

**ADMINISTRATIVE PERMIT REVIEW MEETING**  
**Minutes of the Friday, May 12, 2017 Meeting**  
**Carson City Community Development Conference Room A**  
**108 East Proctor Street, Room A, Carson City, Nevada**

An Administrative Permit Review meeting was scheduled for 3:45 p.m. on Friday, May 12, 2017, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

**PRESENT:** Martin Cloud, Applicant

**STAFF:** Hope Sullivan, Planning Manager – Administrative Hearing Officer  
Kathe Green, Assistant Planner  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The ADM-17-038 materials are on file in the Planning Division, and are available for review during regular business hours.

**A. CALL TO ORDER**

(5:44:55) – Ms. Sullivan called the meeting to order at 3:44 and explained the hearing process to the applicant.

**B. MODIFICATION TO THE AGENDA** – None

**C. PUBLIC COMMENT** – None

**D. PUBLIC HEARING: ACTION ITEM**

**D-1 For Possible action: to consider an administrative permit from Martin Cloud (property owner) to allow accessory structures to exceed 50% but not more than 75% of the size of the primary structure, on property zoned single family 1 acre (sfa1a) located at 4067 Hillview Dr, APN 010-181-03.**

(5:45:19) – Ms. Sullivan introduced the item. Ms. Green referenced the related agenda materials which are incorporated into the record, and noted that an additional condition of approval was received from City Engineering. Ms. Sullivan proceeded to read the added condition into the record, which stated: “The proposed structure is located in the FEMA designated flood zone AH; therefore, plans must not adversely affect drainage and be pursuant to Carson City Municipal Code 12.09 Flood Damage Prevention”. Applicant Martin Cloud acknowledged that he had read and was in agreement with the Staff Report, including the added condition of approval.

There were no public comments.

**(6:46:41) – Ms. Sullivan approved the Administrative Permit Application ADM-17-038 with the conditions [of approval] identified in the Staff Report and the additional condition she read into the record.**

Ms. Sullivan also reminded the applicant that he must obtain a building permit.

**E. PUBLIC COMMENT** – None

**F. ADJOURNMENT** (3:47:03) – Ms. Sullivan adjourned the meeting at 3:47 p.m.

The Minutes of the May 12, 2017 Administrative Permit Review Meeting are respectfully submitted on this 19<sup>th</sup> day of May, 2017.

SUSAN MERRIWETHER, Clerk - Recorder

By: \_\_\_\_\_  
Tamar Warren, Deputy Clerk