULE WHICH WILL BE MAINTAINED BY THE BUSINESS LICENSE DIVISION AND WHICH MAY BE AMENDED WITH APPROVAL OF THE BOARD OF SUPERVISORS (11:04:50) - Mayor Crowell introduced this item, and Special Projects Planner Susan Pansky reviewed the agenda materials. Supervisor Bonkowski pointed out a necessary correction to the effective date, at page two of the resolution. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2017-R-6, a Resolution moving specific fee amounts for liquor license fees from the Carson City Municipal Code, Title 4, Licenses and Business Regulations, Chapter 13, Liquor Board and Liquor License and Sales, to a separate fee schedule which will be maintained by the Business License Division, and which may be amended with the approval of the Board of Supervisors, with the effective date of today. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 20, 2017 Meeting
Page 14

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John Barrette
AYES:	Supervisors Abowd, Barrette, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26(C) POSSIBLE ACTION TO APPROVE A FINAL SUBDIVISION MAP, KNOWN AS ARBOR VILLAS PHASE 1, FROM ARBOR VILLAS LLC, RESULTING IN THE CREATION OF 54 RESIDENTIAL LOTS AND COMMON AREA, ON PROPERTY ZONED MULTI-FAMILY APARTMENT (“MFA”), LOCATED ON THE NORTH SIDE OF LITTLE LANE, APN 004-021-15, WHICH FULLY COMPLIES WITH ALL OF THE CONDITIONS OF APPROVAL OF TENTATIVE SUBDIVISION MAP TSM -16-023, PURSUANT TO THE REQUIREMENTS OF THE CARSON CITY MUNICIPAL CODE (FSM-16-101) (11:06:21) - Mayor Crowell introduced this item. Planning Manager Hope Sullivan provided background information, reviewed the agenda materials, and noted staff’s recommendation of approval. She responded to a question of clarification, and Mayor Crowell entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve a final subdivision map known as Arbor Villas Phase I, from Arbor Villas LLC, resulting in the creation of 54 residential lots and common area, on property zoned Multi-Family Apartment, located on the north side of Little Lane, APN 004-021-15, which fully complies with all of the conditions of approval of the Tentative Subdivision Map TSM-16-023, pursuant to the requirements of the Carson City Municipal Code. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26(D) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING TITLE 18, CHAPTER 18.16, DEVELOPMENT STANDARDS, DIVISION 1, LAND USE AND SITE DESIGN, SECTION 1.17, MULTI-FAMILY APARTMENT DEVELOPMENT STANDARDS, AND SECTION 1.18, RESIDENTIAL DEVELOPMENT STANDARDS IN NON-RESIDENTIAL DISTRICTS, TO CLARIFY THAT ONLY MULTI-FAMILY RESIDENTIAL DEVELOPMENT IN THE MULTI-FAMILY APARTMENT ZONING DISTRICT OR IN NON-RESIDENTIAL ZONING DISTRICTS IS SUBJECT TO THE COMMON OPEN SPACE REQUIREMENTS (ZCA-17-024) (11:08:37) - Mayor Crowell introduced this item, and Planning Manager Hope Sullivan reviewed the agenda materials. Ms. Sullivan responded to questions of

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 15

clarification. Mayor Crowell entertained Board member and public questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 108, an ordinance amending Title 18, Chapter 18.16, Development Standards, Division 1, Land Use and Site Design, Section 1.17, Multi-Family Apartment Development Standards; and Section 1.18, Residential Development Standards in Non-Residential Districts, to clarify that only multi-family residential development in the Multi-Family Apartment Zoning District or in the Non-Residential Zoning Districts is subject to the common open space requirements, based on the findings contained in the staff report. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26(E) POSSIBLE ACTION TO ADOPT A RESOLUTION REPORTING THE CITY ENGINEER'S ESTIMATED ASSESSMENT ROLL FOR FISCAL YEAR 2018, IDENTIFYING THE COST TO BE PAID BY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ("NID") FOR THE PURPOSE OF PAYING FOR MAINTENANCE OF THE DOWNTOWN STREETScape ENHANCEMENT PROJECT; DIRECTING CITY STAFF TO FILE THE ASSESSMENT ROLL WITH THE CLERK'S OFFICE; FIXING THE TIME AND PLACE TO HEAR COMPLAINTS, PROTESTS, AND OBJECTIONS REGARDING THE ASSESSMENT; AND DIRECTING CITY STAFF TO PROVIDE NOTICE OF THE PUBLIC HEARINGS, PURSUANT TO NRS CHAPTER 271 (11:12:47) - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. In reference to discussions with the NID members, Supervisor Abowd advised that "the flower basket program really should not be part of this since it extends outside the NID. The relationship with Parks and Rec has been good and, since The Greenhouse Project provides the check that pays for that watering position, ... it's more efficient in terms of operation. They have the equipment, they have the capability of hanging those baskets, dealing with them, and we dealt with landscape maintenance companies ... before and it was less than satisfactory. So there's a track record that I don't want to repeat."

Mr. Plemel responded to questions of clarification, and Supervisor Bonkowski discussed the importance of the NID Board notifying all the members of NID Board meetings. In response to a question, Mr. Plemel discussed the process by which the McFadden Plaza is reserved. Additional discussion took place regarding the Visitors Bureau events calendar.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2017-R-7, reporting the City Engineer's estimated assessment roll for FY 2018, identifying the cost to be paid by the Downtown NID, for the purpose of paying for maintenance of the downtown streetscape enhancement project; directing City staff to file the Assessment Roll with the Clerk's Office; fixing the time and place to hear complaints, protests, and**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 16

objections regarding the assessment; and directing City staff to provide notice of the public hearings, pursuant to NRS Chapter 271. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

27. BOARD OF SUPERVISORS NON-ACTION ITEMS:

LEGISLATIVE MATTERS (11:26:04) - Mr. Marano presented the legislative update. He responded to questions of clarification, and discussion ensued throughout the presentation.

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:20:47) - Mayor Crowell introduced this item, and Supervisor Bonkowski advised that he and Supervisor Abowd had attended last evening's Carson Water Subconservancy District Board meeting. "... we have good news and bad news. The good news is that the weather's been fairly cool so the runoff that we've had has been manageable. The bad news is that, since April 1st, the snow pack has gone from 207% of normal to 257% of normal. So we're going the wrong way and, if we get hot weather, it's going to be worse instead of better. So, pray for cool weather." Supervisor Barrette advised of having attended last evening's Airport Authority meeting, and "they passed a resolution ... to try and get the amended interlocal agreement. What they want to do is put before us as to whether we want to take their employees under our system. I've had conversations with the City Manager and others regarding this and I told them, ... I'm not opposed to bringing it up at the City level but I'm not going to do it now because other things are up in the air. There was some hurry because they wanted to get it done ... before this year's PEB closed ... I have to do more due diligence." Mayor Crowell announced the 20th Annual Nevada Law Enforcement Officers Memorial Ceremony at the Legislative Mall on Thursday, May 4th. Mayor Crowell entertained additional reports and comments from the Board members; however, none were forthcoming.

STAFF COMMENTS AND STATUS REPORTS (11:24:10) - Mr. Marano announced that "the founder and former owner of Campo in Reno is going to reopen the Lake Tahoe Brewing Company location as a new restaurant / brewery." He quoted Chef Mark Estee, "Carson City is an emerging market, recognizing the unique nature not only historically but of our new walkable and family-friendly downtown area." Mr. Marano thanked the Board for making the downtown streetscape enhancement project possible.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 17

RECESS AND RECONVENE BOARD OF SUPERVISORS (11:41:41) - Mayor Crowell recessed the meeting at 11:41 a.m., and reconvened at 1:32 p.m.

28. FINANCE DEPARTMENT

28(A) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF ON THE PROPOSED CARSON CITY FY 2018 TENTATIVE BUDGET WHICH INCLUDES THE GENERAL FUND, ENTERPRISE FUNDS, AND ALL OTHER BUDGETED FUNDS (1:32:23) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials in conjunction with displayed slides. Ms. Paulson, Deputy Chief Financial Officer Sheri Russell, and various Department heads responded to questions of clarification, and discussion ensued, throughout the presentation.

Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the supplemental requests, as recommended by staff, with one change on the position for Open Space, from a .75 FTE to one FTE, to be allocated from Open Space funding. The motion was seconded.** Mayor Crowell entertained public comment. (2:13:47) Open Space Advisory Committee Chair Bruce Scott expressed support for the motion. "We will definitely use that position. We're moving into more and more maintenance and so we thought we would take it in two steps. We appreciate doing it in one step and we'll make it work well. Thank you." Mayor Crowell entertained additional public comment and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	The motion was seconded.
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

(2:14:21) Ms. Russell presented the Sewer Fund portion of the budget in conjunction with displayed slides. Ms. Russell, Public Works Department Director Darren Schulz, Control Systems Operations Manager James Jacklett, Alternative Sentencing Chief Tad Fletcher, and Utility Manager David Bruketta responded to questions of clarification, and extensive discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the Sewer Fund, as submitted, "with the movement of the Eagle Valley Golf Course from '18 to '19 for the \$436,000."** **Motion died for lack of a second.** Additional discussion followed, and **Supervisor Bonkowski moved to approve the budget for the Sewer Fund, with the understanding that any repairs made from the allocated amount for the Eagle Valley Golf Course are taken with the understanding that we're not trying to fix the system; we're trying to get through this year while we make some other associated policy decisions.** **Supervisor Abowd seconded the motion for discussion purposes.** Mayor Crowell entertained discussion on the motion and, in response to a question, Supervisor Bonkowski expressed the understanding that "you would go out and ... fix the five pumps that are failing. In this particular case, ... if you are aware of an eminent failure, that you would get it fixed but you wouldn't necessarily go out and replace or rehab all five pumps today because they may or may not fail." Mr. Marano suggested directing staff to use the best efforts to repair the minimal required infrastructure to keep the golf course in operation

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 18

until the Board is able to make a policy decision. **Supervisor Bonkowski amended his motion to incorporate Mr. Marano's suggested language. Supervisor Abowd continued her second.** Additional discussion followed. Mayor Crowell requested Supervisor Bonkowski to further amend his motion to include the caveat that the motion does not prejudice a decision of the Board on the ultimate disposition of the golf course, either now or over time. In response to a question, Mayor Crowell clarified the intent of his suggested amendment. Supervisor Bonkowski clarified no intent to "get rid of the golf course. I've been adamant for four years now that I want the operations contract to be put out to bid and we have to give one year's notice to do that and that's coming up in this next fiscal year. ... my purpose is making sure that we put that contract out for bid so that we ensure that we are getting the best value for our contract. And, if that involves other decisions, ... that also allows us to amend the contract. Right now, we have a rolling contract that doesn't allow us to amend it unless we give one year's notice to put it out to bid, and we've got to start that process. So that's my objective; not to get rid of the golf course." Supervisor Abowd agreed and commented, "We have to keep it viable. It's an asset to the City so ... we need to approve these monies and repair what needs to be as it needs to be to keep it viable." Supervisor Bagwell clarified that her questions were relative to the best place for effluent water disposal "and is there a cheaper way for the taxpayer to save in the sewer fund?" At Mayor Crowell's request, Ms. King read back the motion. Mr. Marano read back his suggested amendment. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Barrette, and Mayor Crowell
NAYS:	Supervisor Lori Bagwell
ABSENT:	None
ABSTAIN:	None

(2:56:26) Ms. Russell presented the Water Fund portion of the budget in conjunction with displayed slides. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the Water Fund budget, as submitted. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

(2:58:54) Ms. Russell presented the Storm Water Drainage portion of the budget in conjunction with displayed slides. Mr. Schulz responded to questions of clarification, and discussion followed. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 19

moved to approve the storm water budget, as submitted. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Ms. Paulson and Ms. Russell responded to questions regarding the general fund budget, and discussion followed. Supervisor Bagwell provided an overview of discussion which took place at a Parks and Recreation Commission meeting regarding the ice rink, and expressed a preference to remove the ice rink from the budget. "If indeed it can get an advocacy group or some people that can come together, we'd need a year anyway to be able to get the equipment and determine a real plan for the ice rink." Supervisor Abowd provided an overview of her discussion with Mr. Marano, and suggested submitting the ice rink to the bid process. Following discussion, Mayor Crowell recessed the meeting at 3:18 p.m. and reconvened at 3:31 p.m.

(4:19:02) Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the General Fund budget, as submitted, with the removal of the ice rink revenue and expenditure to bring back to the May 18th public hearing. Supervisor Abowd seconded the motion,** and proposed an amendment to direct that the ice rink be brought through the Parks and Recreation Commission for consideration by private enterprise. **Supervisor Bagwell so amended her motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

(4:20:01) In reference to the "building fund," Supervisor Bagwell advised of "a lot of requests from contractors and individuals out there that are concerned we're not able to keep up with components dealing with fire inspections. And looking at the building fund ending fund balance, and looking at the reduction in the contracts that we're going to have, I'd like us to determine whether we can support adding a fire inspector so that we can keep up with all that's going to be going on this next year or two."

Fire Chief Sean Slamon advised of a 33% reduction in fire prevention staffing during the economic downturn "or what is one full-time position. Currently, we are struggling to keep up with the growth. That

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 20

is a concern but, as we know, as the economy ebbs and flows, that may change. But what concerns me greater is we're not able to get to our annual inspections to the degree that we have in the past. ... our ability to get to that is down about 25% from what it needs to be. So we are in absolute desperate need for some additional help on the fire prevention side. We should see a significant improvement on turnaround time for new plans and permits and processes, but it should also help us ... improve our numbers on our annual inspections and life safety." Community Development Director Lee Plemel advised of having negotiated a contract amendment with Charles Abbott Associates which will result in a \$60,000 to \$80,000 cost savings in the professional services line item. "So that can be shifted over to pay for some other staffing. Certainly, as the Chief has identified the need for additional staffing at the levels of increased building permit activity, that's true. ... Before, we were doing this much volume and we were doing it with more staff ... so this will allow us to do that." Chief Slamon and Ms. Paulson responded to questions of clarification.

Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve all the remainder of the budgets, as submitted, with an addition to the building fund of a Fire Inspector II. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion, and Supervisor Bonkowski advised that he would vote in opposition to the motion. Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Barrette, and Mayor Crowell
NAYS:	Supervisor Brad Bonkowski
ABSENT:	None
ABSTAIN:	None

28(B) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF ON THE PROPOSED CARSON CITY CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2018 - 2022 (3:31:17) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials in conjunction with displayed slides. Public Works Department Director Darren Schulz, Fire Chief Sean Slamon, and Parks and Recreation Department Director Jennifer Budge responded to questions. Mayor Crowell entertained public comment; however, none was forthcoming.

In response to a question, Mr. Marano explained the intent to take "a nickel from our property tax. It generates somewhere around \$700,000 or so a year and we'd set that aside for capital. So that's traditionally what the main funding has been for capital. ... we're proposing this year to take ... about \$380,000 of that and we'll use that for the next ten years for debt service. The remainder of what that nickel generates ..., somewhere in the \$250,000 range, we plan to use for break / fix throughout the year. We are also looking, as the projection shows, ... to set aside additional revenue from the general fund to make up not only the delta for what we're bonding for right now, but also to increase the total dollar amount of that ... on an annual basis for capital. We came out of the last recession with a rather enormous bill of unfunded capital requirements, both facilities maintenance and fleet requirements. So ... it's very important, this year, because it looks like FY 2018 is going to be a pretty good year in terms of economic

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 20, 2017 Meeting
Page 21

development, in terms of revenue growth, that ... the risk to the overall budget by recommending a ... 7.56% ending fund balance, as opposed to the 8.3%, ... the risk this coming year is an acceptable one and ... one that we'll be able, over time, to sustain. We ... went out to all the departments, it came up to about a total of a \$10 million capital requirement. So we're going to fund a little over half of that would be our recommendation this year. And we're going to take ... subsequent chunks out of that. We have generated about \$1 million or so a year in additional capital requirements; at least post-recession, that number has been pretty consistent. So by taking a bigger chunk this year, we're also forecasting that we're going to reduce that additional capital requirement. For example, we're proposing to buy a new fire engine. That has a relatively long life. A lot of the similar fleet equipment, as well as the facilities improvement, the life of that is longer so that you're actually drawing down what your future years requirements are going to be. We're not going to need to buy a fire engine every year, in other words. We do need to buy another one but it does reduce the future years.

"So ... it's important that we take a big chunk this year out of our requirement. ... kind of the old adage, 'the time to fix your roof is when the sun is shining,' and I think that would be the recommendation that I'd leave the Board today on this. In response to a question, Mr. Marano advised that the Quality of Life fund will continue to generate revenue. With regard to Open Space, "we're more into maintenance; ... in the sustainment phase. So, ... revenues that maybe in the past had gone towards acquisition, especially the Open Space Program, ... are going to need to get reprogrammed ... in accordance with what the voters approved in terms of the percentages." Mr. Marano expressed the belief "we're going to have revenue available in a sustainable way to maintain what we currently have. With ... the aquatic center, it's a challenge and it was a challenge from the very beginning, from the day that aquatic facility opened ..." Mr. Marano expressed confidence "we're going to be able to work through them and maintain the facility long-term for the community ..."

Supervisor Bonkowski expressed satisfaction with the 7.56% ending fund balance, and the concern we're not "going to continue to see the year-over-year increases in the c-tax because that's compounding. So that depends on not just the economy improving, but improving year over year when we have seen several years now of almost double-digit increases." Supervisor Bonkowski expressed the opinion "we're going to see that amount drop. And, again, we have this one-shot funding." Supervisor Bonkowski expressed the concern that the departments doing five-year planning "start looking at those numbers pretty hard because ... we have a window this year where we'll get the majority done. Next year may be a good year. After that, I don't see things being that great. So, ... we have a short window of time here to try to get some stuff done and I'm willing to work with that, but I wouldn't plan out more than two years. We may be lucky and get three years. But after that, I think we're going to start seeing ... revenues flattening out or maybe even dropping."

In response to an earlier question, Mr. Marano advised that the categories driving consolidated tax growth are automobiles and building materials. "And we've been very fortunate, really in the past three years, in automobiles. Building materials ... in the past couple of years have really increased. They tend to be the more volatile aspects of ... the sales tax. When times are bad, people are going to defer ... So we're worried about the out years. How much longer are we going to have double digit growth, month-on-month, up to 20% sometimes in automobiles? ... We share your concern about the out years, especially for consolidated tax." Mr. Marano expressed the opinion that pegging the consolidated tax increase at 4% is ... very prudent ... "... it ... discounts some of that risk in the future." Discussion followed, and Transportation Manager Patrick Pittenger responded to questions of clarification.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 22

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the proposed Carson City Capital Improvement Program for FY 2018 - 2022, and direct staff to return to the Board with the Fiscal Year 2018 Carson City Final Budget, incorporating the Capital Improvement Program for the public hearing on May 18, 2017. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

28(C) PUBLIC HEARING ON THE INTENTION OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA TO ACT UPON A RESOLUTION AUTHORIZING A MEDIUM-TERM OBLIGATION, IN AN AMOUNT UP TO \$3,840,000, FOR THE PURPOSE OF FINANCING THE COST OF ACQUIRING, IMPROVING, AND EQUIPPING VEHICLES, FACILITIES, INFORMATION TECHNOLOGY, AND A COMMUNICATIONS CONSOLE SYSTEM (4:26:24) - Mayor Crowell introduced this item, and opened the public hearing. Chief Financial Officer Nancy Paulson reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, closed the public hearing.

28(D) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING A MEDIUM-TERM OBLIGATION, IN AN AMOUNT UP TO \$3,840,000, TO FINANCE THE COST OF ACQUIRING, IMPROVING, AND EQUIPPING VEHICLES, FACILITIES, INFORMATION TECHNOLOGY, AND A COMMUNICATIONS CONSOLE SYSTEM; AND PROVIDING THE EFFECTIVE DATE (4:27:30) - Mayor Crowell introduced this item, and entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to adopt Resolution No. 2017-R-8, a Resolution authorizing a medium-term obligation, in an amount up to \$3,840,000 to finance the cost of acquiring, improving, and equipping vehicles, facilities, information technology, and a communications console system; and providing the effective date. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 20, 2017 Meeting
Page 23

28(E) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE DESIGNATED AS THE “2017 HIGHWAY REVENUE BOND ORDINANCE”; AUTHORIZING THE ISSUANCE BY CARSON CITY OF ITS FULLY REGISTERED “CARSON CITY, NEVADA HIGHWAY REVENUE (MOTOR VEHICLE FUEL TAX) REFUNDING BONDS, SERIES 2017,” FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE CITY; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BONDS; AND PROVIDING THE EFFECTIVE DATE (4:28:39) - Mayor Crowell introduced this item. Chief Financial Officer Nancy Paulson reviewed the agenda materials, and introduced Bond Counsel Ryan Henry and John Peterson, of JNA Consulting. Mayor Crowell entertained Board member questions or comments. Ms. Paulson and Mr. Peterson responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Barrette moved to introduce, on first reading, Bill No. 109, an ordinance designated as the “2017 Highway Revenue Bond Ordinance,” authorizing the issuance by Carson City of its fully registered “Carson City, Nevada Highway Revenue Refunding Bonds, Series 2017,” for the purpose of refunding certain outstanding bonds of the City, providing the form, terms and conditions of the bonds, and providing the effective date. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski noted that “the reason this refunding wasn’t brought forward previously was because there was a certain period of time that they could not be refunded.” Mr. Peterson provided additional clarification, and responded to questions. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John Barrette
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Barrette, Bagwell, Abowd, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked the Regional Transportation Commission and the City’s financial advisors.

28(F) POSSIBLE ACTION TO CONFIRM THE ENGAGEMENT OF SHERMAN & HOWARD AS BOND COUNSEL TO CARSON CITY, NEVADA, IN CONNECTION WITH THE ISSUANCE OF THE \$6,000,000 CARSON CITY, NEVADA HIGHWAY REVENUE (MOTOR VEHICLE FUEL TAX) REFUNDING BONDS, SERIES 2017, AND THE \$3,840,000 CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) MEDIUM-TERM BONDS, SERIES 2017A (4:35:45) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to confirm the engagement of Sherman & Howard as bond counsel to Carson City, Nevada in connection with the issuance of the \$6,000,000 Carson City, Nevada Highway Revenue (Motor Vehicle Fuel Tax) Refunding Bonds, Series 2017, and the \$3,840,000 Carson City, Nevada General Obligation (Limited Tax) Medium-Term Bonds, Series 2017A. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 20, 2017 Meeting
Page 24

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

29. PUBLIC COMMENT (4:37:36) - Mayor Crowell entertained public comment; however, none was forthcoming.

30. ACTION TO ADJOURN BOARD OF SUPERVISORS MEETING (4:37:53) - Mayor Crowell adjourned the Board of Supervisors meeting at 4:37 p.m., and passed the gavel to Redevelopment Authority Chair Karen Abowd.

REDEVELOPMENT AUTHORITY

31. CALL TO ORDER AND ROLL CALL (4:38:06) - Chairperson Abowd called the Redevelopment Authority to order at 4:38 p.m., noting the presence of a quorum.

32. PUBLIC COMMENT (4:38:14) - Chairperson Abowd entertained public comment; however, none was forthcoming.

33. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 16, 2017 (4:38:26) - Chairperson Abowd entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Barrette seconded the motion. Motion carried 5-0.**

34. FINANCE DEPARTMENT

34(A) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF ON THE PROPOSED CARSON CITY REDEVELOPMENT AUTHORITY FY 2018 TENTATIVE BUDGET (4:38:45) - Chairperson Abowd introduced this item, and Deputy Chief Financial Officer Sheri Russell reviewed the agenda materials in conjunction with displayed slides. Community Development Director Lee Plemel responded to questions regarding the Code Enforcement Division staffing and the downtown side street improvement projects. Ms. Russell responded to additional questions of clarification, and discussion followed. Chairperson Abowd entertained public comment and, when none was forthcoming, a motion. **Vice Chairperson Bagwell moved to approve the tentative budgets for the Redevelopment Authority, as submitted, to return for the public hearing on May 18, 2017. Member Bonkowski seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the April 20, 2017 Meeting

Page 25

RESULT:	Approved [4 - 1]
MOVER:	Vice Chair Lori Bagwell
SECOND:	Member Brad Bonkowski
AYES:	Vice Chair Bagwell, Members Bonkowski, Crowell and Chair Abowd
NAYS:	Member John Barrette
ABSENT:	None
ABSTAIN:	None

34(B) POSSIBLE ACTION TO ACCEPT THE CARSON CITY REDEVELOPMENT AUTHORITY CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2018 - 22 (4:49:12) - Chairperson Abowd introduced this item, and Deputy Chief Financial Officer Sheri Russell reviewed the agenda materials in conjunction with displayed slides. Chairperson Abowd entertained Redevelopment Authority member questions or comments and public comments. When no questions or comments were forthcoming, Chairperson Abowd entertained a motion. **Vice Chairperson Bagwell moved to accept the Carson City Redevelopment Authority Capital Improvement Program for FY2018 - 2022. Member Bonkowski seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Vice Chair Lori Bagwell
SECOND:	Member Brad Bonkowski
AYES:	Vice Chair Bagwell, Members Bonkowski, Barrette, Crowell, and Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

35. PUBLIC COMMENT (4:50:31) - Chairperson Abowd entertained public comment; however, none was forthcoming.

36. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING (4:50:59) - Chairperson Abowd adjourned the Redevelopment Authority meeting at 4:50 p.m.

The Minutes of the April 20, 2017 Carson City Board of Supervisors meeting are so approved this 18th day of May, 2017.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder