

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the June 1, 2017 Meeting**

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 1, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**  
(8:30:12) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. Calvary Church Pastor Pat Propster provided the invocation. Mayor Crowell led the Pledge of Allegiance.

**5. PUBLIC COMMENT** (8:32:58) - Mayor Crowell entertained public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 4, 2017** (8:33:32) - Mayor Crowell introduced this item, and entertained suggested revisions. **Supervisor Abowd** advised of a non-substantive correction, at page 30, and **moved to approve the minutes of May 4, 2017**. **Supervisor Barrette seconded the motion**. Mayor Crowell entertained discussion on the pending motion and, when none was forthcoming, called for a vote. **Motion carried 5-0**.

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:34:04) - Mayor Crowell introduced this item, and advised that item 28(A) would be deferred to a future meeting. Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed the remainder of the agenda adopted, as published. (4:50:50) Mayor Crowell modified the agenda to address item 36(E) prior to item 36(D).

**8. SPECIAL PRESENTATIONS:**

**8(A) AMERICAN PUBLIC WORKS ASSOCIATION'S TOP TEN PUBLIC WORKS LEADERS ARE RECOGNIZED FOR THE CAREER SERVICE ACHIEVEMENTS OF PUBLIC WORKS PROFESSIONALS. THIS YEAR MARKS THE 57<sup>TH</sup> ANNIVERSARY OF THE TOP TEN LEADERS AWARDS, WHICH IS ONE OF THE MOST COVETED AND PRESTIGIOUS AWARDS PRESENTED BY THE APWA. DARREN SCHULZ, PUBLIC WORKS DIRECTOR, WAS NOMINATED FOR THIS PRESTIGIOUS AWARD BY HIS PEERS WITHIN THIS ASSOCIATION** (8:34:44) - Mayor Crowell introduced this item, and APWA Board Member Shahn Ahmad presented the Top Ten Public Works Leaders Award to Public Works Department Director Darren

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Schulz. Mr. Ahmad responded to questions regarding the APWA, and acknowledged that the Top Ten Public Works Leaders Award is presented annually and is “very competitive.” Mr. Ahmad responded to additional questions regarding the “rigorous process” associated with the Top Ten Public Works Leaders Award.

APWA Nevada Chapter President-Elect Don Pawlowski provided an overview of membership, advised of having known Mr. Schulz for a number of years, and commended him on the award. Mayor Crowell commended Mr. Schulz on his work, and the “amazing public works projects in Carson City over the last few years ...” Mayor Crowell noted that large public works projects “are not easy to do but [Mr. Schulz] makes it look easy.” He commended Mr. Schulz as a credit to this community and to the Board.

Mr. Ahmad read the language of the award into the record, and presented the plaque to Mr. Schulz. The Board members, City staff, and citizens present applauded. At Mayor Crowell’s request, Supervisor Abowd announced the BBQ, scheduled for Sunday, June 4<sup>th</sup>, to thank the Public Works Department staff and the other emergency responders for the work done during this year’s flooding events.

### **8(B) PRESENTATION REGARDING THE RELAUNCH OF CARSON CITY TRIAD**

(8:43:26) - Mayor Crowell invited Senior Center Executive Director Courtney Warner to the meeting table. Ms. Warner introduced Sheriff Ken Furlong and Fire Chief Sean Slamon, and reviewed the agenda materials. Sheriff Furlong thanked Supervisor Bagwell for her participation in the TRIAD Advisory Committee, and discussed special enforcement operations. Chief Slamon discussed the opportunity to improve the seniors’ quality of life, and provided an overview of the Fire Department’s focus on life safety. Supervisor Bagwell expressed appreciation for the opportunity to work together to benefit the community. She expressed the hope that everyone will “partake of the information.” Mayor Crowell conveyed comments “from around the community” that Chief Slamon “fit[s] in very well, ... is very well respected.” He encouraged Chief Slamon “to keep up the good work.”

### **CONSENT AGENDA**

(8:52:14) Mayor Crowell entertained requests to hear items separate from the consent agenda and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of all items under 9 and 10. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

### **9. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MAY 19, 2017, PURSUANT TO NRS 251.030 AND NRS 354.290**

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**10. PURCHASING AND CONTRACTS**

**10(A) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1415-213, WATER RESOURCE RECOVERY FACILITY PHASE 1A, SPECIAL INSPECTIONS AND MATERIALS TESTING, TO CONSTRUCTION MATERIALS ENGINEERS, INC., TO EXTEND THE TERM THROUGH DECEMBER 31, 2020**

**10(B) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1516-167, GEOGRAPHIC INFORMATION SYSTEM (“GIS”) SERVICES TO APPLIED GEOGRAPHICS, INC., TO EXTEND THE TERM THROUGH JUNE 30, 2018, FOR AN ANNUAL NOT-TO-EXCEED AMOUNT OF \$90,000, TO BE FUNDED FROM THE GIS DEPARTMENT IN THE GENERAL FUND, AS PROVIDED IN THE FISCAL YEAR 2017 / 18 BUDGET**

**10(C) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1516-168, ON-CALL GEOGRAPHIC INFORMATION SYSTEMS (“GIS”) TO MICHAEL BAKER INTERNATIONAL TO EXTEND THE CONTRACT TERM, THROUGH JUNE 30, 2018, AND INCREASE THE ANNUAL AMOUNT NOT TO EXCEED \$125,000, TO BE FUNDED FROM THE GIS DEPARTMENT, AS PROVIDED IN THE FISCAL YEAR 2017 / 18 BUDGET**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**11. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - None.**

**12. COMMUNITY DEVELOPMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION PROVIDING FOR THE TRANSFER OF CARSON CITY’S 2017 PRIVATE ACTIVITY BOND CAP TO THE NEVADA RURAL HOUSING AUTHORITY (8:52:45)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel introduced Nevada Rural Housing Authority Executive Director Gary Longaker. Mr. Plemel provided background information on this item, and reviewed the agenda materials.

(8:54:51) Mr. Longaker responded to questions of clarification, and discussion followed. Supervisor Bagwell thanked Mr. Longaker, and commented on the need for affordable housing.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2017-R-13, providing for the transfer of Carson City’s 2017 Private Activity Bond Cap to the Nevada Rural Housing Authority to finance the costs of single-family residential housing. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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#### 13. CARSON CITY AIRPORT AUTHORITY

**13(A) POSSIBLE ACTION TO APPROVE THE ASSIGNMENT OF AN AIRPORT LEASE FROM CUBIX CORPORATION TO GONI AVIATION, LLC** (8:58:21) - Mayor Crowell introduced this item, disclosed a previous professional relationship with Airport Authority Counsel Steve Tackes, and advised he would abstain from discussion and action. He passed the gavel to Mayor *Pro Tem* Karen Abowd and left the meeting room.

Airport Authority Counsel Steve Tackes reviewed the agenda materials. Mayor *Pro Tem* Abowd pointed out a necessary correction to page 1 of the Assignment, at paragraph 2. Mr. Tackes responded to questions of clarification regarding the lease history and term. Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bagwell moved to approve the Assignment of the Airport Lease, from Cubix Corporation to Goni Aviation LLC. Supervisor Barrette seconded the motion.** Mayor *Pro Tem* Abowd called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Bonkowski, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

**13(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 19, AIRPORT RULES AND REGULATIONS, SECTION 19.03.060, THROUGH THE FENCE FEES, TO ADJUST FOR THE CURRENT COST OF AIRPORT MAINTENANCE AND UPDATED AIRPORT HANGAR SPACE AND PARKING AREA** (9:04:58) - Mayor *Pro Tem* Abowd introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would participate in discussion and action.

Airport Authority Counsel Steve Tackes provided background information, and reviewed the agenda materials. Mr. Tackes responded to questions of clarification, and discussion ensued. Mayor *Pro Tem* Abowd entertained additional Board member questions or comments, and public comments. When no further questions or comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 113, an ordinance amending the Carson City Municipal Code, Title 19, Airport Rules and Regulations, Section 19.03.060, Through-The-Fence Fees, to adjust for the current cost of airport maintenance and updated airport hangar space and parking area. Supervisor Barrette seconded the motion.** Mayor *Pro Tem* Abowd called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Bagwell, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell, who had returned to the dais.

**14. ASSESSOR - POSSIBLE ACTION TO ACCEPT THE ANNUAL TECHNOLOGY FUND REPORT FROM THE CARSON CITY ASSESSOR, PURSUANT TO NRS 250.085** (9:15:36) - Mayor Crowell introduced this item. Chief Deputy Assessor Kimberly Adams reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Annual Technology Fund Report, from the Carson City Assessor, pursuant to NRS 250.085, showing expenditures of \$46,396 for the 2017 Pictometry aerial photo flyover, and the new CAMA System, in the amount of \$100,000; leaving a balance of \$8,647.23; any unused funds will be maintained for future CAMA System expenditures.** **Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Abowd, Barrette, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## 15. PURCHASING AND CONTRACTS

**15(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1617-114, WATER RESOURCE RECOVERY FACILITY - CAPITAL IMPROVEMENTS FY 18, TO KELLER ASSOCIATES, INC., FOR A NOT-TO-EXCEED AMOUNT OF \$1,218,918.00, TO BE FUNDED FROM THE SEWER FUND CAPITAL ACCOUNT** (9:19:46) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Rader reviewed the agenda materials. At Mayor Crowell's request, Utility Manager David Bruketta reviewed project details. Mr. Bruketta introduced Keller Associates, Inc. Vice President Darrel Evensen. Mr. Evensen discussed background information on Keller Associates, Inc., a project in Douglas County, and collaboration with Lumos & Associates.

In response to a question, Mr. Bruketta explained the scope of the project relative to having received only one bid. He responded to additional questions of clarification, and a brief discussion followed. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1617-114, Water Resource Recovery Facility Capital Improvements FY 18, to Keller Associates, Inc., for a not-to-exceed amount of \$1,218,918.00, to be funded from the**

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**Sewer Fund Capital Account.** Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John Barrette
AYES:	Supervisors Abowd, Barrette, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

**15(B) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 2 TO CONTRACT NO. 1314-203, WITH MARATHON STAFFING FOR TEMPORARY STAFFING SERVICES, TO INCREASE THE CONTRACT AMOUNT BY \$400,000 THROUGH JUNE 30, 2017, FOR A TOTAL CONTRACT AMOUNT OF \$1,900,000, TO BE FUNDED FROM THE VARIOUS DEPARTMENTS / ELECTED OFFICES HOURLY AND PROJECT ACCOUNTS** (9:26:17) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Rader reviewed the agenda materials. Chief Financial Officer Nancy Paulson explained the funding mechanism. Ms. Paulson, Ms. Rader, Mr. Marano, and various department heads responded to questions of clarification.

Mayor Crowell entertained additional Board member questions or comments, and public comments. When no further questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve Amendment No. 2 to Contract No. 1314-203 with Marathon Staffing for temporary staffing services, to increase the contract amount by \$400,000 through June 30, 2017, for a total contract amount of \$1,900,000, to be funded from the various departments and elected offices hourly and project accounts.** Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

**15(C) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1718-002 FOR TEMPORARY STAFFING SERVICES, WITH MARATHON STAFFING GROUP, INC.; MANPOWER; ACRO SERVICE CORPORATION; AND TALENT FRAMEWORK, LLC, THROUGH JOINDER RFP / CONTRACT NO. 3296 WITH THE STATE OF NEVADA, THROUGH MARCH 31, 2021, FOR AN ANNUAL AMOUNT OF \$2,000,000, WITH A \$200,000 CONTINGENCY, FOR A TOTAL NOT-TO-EXCEED ANNUAL AMOUNT OF \$2,200,000, TO BE FUNDED FROM VARIOUS CITY DEPARTMENTS / ELECTED OFFICES HOURLY AND PROJECT ACCOUNTS** (9:41:38) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Rader acknowledged that the contract amount had been budgeted. Chief Financial Officer Nancy Paulson and Ms. Rader responded to questions of clarification, and discussion ensued. Mayor Crowell entertained public comment and, when

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none was forthcoming, a motion. Supervisor Bonkowski moved to approve Contract No. 1718-002 for temporary staffing services with Marathon Staffing Group, Inc., Manpower, Acro Service Corporation, and Talent Framework, LLC, through Joinder RFP / Contract No. 3296 with the State of Nevada, through March 31, 2018, for an annual amount of \$2,000,000, with a \$200,000 contingency, for a total not-to-exceed annual amount of \$2,200,000 to be funded from various City departments / elected offices hourly and project accounts. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(D) POSSIBLE ACTION TO APPROVE CONFLICT COUNSEL ATTORNEY SERVICES CONTRACT NO. 1718-004 WITH ROBERT B. WALKER; NO. 1718-005 WITH NOEL S. WATERS; AND NO. 1718-006 WITH JOHN E. MALONE, EFFECTIVE JULY 1, 2017, EACH FOR AN ANNUAL AMOUNT OF \$120,972 IN YEAR ONE, WITH A TWO PERCENT INCREASE EACH YEAR THROUGH JUNE 30, 2020, TO BE FUNDED FROM THE GENERAL FUND COURTS PROFESSIONAL SERVICES / CONFLICT ACCOUNT; THESE ARE PROFESSIONAL SERVICES CONTRACTS AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115(1)(b) (9:45:32) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Rader reviewed the agenda materials. Court Administrator Max Cortes provided an overview of the review process and resulting recommendation, and thanked Ms. Rader for her assistance. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Abowd moved to approve Conflict Counsel Attorney Services Contract No. 1718-004 with Robert B. Walker, No. 1718-005 with Noel S. Waters, and No. 1718-006 with John E. Malone, effective July 1, 2017, each for an annual amount of \$120,972 in year one, with a two percent increase each year, through June 30, 2020, to be funded from the General Fund Courts Professional Services / Conflict Account; these are professional services contracts and, therefore, not suitable for public bidding, pursuant to NRS 332.115(1)(b). Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16. RECESS BOARD OF SUPERVISORS (9:49:21) - Mayor Crowell recessed the meeting at 9:49 a.m.**

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#### BOARD OF HEALTH

**17. CALL TO ORDER AND ROLL CALL** (10:00:13) - Chairperson Susan Pintar called the Board of Health meeting to order at 10:00 a.m. Ms. Merriwether called the roll; a quorum was present.

**18. PUBLIC COMMENT** (10:00:43) - Chairperson Pintar entertained public comment. (10:01:12) Tony Pastini, representing the National Restaurant Association Educational Foundation as the local ServeSafe Instructor, discussed the requirement for "a person in charge with the knowledge for food safety." He suggested that the Board of Health be "a little more proactive in educating the people that are handling the food for the general public because there basically, right now, is really no training for the owners and managers. And the food handlers class that's being offered is not effective whatsoever."

Mr. Pastini further recommended "that the Board of Health give the operators more of an opportunity to make corrections on non-critical violations before they're written up and their reputations are destroyed for items that are not really that important. When it does come to critical, imminent health hazards, they should be written up. ... the minor violations, the general public does not understand."

Mr. Pastini requested to "make a presentation ... of a general outline of the type of training that is required under [NAC] 466. ... it's our responsibility, the owners of the businesses as well as the Board of Health, to protect the general health of our ... citizens who don't really know what to look for and get wrong impressions on when things are written down improperly. ... I've been doing this since 1988. I'm what's known as an advanced instructor."

In response to a question, Mr. Pastini discussed his opinion of the letter grade versus the point system. He discussed the importance of continuing ServeSafe education. Chairperson Pintar entertained additional public comment; however, none was forthcoming.

**19. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 16, 2017** (10:08:34) - Chairperson Pintar entertained a motion. **Vice Chairperson Crowell moved approval of the minutes. Member Bagwell seconded the motion. Motion carried 7-0.**

**20. HEALTH AND HUMAN SERVICES**

**20(A) POSSIBLE ACTION ON HEALTH OFFICER'S REPORT FOR APPROVAL, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING, INCORPORATED** (10:09:01) - Chairperson Pintar introduced this item, and presented her report in conjunction with displayed slides. Chairperson Pintar entertained questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Health Officer's report. Member Barrette seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

<b>RESULT:</b>	Approved [7 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member John Barrette
<b>AYES:</b>	Members Abowd, Barrette, Bonkowski, Bagwell, Furlong, Vice Chair Crowell, and Chair Pintar
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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**20(B) PRESENTATION AND POSSIBLE ACTION TO PROVIDE FEEDBACK TO STAFF ON CARSON CITY HEALTH AND HUMAN SERVICES COMMUNITY HEALTH NEEDS ASSESSMENT AND THE IDENTIFIED UNMET NEEDS AFFECTING THE HEALTH OF THE COMMUNITY (10:13:20)** - Chairperson Pintar introduced and provided an overview of this item. Health and Human Services Department Director Nicki Aaker reviewed the agenda materials in conjunction with displayed slides. Chairperson Pintar and Ms. Aaker responded to questions of clarification, and extensive discussion ensued. Member Bagwell suggested integrating the community support services grants.

**20(C) PRESENTATION ON THE CURRENT MOSQUITO ABATEMENT PROGRAM AT CARSON CITY HEALTH AND HUMAN SERVICES (10:48:27)** - Chairperson Pintar introduced this item, and suggested addressing item 20(D) first. [At Vice Chairperson Crowell's request, this item was deferred to the next Board of Supervisors meeting.]

**20(D) ENVIRONMENTAL HEALTH PRESENTATION AND POSSIBLE ACTION TO PROVIDE FEEDBACK TO STAFF ON THE ENVIRONMENTAL HEALTH PROGRAM, THE RECOMMENDED GRADE CARD SYSTEM, AND THE SUGGESTED CARSON CITY MUNICIPAL CODE CHANGES (10:49:02)** - Chairperson Pintar introduced this item, and entertained disclosures. Member Abowd read a prepared disclosure statement into the record, and advised that she would participate in discussion and action. Disease Control and Prevention Manager Dustin Boothe narrated a PowerPoint presentation which was displayed in the meeting room and included in the agenda materials.

Chairperson Pintar entertained public comment. (11:11:27) Charlie Abowd, chef and co-owner of Adele's, discussed concerns regarding a "reactive and punitive" approach on the part of the Health Department. Mr. Abowd advised of having "dealt with many jurisdictions," including "Washoe County, Reno, Carson City, Douglas County ... up at Glenbrook." Mr. Abowd discussed his experiences in Washoe County. "Their inspectors are ProSafe certified and also work with the employees on any violations or any areas that there may be problems, to work out the problems. So rather than just going through, marking a binder, putting down the violations, and then sitting down at the end and talking to the operator in charge at that time, they actually stop, talk to the workers, and show them the different areas where they may be lacking which I call proactive."

Mr. Abowd advised of having received a 95 rating during the last inspection of Café at Adele's. "... one of the things that was found was there was a little leak in a sanitizer line to the dishwasher. We are on contract with our dishwasher company and a chemical supplier. They had a tech on site repair the dishwasher ... before the inspector left. Went to the inspector, inspector checked it, it works. Great. At that point, he tells the dishwasher that all the dishes that have been run through there need to be re-run ... Not a problem. Done. At the end of the meeting, my manager ... signs the report, the inspector on site apparently had problems with his printer. No problem. Next day, I'll drop it by. No drop by. The first time I get to look at this report is in the *Nevada Appeal*. ... No mention of the dishwasher actually being fixed on site. And, under public comments which I have finally ... after sitting down with Dustin and calling a meeting about this, did get a written report. No mention of the fact that a tech was on-site before he left and actually repaired the dishwasher.

"Another point of contention on that same one is I have a dishwashing station which is ... ill-designed ... and needs to be re-done. Mind you, the restaurant, about 12 years ago went through a \$1.5+ million remodel, including the entire kitchen. When I say the entire kitchen, I mean we tore that part of the building down, went from foundation to roof. During that design period, we had a certified kitchen

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designer work with me on my personal needs, as a chef, and all of that stuff went to the health department, signed off. Twelve years ago, it was good. Now, I have not been issued any paperwork from the health department telling me how this dishwasher, all of a sudden, needs to be totally replaced. ... probably about \$20,000. ... it's easy for them to make that judgment, but forget the little incidences. We have traditionally had very, very good working relationships with the health department and, in fact, I have a very good relationship with Dustin. He's always very responsive, but I have a problem with the attitude of some of the inspectors. I will not mention any names here, but some of them have a tendency to have a Caesar attitude.

"I do not travel with the inspector and go through his inspection, looking over his shoulder. They have free wheel to go anywhere they want, any place they want, write the reports and then, typically, I will sit down with them at the end and go over the violations or recommendations. So, they can't claim that I'm using some sort of pressure on them during their inspections. But, ... we are sitting in this position that ... we're looking out for the public's health. And I don't know anybody in this room that's in the restaurant business that doesn't have public health as their number one issue that they deal with and are more than happy to work with the health department to solve those problems. Sometimes there's a practicality," and Mr. Abowd reviewed several examples.

"... we are in a us versus them. ... If the health department had public safety and health in their cross hairs, then why weren't they there at 8:00 a.m. that morning they decided to close the Cracker Box down? Why did they show up at 12:00, mid-day, close them down, make Jerry go to the tables, remove their food from the tables? That's the kind of atmosphere we're working in. You're wasting your time talking about areas like [letter or numeric grades.] Should we make them post their scores or not post their scores? Every jurisdiction has their own way. We'll work with it no matter what. It doesn't make any difference to me. We've been posting our scores in Reno ever since we've been there. That's 20-some years ago. ... You're wasting your time. You've got to go to the stem of the problem and that's a non-proactive, working with, showing people, teaching people, how and when there are problems. The Caesar attitude has got to end and I am willing to put my butt on the line on this one for my friends that all are in this business."

Member Bagwell suggested "there's a happy medium ... that what you have, as an employee whose job is to do the form. Coming from the audit world ..., I know what that's like. I've got my little check box, I've got my little form ... And so, coming from the restaurant side, I also see your point." Member Bagwell advised of having requested Ms. Aaker to distribute the restaurant inspection forms "so that we all could get perspective ... as to what the restaurant owner is experiencing. And my question is, as a team, should we look to amend that report for anything? Should we look at what items are put out as the public inspection versus items of comment? ... maybe the dishwasher part didn't need to be in the public eye because it's just a recommended fix and it was corrected on site. ... If we worked on the form together, with both the restaurant team, staff, and everyone, maybe we could develop a much more proactive environment."

Member Abowd compared the subject situation "to the changes that we went through with the Building Division a few years back. And it's not about the form, and it's not about ... check boxes. It's about the inspectors being solution-oriented and thinking out of the box in order to solve a problem, realistically in the field. Building inspectors have to do that all the time. Fire inspectors have to do that all the time. This is what we're talking about. It's a practical solutions thought process with regard to how the inspections are conducted." Additional discussion followed.

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Vice Chairperson Crowell requested to postpone item 20(C) to the next Board meeting, and suggested having a working lunch.

In response to a question, Mr. Boothe advised that he encourages the health inspectors “to be ... educators before regulators but, at some point, there has to be some regulation. ... we work with the operators. Sometimes it doesn’t work out but we try to work with the operators and we do look at the violations and there are sometimes that ... there’s a section of the inspection report that is for the operator only. It’s a conversation between the inspector and the operator ... We work with them to try to give them a heads up on certain things so that they can be compliant the next time we go around. ... I’m not out there with every inspection, every inspector, but that’s the philosophy that I talk to my staff about is to be educators before we’re regulators. We have to be good communicators also ... as we’re being educators and trying to provide that education to my staff ... A lot of times, our education that we do is very specific about food safety or that particular topic. I’m working on adding some new ... communication education to my staff ... to understand that, as educators, we need to communicate well with our operators.”

Chairperson Pintar entertained additional public comment. (11:36:24) Discussion took place regarding an earlier comment relative to a botulism report in Sacramento. Tony Pastini described Washoe County’s restaurant inspection form, and suggested revisions to Carson City’s form. “Most violations that are not critical can be corrected in just a minute.” Mr. Pastini reviewed ServeSafe requirements relative to final testing. He advised of having distributed informational materials to the board members, and offered to provide a PIC ServeSafe Manager’s Course and a Food Handler’s Course at cost to any restaurant owner in Carson City and Douglas County.

Discussion took place among the board members, and Vice Chairperson Crowell requested for staff to present a proposal to switch to the letter grading system. Mr. Boothe reviewed statistical information for inspections done during calendar year 2016.

Chairperson Pintar summarized the discussion, as follows: “... there will be some things coming back to the board. One is suggested revisions to the food code, including the ABC cards, requiring a certified food manager on premises, adding regulations for outdoor food establishments and outdoor food carts, a cooperative revision of the inspection form.” Discussion followed and, in response to a question, Mr. Boothe clarified that portion of NAC 446 relative to the food safety manager. Additional discussion followed.

**21. PUBLIC COMMENT** (11:50:46) - Chairperson Pintar entertained public comment; however, none was forthcoming.

**22. ACTION TO ADJOURN BOARD OF HEALTH** (11:50:59) - Chairperson Pintar adjourned the Board of Health meeting at 11:50 a.m.

**23. RECONVENE BOARD OF SUPERVISORS MEETING** (12:00:27) - Mayor Crowell reconvened the Board of Supervisors meeting at 12:00 p.m.

**24. FINANCE DEPARTMENT**

**24(A) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AUTHORIZING THE ISSUANCE OF A MEDIUM-TERM OBLIGATION, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$3,840,000, TO FINANCE THE COST OF ACQUIRING, IMPROVING, AND EQUIPPING VEHICLES, FACILITIES, INFORMATION TECHNOLOGY,**

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**AND THE COMMUNICATIONS CONSOLE SYSTEM; SPECIFYING THE DETAILS FOR THE "CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) MEDIUM-TERM BOND, SERIES 2017A"; AND SPECIFYING THE TERMS AND CONDITIONS OF SUCH BOND, THE METHOD OF PAYING THE BOND AND ITS FORM** (12:00:32) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson introduced John Peterson, of JNA Consulting Group, and Bond Counsel Ryan Henry. Ms. Paulson reviewed the agenda materials. In response to a question, Mr. Peterson estimated the interest rate at 2.6 to 2.75% over ten years. Supervisor Bagwell noted that the items to be financed will have a useful life that meets or exceeds the ten-year term. Ms. Paulson acknowledged the accuracy of the statement.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 114, an ordinance authorizing the issuance of a medium-term obligation in the maximum principal amount of \$3,840,000, to finance the cost of acquiring, improving, and equipping vehicles, facilities, information technology, and the communications console system; specifying the details for the "Carson City, Nevada General Obligation (Limited Tax) Medium-Term Bond, Series 2017A"; and specifying the terms and conditions of such bond, the method of paying the bond, and its form. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**24(B) POSSIBLE ACTION TO ADOPT A RESOLUTION CONCERNING THE FINANCING OF SEWER PROJECTS; DIRECTING THE CLERK TO NOTIFY THE CARSON CITY DEBT MANAGEMENT COMMISSION OF THE CITY'S PROPOSAL TO ISSUE GENERAL OBLIGATION SEWER BONDS ADDITIONALLY SECURED BY PLEDGED REVENUES, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$6,000,000; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE** (12:03:30) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. Ms. Paulson acknowledged that the useful life of the assets will meet or exceed the bond term. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2017-R-14, a resolution concerning the financing of sewer projects, directing the Clerk to the notify the Carson City Debt Management Commission of the City's proposal to issue general obligation sewer bonds, additionally secured by pledged revenues, in the aggregate principal amount not to exceed \$6,000,000; providing certain details in connection therewith, and providing the effective date. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**24(C) POSSIBLE ACTION TO CONFIRM THE ENGAGEMENT OF SHERMAN & HOWARD AS BOND COUNSEL TO CARSON CITY, NEVADA IN CONNECTION WITH THE ISSUANCE OF THE \$6,000,000 CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) SEWER IMPROVEMENT BONDS, SERIES 2017B** (12:05:12) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. John Peterson, of JNA Consulting Group, responded to questions regarding interest rates. Ms. Paulson acknowledged the costs associated with the bonds are allocated from the bond proceeds. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to confirm the engagement of Sherman & Howard, as bond counsel to Carson City, Nevada, in connection with the issuance of the \$6,000,000 Carson City, Nevada General Obligation (Limited Tax) Sewer Improvement Bonds, Series 2017B. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Abowd, Barrette, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**24(D) POSSIBLE ACTION TO ALLOCATE THE COMMUNITY SUPPORT SERVICES GRANT (“CSSG”) FUNDING FOR FY 2018** (12:08:43) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read a prepared disclosure statement into the record, and advised that she would participate in discussion and action. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would participate in discussion and action. Supervisor Bagwell read a prepared disclosure statement into the record, and advised that she would abstain from discussion and action on the grant application from F.I.S.H. Mayor Crowell read a prepared disclosure statement into the record, and advised that he would abstain from discussion and action on the grant application from Capital City Circles. Supervisor Barrette disclosed that his wife serves as a member of the Brewery Arts Center Board of Directors, but that he would participate in discussion and action.

Grants Administrator Ana Jimenez reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell reviewed the recommended funding amount of \$20,000 for the Domestic Violence Victim Assistance Project, as listed in the May 22, 2017 memorandum included in the agenda materials. He entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve a Community Support Services Grant application for Domestic**

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**Violence Victim Assistance Project, in the amount of \$20,000. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell noted the recommended funding amount of \$20,250 for the Nevada Health Centers Dental Care for Low to Moderate Income Children and Adults. Ms. Jimenez responded to a question of clarification, and Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the allocation of the Community Support Services Grant funding, in the amount of \$20,250, for FY 2018, as recommended for the dental care for low to moderate income children and adults. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell noted the recommended funding amount of \$8,000 to the Ormsby Association of Carson City for the Handicapped Towards Independence Program. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the Community Support Services Grant application for Handicapped Towards Independence in the amount of \$8,000. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell noted the recommended funding amount of \$16,000 to the United Latino Community Client Advocate Program. He entertained public comment and Board member questions or comments and, when

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none were forthcoming, a motion. **Supervisor Abowd moved to allocate the Community Support Services Grant funding, in the amount of \$16,000, for the Client Advocate Program for the United Latino Community, for FY2018, as recommended. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell noted the \$20,000 recommendation for the Nevada Rural Counties RSVP, Inc. Senior Independent Living Programs. He entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the \$20,000 allocation from the Community Support Services Grant funding for Senior Independent Living Programs for Nevada Rural Counties RSVP for FY 2017 / 18. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell entertained public and Board member questions or comments on the Capital City Circles Getting Ahead Program. Supervisor Barrette requested an explanation of the recommendation for no funding. Mayor Crowell passed the gavel to Mayor *Pro Tem* Abowd. Ms. Jimenez explained the recommendation for no funding, and responded to additional questions of clarification. Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bagwell moved to allocate \$0 to Capital City Circles Getting Ahead Program for FY 18 from the CSSG funding. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [3 - 1 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	Supervisor John Barrette
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

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Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell, who acknowledged Partnership Carson City Executive Director Kathy Bartosz. Mayor Crowell explained that CSSG funding is authorized by statute, and noted the recommended funding amount of \$5,860 to the Advocates to End Domestic Violence Teen Dating Violence Program. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to allocate the Community Support Services Grant funding, for FY 2018, in the amount of \$5,860, for the Teen Dating Violence Program through the application of Advocates to End Domestic Violence. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell noted the recommended funding amount of \$25,000 for the Ron Wood Family Resource Center Operational Funds. He entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve an allocation of \$25,000 from the CSSG funding for Partnership Carson City recommendations for Ron Wood Family Resource Center for operational funds for FY 17 / 18. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell noted the recommended funding amount of \$4,000 for the Brewery Arts Center Arts in the Park Program. He entertained public comment and Board member questions or comments, and Supervisor Barrette advised that he would abstain from discussion and action. Mayor Crowell entertained a motion. **Supervisor Abowd moved to allocate the Community Support Services Grant funding, for FY 2018, to the Arts in the Park Program for the Brewery Arts Center, as recommended by the application work group and Partnership Carson City. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	<b>Approved [4 - 0 - 1]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor Brad Bonkowski</b>
<b>AYES:</b>	<b>Supervisors Abowd, Bonkowski, Bagwell, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>Supervisor John Barrette</b>

Mayor Crowell noted the funding request of \$2,000 for Partnership Carson City's Youth Services Administration. He entertained public comment, and Hannah McDonald advised that the funding request had been decreased to \$1,988. Mayor Crowell called again for public comment and, when none was forthcoming, entertained a motion. **Supervisor Bonkowski moved to allocate \$1,988 to Partnership Carson City for the administration or managing of the CSSG youth programs. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Mayor Crowell reviewed the recommendations for the remaining funding, as outlined in the May 22, 2017 memo included in the agenda materials. Supervisor Bonkowski noted the additional \$12 to be added to the remaining funding from the revision to the Partnership Carson City Youth Services Administration funding allocation. Mayor Crowell entertained public comment and, when none was forthcoming, responded to a question of clarification regarding applications which did not qualify for CSSG funding. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to allocate the remaining \$29,402, as follows: \$15,000 for youth mental health services through the Ron Wood Family Resource Center and \$14,402 for dental health services for children not eligible for insurance through F.I.S.H. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [4 - 0 - 1]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>Supervisor Lori Bagwell</b>

Mayor Crowell commended the community organizations, and encouraged them to keep up the good work.

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**25. HUMAN RESOURCES - POSSIBLE ACTION TO ADOPT BILL NO. 110, ON SECOND READING, AN ORDINANCE RELATING TO PUBLIC EMPLOYMENT; AMENDING TITLE 2, ADMINISTRATION AND PERSONNEL, BY REPEALING AS OBSOLETE SECTION 2.04.371, SCHEMATIC OF CLASS SERIES; REPEALING SECTION 2.04.383, PERSONNEL COMPENSATION SCHEDULE; AMENDING SECTION 2.04.400, PUBLIC OFFICERS, TO CLARIFY THE IDENTITY OF "PUBLIC OFFICERS" FOR PURPOSES OF ETHICS IN GOVERNMENT; REPEALING SECTION 2.04.410, ELECTED AND APPOINTED OFFICERS AND EMPLOYEES ANNUAL, SICK, AND DISABILITY LEAVE (12:27:16)** - Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta reviewed the agenda materials. Ms. Bruketta advised of having received no comments since introduction, on first reading. Mayor Crowell entertained public comments and Board member questions or comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to adopt, on second reading, Bill No. 110, Ordinance No. 2017-10, an ordinance relating to public employment, amending Title 2, Administration and Personnel, by repealing, as obsolete, Section 2.04.371, Schematic of Class Series; repealing Section 2.04.383, Personnel Compensation Schedule; amending Section 2.04.400, Public Officers, to clarify the identity of public officers for purposes of ethics in government; repealing Section 2.04.410, Elected and Appointed Officers and Employees Annual, Sick, and Disability Leave. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## **26. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**LEGISLATIVE MATTERS (12:29:02)** - Mr. Marano provided an update on pending and passed legislation. Mr. Marano and Ms. Fralick responded to questions of clarification.

### **FUTURE AGENDA ITEMS**

### **STATUS REVIEW OF PROJECTS**

### **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

### **CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:44:22)** - At Mayor Crowell's request, Supervisor Abowd described the details of the BBQ to honor the Public Works Department and emergency responder personnel.

### **STAFF COMMENTS AND STATUS REPORT**

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**RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING** (12:45:13; 2:09:35) - Mayor Crowell recessed the meeting at 12:45 p.m., and reconvened at 2:09 p.m.

**PUBLIC COMMENT** (2:09:39) - Mayor Crowell recognized Public Works Department Director Darren Schulz. Mr. Schulz introduced City Engineer Dan Stuckey, and provided background information on his experience. Mr. Stuckey provided additional information on his background, education, experience, and family. In response to a question, Mr. Schulz discussed the status of the asset management program. The Board members welcomed Mr. Stuckey.

### **27. CITY MANAGER - POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY PLANNING COMMISSION, EACH FOR A TERM THAT EXPIRES JUNE 2021**

(2:13:04) - Mayor Crowell introduced this item, and Mr. Marano advised that Oswald Tinsley had withdrawn his application. Mr. Marano introduced Candace Stowell, and Mayor Crowell welcomed her to the meeting table. (2:13:45) Ms. Stowell responded to questions regarding her interest in serving; her opinions of the history of planning in Carson City; her opinion of the downtown area; her philosophy on special use permits and whether they make zoning irrelevant; her opinion on growth management and her familiarity of the City's growth management policies. Supervisor Bonkowski stated that "the Planning Commission may have become the most critical advisory group that we have to this Board in the last few years." Ms. Stowell responded to additional questions regarding her experience in the planning field and what she brings to the commission; her thoughts on when the Board should be concerned about approving too many residential units or too much commercial development; and how she would handle a situation where a builder / developer brings a project to the commission that meets the City's development standards but which is opposed by the public. In response to a further question, Ms. Stowell advised that she would set aside personal opinions in favor of a project that meets the City's development standards. In response to a further question, she discussed key planning issues anticipated in the next five years. She advised of no anticipated conflicts of interest. Ms. Stowell responded to additional questions regarding the method by which to influence the community and commissioner colleagues "regarding where things should go"; and her thoughts on updating the City's master plan element.

Mayor Crowell provided Ms. Stowell the opportunity to comment further, and she expressed excitement at the possibility of serving. She expressed the opinion that her School Board service "helped [her] ... to become acclimated to ... the process and procedures ..." She advised that she would take the responsibility very seriously, and requested the Board's consideration. Mayor Crowell thanked Ms. Stowell for participating in the interview process.

(2:40:06) Mayor Crowell invited Zachary Hoefling to the meeting table. Mr. Hoefling responded to questions regarding his interest in serving; his opinions of the history of planning in Carson City; his opinion of the 3% growth cap, pursuant to the City's Growth Management Ordinance, and his opinion of "where growth should go"; his opinion of a master plan review; how he would handle a project which meets all the City's development standards but which he personally opposes; his opinion of key planning issues anticipated in the next five to ten years; whether or not he anticipates conflicts of interest; and how he would address a project which meets all the City's development standards but which is opposed by the public. Supervisor Bonkowski advised that the Board has "come to the conclusion that the Planning Commission is the most critical advisory group that we depend on." In response to a question, Mr. Hoefling advised that he has no experience in the planning, development or building fields. Mr. Hoefling responded to additional questions regarding his opinion of the "quality of growth" concept and whether or not it should be considered in approving or disapproving a project; his philosophy on special use permits and whether or not they make zoning irrelevant; and his opinion of utilizing planning and zoning to direct

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the demographics of a community. Mayor Crowell offered Mr. Hoefling the opportunity to comment further; and he declined.

(2:51:49) Mayor Crowell invited Robert Ash to the meeting table. Mr. Ash responded to questions regarding his background and interest in serving; his opinion of the history of development in Carson City; how he would handle a development proposal which met the code requirements but which he personally opposed; key planning issues anticipated in the next five years; whether or not he anticipated conflicts of interest; and how he would handle a development proposal which met the City's development standards but which was opposed by the public. Supervisor Bonkowski expressed the opinion that the Planning Commission is "probably the most critical advisory group that we have; that we depend on to do some of our homework for us." In response to a question, Mr. Ash discussed his "very limited" experience in the planning / building / development industry and what he would bring to the Planning Commission. He advised that he is a "quick learner and ... could offer quite a bit." Mr. Ash responded to additional questions regarding his concept of "quality of growth" and whether it should be considered in evaluating a project; his opinion of special use permits and whether or not they render zoning irrelevant; his opinion of the 3% growth rate prescribed by the City's Growth Management Ordinance; and his opinion of whether the City's master plan element should be updated. Mr. Ash recommended the formation of a "special use commission that could do some brainstorming and bring in some creativity on planning."

Mayor Crowell advised that the master plan has not been updated because "when the recession hit, we had no growth. ... Our building department was empty. There was nothing coming before the planning commission. So we had a space of about five or six years there where ... nothing changed in this community ..." Mr. Ash responded to additional questions regarding his opinion of private property rights; his opinion as to whether or not the City should allow continued growth; and whether planning laws should control the type of growth relative to demographics. Mayor Crowell offered Mr. Ash the opportunity to comment further, and he declined.

Discussion took place regarding the applicants' qualifications. Supervisor Bonkowski discussed the importance of the commissioners having experience in the areas of planning, building, and development. He expressed admiration and respect for Mr. Hoefling and Mr. Ash having submitted applications, and hesitancy to "put people who don't have experience in this position." Supervisors Barrette and Abowd agreed. Supervisor Bagwell discussed the importance of critical thinkers, "people that can apply the codes ..." She suggested that Mr. Ash demonstrated traits of a critical thinker by researching the commission's most recent actions. Discussion followed.

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to appoint Candace Stowell to the Carson City Planning Commission for a term that expires June 2021, and recommended that we re-open the application period to fill the remaining vacant position. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion, and Supervisor Bagwell inquired as to the purpose for re-opening the application period. Following discussion, Mayor Crowell called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [4 - 1]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Abowd, and Mayor Crowell
<b>NAYS:</b>	Supervisor Lori Bagwell
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Supervisor Bagwell clarified her vote was not in opposition to the appointment of Ms. Stowell. Mayor Crowell commended the interviews of Mr. Hoefling and Mr. Ash, and encouraged them to apply for another advisory committee. Mayor Crowell recessed the meeting at 3:28 p.m., and reconvened at 3:35 p.m.

### 28. PUBLIC WORKS DEPARTMENT

**28(A) POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN THE “INTERLOCAL AGREEMENT TO PROVIDE WHOLESALE WATER SERVICE,” AN AGREEMENT BY AND BETWEEN CARSON CITY, THE TOWN OF MINDEN, DOUGLAS COUNTY, AND THE INDIAN HILL GENERAL IMPROVEMENT DISTRICT, RESTATING AND SUPERSEDING ALL PREVIOUS AGREEMENTS, BY AND BETWEEN THE PARTIES, RELATING TO WATER DELIVERED TO CARSON CITY THROUGH THE PROJECT REFERRED TO AS THE “NORTH DOUGLAS COUNTY AND CARSON CITY WATER LINE INTERTIE PROJECT”** - Withdrawn.

**28(B) PRESENTATION TO PROVIDE THE BOARD AN UPDATE REGARDING THE CITY’S GEOGRAPHIC INFORMATION SYSTEMS (“GIS”)** (3:35:48) - Mayor Crowell introduced this item. Real Property Manager Stephanie Hicks introduced Asset Manager Matt Lawton, and provided background information on his experience. Ms. Hicks provided an overview of this item, and Mr. Lawton provided the update in conjunction with displayed slides. Mr. Lawton responded to questions of clarification. Mayor Crowell and Supervisor Bonkowski commended the presentation. Mayor Crowell entertained questions or comments and, when none were forthcoming, encouraged Ms. Hicks and Mr. Lawton to keep up the good work.

**28(C) POSSIBLE ACTION TO ADOPT BILL NO. 111, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 11, IN ORDER TO ADD CHAPTER 11.35 REGARDING ENCROACHMENT PERMITS FOR OUTDOOR DINING AND MERCHANDISE DISPLAY IN THE CARSON CITY RIGHT-OF-WAY IN DOWNTOWN CARSON CITY** (3:53:15) - Mayor Crowell introduced this item and, in response to a question, Real Property Manager Stephanie Hicks advised of no changes since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 111, on second reading, Ordinance No. 2017-11, an ordinance amending the Carson City Municipal Code, Title 11, in order to add Chapter 11.35 regarding encroachment permits for outdoor dining and merchandise display in the Carson City right-of-way in downtown Carson City. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Supervisor Abowd commended Ms. Hicks' work on the subject ordinance.

**29. RECESS BOARD OF SUPERVISORS** (3:54:19) - Mayor Crowell recessed the Board of Supervisors meeting at 3:54 p.m.

### REDEVELOPMENT AUTHORITY

**30. CALL TO ORDER AND ROLL CALL** (3:54:24) - Chairperson Karen Abowd called the Redevelopment Authority to order at 3:54 p.m., noting the presence of a quorum.

**31. PUBLIC COMMENT**(3:54:40) - Chairperson Abowd entertained public comment; however, none was forthcoming.

**32. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**32(A) POSSIBLE ACTION TO AMEND THE CARSON CITY REDEVELOPMENT AUTHORITY POLICIES AND PROCEDURES, SECTION 3.2, FINANCIAL ASSISTANCE FOR SPECIAL EVENTS, BY AMENDING SUBSECTION 3.21, APPLICATION PROCESS, TO REMOVE THE SPECIFIC REQUIREMENT TO ALLOCATE 40 PERCENT OF SPECIAL EVENT FUNDING TO ARTS AND CULTURE EVENTS AND ALLOW ALLOCATION OF FUNDING FOR ARTS AND CULTURE EVENTS AS INDEPENDENTLY DETERMINED BY THE ANNUAL REDEVELOPMENT BUDGET** (3:54:48) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Following discussion, Mayor Crowell suggested the following amendment to Section 3.21: "It is the policy of the Redevelopment Authority to allocate \$25,000 in Redevelopment Special Event Funding, which may be independent from funding allocations for other special events." Discussion followed.

Chairperson Abowd entertained public comment. (4:07:32) Arts and Culture Director Mark Salinas expressed gratitude for the discussion, and a preference for "the mention of the \$25,000 because, while I know the concern on the Board is on how these organizations will utilize it, it helps me advertise it before it even gets to that level. ... There are guidelines that we're putting in place to make sure that seeds are sown and then they're weaned off."

Chairperson Abowd entertained additional public comment and, when none was forthcoming, a motion. **Member Crowell made a motion, as follows: "It is the policy of the Redevelopment Authority to allocate a minimum amount of Redevelopment Special Event funding to arts and culture events which may be independent from funding allocations for other special events."** **Vice Chairperson Bagwell seconded the motion.** Chairperson Abowd entertained discussion on the motion. Vice Chairperson Bagwell noted that the redevelopment policies "don't ... indicate a specific amount for

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incentive programs ..." Member Bonkowski advised Mr. Salinas that he will know the allocated amount during the budgetary process. Member Barrette suggested an amendment, as follows: "which may be independent from and take precedence over funding allocations for other special events." **Member Crowell amended his motion as follows: "It is the policy of the Redevelopment Authority to support redevelopment special event funding, and to allocate a minimum amount to Arts and Culture for special events."** Vice Chairperson Bagwell continued her second. Chairperson Abowd entertained additional discussion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Member Robert Crowell
<b>SECOND:</b>	Vice Chairperson Lori Bagwell
<b>AYES:</b>	Member Crowell, Vice Chair Bagwell, Members Bonkowski, Barrette, and Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**32(B) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$10,000 FROM THE FISCAL YEAR 2016 - 17 REDEVELOPMENT REVOLVING FUND TO SUPPORT THE CARSON CITY FAIR, IN SUPPORT OF THE REDEVELOPMENT DISTRICT (4:12:33)** - Chairperson Abowd introduced this item, and read a prepared disclosure statement into the record which she advised would also apply to item 36(A). Chairperson Abowd passed the gavel to Vice Chairperson Bagwell. Community Development Director Lee Plemel reviewed the agenda materials. Vice Chairperson Bagwell entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$10,000 from the Fiscal Year 2016 - 17 Redevelopment Revolving Fund to support the Carson City Fair, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based on the findings that there is a causal connection between this redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan; and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan.** Member Barrette seconded the motion. Vice Chairperson Bagwell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Member Brad Bonkowski
<b>SECOND:</b>	Member John Barrette
<b>AYES:</b>	Members Bonkowski, Barrette, Crowell, and Vice Chair Bagwell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Chairperson Karen Abowd

Vice Chairperson Bagwell returned the gavel to Chairperson Abowd.

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**32(C) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$37,800, FROM THE FISCAL YEAR 2018 REDEVELOPMENT REVOLVING FUND, TO SUPPORT VARIOUS SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT, WHICH INCLUDES UP TO \$23,800 TO SUPPORT ARTS AND CULTURE EVENTS, AS RECOMMENDED BY THE CULTURAL COMMISSION, AND UP TO \$14,000 TO SUPPORT OTHER REDEVELOPMENT SPECIAL EVENTS, AS RECOMMENDED BY THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE (4:17:03)** - Chairperson Abowd introduced this item, and read a prepared disclosure statement into the record which she advised would also apply to item 36(B). Chairperson Abowd advised that she would participate in discussion and action. Members Crowell and Barrette advised of similar disclosures involving their respective spouses, and that they would abstain from participating in discussion and action.

Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Abowd entertained questions or comments of the Redevelopment Authority members and, when none were forthcoming, public comments. When no public comment was forthcoming, Chairperson Abowd entertained a motion. **Member Bonkowski moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$37,800 from the Fiscal Year 2018 Redevelopment Revolving Fund to support various special events in support of the Redevelopment District, which includes up to \$23,800 to support arts and culture events, as recommended by the Cultural Commission, and up to \$14,000 to support other redevelopment special events, as recommended by the Redevelopment Authority Citizens Committee, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan; and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan. Vice Chairperson Bagwell seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [3 - 0 - 2]</b>
<b>MOVER:</b>	<b>Member Brad Bonkowski</b>
<b>SECOND:</b>	<b>Vice Chairperson Lori Bagwell</b>
<b>AYES:</b>	<b>Member Bonkowski, Vice Chair Bagwell, and Chair Abowd</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>Members Barrette and Crowell</b>

**32(D) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF UP TO \$10,000, FROM THE FISCAL YEAR 2017 REDEVELOPMENT REVOLVING FUND, SPECIAL EVENT EQUIPMENT ACCOUNT, FOR THE PURCHASE OF CHAIRS FOR THE COMMUNITY CENTER AND TABLES FOR THE COMMUNITY CENTER AND SPECIAL EVENT RENTALS (4:23:03)** - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Abowd entertained questions or comments of the Redevelopment Authority members and of the public. Member Bonkowski expressed appreciation for the donation of the blue upholstered chairs by Ponderosa Baptist Church. Chairperson Abowd entertained a motion. **Vice Chairperson Bagwell moved to approve and recommend that the Board of Supervisors authorize the**

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expenditure of up to \$10,000, from the Fiscal Year 2017 Redevelopment Revolving Fund, Special Event Equipment Account, for the purchase of chairs for the Community Center and tables for the Community Center and special event rentals, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan, and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan. Member Crowell seconded the motion. Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Vice Chair Lori Bagwell
<b>SECOND:</b>	Member Robert Crowell
<b>AYES:</b>	Vice Chair Bagwell, Members Crowell, Bonkowski, Barrette, and Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**32(E) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF UP TO \$10,000 FROM THE FISCAL YEAR 2017 REDEVELOPMENT REVOLVING FUND, SPECIAL EVENT EQUIPMENT ACCOUNT, FOR THE PURCHASE OF AN OUTDOOR PROJECTOR FOR EVENTS (4:26:02) -** Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. (4:28:30) Garrett Lepire, Recreational Program Manager Eric Klug, Library Director Sena Loyd, and Mr. Plemel responded to questions of clarification regarding the equipment and liability insurance. Discussion followed. In response to a question, Visitors Bureau Executive Director Joel Dunn discussed his involvement. In response to a further question, Mr. Lepire discussed possible uses for the equipment. Mr. Dunn expressed confidence that "if it becomes problematic to get the special event promoter to cover the equipment, I more than likely could have, in any of those endorsed events, ... this equipment listed under our policy."

Chairperson Abowd entertained public comment and, when none was forthcoming, a motion. **Member Crowell moved to approve and recommend that the Board of Supervisors authorize the expenditure of up to \$10,000 from the Fiscal Year 2017 Redevelopment Revolving Fund Special Event Equipment Account, for the purchase of an outdoor projector for permitted special events with appropriate insurance to cover the damage or loss of the projector, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between the redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan, and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan. Member Bonkowski seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Member Robert Crowell
<b>SECOND:</b>	Member Brad Bonkowski
<b>AYES:</b>	Members Crowell, Bonkowski, Barrette, Vice Chair Bagwell, and Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

(4:46:06) Mr. Lepire thanked Mr. Dunn and Ms. Loyd for their involvement and assistance.

**33. PUBLIC COMMENT** (4:46:25) - Chairperson Abowd entertained public comment; however, none was forthcoming.

**34. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING** (4:46:33) - A motion was made to adjourn the Redevelopment Authority meeting at 4:46 p.m.

**35. RECONVENE BOARD OF SUPERVISORS MEETING** (4:46:45) - Mayor Crowell reconvened the Board of Supervisors meeting at 4:46 p.m.

**36. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**36(A) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$10,000 FROM THE FISCAL YEAR 2017 REVOLVING FUND OF THE REDEVELOPMENT AUTHORITY TO SUPPORT THE CARSON CITY FAIR, AS AN EXPENSE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN** (4:46:48) - Mayor Crowell introduced this item and incorporated, by reference, all of the discussion and disclosures which took place under item 32(B). Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2017-R-16, authorizing the expenditure of \$10,000, from the Fiscal Year 2017 Revolving Fund of the Redevelopment Authority, to support the Carson City Fair, as an expense incidental to the carrying out of the Redevelopment Plan. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Karen Abowd

**36(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$37,800 FROM THE FISCAL YEAR 2018 REVOLVING FUND OF THE REDEVELOPMENT AUTHORITY TO SUPPORT VARIOUS SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT, AS AN EXPENSE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN** (4:48:20) - Mayor Crowell introduced this item and incorporated, by

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reference, all of the discussion and disclosures which took place under item 32(C). Mayor Crowell passed the gavel to Mayor *Pro Tem* Karen Abowd. Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2017-R-17, authorizing the expenditure of \$37,800 from the Fiscal Year 2018 Revolving Fund of the Redevelopment Authority, to support various special events in support of the Redevelopment District, as an expense incidental to the carrying out of the Redevelopment Plan. Supervisor Bagwell seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [3 - 0 - 2]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell, Supervisor John Barrette

Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell.

**36(C) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$10,000 FROM THE FISCAL YEAR 2017 REVOLVING FUND OF THE REDEVELOPMENT AUTHORITY FOR THE PURCHASE OF CHAIRS FOR THE COMMUNITY CENTER AND TABLES FOR THE COMMUNITY CENTER AND SPECIAL EVENT RENTALS, AS AN EXPENSE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (4:49:49)** - Mayor Crowell introduced this item and incorporated, by reference, the discussion which took place under item 32(D). Mayor Crowell entertained additional Board discussion or public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2017-R-18, authorizing the expenditure of \$10,000 from the Fiscal Year 2017 Revolving Fund of the Redevelopment Authority, for the purchase of chairs for the Community Center and tables for the Community Center and special event rentals, as an expense incidental to the carrying out of the Redevelopment Plan. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**36(D) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$1,165,000 FROM THE FISCAL YEAR 2018 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS EVENTS AND INCENTIVES AS AN EXPENDITURE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (4:52:01)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the

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agenda materials. Chief Financial Officer Nancy Paulson and Mr. Plemel responded to questions of clarification, and discussion followed. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2017-R-19, authorizing the expenditure of \$1,165,000 from the Fiscal Year 2018 Redevelopment Revolving Fund, to support various events and incentives as an expenditure incidental to the carrying out of the Redevelopment Plan. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**36(E) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$10,000 FROM THE FISCAL YEAR 2017 REVOLVING FUND OF THE REDEVELOPMENT AUTHORITY FOR THE PURCHASE OF AN OUTDOOR PROJECTOR FOR EVENTS AS AN EXPENSE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN** (4:50:58) - Mayor Crowell introduced this item and incorporated, by reference, all of the discussion which took place under item 32(E). Mayor Crowell entertained additional Board member discussion and public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2017-R-20, authorizing the expenditure of \$10,000 from the Fiscal Year 2017 Revolving Fund of the Redevelopment Authority, for the purchase of an outdoor projector for events, as an expense incidental to the carrying out of the Redevelopment Plan. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**36(F) POSSIBLE ACTION TO ADOPT BILL NO. 112, ON SECOND READING, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ASSESSMENT FOR FY 2017 - 18 FOR THE MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT** (5:01:44) - Mayor Crowell introduced this item. In response to a question, Community Development Director Lee Plemel advised of a change to one property since introduction, on first reading, in accordance with the Board's action. He advised of no further input since introduction of the bill. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Bill No. 112, on second reading, Ordinance No. 2017-12, an**

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**ordinance related to improvement districts, establishing provisions to levy the Downtown Neighborhood Improvement District assessment for Fiscal Year 2017 - 18 for the maintenance of the Downtown Streetscape Enhancement Project, and providing other matters properly related thereto. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Abowd, Barrette, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**37. PUBLIC COMMENT (5:03:14)** - Mayor Crowell entertained public comment and, when none was forthcoming, thanked the Board members and the City staff for persevering through a long agenda.

**38. ACTION TO ADJOURN (5:04:00)** - Mayor Crowell adjourned the meeting at 5:04 p.m.

The Minutes of the June 1, 2017 Carson City Board of Supervisors meeting are so approved this 6<sup>th</sup> day of July, 2017.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder