

**DRAFT MINUTES**  
**Joint Meeting**  
**Carson City Open Space Advisory Committee**  
**Carson City Parks and Recreation Commission**  
**Tuesday, May 2, 2017 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**OSAC Members**

**Chair – Bruce Scott**                      **Vice Chair – Alan Welch**  
**Member – Margie Evans**              **Member – Jeremy Hall**  
**Member – Donna Inversin**          **Member – Gerald Massad**  
**Member – JoAnne Michael**

**PRC Members**

**Chair – Lee-Ann Keever**                      **Vice Chair – Donna Curtis**  
**Commissioner – Lori Bagwell**              **Commissioner – Joe Cacioppo**  
**Commissioner – Robert Glenn**              **Commissioner – Sean Lehmann**  
**Commissioner – Brett Long**

**Staff**

Jennifer Budge, Parks and Recreation Department Director  
Iris Yowell, Deputy District Attorney  
Vern Krahn, Senior Park Planner  
Lindsay Boyer, Senior Natural Resources Specialist  
Cheryl Eggert, Deputy Clerk  
Minutes by: Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this meeting is available on [www.CarsonCity.org/minutes](http://www.CarsonCity.org/minutes).

**CALL TO ORDER**

(5:29:23) – PRC Chairperson Keever called the meeting to order at 5:29 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

(5:29:55) – Roll was called. A quorum was present.

<b>OSAC Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Bruce Scott	Absent	
Alan Welch	Present	
Margie Evans	Absent	
Jeremy Hall	Present	
Donna Inversin	Present	
Gerald Massad	Present	
JoAnne Michael	Present	

PRC Attendee Name	Status	Arrived
Lee-Ann Kever	Present	
Donna Curtis	Present	
Lori Bagwell	Present	
Joe Cacioppo	Present	
Robert Glenn	Absent	
Sean Lehmann	Present	
Brett Long	Present	5:40 p.m.

## PUBLIC COMMENTS

(5:31:19) – CK Baily introduced himself and reported on the “significant damage” received by Baily Pond due to the recent storms. Mr. Baily thanked Staff for working to have the fishing pond open. Mr. Baily anticipated postponing the Kids’ Fishing Day from its regularly-scheduled first Saturday in May. Chairperson Kever informed Mr. Baily that Recreation Superintendent Dan Earp was interested in working with him on the Kids Fishing Day program.

### 1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES

(5:35:19) – There were no minutes to approve.

### 2. MODIFICATIONS TO THE AGENDA

(5:35:36) – There were no modifications to the agenda.

### 3. MEETING ITEMS

#### A. DISCUSSION ONLY REGARDING PARKER LEHMANN’S EAGLE SCOUT PROJECT FOR C-HILL.

(5:35:53) – Commissioner Lehmann introduced his son, Parker Lehmann, who presented his Eagle Scout Project. Accompanied by a PowerPoint presentation, Mr. Lehmann reviewed the deteriorating condition of the rocks on C-Hill and introduced his plan to clean up the area, repaint the rocks, and rearrange them to form the C. Mr. Lehmann reviewed the list of necessary equipment to complete the project and responded to questions by the members and commissioners. Member Inversin suggested removing some old pipes and cement bags that had remained on the hill from previous years. Commissioner Bagwell was informed that the project will begin on June 10, 2017. Mr. Lehmann explained to Commissioner Cacioppo that the project may be completed in one day. Commissioner Lehmann clarified that the reflective paint had been donated by the Nevada Department of Transportation (NDOT) and 3M Corporation, adding that volunteers with bigger four-wheel trucks could make it to the top and they may be able to bring the cement bags back. Commissioner Curtis thanked the Lehmann family and Commissioner Lehmann for setting a good example. Commissioner Long offered to help and suggested borrowing a City vehicle to bring back the bags of cement. Ms. Budge suggested working with Park Ranger John Costello to ensure the roads are passable, in case of snow melt issues. There were no public comments.

#### B. FOR POSSIBLE ACTION: PRESENTATION BY THE EAGLE VALLEY TRAIL COMMITTEE ON THE DRAFT “COMMUNITY TRAIL INVENTORY, REVIEW, EVALUATION, AND

**USER NEEDS ASSESSMENT REPORT;” REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF REGARDING THE REPORT, WHICH MAY INCLUDE PROPOSED AMENDMENTS TO CARSON CITY’S UNIFIED PATHWAYS MASTER PLAN TO EXPAND THE CITY’S TRAIL SYSTEM.**

(5:45:32) – Chairperson Kever introduced the item. OSAC Vice Chair Welch read an email, incorporated into the record, sent by Member Evans who was unable to attend the meeting.

(5:47:07) – Ms. Budge thanked the members of the Eagle Valley Trail Committee (EVTC) “for a really comprehensive report” and “a grassroots effort at its best”, and noted that they had worked closely with the Parks, Recreation, and Open Space Department. She believed that this plan complemented and continued the efforts of the older Unified Pathways Master Plan (UPMP). Ms. Budge also introduced presenters Mark Kimbrough and Jeff Potter.

(5:48:30) – Mr. Potter noted that he was on the Board of Directors of Muscle Powered and a member of the EVTC. He also thanked Mr. Kimbrough, Lynn Zonge, former OSAC member Toby Welborn, and the community for their input.

(5:49:36) – Mr. Kimbrough introduced himself and thanked Ms. Budge for her “strong support” and suggested asking questions at the conclusion of the presentation. Prior to reviewing a PowerPoint presentation, incorporated into the record, with co-presenter Mr. Potter, Mr. Kimbrough noted his appreciation of Mr. Potter, calling him a visionary and implementer of the trails. After the presentation, Mr. Potter and Mr. Kimbrough responded to clarifying questions.

(6:27:36) – Commissioner Curtis inquired about the status of “bootleg trails” and Mr. Potter gave examples of some trails that will be abandoned and a few that would be “sustainable”. Ms. Budge clarified that the trail priorities will be set by opportunities and willing property owners. Discussion ensued regarding “social trails” and Mr. Kimbrough explained that they preferred easements to social trails. Member Hall stated that “Carson City is extremely lucky to have an individual like Jeff [Potter]” championing the trail efforts. He also applauded the report and suggested “a good copy edit” and larger maps, and volunteered to help with both. Member Hall also believed that language explaining “what’s driving the tier system” was needed in clarifying the report.

(6:39:34) – Commissioner Bagwell inquired about Centennial Park and was informed that the Bureau of Land Management (BLM) was waiting for the completion of this report “to bring the trails system into the fold”. Mr. Potter clarified that the Centennial Park trails would not change much other than short realignments. Commissioner Lehman inquired about contacting the Vintage Development to discuss a trail “from the Mountain Street trailhead on up to Longview” and Mr. Potter believed that the development had incorporated a trail system around the community and Ms. Budge confirmed that the trail system was part of the development’s conditions of approval. Commissioner Curtis stressed the need for “some kind of pathway along Kings Canyon Road” to ensure children can walk or bike safely. Commissioner Bagwell praised the [EVTA] volunteers who had been working for years to better the trails. Chairperson Kever entertained public comments.

**PUBLIC COMMENT**

(6:48:25) – Mike Drews, Vice President of Friends of Silver Saddle Ranch (FSSR), thanked the PRC, OSAC, Staff, and the EVTC for their support. He also noted that the FSSR strongly supported the presented documents and encouraged the approval of the draft.

(6:48:58) – Joel Dunn, Executive Director of the Carson City Visitors Bureau, explained that as the person “responsible for keeping the economic engine of tourism going in our community” he believed in showcasing the quality of life and introducing the trails in Carson City, adding: “we have quickly become known as a premier destination for all trail-related outdoor recreation.” Mr. Dunn gave examples of showcasing and promoting upcoming mountain bike activities at trade events and noted the need for a comprehensive trail map.

(6:54:44) – Mark Gann, Vice President of Western Nevada College, expressed the College’s support and thanked the EVTC for being included as part of the report.

(6:55:14) – Kelly Clark, President of Muscle Powered, also expressed her support noting “we’re in it for the long term” and offered to “do the work”. She also acknowledged all the Muscle Powered volunteers for their efforts and offered her organization’s support to discuss the best approaches to ensure the success of the trail plan to apply for additional grants.

(6:56:56) – CK Baily inquired about the closed road from Ash Canyon to Hobart Reservoir. Commissioner Curtis shared some historical background and noted how proud she was of the trail system. Commissioner Cacioppo stressed “the importance [of the trails] on the youth and the future Jeff Potters”. He also relayed anecdotal detail regarding teacher recruitment and how they selected their new career locations based on quality of life. Ms. Budge invited Mr. Krahn to discuss the next steps and a “fair and understandable way to move forward”, suggesting that portions of the plan could potentially serve as amendments to the UPMP.

(7:03:04) – Mr. Krahn explained that he had discussed with Hope Sullivan, Planning Manager, the possibility of extracting the policy-level issues from the trails plan to create amendments to the UPMP. He gave an example of a similar process undertaken for recreational purposes around the Carson River. Ms. Budge explained that she envisioned the amendment to include an acknowledgement of the grassroots efforts undertaken by EVTC, policy statements consistent with the UPMP language, a large map, and the four geographic regions including the keys and maps consistent with the current UPMP. Ms. Budge also referenced the Staff Report which contained a recommended motion. Chairperson Kever explained that two motions, one by PRC and another by OSAC, will be voted on independently.

**(7:08:41) – OSAC MOTION: I move to direct Staff to work with the Eagle Valley Trails Committee to prepare draft documents for future consideration with the intent to amend the Unified Pathways Master Plan to expand the City’s trail system based on the Eagle Valley Trails Committee’s “Community Trail Inventory Review, Evaluation, and User Needs Assessment Report”.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Hall
<b>SECONDER:</b>	Massad
<b>AYES:</b>	Welch, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Scott, Evans

(7:09:20) – Chairperson Keever entertained a motion by the PRC.

**(7:09:26) – PRC MOTION: I move to direct Staff to work with the Eagle Valley Trails Committee to prepare draft documents for future consideration with the intent to amend the Unified Pathways Master Plan to expand the City’s trail system based on the Eagle Valley Trails Committee’s “Community Trail Inventory Review, Evaluation, and User Needs Assessment Report”.**

(7:09:56) – Commissioner Bagwell inquired about how the UPMP would reference a not-yet-approved document and Ms. Budge noted that global policy statements will serve as an umbrella; however, “the references will lie with trail design and construction standards”. Commissioner Bagwell clarified that she wished to have on the record that the entire plan will not be adopted or referenced and approved via the [UPMP], and that only the components that Carson City can implement would be adopted. Commissioner Long noted that not all pages would be adopted; however, the summary would recognize the EVTC’s efforts, adding that the report should be available for review by anyone. There were no public comments.

<b>RESULT:</b>	<b>Approved (6-0-0)</b>
<b>MOVER:</b>	Bagwell
<b>SECONDER:</b>	Cacioppo
<b>AYES:</b>	Keever, Curtis, Bagwell, Cacioppo, Lehmann, Long
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Glenn

**4. STAFF UPDATES - DISCUSSION ONLY**

(7:15:15) – There were no Staff updates.

**5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION**

(7:15:30) – Chairperson Keever referenced a memorandum from Ms. Budge regarding serving on a “very informal” joint anti-smoking coalition with Washoe County and invited members to volunteer, adding that if no one comes forward she will volunteer. Chair Keever also invited everyone to the Silver Saddle Ranch open house on Mothers’ Day weekend. Vice Chair Curtis reminded everyone that the Foundation for Carson City Parks and Recreation was still accepting applications for Volunteer of the Year and Volunteer of the Years, Business of the Year, and Organization of the Year. She also stated that the awards ceremony will take place in July.

**6. FUTURE AGENDA ITEMS**

No future agenda items were discussed.

**7. PUBLIC COMMENTS**

There were no public comments.

**8. FOR POSSIBLE ACTION ON ADJOURNMENT**

(7:18:48) – **MOTION: Vice Chair Welch moved to adjourn. The motion was seconded by Commissioner Lehmann.** The meeting was adjourned at 7:19 p.m.

The Minutes of the May 2, 2017 Carson City Open Space Advisory Committee/Parks and Recreation Commission meeting are so approved this, 18th day of September, 2017.

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ALAN WELCH, OSAC Vice Chair