



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: October 19, 2017

Staff Contact: Nick Marano, City Manager

Agenda Title: For Possible Action: To appoint three members to the Airport Authority, one to fill the "Fixed Based Operator" position, one to fill the "Manufacturer" position and one to fill the "Citizen-at-Large" position, each for a term expiring October 2021.

Staff Summary: The Airport Authority Act for Carson City. Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport*; 3. Two members who are fixed base operators at the airport. There are three vacancies on the Airport Authority. Positions listed are as follows Fixed Based Operator, Manufacturer and Citizen-at-Large. Michael Golden has applied for the Fixed Based Operator, Larry Tores has reapplied for the Manufacturer position to complete a full term due to taking over a resigned position. Nathan Wadhams, Mary Sanada, Howard Plaut and Bradley Harris are applying for the Citizens-at-Large position.

Agenda Action: Formal Action/Motion

Time Requested: 1 hr

Proposed Motion

I move to appoint _____ to the "Fixed Based Operator" position, Larry Tores to the Manufacturer Position and _____ to the Citizen-at-Large positions, each to fill a term expiring October 2021.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 844, Section 4.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: N/A

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Open position for additional applicants.

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



Carson City, NV

AIRPORT AUTHORITY

BOARD DETAILS



OVERVIEW

 **SIZE** 7 Seats

 **TERM LENGTH** 4 Years

 **TERM LIMIT** 1 Term

Agrees to manage, control, operate, improve and maintain Carson City Airport.



DETAILS

MEETINGS

- 6:00 p.m.
- Every third Wednesday of each month
- Community Center, Sierra Room
851 East William Street, Carson City, Nevada

POWERS & DUTIES

- Maintain and guide the growth of the Carson City Airport
- Make all operational decisions for the Airport

ADDITIONAL INFORMATION

[NRS_Ch_844.pdf](#)

ADDITIONAL INFORMATION

N/A



Carson City, NV

AIRPORT AUTHORITY

BOARD ROSTER



JOHN BARRETTE

1st Term **Jan 06, 2017 - Jan 31, 2020**

Position Board of Supervisors



LARRY HARVEY

1st Term **Oct 20, 2016 - Oct 02, 2020**

Position Manufacturer
Appointed by Board of Supervisors



LINDA LAW

1st Term **Nov 19, 2015 - Oct 01, 2019**

Office Chair
Position Pilot
Appointed by Board of Supervisors



LARRY TORES

1st Term **Jul 21, 2016 - Oct 31, 2017**

Position Manufacturer
Appointed by Board of Supervisors



BRIAN VOWELL

1st Term **Apr 06, 2017 - Oct 31, 2020**

Position Fixed Based Operator
Appointed by Board of Supervisors



MAURICE WHITE

1st Term **Sep 05, 2013 - Oct 01, 2017**

Position Citizen at Large
Appointed by Board of Supervisors



VACANCY

Profile

Nathan

First Name

J

Middle Initial

Wadham

Last Name



Email Address



Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code



Primary Phone



Alternate Phone

Which Boards would you like to apply for?

Airport Authority: Submitted

Question applies to Airport Authority

Airport Authority Position I am applying for: *

Citizen-at-Large

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

List the community organizations in which you have participated and describe participation:

List your affiliation with professional or technical societies: *if required for the position.

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Ken Zutter 775-687-7291

Name, Telephone Number:

Mandy Hall 775-215-2200

Name, Telephone Number:

Connie Westadt 775-883-6150

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

Profile

Mary

First Name

C

Middle Initial

Sanada

Last Name



Email Address



Street Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code



Primary Phone



Alternate Phone

Which Boards would you like to apply for?

Airport Authority: Submitted

Question applies to Airport Authority

Airport Authority Position I am applying for: * Citizen-at-Large**Conflict of Interest**

Question applies to multiple boards

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Question applies to multiple boards

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Question applies to multiple boards

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Question applies to multiple boards

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Yes No

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Major Subject:

Degree Conferred:

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List the community organizations in which you have participated and describe participation:

List your affiliation with professional or technical societies: *if required for the position.

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Michael Greedy (775) 742-9924

Name, Telephone Number:

Ronni Hanniman (775) 882-1565

Name, Telephone Number:

Mary Lau (775)882-1700

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I Agree *

Profile

Howard

First Name

H

Middle Initial

Plaut

Last Name



Email Address



Street Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code



Primary Phone



Alternate Phone

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Yes No

Question applies to multiple boards

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Question applies to multiple boards

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Yes No

Education

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College, Professional, Vocational or Other Schools attended:

Connecticut Technical College

Major Subject:

Electrical Engineering

Degree Conferred:

Associates

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

I have been a business owner for twenty years in Connecticut prior to moving to Carson City. Since living here I have been involved in outside sales for various local companies. As I prepare to retire from private employment I would like to put my experience and skills gained over the years to use within Carson City and to help the city grow and prosper.

List the community organizations in which you have participated and describe participation:

List your affiliation with professional or technical societies: *if required for the position.

[RESUME.pdf](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Jason Plaut 775-671-7912

Name, Telephone Number:

Robert Lamkin 775-883-7919

Name, Telephone Number:

Herb Keppen 775-220-4864

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I Agree *

RESUME

Howard H. Plaut

3442 Champion Street
Carson City, Nevada 89706
775-432-5219

Objective: My goal is to become actively involved in a part time or full time position that will utilize my extensive experience in outside sales, customer service and “old-school” work ethic that will be less demanding than my current job as Sales Manager as I slowly progress into semi-retirement.

Work Experience: 2012 – Present

Sales Manager with a sales group of seven outside salesmen. **Responsibilities** include training salesmen, developing and obtaining sales forecast with an annual growth of ten percent and a growth of 4.5 percent gross margins, working with purchasing forecasting product needs for inventory, growing company customer base with cold calling, sourcing and costing “specials” as required by customers and salesmen, develop and implement sales incentive programs.

1996-2012

Outside Salesman selling industrial parts and equipment business-to-business with manufactures, mines and trucking firms. Grew my sales annually by developing new customers and becoming more familiar with product line such that I sold more to each customer.

1980-1996

Owner fencing company and goat dairy farm. Started both business from nothing and grew both to financially stable and profitable enterprises with approximately 14 employees on the farm and 26 in the fence business. Sold both prior to moving to Nevada.

1972-1980

Electrical Engineer/Project Manager developed numerous products and sub-components.

1968-1972

U.S. Air Force, Viet Nam veteran

Education:

Post Grad – Electrical Engineer

Profile

Bradley

First Name

G

Middle Initial

Harris

Last Name


Email Address
Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code


Primary Phone
Alternate Phone

Which Boards would you like to apply for?

Airport Authority: Submitted

Question applies to Airport Authority

Airport Authority Position I am applying for: *

 Citizen-at-Large

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

 Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

 Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

University of Southern Indiana; Indiana University

Major Subject:

Business Administration; Marketing

Degree Conferred:

MBA; Bachelor's of Science in Business Administration

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

Years of business experience, marketing expertise, Human Resources leadership, expertise in federal and state labor law.

List the community organizations in which you have participated and describe participation:

Carson City Circles Initiative -- I'm an Ally helping others leave generational poverty. Carson Animal Services Initiative -- working on a low cost spay/Neuter program for low income CC residents.

List your affiliation with professional or technical societies: *if required for the position.

I am a Senior Professional in Human Resources through the HR Certification Institute. I'm a certified Brain-Based Coach. I'm Certified Employee Benefits Specialist.

Personal/Professional References

Name, Telephone Number:

Mark Raymond (541) 680-4480

Name, Telephone Number:

Dana Bridgman (775)850-8800

Name, Telephone Number:

Raul Rosado (513)259-7454

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

BRADLEY HARRIS

674 Buzzys Ranch Rd.
Carson City, NV 89701
(513) 706-4831 – cell
bradley@neurosenseconsulting.com

Results-focused executive with 15 years in Human Resources Leadership

- Global HR Management
- Organization Development
- Change Management
- Compensation and benefit design
- Project management expertise
- Labor relations
- MBA
- Certified Brain-based Coach

CAREER PROFILE

NeuroSense Consulting, Carson City, Nevada 2014 – Present
Leadership coaching, change management, leadership development.

Co-owner

- NSC uses proven, scientific methods to increase organizational capabilities and results.
- Brain-based leadership coaching, organizational assessment, change management, and leadership development solutions.

Swift Communications, Carson City, Nevada 2010 – 2013
Newspaper, magazine, and digital publishing company.

Director, Human Resources

- Directed all aspects of Human Resources and employee communications for a 600-employee company.
- Supervised five HR professionals.
- Reduced average number of open sales positions by 40%, increasing annual revenue by \$2 million.

AVA Solar, Fort Collins, Colorado 2008 – 2009
Solar panel manufacturing start-up, founded in January 2007.

Vice President, Human Resources

- Directed all aspects of Human Resources and Employee Communications.
- Introduced annual planning process and employee performance planning system.
- Negotiated a 28% reduction in administration fees, or \$23,000 in reduced costs.

COGNIS CORPORATION, Cincinnati, Ohio 2002 – 2007
Affiliate company of **Cognis GmbH**, Dusseldorf, Germany, global manufacturer of specialty chemicals (\$4 billion annual revenue). Now part of BASF.

Director, Human Resources and Communications, N. America (2004 – 2007)

- Directed all aspects of Human Resources and Corporate Communications.
- Supervised staff of 20. Reported to Global CAO, U.S. CAO, and EVP of \$1 billion business unit.
- Reduced Human Resources department costs by \$1 million per year.

- In response to labor strike, formed staffing task force charged with hiring and training 230 plant operators in six weeks. Production costs dropped by \$6 million annually and the replacement workers decertified the Union.

Director, Rewards Management, United States (2002 – 2004)

- Directed all aspects of rewards management, including base salary, annual incentives, long-term incentives, employee benefits, HRIS, and Payroll.
- Supervised staff of six.
- Implemented new HRIS, payroll, and benefits administration systems. For 2004 through 2007, average medical costs declined 9% versus 2003, or about \$750,000 in average annual savings.
- Promoted to Director, Human Resources and Communications, N. America.

VECTREN CORPORATION Evansville, Indiana 1994 – 2002
Fortune 1000 Utility Holding Company.

Director, Total Compensation (2000 – 2002, Post-merger)

- Led all aspects of total compensation program, including base salary, annual incentives, long-term incentives, employee benefits, HRIS, Payroll, and executive rewards.
- Supervised staff of seven.
- Reduced employee benefit costs by \$700,000.

Manager, Compensation/Benefits/HRIS (1996 – 2000, Pre-merger)

- Administered compensation and rewards programs, including base salary, annual incentives, employee benefits, and HRIS.
- Supervised Benefits Coordinator.
- Reduced annual pension accrual costs by \$3 million with retirement plan redesign.
- Promoted to Director, Total Compensation.

Supervisor, Compensation (1994 – 1996, Pre-merger)

- Administered salaried-employee compensation programs.
- Promoted to Manager, Compensation/Benefits/HRIS.

EDUCATION and CERTIFICATIONS

Masters Business Administration (MBA)
University of Southern Indiana, Evansville, Indiana

Bachelor of Science, Business Administration
Indiana University, Bloomington, Indiana

Certified Employee Benefits Specialist (CEBS)
International Federation of Employer Benefit Plans

Certified Brain-Based Coach
NeuroLeadership Institute

Accredited MyBrainSolutions Leadership Assessment Practitioner
Academy of Brain-Based Leadership

Profile

Michael

First Name

Golden

Last Name



Email Address



Street Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code



Primary Phone



Alternate Phone

Which Boards would you like to apply for?

Airport Authority: Submitted

Question applies to Airport Authority

Airport Authority Position I am applying for: *

Fixed Based Operator

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

University of California, Berkeley

Major Subject:

Business Administration Law

Degree Conferred:

Bachelor of Science

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

As a business owner, employer, pilot, aircraft owner and former corporate executive, my experience would lend itself very favorably to the airport authority. From 2002-2006 I was a member of the Board of Directors of the Truckee-Tahoe Airport District, and during my tenure there I served as President of the Airport District. My company operates and owns FBO's, aircraft and hangars at many airports. I am also a pilot & aircraft owner.

List the community organizations in which you have participated and describe participation:

EAA #1073 - Young Eagles volunteer pilot with over 150 missions flown. Lake in the Sky Airshow - Contributor, Sponsor & Volunteer

List your affiliation with professional or technical societies: *if required for the position.

Aircraft Owners & Pilots Association National Business Aircraft Association EAA

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Mark Gibbs, Airport Manager Lake Tahoe Airport 530-542-6182

Name, Telephone Number:

Steve Tackes 775-884-8306

Name, Telephone Number:

Donna Sanford Epic Aviation 970-242-8765

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I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

Profile**Larry**

First Name

Tores

Last Name



Middle Initial



Suite or Apt

Carson City

City

NV

State

89703

Postal Code

**Which Boards would you like to apply for?**

Airport Authority: Submitted

Question applies to Airport Authority

Airport Authority Position I am applying for: ***Conflict of Interest**

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good? Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you posses which you feel would be an asset to this Board/Committee/Commission:

I hold a private pilots license. I have a manufacturing business in the Carson City Air Industrial Park. I have an interest in aviation and how the Carson City Airport is managed.

List the community organizations in which you have participated and describe participation:

NNDA 1992-2001 NNDA Board 1993-1995 Carson City Sheriffs Aero Squadron

List your affiliation with professional or technical societies: *if required for the position.

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Name, Telephone Number:

Name, Telephone Number:

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I Agree *

Sec. 4. Board: Number, appointment, qualifications and terms of members.

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

2. The Board of Supervisors shall appoint:

(a) Three members who represent the general public, but, except as otherwise provided in paragraph (b), not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.

(b) Two members who are manufacturers and are within a 3-mile radius of the Carson City airport, but not including any person described in paragraph (c). If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.

(c) Two members who are fixed base operators at the airport.

3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his or her term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his or her prior term.

(Ch. 844, [Stats. 1989 p. 2025](#); A — Ch. 439, [Stats. 1995 p. 1144](#); Ch. 16, [Stats. 2011 p. 30](#))

Sec. 5. Board: Oath and compensation of members.

1. Each member of the Board shall file with the Clerk of Carson City his or her oath of office.

2. The members of the Board serve without compensation, but any member may be reimbursed for expenses actually incurred by the member for travel authorized by the Board.

(Ch. 844, [Stats. 1989 p. 2025](#))

Sec. 6. Board: Election of officers; duties of Secretary and Treasurer.

1. The Board shall elect a Chair, Vice Chair, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.

2. The Secretary shall keep audio recordings or transcripts of all meetings of the Board and a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. Except as otherwise provided in [NRS 241.035](#), the records must be open to the inspection of all interested persons, at a reasonable time and place. A copy of the minutes or audio recordings must be made available to a member of the public upon request at no charge pursuant to [NRS 241.035](#).

3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. The Treasurer shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his or her duties.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 373, [Stats. 2005 p. 1417](#); Ch. 98, [Stats. 2013 p. 334](#))

Sec. 7. Board: Meetings; quorum; seal.

1. The Board shall meet regularly at a time and in a place designated by the Board. Special meetings in an emergency may be held after notice to each member.

2. A majority of the members constitute a quorum at any meeting.

3. The Board shall adopt a seal.

(Ch. 844, [Stats. 1989 p. 2026](#))

Sec. 8. Board: Compliance with certain laws. The Board shall comply with the provisions of the Nevada Ethics in Government Law, [NRS 241.020](#), the Local Government Purchasing Act and the Local Government Budget and Finance Act.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 374, [Stats. 2001 p. 1829](#))

Sec. 9. Board: General powers. The Board may:

1. Acquire real and personal property by gift or devise for the purposes provided in this act.

2. With the approval of the Board of Supervisors:

(a) Acquire real and personal property by purchase or lease for the purposes provided in this act.

(b) Except as otherwise provided in this paragraph, lease, sell or otherwise dispose of any property. If the Board sells or otherwise disposes of real property, the sale or other disposal must be made by public auction.

3. Recommend to the Board of Supervisors any changes in the laws governing zoning necessary to comply with the regulations of the Federal Aviation Administration or to limit the uses of the area near the airport to those least affected by noise.
4. Use, in the performance of its functions, the officers, employees, facilities and equipment of Carson City, with the consent of Carson City and subject to such terms and conditions as may be agreed upon by the Board and the Board of Supervisors.
5. Provide emergency services for the Authority.
6. Contract with any person, including any person who transports passengers or cargo by air, to provide goods and services as necessary or desirable to the operation of the airport. Any contract between the Board and a fixed base operator must be submitted for approval by the Board of Supervisors.
7. Employ a manager of the airport, fiscal advisers, engineers, attorneys and other personnel necessary to the discharge of its duties.
8. Apply to any public or private source for loans, grants, guarantees or other financial assistance.
9. Establish fees, rates and other charges for the use of the airport.
10. Regulate vehicular traffic at the airport.
11. Adopt, enforce, amend and repeal any rules and regulations necessary for the administration and use of the airport.
12. Take such other action as is necessary to comply with any statute or regulation of this State or of the Federal Government.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 381, [Stats. 2005 p. 1417](#); Ch. 496, [Stats. 2005 p. 2680](#))