

**ADMINISTRATIVE PERMIT REVIEW MEETING**  
**Minutes of the Wednesday, August 30, 2017 Meeting**  
**Carson City Community Development Conference Room A**  
**108 East Proctor Street, Room A, Carson City, Nevada**

An Administrative Permit Review meeting was scheduled for 2:30 p.m. on Wednesday, August 30, 2017, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

**PRESENT**

**APPLICANT:** None

**STAFF:**      Hope Sullivan, Planning Manager – Administrative Hearing Officer  
                  Kathe Green, Assistant Planner  
                  Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The permit review materials are on file in the Planning Division, and are available for review during regular business hours.

**A.      CALL TO ORDER**

(2:36:25) – Ms. Sullivan called the meeting to order at 2:36 p.m.

**B.      MODIFICATION TO THE AGENDA – None**

**C.      PUBLIC COMMENT – None**

**D.      PUBLIC HEARING: ACTION ITEM**

**D-1     ADM-17-104 For Possible Action: To consider an Administrative Permit application from Ricky and Alisha R. Roberts to allow a detached accessory structure where the cumulative square footage will be 73% of the size of the primary structure on property zoned Single Family 1 Acre (SF1A) and Single Family 6000 (SF6), located at 7171 Center Drive, APN 009-311-30.**

(2:36:47) – Ms. Sullivan introduced the item. Assistant Planner Kathe Green noted that the applicant was not present.

**(2:37:20) – Ms. Sullivan requested rescheduling the hearing because the applicant was not present.**

**E.      PUBLIC COMMENT – None**

**F.      ADJOURNMENT**

(2:37:34) – Ms. Sullivan adjourned the meeting at 2:37 p.m.

The Minutes of the August 30, 2017 Administrative Permit Review Meeting are respectfully submitted on this 1<sup>st</sup> day of September, 2017.

SUSAN MERRIWETHER, Clerk - Recorder

By:

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Tamar Warren, Deputy Clerk