

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the May 10, 2017 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Wednesday, May 10, 2017, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Jim Smolenski
Commissioner Lori Bagwell
Commissioner Mark Kimbrough

STAFF: Darren Schulz, Public Works Department Director
Patrick Pittenger, Transportation Manager
Dirk Goering, Senior Transportation Planner
Hailey Lang, Transportation Planner
Jason Woodbury, District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:07:51) - Chairperson Bonkowski called the meeting to order at 5:07 p.m. Ms. King called the roll; a quorum was present. Commissioner Zenteno was absent due to legislative responsibilities.

2. PUBLIC COMMENT (5:08:16) - Chairperson Bonkowski entertained public comment. Mr. Pittenger invited JAC Transit System General Manager Lisa Lushner to the podium, and presented her with a plaque in honor of her retirement. Ms. Lushner thanked the commissioners and Mr. Pittenger. Chairperson Bonkowski congratulated Ms. Lushner; and the commissioners, City staff, and the citizens present applauded. (5:10:45) Ms. Lushner thanked Mr. Pittenger for all his support over the years, and thanked the City for the transit system. Ms. Lushner provided a brief overview of her experience, and briefly commented on the benefits of the transit system to the community. Mr. Pittenger thanked Ms. Lushner again; and the commissioners, City staff, and the citizens present applauded.

Mr. Pittenger introduced JAC Transit System Operations Manager Ferrell Bonner, and advised that he has been promoted to the position of General Manager. The commissioners, City staff, and the citizens present applauded once again. Chairperson Bonkowski called again for public comment; however, none was forthcoming.

3. ACTION ON APPROVAL OF MINUTES - April 12, 2017 (5:12:58) - Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to approve the minutes, as presented. Commissioner Bagwell seconded the motion. Motion carried 4-0.**

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4. PUBLIC MEETING ITEMS:

4(A) INFORMATION ONLY TO PROVIDE TRAFCC MEETING UPDATE FROM TUESDAY, APRIL 18, 2017 (5:13:20) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

4(B) INFORMATION ONLY REGARDING ACCESS FOR CONSTRUCTION AND THE NEED FOR FUTURE EASEMENTS ALONG SIERRA VISTA LANE, AS PART OF THE FEDERAL LANDS ACCESS PROGRAM (“FLAP”) GRANT PROJECT (5:16:07) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Real Property Manager Stephanie Hicks responded to questions of clarification, and acknowledged that all necessary easements will be secured prior to construction. Mr. Goering responded to additional questions of clarification.

(5:21:59) Chairperson Bonkowski entertained public comment on the subject and previous items. (5:22:09) Donna Grey discussed concerns relative to the Bureau of Indian Affairs easements. Mr. Goering advised that staff has been in contact with the Bureau of Indian Affairs Right-of-Way Officer “from the beginning of application. The Right-of-Way Officer has always been helpful and cooperative it is a ... valid concern but, at this time, there has been no reason to think that they’re not going to approve it. And if they don’t approve it, ... I think we would start looking at other options ...” Mr. Pittenger offered similar assurances, and Mr. Goering responded to additional questions of clarification. Ms. Hicks advised of “several meetings with the Bureau of Indian Affairs. Part of their process, we had to actually reach out to all of the allotment owners. So we have sent several letters to them in order to get their feedback and any concerns as to whether or not they disagree. So part of what we had to submit as the application was to be able to verify with the Bureau of Indian Affairs that the allotment owners are in support of the project. Based on the certified mailings that we’ve done so far and the responses that we’ve received, BIA is satisfied that the allotment owners are in agreement with this. Again, until we have something in writing and finalized, ... we can’t say that we for sure have the right-of-way. But as far as the requirements of notification to the property owners and also requests to them for approval of waiving just compensation and appraisal for the right-of-way, which is just part of the right-of-way process, we have received an adequate number of responses that BIA is satisfied that, number one, the allotment owners are in support and, secondly, that we are not required to do a just compensation at this point.”

In response to a comment, Ms. Hicks advised that the current BIA Right-of-Way Officer is unwilling to recognize the right-of-way document signed by a BIA representative for the Sierra Vista Lane Homeowners Association. Ms. Hicks stated that “unless we got into something more legal in regard to that, we felt that this was the more amenable process. And they have been more than willing to work with us so far. So, we just feel the best process, at this point, is to see that out.” Ms. Grey requested to be kept apprised of the progress.

Ms. Grey advised of having reminded Mr. Goering that “the agreement, as it stands right now, terminates on January 20, 2018. So, it should be modified.” Chairperson Bonkowski advised of the process to “modify ... as we get toward the end of it. This is a pretty common occurrence so we’ll extend the contract accordingly.” In response to a question, Mr. Goering, Chairperson Bonkowski, and Mr. Pittenger explained the budget allocations relative to the subject project. Chairperson Bonkowski entertained additional public comment; however, none was forthcoming.

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4(C) INFORMATION ONLY TO UPDATE THE RTC REGARDING THE 2017 / 18 CAPITAL PROJECTS (5:32:17) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Mr. Pittenger and Mr. Goering responded to questions of clarification, and discussion followed. Chairperson Bonkowski entertained additional discussion of the commissioners and, when none was forthcoming, of the public. No public comment was forthcoming.

5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

5(A) STREET OPERATIONS ACTIVITY REPORT (5:46:33) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

5(B) PROJECT STATUS REPORT (5:48:16) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, Mr. Pittenger provided additional clarification on the citywide patching project. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

5(C) FUTURE AGENDA ITEMS (5:54:19) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the tentative agenda for the June commission meeting. Chairperson Bonkowski entertained requests for future agenda items from the commissioners; however, none were forthcoming.

6. COMMISSIONER COMMENTS (5:55:16) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

7. PUBLIC COMMENTS (5:55:33) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

8. ACTION ON ADJOURNMENT (5:55:42) - Member Bagwell moved to adjourn the meeting at 5:55 p.m.

The Minutes of the May 10, 2017 Carson City Regional Transportation Commission meeting are so approved this 14th day of June, 2017.

BRAD BONKOWSKI, Chair