

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the November 12, 2004, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, November 12, 2003, at the Community Center Bonanza Room, 851 East William Street, Carson City, Nevada, beginning at 6:40 p.m.

**PRESENT:** Chairperson Richard S. Staub, Vice Chairperson Steve Reynolds, and Commissioner Bob Kennedy

**STAFF PRESENT:** Street Operations Manager John Flansberg, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine McLaughlin (RTC 11/12/03 Tape 1-001 Side A)

**A. ROLL CALL AND DETERMINATION OF A QUORUM** - Chairperson Staub convened the meeting at 6:40 p.m. Roll call was taken. A quorum was present although Commissioners Aldean and Des Jardins were absent. Chairperson Staub indicated for the record that their absences were excused.

**B. APPROVAL OF MINUTES** - None.

**C. AGENDA MODIFICATIONS** - None.

**D. PUBLIC COMMENTS** - None.

**E. DISCLOSURES** - None.

**F. PUBLIC MEETING ITEMS - CURRENT PROJECTS STATUS REPORTS (1-018-A)** - Mr. Flansberg reviewed the status of Lompa Lane/Positive Place. A small taking at the Foothill Garden Apartments of 152 square feet is required for the sidewalk and a site distance easement along the curb. He hoped to reach an agreement with the property owner and present the agreement to the Board soon. PBS&J should submit plans to the staff on Monday along with a change order for Ames Construction and NDOT. This project remains on task and schedule. Discussion indicated that Northridge will be brought up to City standards with curbs, gutters, and sidewalks for a distance of 500 to 600 feet. These improvements are included in the Lompa Lane/Positive Place contract. The Roop Street widening project 90 percent plans will be submitted to staff on Monday. Title reports have been provided on all of the necessary properties. Offers will soon be made to the owners. On December 5 or 6 a design review workshop will be held. A redlined response will be given to Capital Engineering. A presentation will be made at the next RTC meeting. The project is to be advertised and put out to bid on February 4. Although this is a month later than originally planned, the project can be constructed during this construction period as originally envisioned. Discussion among the Commission, Mr. Brotzman, and Mr. Flansberg indicated that no major responses have been received from the Roop Street property owners. Twenty-six will be impacted. The impact ranges from three feet to eight or ten feet. Some of the property owners are impacted by the need for an easement for the meter boxes or to change the corner radii. Justification for failing to talk to the property owners before now was provided. The power, electrical, and communications lines will be installed in the ground. The removal of the overhead lines will beautify the area. This work will not be easy but it will be included on the plans. RTC will pay for some of this work. No formal action was required or taken.

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**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION)**

**- FUTURE AGENDA ITEMS (1-110-A)** - Mr. Flansberg explained the need to discuss the budget now that the fiscal year's figures have been audited. RTC/the City currently owns the First Christian Church building and is receiving rent for its use. The Transportation Improvement Plan's Goals and priorities will be established in February. It will include RTC items. Its CAMPO funded items will be bare bones. The necessity to have two separate reports was explained. NDOT is planning on overlaying Stewart Street and William Street from Carson to the hill (Dump Hill). This work will provide public information opportunity. No formal action was needed or taken.

**H. ADJOURNMENT (1-145-A)** - Commissioner Kennedy moved to adjourn. Commissioner Reynolds seconded the motion. Motion carried 5-0. Chairperson Staub adjourned the meeting at 6:52 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the November 12, 2004, Regional Transportation Commission meeting

ARE SO APPROVED ON January 14, 2004.

/s/  
Richard S. Staub, Chairperson