



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: October 19, 2017

Staff Contact: Nick Marano, City Manager

Agenda Title: For possible action: To appoint one member to the Historic Resources Commission in the Building Construction professional category for a four year term that expires in July 2021.

Staff Summary: CCMC. Chapter 18.06.020 provides for the Board of Supervisors to appoint seven members of the Historic Resources Commission (HRC). The categories for members are as follows: At least two (2) members of the HRC must be professionally qualified as an architect or a design professional with experience in historic preservation; at least one (1) member of the HRC must be professionally qualified in building construction; at least one (1) member, but not more than two (2), shall be a professional in the field of historic preservation; at least one (1) member of the HRC must be a professional in the disciplines of archeology, anthropology, history or related professions; at least one (1) person, but not more than two (2) persons who owns property and resides within the district. There is one position open in the Building Construction professional category due to a member's term expiring. Donald Smit, a Building Construction professional, has applied for reappointment. No other applications were received.

Agenda Action: Formal Action/Motion

Time Requested: 5 mins

Proposed Motion

I move to reappoint Don Smit to the Historic Resources Commission in the Building Construction professional category for a four year term that expires in July 2021.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

CCMC. Chapter 18.06.020

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Re-open the position for additional applicants.

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



Carson City, NV

HISTORIC RESOURCES COMMISSION

BOARD DETAILS



OVERVIEW

 **SIZE** 7 Seats

 **TERM LENGTH** 4 Years

 **TERM LIMIT** N/A

Seven members, recommended by this commission and approved by the Board of Supervisors, to serve four year terms. Historic Resource Commission members include building, design and preservation professionals familiar with and sympathetic to the unique characteristics of older buildings, as well as property owners within the Historic District.

MEETINGS



DETAILS

- 5:30 p.m.
- Second Thursday of the Month
- Community Center, Sierra Room
- 851 East William Street, Carson City

POWERS & DUTIES

To review exterior development within the Historic District of Carson City. Typical duties include - review remodeling of historic structures; review and approve designs of new buildings within the historic district; consideration of historic property tax deferments; consideration of historic grant opportunities; and, consideration of historic preservation awards.

ADDITIONAL INFORMATION

[CCMC_18.06.020_HRC.pdf](#)

ADDITIONAL INFORMATION

N/A



Carson City, NV

HISTORIC RESOURCES COMMISSION

BOARD ROSTER



JED BLOCK

2nd Term Feb 05, 2015 - Feb 28, 2019

Position Resident/Property Owner
Appointed by Board of Supervisors



ROBERT DARNEY

5th Term Mar 02, 2017 - Feb 01, 2021

Office Vice Chair
Position Architect



MICHAEL DREWS

2nd Term Feb 02, 2017 - Feb 01, 2021

Office Chair
Position Historical
Appointed by Board of Supervisors



DR. GREGORY HAYES

3rd Term Feb 05, 2015 - Feb 28, 2019

Position Resident/Property Owner



MICHELLE A SCHMITTER

1st Term May 04, 2017 - Feb 28, 2021

Position Historic Preservation
Appointed by Board of Supervisors



DONALD SMIT

2nd Term Jul 03, 2013 - Jul 31, 2017

Position Building Construction
Appointed by Board of Supervisors



LOU ANN SPEULDA-DREWS

3rd Term Feb 05, 2015 - Feb 28, 2019

Position Historical

Profile**Donald**

First Name

Smit

Last Name



Email Address



Street Address

**Carson City**

City

NV

State

89706

Postal Code



Primary Phone



Alternate Phone

Which Boards would you like to apply for?

Historic Resources Commission: Submitted

Question applies to Historic Resources Commission

Select the position in which you are interested * Building Construction

Question applies to multiple boards

Are you currently a registered voter in Carson City? Yes No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission? Yes No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

Project Manager, Residential Designer, General Contractor, Re-designed and renovated several historic structures one of which was placed on historic building registry.

List the community organizations in which you have participated and describe participation:

Winnemucca Nevada City Councilman, Regional Transportation Commission Member. Chairman Economic Development Agency. Carson City Little League Manager, Coach, Board Member.

List your affiliation with professional or technical societies: *if required for the position.

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Jim DeArrieta 216 Mountain St 883-2809

Name, Telephone Number:

John Gavin 117 E. Seventh St 882-4766

Name, Telephone Number:

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

18.06.020 - Historic resources commission (HRC).

There is created a body to be known as the historic resources commission (HRC) which shall consist of seven members appointed by the board.

(Ord. 2004-20 § 11 (part), 2004: Ord. 2001-23 § 2 (part), 2001).

18.06.025 - Qualifications of membership.

1. All members must reside in Carson City.
2. At least one (1) member, but not more than two (2) members of the HRC, must be professionally qualified as an architect or a design professional with experience in historic preservation.
3. At least one (1) member, but not more than two (2) members of the HRC, must be professionally qualified in building construction.
4. At least one (1) member, but not more than two (2) members of the HRC, shall be a professional in the field of historic preservation.
5. At least one (1) member, but not more than two (2) members of the HRC, must be a professional in the disciplines of archeology, anthropology, history or related professions.
6. At least one (1) person, but not more than two (2) persons who owns property and resides within the district, must be included in the membership.
7. The Board shall endeavor to include in the membership persons with demonstrated knowledge and interest in Carson City history and in design, finance, real property transactions, archeology or other matters likely to advance the business of the HRC.

(Ord. 2004-20 § 11 (part), 2004: Ord. 2001-23 § 2 (part), 2001).

[\(Ord. No. 2011-5, § I, 6-16-2011\)](#)

18.06.030 - Duties of the HRC.

1. It shall be the duty of the HRC to serve as advisor to the board in all mailers concerning the identification, designation, preservation and enhancement of areas, sites and structures of historic significance in Carson City and take action on open space use assessments, National Register nominations, the survey and preservation of archaeological sites, and the survey and inventory of properties of historic significance and proposed projects governed by this chapter.
2. In this regard the HRC may:
 - a. Prepare and maintain an inventory of all property within Carson City having the potential for designation as archaeological property;
 - b. Prepare and maintain an inventory of all property within Carson City having the potential for designation as historic property;
 - c. Recommend to the board certain areas, places, buildings, structures and objects as appropriate for designation as historic provided in this chapter;
 - d. Review and recommend appropriate action regarding any construction, remodel, demolition, removal or other changes proposed for structures, fences visible from public right-of-ways or areas designated historic by the board, all as limited by this chapter;
 - e. Recommend to the board such changes in the zoning ordinance, building codes or other local laws as may enhance the purposes of this chapter;

3. Recommend to the board or conduct public information programs to increase public awareness of the value of archaeological, historic, architectural and cultural preservation in Carson City;
 - a. Recommend to the board the purchase of essential structures where private preservation is not feasible;
 - b. Cooperate with the state historic preservation office in designating structures, sites or areas for historical markers and plaques;
 - c. Assist and advise other city and state departments, agencies and commissions regarding historic properties in Carson City;
 - d. Recommend to the board that special recognition be given to structures, sites or areas which exemplify an outstanding example of historic preservation within Carson City.

(Ord. 2001-23 § 2 (part), 2001).