

**MINUTES
of the Meeting of the
Carson City
LOCAL EMERGENCY PLANNING COMMITTEE
June 6, 2017**

The Carson City Local Emergency Planning Committee held a public meeting on June 6, 2017, beginning at 1:30 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair, Sean Slamon.

2. Acknowledgement of Chief Sean Slamon as LEPC Chairperson (Emergency Manager of Carson City as appointed by the Carson City Manager)

Sean Slamon introduced himself as the new Carson City Fire Chief as well as the new Chairperson of the LEPC.

3. Roll Call and Determination of a Quorum

Voting members present were Nicki Aaker, Stacey Belt, David Bruketta, Mark Cyr, Timothy DeHaven, Phillip Harrison, Jeff Melvin, Matthew Shafer, Dan Shirey, Sean Slamon, and Ann Wiswell, which constituted a quorum.

Voting members absent were James Freed, Al Kramer, and Darren Schulz. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

Also present were Mark Irwin (Carson City Public Works), Dan Shirey (Carson City Fire Department), Craig Robinson (Western Nevada College), Tom Raw (Carson City Fire Department), Joanna Valdes (Carson Tahoe Regional Medical Center – Emergency Department), Curtis Horton (Carson City Public Works), Iris Yowell (Carson City District Attorney's Office), and Toni Wise (American Red Cross) – *by phone*.

4. Public Comments and Discussion

There were no public comments. Introductions were made of all in attendance.

5. For Possible Action: Approval of March 7, 2017 Meeting Minutes

It was moved by Dan Shirey, seconded by Ann Wiswell, with all ayes in favor (*with the exception of Sean Slamon and Mark Cyr who abstained because they were not in*

attendance at the March meeting) that the minutes of the March 7 meeting be approved as submitted.

6. For Possible Action: To appoint the following representatives to the LEPC

Dan Shirey inquired if similar agenda items could be combined. Iris Yowell stated this could be done as long as the primary and alternate members were clearly listed.

Ken Furlong was not in attendance. Sean Slamon recommended making a motion to appoint Ken as the Elected Local Official representative to the LEPC and if he was unable to fill the role, he could withdraw from the Committee.

Sean Slamon reiterated the recommendation for a motion to adopt agenda items seven through fourteen. A motion was made by Stacey Belt, seconded by Dan Shirey, with all ayes in favor to appoint Ken Furlong (Carson City Sheriff) as the Local Elected Official representative to the LEPC, Jeanne Freeman (Carson City Health and Human Services) as the designated alternate Health representative to the LEPC, Mark Irwin (Carson City Public Works) as the designated alternate Local Environmental representative to the LEPC, Matt Merritt (Carson City Fire Department) as the designated alternate First Aid representative to the LEPC, Joanna Valdes (Carson Tahoe Regional Medical Center) as the designated alternate Hospital representative to the LEPC, Craig Robinson (Western Nevada College) as the designated alternate Local College representative to the LEPC, Tom Raw (Carson City Fire Department) as the designated alternate Firefighting representative to the LEPC, and Mark Korinek (Carson City School District) as the designated alternate School District representative to the LEPC. Mark Cyr inquired about the role of alternate representatives and quorums. Sean Slamon explained that as alternates, they replace the voting member if the voting member is unable to attend a LEPC meeting and can vote on behalf of the primary member.

7. Report on activities associated with the Citizen Corps Council Initiatives (Discussion Only – No Action) (Stacey Belt)

Stacey explained to the Committee the purpose of the Citizen Corps Council which is comprised of the CERT (Community Emergency Response Team) – which supports efforts out of the Fire Department, VIPS (Volunteers in Police Service) – who support the Sheriff's Office and the MRC (Medical Reserve Corps) – who support Health and Human Services.

She added that the CERT has scheduled their regional skills based Rodeo; which is an event that Carson City CERT hosts annually. At this event, Carson City CERT competes against teams from Douglas County, Washoe County, Mono County, Lyon County and Lake Tahoe. This event is scheduled for September 23rd.

Stacey updated the Committee on activities of the CERT; who have held two leader meetings, put together a training agenda for next year, and held training at Carson City Fire Department Headquarters, post flood events, pertaining to EOC processes.

Jeff Melvin reported on recent Volunteers in Police Service activity. He described the tasks which the VIPS had completed during the month of May including: 54 tows of abandoned vehicles, 12 deputy assists, 13 days of Mobile Radar Units (MRU) – which included 49 letters sent to violators, 33 VIN checks and 20 warnings. A total of 191 activities were completed in May. Dan Shirey asked if the VIPS would be patrolling the Brunswick Canyon area in Carson City. Jeff responded that sworn deputies patrol this area.

Nicki Aaker reported that the Medical Reserve Corps (MRC) hired a new Office Specialist who will be charged with volunteer management and Medical Reserve Corps oversight. MRC volunteers will staff the First Aid booth at the Epic Rides bicycle event.

8. Reports of Committee Members (Discussion Only – No Action)

Stacey Belt reported from an Emergency Management standpoint that active work is being done on the two declarations, as well as the recovery efforts, from the damage of the flood events. FEMA is still set up and operating out of Nevada Division of Emergency Management.

Dan Shirey informed the Committee of a Haz-Mat incident which the Quad County Haz-Mat Team responded to that occurred at Tesla. A Quad County Hazardous Materials Drill was hosted by the Storey County Fire Department since the last LEPC meeting and the next Quad County Hazardous Materials Drill will be hosted by Carson City Fire Department on June 8th.

Matthew Shafer reported on a software update for the siren system at Western Nevada College, a part of the emergency system that can be activated. This system will be tested in the near future. Matthew also noted that construction will begin soon and might impact some of the campus.

Nicki Aaker reported on the following Public Health Preparedness (PHP) activities:

- Submitted subgrant applications to State PHP for programmatic funding through FYI8
- Attended Disaster Recovery Statewide Conference in Reno
- PHP has participated in weekly meetings with Nevada Division of Emergency Management and regional partners to discuss the potential flooding as a result of the snow pack

- PHP utilized data from the Federal Government to perform door-to-door outreach to medically fragile communities within Carson City to provide education about flooding preparations, signing up for Code Red, and mosquito prevention
- PHP led meetings with local healthcare entities (including hospitals, in-home health, dialysis centers, tribal partners, long-term care facilities, etc.) to identify available beds and support that could be provided to facilities and patients who live in the Yerington/Mason Valley region in preparation for flooding
- PHP has collaborated with state and regional vector control experts to discuss matters associated mosquito abatement as a result of flooding
- PHP has collaborated with epidemiology to respond to a pertussis outbreak in Carson City, Douglas County, and Lyon County. Response involved material development, composition and release of technical bulletins and press releases, as well as staff visiting physician offices to distribute materials and document information sharing

Stacey added that Nevada is looking at doing a disaster declaration – “the mosquito disaster”, as well as looking to have this declaration signed by the President, as a formal declaration to obtain additional funding for additional abatement activities this year. She noted that Carson City has submitted their shortfall for vector control; other jurisdictions have submitted theirs as well.

Nicki also reported on a pertussis outbreak which affected ten individuals between the Douglas County and Carson City area.

Nicki added that she saw a press release from Las Vegas which identified the mosquito that carries the zika virus.

Ann Wiswell reported that the school district recently completed the annual review of their Emergency Operations Plan (EOP) which included: changes from NRS requiring a certain percentage of drills to be lock down drills/increase the frequency of drills and a requirement for a suicide prevention policy.

Joanna Valdes reported that Carson Tahoe Regional Medical Center completed Hospital Emergency Response Training (HERT) on May 30th and June 1st.

9. Next Meeting Date: September 12, 2017

10. Public Comment

There was no public comment.

11. For Possible Action: To adjourn

It was moved by Dan Shirey that the meeting be adjourned at 1:57 p.m.

Recorder: Shelby Price