



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** October 5, 2017

**Staff Contact:** Sheriff Ken Furlong, Undersheriff Steve Albertsen, Lisa Davis

**Agenda Title:** For Possible Action: To approve the submittal and receipt of the 2017 Edward Byrne Memorial Justice Assistance Grant which is allocated through the United States Department of Justice Bureau of Justice Assistance for the Carson City Sheriff's Office Cops and Kids Prevention Services totaling \$11,857.00.

**Staff Summary:** The Carson City Sheriff's Office is seeking approval from the Board of Supervisors for the above captioned grant to provide supplemental funds for the Cops and Kids Prevention Services - including D.A.R.E., Character Counts, National Night Out, Cops and Kids Sheriff's Open House, Red Ribbon Campaign, Halloween Safety, etc. It is a local solicitation allocated by the federal government. This year the amount of funds for which could be applied is \$11,857.00. This matter is being presented to the Board of Supervisors because it requires Public Comment and approval from our local governing body.

**Agenda Action:** Formal Action/Motion

**Time Requested:** Consent

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## **Proposed Motion**

I move to approve the submittal and receipt of the 2017 Edward Byrne Memorial Justice Assistance Grant which is allocated through the United States Department of Justice Bureau of Justice Assistance for the Carson City Sheriff's Office Cops and Kids Prevention Services totaling \$11,857.00.

## **Board's Strategic Goal**

Safety

## **Previous Action**

None - this is a new grant, however an application for this particular funding is submitted every year and has always been approved.

## **Background/Issues & Analysis**

The Carson City Sheriff's Office prevention services for youth and all citizens has had a significant impact of the reduction of crime - particularly in juvenile crime and substance abuse. Programs including D.A.R.E. and National Night Out have received national recognition which, in turn, reflects very positively on the City and the department.

## **Applicable Statute, Code, Policy, Rule or Regulation**

N/A

## **Financial Information**

Is there a fiscal impact? ☒ Yes ☐ No

If yes, account name/number: 2017 JAG Direct Grant, Fund 275 - Grant Fund

Is it currently budgeted? ☐ Yes ☒ No

Explanation of Fiscal Impact: Upon approval by the Board \$11,857 will be added to the grant revenue and expenditure accounts.

**Alternatives**

If not approved current services for the program will be greatly reduced; educational materials for classes and awareness materials used in outreach services will also be decreased.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**CARSON CITY SHERIFF'S OFFICE**  
**2017 JAG DIRECT APPLICATION**  
**ABSTRACT**

**NAME OF APPLICANT:** Carson City Sheriff's Office

**PROJECT TITLE:**

Carson City Sheriff's Office Cops and Kids Community Policing, & Prevention

**PROBLEM TO BE ADDRESSED:**

Crime, substance abuse, violence and bullying prevention and community policing.

**TARGETED AREA/POPULATION TO BE SERVED:**

Youth and citizens of all ages.

**PROJECT GOALS:**

**Goal I:** To continue community policing activities with law enforcement related prevention education and intervention services for all citizens.

**Goal II:** To maintain community crime and substance abuse prevention outreach and awareness services for parents, school faculty, agencies, students and citizens.

**STRATEGIES:**

Crime, substance abuse, bullying prevention and outreach services using scientific evidenced-based programs and nationally recognized activities for students in grades k-12, parents and citizens of all ages, agency personnel and collaborative community partners. Continue participation in statewide crime and substance abuse prevention and training efforts.

**PROJECT IDENTIFIERS:** Community Policing; Crime Prevention; Prevention–Substance Abuse; Prevention – Delinquency; Keepin' It Real DARE Plus (new, crime solutions approved DARE); Bullying; Violence – School Violence; Violence – Violent Crime.



**BJA FY 17 Edward Byrne Memorial Justice Assistance  
Grant (JAG) Program - Local Solicitation**

2017-H2383-NV-DJ



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Asked Questions](#)

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**Submit Application**

Your application for the BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation has been successfully submitted. You will no longer be able to edit any information submitted. However, you can log in any time to view the application information.

You will be contacted by the Program Office when your application is processed or any other action is required by you.



# BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2017-H2383-NV-DJ


[Application](#)
[Correspondence](#)

 Application: 

## Application Handbook **Submit Application**

[Overview](#)
[Applicant Information](#)
[Project Information](#)
[Budget and Program Attachments](#)
[Assurances and Certifications](#)
[Review SF 424](#)
[Submit Application](#)
[Help/Frequently Asked Questions](#)
[GMS Home](#)
[Log Off](#)

Status	Requirement
<b>Complete</b>	Overview
<b>Complete</b>	Applicant Information
<b>Complete</b>	Project Information
<b>Complete</b>	Budget and Program Attachments
<b>Complete</b>	Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace
<b>Incomplete</b>	<input type="button" value="Submit Application"/>



## BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2017-H2383-NV-DJ


[Application](#)
[Correspondence](#)

 Application: Switch to ...

### Application Handbook

### Overview

[Overview](#)
[Applicant Information](#)

This handbook allows you to complete the application process for applying to the BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

### Project Information

[Budget and Program Attachments](#)
[Assurances and Certifications](#)
[Review SF 424](#)

### Submit Application

[Help/Frequently Asked Questions](#)
[GMS Home](#)
[Log Off](#)

*Type of Submission	<input type="radio"/> Application Construction <input type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input checked="" type="radio"/> Preapplication Non-Construction	
*Type of Application	If Revision, select appropriate option If Other, specify	New Type of Revision 
*Is application subject to review by state executive order 12372 process?	<input checked="" type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on September 01 2017 <input type="radio"/> No Program is not covered by E.O. 12372 <input type="radio"/> N/A Program has not been selected by state for review	

Save and Continue



# BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2017-H2383-NV-DJ

[Application](#)[Correspondence](#)Application: [Switch to ...](#) ▼**Application Handbook****Applicant Information**[Overview](#)

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

[Applicant  
Information](#)

\* - Indicates required field

[Project Information](#)[Budget and  
Program  
Attachments](#)[Assurances and  
Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently  
Asked Questions](#)[GMS Home](#)[Log Off](#)

*Is the applicant delinquent on any federal debt? (If Yes is selected, please upload an explanation)	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	88 - 6000189
*Type of Applicant	Municipal ▼
Type of Applicant (Other):	
*Organizational Unit	Carson City Sheriffs Off
*Legal Name (Legal Jurisdiction Name)	City of Carson City
*Vendor Address 1	201 N. Carson Street
Vendor Address 2	
*Vendor City	Carson City
Vendor County/Parish	Carson City
*Vendor State	Nevada ▼
*Vendor ZIP	89701 - 3706 Zip+4 Lookup
<b>Please provide Point of Contact Information for matters involving this application</b>	
*Contact Prefix:	Ms. ▼
Contact Prefix (Other):	
*Contact First Name:	Lisa
Contact Middle Initial:	
*Contact Last Name:	Davis
Contact Suffix:	Select a Suffix ▼
Contact Suffix (Other) :	
*Contact Title:	Community Prevention
*	911 E. Musser Street

Contact Address Line 1:			
Contact Address Line 2:	<input type="text"/>		
*Contact City	<input type="text" value="Carson City"/>		
Contact County:	<input type="text" value="Carson City"/>		
*Contact State:	<input type="text" value="Nevada"/> ▼		
*Contact Zip Code:	<input type="text" value="89701"/> - <input type="text" value="3706"/>	<a href="#">Zip+4 Lookup</a>	
*Contact Phone Number:	<input type="text" value="775"/> <input type="text" value="283"/> <input type="text" value="7809"/>	Ext:	<input type="text" value="7809"/>
Contact Fax Number:	<input type="text" value="775"/> <input type="text" value="887"/> <input type="text" value="2026"/>		
*Contact E-mail Address:	<input type="text" value="LDavis@carson.org"/>		<a href="#">Email Help</a>





# BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2017-H2383-NV-DJ

[Application](#)[Correspondence](#)Application:  **Application Handbook****Project Information**[Overview](#)[Applicant Information](#)[Project Information](#)[Budget and Program Attachments](#)[Assurances and Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently Asked Questions](#)[GMS Home](#)[Log Off](#)

<b>*Descriptive Title of Applicant's Project</b>		
Carson City Sheriff's Office Cops and Kids Community Policing and Prevention		
<b>*Areas Affected by Project</b>		
Carson City, Nevada		
<b>Proposed Project</b>		
<b>*Start Date</b>	October	01  2016
<b>*End Date</b>	September	30  2018
<b>*Congressional Districts of</b>		
	Project	Congressional District 01, NV Congressional District 02, NV Congressional District 03, NV Congressional District 00, NV
<b>*Estimated Funding</b>		
Federal	\$	11857 .00
Applicant	\$	0 .00
State	\$	0 .00
Local	\$	0 .00
Other	\$	0 .00
Program Income	\$	0 .00
TOTAL	\$	11857 .00



## BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2017-H2383-NV-DJ

[Application](#)[Correspondence](#)Application: **Application Handbook**

This page allows you to upload the Budget Detail Worksheet, Financial Management and System of Internal Controls Questionnaire (FCQ) form, Program Narrative, and other Program attachments. Click the attach button to continue.

[Overview](#)[Applicant Information](#)**FCQ Attachment****Project Information**

In accordance with the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.205, Federal agencies must have in place a framework for evaluating the risks posed by applicants before they receive a Federal award. To facilitate part of this risk evaluation, all applicants are to download, complete, and submit the Financial Management and System of Internal Controls Questionnaire.

[Budget and Program Attachments](#)[Assurances and Certifications](#)

You can download the current [FCQ form here](#).

[Review SF 424](#)

20170901120448834.pdf

[Delete](#)**Submit Application**

Your FCQ form has been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

[Help/Frequently Asked Questions](#)**Budget and other Program Attachments**[GMS Home](#)[Log Off](#)

<a href="#">Attach #3 - 2017 JAG DIRECT BUDGET NARRATIVE.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #4 2017 JAG Budget.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #1- 2017 JAG DIRECT ABSTRACT.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #2 - 2017 JAG DIRECT Narrative Overview, Problem Statement, Goals, etc..doc</a>	<a href="#">Delete</a>
<a href="#">Attach #3 - 2017 JAG DIRECT BUDGET NARRATIVE.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #4 2017 JAG Budget.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #5 2017 JAG Direct In Kind Contributions.doc</a>	<a href="#">Delete</a>
<a href="#">Attach # 6 - 2017 JAG Direct Evidence Based Programs.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #7 - 2017 JAG DIRECT PUBLIC REVIEW NARRATIVE.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #7 - 2017 JAG DIRECT PUBLIC REVIEW NARRATIVE.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #8 2017 JAG Direct Disclosure Pending Applications.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #9 - 2017 JAG DIRECT CONTACT PERSONNEL.doc</a>	<a href="#">Delete</a>
<a href="#">Attach #10 - 2017 JAG DIRECT DUNS and SAM.doc</a>	<a href="#">Delete</a>
<a href="#">Attach 11 2017 JAG DIRECT - SPOC Requirement.msg</a>	<a href="#">Delete</a>

Click on the Attach Button to upload an attachment

Attach

Continue

Your file has been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

*Please download the latest version of Adobe Acrobat Reader®.*



**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS**

OMB Number: 1121-0329  
Expiration Date: 12/31/2018

**AUDIT INFORMATION**

An audit is conducted using generally accepted auditing standards (GAAS) or Generally Accepted Governmental Auditing Standards (GAGAS) and results in an audit report with an opinion.

10. The organization has undergone the following types of audit(s) (Please check all that apply):

- ☐ OMB A-133 Single Audit  
☒ Financial Statement Audit  
☐ Defense Contract Agency Audit (DCAA)  
☐ None  
☐ Programmatic Audit & Agency:

☐ Other Audit & Agency:

11. Most Recent Audit: ☐ Within the past 12 months ☒ Within the past two years ☐ More than two years

Name of Audit Agency/Firm: State of Nevada

**AUDITOR'S OPINION:**

12. On the most recent audit, what was the auditor's opinion?

☐ Unqualified Opinion ☒ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions

Please enter the number of findings:

0

Please enter the amount of questioned costs:

\$0.00

Were material weaknesses noted in either the Financial Statement or Single Audit? ☐ Yes ☒ No

**ACCOUNTING SYSTEM**

13. Which of the following best describes your accounting system:

☐ Manual ☐ Automated ☒ Combination

14. Does the accounting system identify the receipt and expenditure of program funds separately for each grant?

☒ Yes ☐ No ☐ Not Sure

15. Does the accounting system provide for the recording of expenditures for each grant/contract by budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does your accounting system have the capability to document the recording of cost sharing or match for each grant? Can you determine if documentation is available to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure

17. Are time distribution records maintained for each employee that specifically identify effort charged to a particular grant or cost objective?

☒ Yes ☐ No ☐ Not Sure

18. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available or by budget cost category (e.g. Personnel, Travel, etc.)?

☒ Yes ☐ No ☐ Not Sure

19. Is the organization familiar with the existing Federal regulation and guidelines containing the Cost Principles and procedures for the determination and allowance of costs in connection with Federal grants?

☒ Yes ☐ No ☐ Not Sure



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

OMB Number: 1121-0329  
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PROPERTY STANDARDS, PROCUREMENT STANDARDS, AND TRAVEL POLICIES

PROPERTY STANDARDS

20. Does your property management system(s) provide for maintaining:  
(1) a description of the equipment; (2) an identification number; (3) source  
of the property, including the award number; (4) where title vests; (5)  
acquisition date; (6) federal share of property cost; (7) location and  
condition of the property; (8) acquisition cost; &  
(9) ultimate disposition information?

☒ Yes ☐ No ☐ Not Sure

PROCUREMENT STANDARDS

21. Does your organization maintain written procurement procedures which  
(1) avoid unnecessary purchases; (2) provide an analysis of lease and  
purchase alternatives; and (3) provide a process for soliciting goods and  
services?

☒ Yes ☐ No ☐ Not Sure

22. Does your procurement system provide for the conduct to determine  
selection on a competitive basis and documentation of cost or price  
analysis for each procurement action?

☒ Yes ☐ No ☐ Not Sure

23. Does your procurement system include provisions for checking the  
"Excluded Parties List" system for suspended or debarred sub-grantees  
and contractors, prior to award? Please visit [www.sam.gov](http://www.sam.gov).

☒ Yes ☐ No ☐ Not Sure

TRAVEL POLICY

24. Does your organization:

(a) maintain a standard travel policy?

☒ Yes ☐ No

(b) adhere to the Federal Travel Regulation? (FTR)

☒ Yes ☐ No

SUBRECIPIENT MANAGEMENT AND MONITORING

25. (For Pass-through entities only). Does your organization have controls  
in place to monitor activities of subrecipients, as necessary, to determine  
that Federal awards are used for authorized purposes in compliance with  
laws, regulations, and the provisions of the award and that performance  
goals are achieved (2 CFR200)?

☒ Yes ☐ No ☐ Not Sure  
☐ N/A (Your organization does not  
make subawards.)

STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS AND APPLICANT CERTIFICATION

I certify that the above information is complete and correct to the best of my knowledge. This document must be certified by  
the organization's Authorized Representative, Executive Director, Chief Financial Officer, Chairman of the Board of Directors,  
or similar position.

Name:

Casey Otto

Date: 2017-09-01

Title:

☐ Executive Director

☒ Chief Financial Officer

☐ Chairman

☐ Other

Phone:

(775) 283-7811



**CARSON CITY SHERIFF'S OFFICE  
BUDGET NARRATIVE  
(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL WORKSHEET)  
2017 JAG DIRECT GRANT**

**CATEGORY**

**AMOUNT:**

**CAT. E - SUPPLIES AND MATERIALS**

**\$10,857.00**

PREVENTION, EARLY INTERVENTION, Outreach Materials and Supplies expendable/consumed during the project grades K-12, citizens of all ages. All items are purchased in bulk to reduce costs then used throughout the year for educational kits, citizen training, outreach and special campaigns.

**Educational Kits cost \$6.50 per student,**

(educational materials and supplies – Keepin' It Real DARE, DARE Plus and Supplemental work books, pens, pencils, highlighters, sticker sheets for advertising lessons, erasers, rulers, bookmarks, folders, printed materials)

EXPANSION – Middle school educational kits will also be purchased.

**Outreach and Campaign materials – average cost .41 per person**

(i.e. printed materials, leadership awards, Cops and Kids Crime, Safety, Emergency Preparedness, (i.e. crime and substance abuse prevention, awareness wristbands, pens, pencils, notepads, leadership awards, notepads, emergency preparedness, Halloween Safety, flashlights, glow-sticks, badge stickers, Prevention DVD's, crime and substance abuse prevention, banners, event set up supplies, etc.).

**CAT. G - CONSULTANTS/CONTRACTS:**

**\$1,000.00**

Sound Equipment Rental and Operation -  
for Cops and Kids Sheriff's Open House (1,200+ people) and  
National Night Out (6,500+ people) – hours to be extended  
for both events.

**TOTAL**

**\$11,857.00**

**CARSON CITY SHERIFF'S OFFICE  
BUDGET NARRATIVE  
(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL  
WORKSHEET)  
2017 JAG DIRECT GRANT**

**BUDGET**

<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
A. Personnel	\$0.00
B. Fringe Benefits	\$0.00
C. Travel	\$0.00
D. Equipment	\$0.00
E. <b>Supplies</b>	<b>\$10,857.00</b>
F. Construction	\$0.00
G. <b>Consultants/Contracts</b>	<b>\$1,000.00</b>
H. Other	\$0.00
<b>Total Direct Costs</b>	<b>\$11,857.00</b>
I. Indirect Costs	\$0.00
 <b>TOTAL PROJECT COSTS</b>	 <b>\$11,857.00</b>
 <b>Federal Request</b>	 <b>\$11,857.00</b>

All categories with a \$0.00 balance are provided by Carson City Sheriff's Office, which includes training.



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

OMB Number: 1121-0329  
Expiration Date: 12/31/2018

FINANCIAL MANAGEMENT AND SYSTEM OF INTERNAL CONTROLS QUESTIONNAIRE

The financial management system of each non-Federal entity must provide for the following

- Retention requirements for records
- Requests for transfer of records
- Methods for collection, transmission and storage of information
- Access to records
- Restrictions on public access to records

(1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, name of the Federal agency, and name of the pass-through entity, if any.

(2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.

(3) Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

(4) Effective control over, and accountability for, all funds, property, and other assets. The non-Federal entity must adequately safeguard all assets and assure that they are used solely for authorized purposes.

(5) Comparison of expenditures with budget amounts for each Federal award.

(6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and the disbursement by the non-Federal entity whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

(7) Written procedures for determining the allowability of costs.

APPLICANT ORGANIZATIONAL INFORMATION

1. Name of Organization and Address:

Organization Name: Carson City Sheriff's Office

Street1: 911 E. Musser Street

Street2:

City: Carson City

State: NV: Nevada

Zip Code: 89701

2. Authorized Representative's Name and Title:

Prefix:

First Name:

Middle Name:

Mr.

Casey

Last Name:

Otto

Suffix:

Title:

Chief Business Manager

3. Phone: (775) 283-7811

4. Fax: 775-887-2026

5. Email: COtto@carson.org

6. Year Established:

1969

7. Employer Identification Number (EIN):

88-6000189

8. DUNS Number:

0737871520000

9. Type of Organization:

☐ State

☒ Municipality

☐ Non-Profit

☐ Higher Education

☐ Tribal

☐ For-Profit

☐ Other:





**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS**

OMB Number: 1121-0329  
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**AUDIT INFORMATION**

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10. The organization has undergone the following types of audit(s) (Please check all that apply):

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☐ None  
☐ Programmatic Audit & Agency:

☐ Other Audit & Agency:

11. Most Recent Audit: ☐ Within the past 12 months ☒ Within the past two years ☐ More than two years

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**AUDITOR'S OPINION:**

12. On the most recent audit, what was the auditor's opinion?

☐ Unqualified Opinion ☒ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions

Please enter the number of findings:

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U.S. DEPARTMENT OF JUSTICE  
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PROPERTY STANDARDS, PROCUREMENT STANDARDS, AND TRAVEL POLICIES

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goals are achieved (2 CFR200)?

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☐ N/A (Your organization does not  
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the organization's Authorized Representative, Executive Director, Chief Financial Officer, Chairman of the Board of Directors,  
or similar position.

Name:

Casey Otto

Date:

2017-09-01

Title:

☐ Executive Director

☒ Chief Financial Officer

☐ Chairman

☐ Other

Phone:

(775) 283-7811

**File Upload Successful**

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **20170901120448834.pdf**.

Close

**CARSON CITY SHERIFF'S OFFICE**  
**2017 JAG DIRECT APPLICATION**  
**ABSTRACT**

**NAME OF APPLICANT:** Carson City Sheriff's Office

**PROJECT TITLE:**

Carson City Sheriff's Office Cops and Kids Community Policing, & Prevention

**PROBLEM TO BE ADDRESSED:**

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**TARGETED AREA/POPULATION TO BE SERVED:**

Youth and citizens of all ages.

**PROJECT GOALS:**

**Goal I:** To continue community policing activities with law enforcement related prevention education and intervention services for all citizens.

**Goal II:** To maintain community crime and substance abuse prevention outreach and awareness services for parents, school faculty, agencies, students and citizens.

**STRATEGIES:**

Crime, substance abuse, bullying prevention and outreach services using scientific evidenced-based programs and nationally recognized activities for students in grades k-12, parents and citizens of all ages, agency personnel and collaborative community partners. Continue participation in statewide crime and substance abuse prevention and training efforts.

**PROJECT IDENTIFIERS:** Community Policing; Crime Prevention; Prevention-Substance Abuse; Prevention - Delinquency; Keepin' It Real DARE Plus (new, crime solutions approved DARE); Bullying; Violence - School Violence; Violence - Violent Crime.

**CARSON CITY SHERIFF'S OFFICE  
2017 JAG DIRECT GRANT APPLICATION  
PROGRAM NARRATIVE**

**GENERAL OVERVIEW**

Carson City is the state capital of Nevada and incorporated the city and county government, thus Carson City Sheriff's Office became the law enforcement provider. The department mission statement is, **"The employees of Carson City Sheriff's Office are committed to providing public safety services to the community while adhering to the highest professional and ethical standards. We are dedicated to building mutual trust and respect within our community intended to enhance the Quality of Life in Carson City."** The adopted values and standards include integrity, team work, leadership and excellence. The department objectives are to deter crime, treat all citizens professionally and objectively and to communicate with citizens. All activities and services provided by the sheriff's office match the mission statement which is tracked in strategic planning.

This community shares a very unique relationship with the Sheriff's Office. Citizens look to the Sheriff's Office to take the lead on many community issues and concerns including increasing budget issues. Like many law enforcement agencies, Carson City Sheriff's has made difficult budget decisions including reduction of personnel, spending less and essentially "doing more with less" for all law enforcement services including community policing.

Carson City Sheriff's Office uses national law enforcement evidence-based models that involve implementation of proven strategies which combine prevention, intervention and suppression to address crime. Strategies such as tracking crime trends and crime mapping assist the department with crime analysis to determine community needs and best use of resources. Crime mapping and crime trends are published on the sheriff's office web site so that citizens can be informed and take appropriate preventative measures to reduce and/or report crime. Additionally, the sheriff's office continues to maintain a strategic planning system to gather performance measurement data used for the development of the budget, grant writing and reporting. Use of these tools has allowed Carson City Sheriff's Office to be more effective in addressing crime and make the best use of suppression, intervention, prevention/community policing, and the delivery of law enforcement services in general.

**The purpose of this grant application is to request funds to be used for the Carson City Sheriff's Office Cops and Kids Community Prevention Program – the lead division for community policing by providing prevention and outreach/awareness programs to address crime, substance abuse, violence (including gun prevention), theft and bullying.** Carson City Sheriff's Office uses a combination of nationally recognized and local initiatives to build and maintain positive relationships between law enforcement and citizens of all ages resulting in strong partnerships and tremendous community collaboration. The programs and services are designed to increase law enforcement presence, develop strong relationships and partnerships with youth, citizens and agencies and often serve as a liaison between the community and the sheriff's office. The Carson City Sheriff's Office Cops and Kids Community Prevention is **highly visible** and practices a **strong, positive presence** – both of which are recognized law

enforcement techniques. The program is citizen oriented, comprehensive and involves law enforcement prevention education and intervention.

**It is imperative to note that by providing consistent law enforcement prevention education in school classrooms that the Carson City Sheriff's Office is literally touching an entire cross section of the community on a personal and family level.** Virtually every ethnicity, socio-economic, gender, children of offenders or non-offenders, and every other factor by which a community can be dissected experiences contact with law enforcement on a positive, compassionate, and personal degree. This program works directly in the schools with children whose parents are incarcerated in county and state facilities. Students share the lessons they learn with parents which, in turn, generates conversations between both parent and child and parents with law enforcement. The cycle has translated into a tremendous partnership between Carson City Sheriff's Office and citizens.

Community policing and prevention services open the door to build trust and positive relationships with the community to improve and enhance the quality of life in Carson City. Through the use of a combination of research and evidenced-based prevention activities and nationally recognized outreach/awareness/campaigns that are customized to fit the needs and norms of Carson City.

- **Prevention, Character and Safety Education** – primary curricula is Keepin' It Real D.A.R.E. and D.A.R.E. Plus– both of which are listed on CrimeSolutions.gov. and NREPP/SAMHSA. It addresses prevention of substance abuse, bullying, crime and violence and promotes healthy decision making and choices. Keepin' It Real has successfully been expanded into both middle schools. **Character education lessons have also been incorporated in classroom instruction and are meeting current State Dept. of Education social-emotional learning requirements.**

Carson City Sheriff's Office has received state and national recognition. In 2015, Sheriff Ken Furlong was named the **"International Keeping It Real D.A.R.E. Law Enforcement Executive of the Year"** for his support and work in addressing youth crime and substance abuse.

The DARE Officer has been named "DARE Officer of the Year for the State of Nevada – 2011-2013" - lifetime achievement award. The same officer is also involved in state law enforcement prevention efforts having served as an officer for the Nevada DARE Officer Association.

In April, 2017, the DARE Officer was chosen to be the State DARE Training Coordinator and plans to develop a training center for DARE officers and also bring training to law enforcement officers throughout the state of Nevada. In fact, the DARE Officer was in attendance at the International DARE Conference in July, 2017 at Grapevine Texas and had the privilege of hearing U.S. Attorney General's presentation.



- **Youth Leadership, Mentorship and Volunteer program** – Carson City Sheriff's Office Cops and Kids Community Prevention has mentored several youth and also works with a leadership group known as the Stellar Squad.
- **Intervention and Referral** – after school programs, in secondary schools, consultations with schools, parents and youth and referral to various programs.
- **Outreach and Awareness** – Carson City Sheriff's Office provides support for community awareness events (high visibility), and hosts larger community events including the **Cops and Kids – Sheriff's Open House & Safety Fair** and **National Night Out**. The Carson City Sheriff's Office National Night Out is currently ranked 5<sup>th</sup> in the nation in our population category for the 2015 event (this agency has received a national award every year for National Night Out since 2003).
- **Awareness Campaigns** - the Red Ribbon Campaign, Halloween Safety, National Child Identification, Prescription/Over-The-Counter Drug Abuse Awareness. D.E.A. recently learned of the many efforts and has advised they will be assisting with the next Red Ribbon Campaign. Such initiatives serve to refresh crime and substance abuse prevention messages and continues to garner citizen support and involvement.

The Cops and Kids Community Prevention Program has grown into a full community based prevention program. This program continues to take on a “life-of-it’s-own” and is almost staggering. Budget cuts have not reduced demand for services – in fact, more requests are received than time allows. Educating and interacting with citizens of all ages has become expected and anticipated and is a priority of this department. As so eloquently stated in our Mission Statement, building a partnership with our community that is based on mutual respect and trust is paramount and has been effective as evidenced by the crime rate in Carson City.

## **PROBLEM STATEMENT**

According to the most recent local Uniform Crime Report statistical report the population of Carson City, NV is approximately 57,670 comprising of 64% White, 20% Hispanic, 2% Black, 2% Asian and 12% other. (According to a national UCR crime reporting report the population may have dropped down to just over 54,000.) Carson City encompasses approximately 146 square miles. There is a prison in Carson City and another correctional facility approximately 35 miles north of the city.

**Uniform Crime Reporting (U.C.R.) System indicates 3,437 crime reports were filed in 2016 (excluding arsons and officer assaults) which includes the following:**

- 132 aggravated assaults and 555 simple assaults
- 65 sex offenses
- 668 thefts
- 202 burglaries
- 22 robberies
- 79 auto thefts

- 410 drug related offenses resulting in 266 arrests
- 243 DUI investigations
- 59 liquor law investigations and Drunkenness incidents
- 263 other types of offenses (excluding traffic and citations)

U.C.R. arrest stats show that 366 juveniles and 3,002 adult were arrested during 2016.

**In addition, the Brazos citation system indicates that Carson City Sheriff's Office issues between 5,000 and 6,000 citations each year – many of which are for misdemeanor infractions not related to traffic. (NOTE: The number of citations issued varies depending on the number of traffic and pedestrian safety events that are conducted – none of which are funded by this grant).**

The most recent **Carson City School District Trend Data – Middle School Population Report** indicated that 34.8% of middle school students advise they have carried a weapon to school, 25.4% have seriously considered attempting suicide, and 15.3% have made a plan about how they would attempt suicide. This same report indicates that substance abuse decreased in the areas of tobacco and alcohol. Marijuana use continues to increase (the propaganda presented by pro-marijuana legalization groups has created a perception that the drug is not harmful and is often quoted in the classroom to justify use of this drug).

National and state substance abuse trends are also monitored. The **Monitoring the Future Survey** indicates that youth use of tobacco and alcohol have not experienced significant changes, but there continues to be a trend of in the use of **marijuana and prescription drugs**. In Carson City there is concern that abuse of prescription drugs is serving as a prerequisite to heroin addiction among young people. Additionally, the use of **E-cigarettes** is becoming an issue. Nevada is in the process of allowing **recreational marijuana** businesses in some communities including Carson City. Prevention experts throughout this community are deeply concerned about the impact on youth substance abuse trends, not to mention crime rates. There is concern that the media attention and misleading information concerning marijuana could give rise to an increase of the abuse of marijuana. Many people think there is little or no difference between using alcohol, tobacco and marijuana – when the facts simply do not bear that belief out when one reviews some of the recent studies about the effects high levels of THC has on the brain. Nationally, there are reports that elementary students are showing up at school with marijuana and paraphernalia that they got from home.

The 2016 Monitoring the Future Survey results indicate that 3.5% of 12<sup>th</sup> grade students have used synthetic marijuana in the last 30 days which is a significant decrease. Teen cigarette smoking has dropped however most youth are using e-cigarettes for novelty and flavors and not to quit smoking. They are also experimenting with cigars of various sizes and flavors. The new trend for teen smoking is use of e-cigarettes as shown in the above chart. The following chart reviews nationwide youth substance abuse trends as related to use of tobacco, e-cigarettes, alcohol and marijuana in the last thirty days.



### MONITORING THE FUTURE SURVEY DATA

SUBSTANCE	GRADE	2012	2014	2015	2016	NOTES
<b>Tobacco</b> Past month use	8th	4.9%	4.0%	3.6%	2.6%	2015 survey shows that 6.3 % of 10th graders and 11.4% of 12 <sup>th</sup> graders have used tobacco in last 30 days.
<b>E-cigarettes</b> Last 30 days	8th	n/a	8.7%	9.5%	6.2%	
	10th	n/a	16.2%	14.0%	11.0%	
	12th	n/a	17.1%	16.2%	12.5%	
<b>Alcohol</b> Past month use	8th	11.0%	9.0%	9.5%		Significant changes as students get older.
	10th	27.6%	23.5%	21.5%		Slight decrease.
	12th	41.5	37.4%	35.3%		Slight decrease.
<b>Marijuana</b> Past month use	10th	17.0%	16.6%	14.8%		New measurement showed 6.5% of 8 <sup>th</sup> grade students used marijuana in the last 30 days
	12th	22.9%	21.2%	21.3%		

The Nevada State Department of Education participates in the national **Youth Risk Behavior Survey (YRBS)** which reported similar substance abuse findings among students in grades 9-12. Additionally, the last available YRBS results indicate that:

- 10.8% of the same students had been threatened or injured with a weapon on school property,
- 21% of the high school students surveyed did not feel safe at school
- 5% did not go to school because they felt unsafe, and
- 31.6% of 8<sup>th</sup> grade students sometime or rarely s feel accepted at school
- 10.6% of high school students think their parents would approve or not care if they smoked marijuana
- 10.1% of middle school students reported using marijuana before age 13

Our youth are our future and yet, youth can also be one of our biggest concerns. Youth face enormous pressures today – substance abuse, gangs, bullying, stress, teen suicide, teen pregnancy, false media messages, and the list goes on. These statistics show why positive law enforcement presence is so vital. Keepin' It Real D.A.R.E. officers are often on the front line helping to save youth from them selves when they are thinking about taking risks. Just like patrol can deter crime in the community, the presence of a D.A.R.E. officer or school resource officer can also deter risky behaviors or lead to early intervention. Because of these trends, the Carson City Sheriff's Office added three School Resource Officers through separate funding and

which are run in conjunction to the Cops and Kids Community Prevention Program. Funding for both programs is completely separate, although the officers work collaboratively with youth.

The 2017-18 school year is starting with a larger than normal number of 5<sup>th</sup> grade students and an increase in the number of classes. This will translate into a large increase in the need for supplies and materials.

In order to address these issues, the Carson City Sheriff's Office Cops and Kids Community Prevention Program reports the following as a sample of the services provided in 2016:

- 28,000+ people served (excluding media reports)
- 140+ prevention initiatives were conducted (DARE classes, after school classes were only counted once)
- Over 300 classes were instructed and received educational materials
- 615+ 5<sup>th</sup> grade students completed Keepin' It Real, D.A.R.E. Plus and Character Counts classes with a 98% successful graduation (strategic planning criteria)
- 240 middle school students completed mid-school Keepin' It Real and Character Counts classes
- Over 15,000 students and adults participated in Red Ribbon Campaign and Halloween Safety activities, completed safety classes
- 100+ hours were spent mentoring youth
- 2,000+ people attended the Cops and Kids Sheriff's Open House (prevention and safety fair – conservative estimate)
- 180 agencies were registered to participate in National Night Out in 2016, with 11,000+ citizens of all ages participating in National Night Out (conservative estimate based on aerial reports, the amount of food, beverages and awareness information distributed). National Night Out continues to be the single largest venue for collaboration with government officials in the area, community and law enforcement agencies – county, state and federal departments, the military and other support services.

Carson City Sheriff's Office disseminates materials and provides classes to educate the community about crime and positive actions citizens can reduce the risk of being a victim of crime, ways they can legally protect themselves and their property. The Cops and Kids Community Prevention Program specifically plans to:

- Crime, Substance Abuse and Violence Prevention classes and the Keepin' It Real DARE and DARE Plus/safety curriculum for students in grades k – 12<sup>th</sup>; the 5<sup>th</sup> grade, middle school classes, after-school programs, parents, clubs, community and faith-based organizations
- Awareness classes will be offered through the Carson City Sheriff's Office Citizens Academy, school district parent groups, and community organizations.
- Continue outreach and awareness by hosting National Night Out, child identification, Cops and Kids Sheriff's Open House, Cops and Kids Spaghetti Dinner, Red Ribbon Campaign, and participate in community awareness events.

- Education activities about decision making, bullying, internet safety, gun safety prevention, theft prevention, graffiti prevention are offered in classroom and at every outreach venue.

## **DATA COLLECTION FOR PERFORMANCE MEASUREMENT TOOL**

Classes and activities are calendared and then entered into a log along with details of each service provided (i.e. the number of hours, presentations, people served, etc.). The log serves as an instrument for tracking data not only for PMT reporting but also for strategic planning. UCR stats are monitored. The estimated number of people participating in various events and activities are indicative of the citizen support of the community policing efforts. Financial reports as evidenced by receipts, invoices, and department forms are used as a check and balance for the financial section of the PMT report and for grant management purposes. Data collected is also used for grant writing, community presentations, and program evaluation.

## **GOALS AND OBJECTIVES:**

### **Goal I:**

To continue community policing activities by increasing police presence in schools and providing law enforcement related prevention education and intervention services for youth and all citizens.

### **Objectives:**

1. To provide a minimum of 250 hours of law enforcement prevention and awareness education law enforcement classes for schools – grades k-8.
2. Successful completions of students participating in the Keepin' It Real DARE and DARE Plus curricula (10 lessons) will be monitored with an expectation of a minimum of 80% successful completion rate.
3. To continue tracking the quantity of dissemination of crime prevention, substance abuse, violence materials and services.
4. To increase parental participation in activities by 2%.
5. To increase community referrals for early intervention by 2%.
6. To continue maintaining officer training in use of and updates of curricula for certification.

### **Goal II:**

To maintain community crime and substance abuse prevention outreach and awareness programs for parents, school faculty, students and citizens.

### **Objectives:**

1. To continue to track UCR stats and maintain the current crime rate.
2. To conduct and/or assist in a minimum of 4 community crime, substance abuse, violence prevention outreach activities and campaigns for all citizens.

3. To continue community collaboration and participation in community-based activities and events which will be evidenced by the number of partnerships and agency participants listed in outreach operations plans.

NOTE: Given the current economic state of the nation and the decrease in funds it could be that some of the services listed herein could level off and be maintained at current levels. The demand from the community has significantly increased. Our ability to respond to those requests is directly related to the amount of time available and our ability to cover the cost of materials.

### **METHODS OF ACCOMPLISHMENT**

We do not just tell youth “do not use drugs”, or “do not bully” or “do not commit delinquent acts. Keepin’ it Real DARE, DARE PLUS and Character Counts are the primary prevention curricula in use which must be instructed by a sworn officer which automatically increased police presence in schools. The increased police presence often reduces violence and youth risky behaviors. It creates a bonding atmosphere thereby breaking down barriers between youth, parents and law enforcement and building positive relationships.

Community Policing efforts combine instructional and outreach activities actively engage youth and citizens of all ages in a broad range of education and awareness campaigns to address: crime and substance abuse prevention, problem solving, decision making, leadership skills, resistance to peer pressure, safety, bullying, cyber bullying, internet safety, identity theft, prevention of economic crimes (i.e. fraud, property crime, financial cons and crime,), children exposed to violence, goal setting and communication skills. Collaborating and partnering with agencies such as the school district, Mentor Center, and Boys and Girls Club provides opportunities to reach youth earlier – particularly to those who have been exposed to violence and/or have incarcerated parents. The DARE Officer supervised 8 Volunteers In Police Service and 10 youth leaders who gave over 1,300 hours of volunteer hours to help conduct prevention classes and the various services for after school and outreach programs.

The following methods will be used to accomplish the goals and objectives:

<b>GOAL #</b>	<b>OBJECTIVE #</b>	<b>ACTIVITY#</b>	<b>DESCRIPTION</b>
1	1 & 4	1	5 <sup>th</sup> grade Keepin’ It Real, Character Counts and DARE PLUS class instruction Sept-May. Each classroom receives 10 hours of instruction.
<b>GOAL #</b>	<b>OBJECTIVE #</b>	<b>ACTIVITY#</b>	<b>DESCRIPTION</b>
1	1 & 3		Distribute beginning educational kits and materials.
1	1	3	Middle School Keepin’ It REAL, Character Counts, and DARE PLUS classes to be provided Oct.-May. Each classroom will receive 9 hours of instruction.
1	1 & 3	4	Distribute beginning educational kits and materials.
1	2	5	Instruct 5 <sup>th</sup> grade students on written report which



			is required to successfully complete the course.
1	2	6	Read, grade, judge written reports. Incorporate reports into program evaluation.
1	2 & 3	7	Issue certificates of completion using class and reports for confirmation (elementary).
1	2 & 3	8	Distribute continuing education/advanced materials.
1	2 & 3	9	Middle school completions – work book and homework assignments review and compared with class rosters.
1	1,2,3,4,5	10	Officer curriculum training.
1	2 & 3	11	Confirm completions, issue advanced educational materials.
1	2	12	Elementary school and community youth safety classes.
1	2, 3, & 4	13	Host 5 <sup>th</sup> grade educational completion culmination activities for students and parents.
1	2 & 4	14	Additional activities – promotions, parent meetings, school and community activities.
1	2 & 4	15	Provide parents information – current issues, program information, schedule and activities.
1	5	16	Elementary interventions and referral as needed.
1	5	17	Middle school intervention and referral, after school programs, referral as needed.
1	1,2,3,4,5	18	School and community activities – i.e. citizens academy, school special events, boy and girl scouts, churches, etc.
2	1	1	Monitor department UCR stats.
2	1	2	Collect data re: substance abuse trends, risk behaviors, news reports.
2	1	3	Attend training and use information in classes and for dissemination.
2	1	4	Research and prepare presentations using Monitoring the Future, State and local survey instruments to address needs.
2	2 & 3	6	Host Cops & Kids Sheriff's Open House/Safety Fair by May, 2016/2017.
<b>GOAL #</b>	<b>OBJECTIVE #</b>	<b>ACTIVITY#</b>	<b>DESCRIPTION</b>
2	2 & 3	7	Host National Night Out by August, 2016/2017.
2	2 & 3	8	Conduct Red Ribbon Awareness Campaign by Oct.-Nov., 2016/2017.
2	2 & 3	9	Conduct or participate in Red Ribbon educational rallies and activities – school, throughout community by Oct.-Nov., 2016/2017.
2	2 & 3	10	Conduct Halloween safety classes and

			dissemination of materials – school-based.
2	2 & 3	11	Halloween safety community events – community based i.e. Governor’s Mansion, etc.
2	2 & 3	12	Participate in other school and community events and activities – NV Day Parade, etc.

Everything in Carson City, Nevada is accomplished through collaboration and partnerships. Carson City Sheriff’s Office has been developing community and business partnerships to help offset the costs for events through donations of goods and funds. Every event - hosted or assisted in - is evidence of true collaboration and partnership with different businesses, agencies, the grant and the Sheriff’s Office contributing to meet the goal. Carson City School District, Partnership Carson City (anti-meth coalition), Boys and Girls Club, Juvenile Probation, and all counseling agencies are listed as partners. National Night Out involves over 150 agencies – most of whom are public safety entities – to promote partnership in the truest sense.

There is a national call – a demand – for law enforcement departments across the country to increase community policing – yet there is very little funding available. Prevention, community policing, working with the community is an investment made directly into the people we serve. Building positive community relationships throughout the community requires implementation of high quality services, consistency, and hard work. In Carson City, community expectations are very high and citizen requests continue to increase at a time that funding is becoming scarce. It will also require resourcefulness and creativity as funds from this grant and from the City budget have decreased. The 2017-18 school year is already presenting a financial challenge due to the increase student numbers.

## **PROGRAM EVALUATION**

Under the administration of a previous sheriff, all prevention and community policing services were eliminated from public service. Carson City did not have law enforcement community style policing or youth prevention and intervention services for seven years. The result was that the crime rate soared, gang activity increased, substance abuse – including use of methamphetamine increased, and juvenile crime literally represented 25% of all crime committed in Carson City (source: UCR Reports). This created a public safety crisis, but with any crisis comes opportunity.

The current administration continues to implement numerous initiatives based off of national models involving prevention, intervention and suppression with the objective being to improve the quality of life in Carson City by addressing crime including substance abuse and gangs. The opportunity that has come about is in the form of natural program evaluation.

As previously stated, Carson City Sheriff’s Office has implemented a Strategic Planning System to monitor all aspects of operations. In a recent review of UCR statistics Sheriff Ken Furlong

continues to find that the implementation of prevention, intervention and suppression efforts that significant progress had been made:

1. Crime is lower than it was in the 1990's.
2. Since implementation of law enforcement prevention services in Carson City, juvenile arrests declined over 25%.
3. Juvenile crime has decreased by 12% to 14%.
4. Youth are reporting to be 11% less likely to join a gang
5. Youth are reporting to be 9% less likely to get involved in substance abuse

A separate study conducted by the Carson City School District indicated that 88% of the youth in the 8<sup>th</sup> grade participated in the DARE Plus program. The other 12% are found to have been in private schools or transferred from another community (this particular study is conducted every 2 years with results being released afterwards).

Additional evidence of program effectiveness is that Carson City Sheriff's Office Cops and Kids Community Prevention continues to receive recognitions including:

In 2016, Carson City Sheriff's Office Received a Congressional Awards from Senator Dean Heller, Senator Harry Reid, Congressman Amodei, and Governor Sandoval for our crime prevention efforts

- Carson City Sheriff's Office recognition from the Governor's Office, Senator Reid, Senator Heller and Representative Mark Amodei for crime and substance abuse fighting efforts.
- Carson City Sheriff's Office ranked 4<sup>th</sup> in our category for National Night Out.
- Carson City Sheriff's Office DARE Plus Officer was President of the Nevada DARE Officer Association for three years.
- Carson City Sheriff's Office DARE Plus Officer was awarded the lifetime achievement award "DARE Plus Officer of the Year" for the state of Nevada.
- In June, 2015 Sheriff Ken Furlong was selected as the D.E.A. D.A.R.E. Law Enforcement Executive of the Year Award.
- In April, 2017, the DARE Officer was chosen as the State DARE Training Coordinator.

As can be seen through this narrative, program evaluation is a very important part of Carson City Sheriff's Office. Data sources for program evaluation will include:

- **Uniform Crime Reporting**
- **Brazos Citation System**
- **Strategic Planning**
- **BJA Performance Measurement Tool (PMT)**
- **DARE Students Reports**
- **Carson City School District Trend Data**
- **Community assessments and antidotal information**

Activity logs are designed to capture data used in reporting for both strategic planning and PMT Reports for the grant.

## **CARSON CITY SHERIFF'S OFFICE PROGRAM CONTRIBUTIONS**

While matching funds are not required for this grant, it is important to note that these funds augment services. The funds in this grant are strictly to support and enhance activities and interventions described herein. The Carson City Sheriff's Office is very proud of the services rendered by Cops and Kids Community Prevention, and has made heavy investments in this program by paying the salary and benefits for the DARE Officer/Prevention Coordinator, providing a vehicle and maintenance, and purchasing items not allowed to purchase by the grant.

Many of our activities require the purchase or donation of items such as food, t-shirts, prizes, or other items that cannot be purchased through a grant. Carson City Sheriff's Office and/or community partnerships with businesses and Partnership Carson City, the Boys and Girls Club and the Mentor Center all step up cover the costs to ensure program quality. The fifth grade substance abuse prevention program requires 10 one-hour classes per school (4 classrooms per school) and a graduation, which involves T-shirts and refreshments all paid for by department and community donations. The same holds true for our awareness and outreach activities – community partnership and continued investment from the sheriff's office is a must.

## **STATEMENT OF COORDINATION**

The success of this entire endeavor is contingent on collaboration with other law enforcement agencies, the Carson City School District, Partnership Carson City, the Department of Public Safety, military, the Boys and Girls Club and faith-based and civic organizations such as the Elks and Emblem Clubs, Eagles, Partnership Carson City, the Downtown Business Association, Chamber of Commerce, and prevention organizations. The middle schools have joined the efforts and opened the doors for us to increase police presence in their buildings through prevention classes.

Every year our partners review needs and develop new program plans to meet the growing needs of Carson City. The plans result in new and innovative opportunities for program growth and strengthening partnerships. Goals for this grant are developed throughout the year through our participation with Partnership Carson City, and meetings with close partners including the Carson City School District, Boys and Girls Club, Parks and Recreation Dept., Cooperative Extension and the Emblem Club. Key partners share their input with the coordinator prior to completing the application.



**CARSON CITY SHERIFF'S OFFICE  
BUDGET NARRATIVE  
(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL WORKSHEET)  
2017 JAG DIRECT GRANT**

**CATEGORY**

**AMOUNT:**

**CAT. E - SUPPLIES AND MATERIALS**

**\$10,857.00**

PREVENTION, EARLY INTERVENTION, Outreach Materials and Supplies expendable/consumed during the project grades K-12, citizens of all ages. All items are purchased in bulk to reduce costs then used throughout the year for educational kits, citizen training, outreach and special campaigns.

**Educational Kits cost \$6.50 per student,**

(educational materials and supplies – Keepin' It Real DARE, DARE Plus and Supplemental work books, pens, pencils, highlighters, sticker sheets for advertising lessons, erasers, rulers, bookmarks, folders, printed materials)

EXPANSION – Middle school educational kits will also be purchased.

**Outreach and Campaign materials – average cost .41 per person**

(i.e. printed materials, leadership awards, Cops and Kids Crime, Safety, Emergency Preparedness, (i.e. crime and substance abuse prevention, awareness wristbands, pens, pencils, notepads, leadership awards, notepads, emergency preparedness, Halloween Safety, flashlights, glow-sticks, badge stickers, Prevention DVD's, crime and substance abuse prevention, banners, event set up supplies, etc.).

**CAT. G - CONSULTANTS/CONTRACTS:**

**\$1,000.00**

Sound Equipment Rental and Operation -  
for Cops and Kids Sheriff's Open House (1,200+ people) and  
National Night Out (6,500+ people) – hours to be extended  
for both events.

**TOTAL**

**\$11,857.00**



**CARSON CITY SHERIFF'S OFFICE**  
**BUDGET NARRATIVE**  
**(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL**  
**WORKSHEET)**  
**2017 JAG DIRECT GRANT**

**BUDGET**

<b><u>Budget Category</u></b>	<b><u>Amount</u></b>
A. Personnel	\$0.00
B. Fringe Benefits	\$0.00
C. Travel	\$0.00
D. Equipment	\$0.00
E. <b>Supplies</b>	<b>\$10,857.00</b>
F. Construction	\$0.00
G. <b>Consultants/Contracts</b>	<b>\$1,000.00</b>
H. Other	\$0.00
<b>Total Direct Costs</b>	<b>\$11,857.00</b>
I. Indirect Costs	\$0.00
<b>TOTAL PROJECT COSTS</b>	<b>\$11,857.00</b>
<b>Federal Request</b>	<b>\$11,857.00</b>

All categories with a \$0.00 balance are provided by Carson City Sheriff's Office, which includes training.

**Carson City Sheriff's Office**  
**In-Kind Contributions**

**Coordinator/Officer – Over Time (amount varies from year to year)**

**COPS AND KIDS COMMUNITY PREVENTION MATERIALS AND SERVICES:**

<b>Cops and Kids Materials</b>	<b>\$5,000.00</b>
<b>Cops and Kids Open House Materials</b>	<b>500.00</b>
<b>Advertising</b>	<b>700.00</b>
<b>National Night Out Materials</b>	<b>\$2,500.00</b>
<b>Advertising</b>	<b>\$1,000.00</b>

**GRAND TOTAL FOR IN-KIND \$9,200.00**

## **CARSON CITY SHERIFF'S OFFICE EVIDENCE BASED PROGRAMS**

Carson City Sheriff's Office uses a variety of programs and approaches that are proven effective based on research for national models, meet criteria for approved lists and/or are approved by Congress. It has been said that one cannot provide prevention without using outreach and awareness or have awareness and outreach without prevention. This has been proven to be absolutely true in Carson City.

The Evidence-Based Policing Matrix was reviewed during the preparation of this grant. Most of the information regarding DARE was based on incredibly old information that did not seem to be informed of the many changes and revisions that have been made to the curriculum. In fact, the materials that were used in 1992 are no longer available and have not been in use for over 10 years. DARE America developed a Scientific and Evidence Board to address curriculum concerns and partnered with Penn State University to develop both DARE PLUS and the latest Keepin' It Real DARE. The results are that both programs are approved listed on curriculum lists.

**Keepin' It Real and D.A.R.E. PLUS have been determined as evidence-based programs. They are listed on the following web sites:**

[www.crimesolutions.gov](http://www.crimesolutions.gov)

[www.nrepp.samhsa.gov](http://www.nrepp.samhsa.gov)

[www.ojjdp.gov](http://www.ojjdp.gov) – Model Programs Guide **under classroom curricula.**

Keepin' It Real D.A.R.E. meets the **National Common Core Standards** required for providing core instruction in school classrooms nationwide which helps when discussing the programs with school superintendents and principals. In 2010 70% of the school districts in the nation reported using D.A.R.E. (actually D.A.R.E. PLUS). In 2011, this number increased to 75% in the midst of severe budget cuts and lay offs of teachers and law enforcement officers.

Finally, D.A.R.E. America was awarded a contract with the United Nations for consultation on youth and prevention services worldwide.

In terms of outreach services, **Red Ribbon Campaign** was recognized by Congress. **National Night Out** is a very well established crime prevention and awareness event that is in its 34<sup>th</sup> year. Other safety and awareness activities all tie in and address issues of national concern including bullying, stress, substance abuse, theft, crime prevention of all types, child identification, etc. Prevention and outreach services all tie together.

**CARSON CITY SHERIFF'S OFFICE  
2017 JAG DIRECT GRANT APPLICATION  
DISCLOSURE OF PENDING APPLICATIONS**

**There are no other grant applications pending to support the projects listed herein. This grant is to fund community policing and law enforcement based prevention and community outreach. The program is responsible for handling logistical details. Funds are being requested to help off set some of those costs.**

**Some of the outreach projects involve multiple divisions from Carson City Sheriff's Office, other public safety entities and community organizations. The practice of leveraging services in a complimentary manner is common in several ways. One example of leveraging is that the Cops and Kids Community Prevention Program handles coordination of several department signature programs such as Cops and Kids Spaghetti Dinner, Sheriff's Open House & Safety Fair and National Night Out. The various divisions are required to participate in those activities but they pay for their own equipment, exhibits, over time through their individual grants or department lines.**

Another example of leveraging is that the Cops and Kids Community Prevention Program is solely responsible for the delivery of Keepin' It Real DARE and DARE Plus curricula, however will call on one of the other divisions for assistance as needed. By the same token, this program is never directly involved in suppression efforts but at times renders assistance upon request.

This grant manager and the financial manager developed and continue to maintain a checks and balance system that ensures a separation of funds and services.

**CARSON CITY SHERIFF'S OFFICE  
2017 JAG DIRECT  
CONTACT INFORMATION**

The grant application does not include a place to list the two managers responsible for the administration of this grant. Carson City Sheriff's Office maintains a very secure checks and balance system that requires the Business Office to handle all financial reports for grants which includes filing said reports with City Hall. The listed grant manager handles program related reports. We feel it is imperative that both managers be listed on file in order to avoid confusion.

**FISCAL AGENT RESPONSIBLE FOR FINANCIAL REPORTS:**

Casey Otto  
Department Business Manager  
911 E. Musser Street  
Carson City, Nevada 89701  
(775) 283-7811 – direct line  
[COtto@carson.org](mailto:COtto@carson.org)

**PROGRAMMATIC MANAGER (PMT AND NARRATIVE REPORTING ON SERVICES):**

Lisa S. Davis  
Juvenile Services Coordinator/DARE Officer  
911 E. Musser Street  
Carson City, Nevada 89701  
(775) 887-2500 ext. 7809  
(775) 283-7809 – direct line  
[LDavis@carson.org](mailto:LDavis@carson.org)

Thank you.

**CARSON CITY SHERIFF'S OFFICE  
REVIEW NARRATIVE  
2017 JAG GRANT APPLICATION  
PUBLIC REVIEW WILL BE SCHEDULED NO LATER THAN OCTOBER, 2017**

**EXPLANATION OF THIRTY-DAY REVIEW**

We are in the process of fulfilling the 30-day review for this grant application. Our governing body is the Carson City Board of Supervisors. All meetings are conducted in accordance with the Open Meetings Act, which requires the signing off of the Agenda and public posting; the meeting is open to the public and public discussion, as well as televised on the local station. Carson City requires all grants follow this procedure. Carson City Sheriff's Office is requesting to be placed on the Agenda and is awaiting notification on the exact date of the meeting. **We anticipate being on a meeting agenda in either September or October, 2017. This meeting will allow for public comment and is televised for an estimated viewing audience of 10,000.** The results will be submitted as soon as this is complete and the minutes of the meeting are transcribed.





OMB APPROVAL  
NUMBER 1121-0140

EXPIRES 05/31/2019

**U.S. DEPARTMENT OF JUSTICE**

**OFFICE OF JUSTICE PROGRAMS**

**CERTIFIED STANDARD ASSURANCES**

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the Office of Justice Programs (OJP), U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any OJP decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by OJP based on the application--
  - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
  - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
  - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by OJP based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
  - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
  - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 815(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d(c)); section 1407(e) of the Victims of Crime Act of 1984 (42 U.S.C. § 10604(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (42 U.S.C. § 13925(b)(13)) also may apply;
  - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
  - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by OJP based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), and 46 (human subjects protection).

(6) I assure that the Applicant will assist OJP as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by OJP based on the application.

(8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by OJP based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 42 U.S.C. § 3795a), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that OJP awards, including certifications provided in connection with such awards, are subject to review by the Department, including by OJP and by the Department's Office of the Inspector General.

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**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at [Ojpcompliance@usdoj.gov](mailto:Ojpcompliance@usdoj.gov), and, after such disclosure, the applicant has

received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. FEDERAL TAXES

A. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov), and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN:

Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Close Window





# BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2017-H2383-NV-DJ

[Application](#)[Correspondence](#)Application:  **Application Handbook****Assurances and Certifications**[Overview](#)[Applicant Information](#)[Project Information](#)[Budget and Program Attachments](#)[Assurances and Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently Asked Questions](#)[GMS Home](#)[Log Off](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

\* - Indicates required field

*Prefix:	<input type="text" value="The Honorable"/>		
Prefix (Other):	<input type="text"/>		
*First Name:	<input type="text" value="Bob"/>		
Middle Initial:	<input type="text"/>		
*Last Name:	<input type="text" value="Crowell"/>		
Suffix	<input type="text" value="Suffix:"/>		
Suffix (Other):	<input type="text"/>		
*Title:	<input type="text" value="Mayor"/>		
*Address Line 1:	<input type="text" value="201 N. Carson Street"/>		
Address Line 2:	<input type="text"/>		
*City:	<input type="text" value="Carson Clty"/>		
County:	<input type="text" value="Carson City"/>		
*State:	<input type="text" value="Nevada"/>		
*Zip Code:	<input type="text" value="89701"/>	<input type="text" value="-3706"/>	<a href="#">Zip+4 Lookup</a>
*Phone:	<input type="text" value="775"/>	<input type="text" value="-887"/>	<input type="text" value="-2100"/> Ext : <input type="text" value="1900"/>

Fax:	<input type="text" value="775"/> - <input type="text" value="887"/> - <input type="text" value="2026"/>
*E-mail:	<input type="text" value="BCrowell@carson.org"/> <a href="#">Email Help</a>
<p>* <input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p>	





# BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2017-H2383-NV-DJ

[Application](#)[Correspondence](#)Application: **Review SF-424** [Print a Copy](#)**Application Handbook**[Overview](#)[Applicant Information](#)[Project Information](#)[Budget and Program Attachments](#)[Assurances and Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently Asked Questions](#)[GMS Home](#)[Log Off](#)

<b>APPLICATION FOR FEDERAL ASSISTANCE</b>	<b>2. DATE SUBMITTED</b>	<b>Applicant Identifier</b>
<b>1. TYPE OF SUBMISSION</b> Application Non-Construction  Preapplication Non-Construction	<b>3. DATE RECEIVED BY STATE</b>	<b>State Application Identifier</b>
	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	<b>Federal Identifier</b>
<b>5. APPLICANT INFORMATION</b>		
<b>Legal Name</b> City of Carson City		<b>Organizational Unit</b> Carson City Sheriffs Office
<b>Address</b> 201 N. Carson Street Carson City, Nevada 89701-3706		<b>Name and telephone number of the person to be contacted on matters involving this application</b>  Davis, Lisa (775) 283-7809
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN)</b> 88-6000189		<b>7. TYPE OF APPLICANT</b> Municipal
<b>8. TYPE OF APPLICATION</b> New		<b>9. NAME OF FEDERAL AGENCY</b> Bureau of Justice Assistance
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE</b>  NUMBER: 16.738 CFDA: Edward Byrne Memorial Justice Assistance TITLE: Grant Program		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT</b> Carson City Sheriff's Office Cops and Kids Community Policing and Prevention
<b>12. AREAS AFFECTED BY PROJECT</b> Carson City, Nevada		
<b>13. PROPOSED PROJECT</b> Start Date: October 01, 2016 End Date: September 30, 2018		<b>14. CONGRESSIONAL DISTRICTS OF</b>  a. Applicant b. Project NV02
<b>15. ESTIMATED FUNDING</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>  This preapplication/application was made available to the state executive order 12372
Federal	\$11,857	
Applicant	\$0	
State	\$0	
Local	\$0	

Other	\$0	process for review on 09/01/2017
Program Income	\$0	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>
TOTAL	\$11,857	
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</b>		

Continue