

CARSON CITY DEBT MANAGEMENT COMMISSION

Minutes of the August 15, 2017 Meeting

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A regular meeting of the Carson City Debt Management Commission was scheduled for 1:30 p.m. on Tuesday, August 15, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Don Hataway
Commissioner John Barrette
Commissioner Stacey Giomi
Commissioner Nick Providenti
Commissioner Ron Swirczek

STAFF: Nancy Paulson, Chief Financial Officer
Sherri Russell, Deputy Chief Financial Officer
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (1:31:51) - Chairperson Hataway called the meeting to order at 1:31 p.m. Ms. King called the roll; a quorum was present.

B. PUBLIC COMMENT (1:32:14) - Chairperson Hataway entertained public comment; however, none was forthcoming.

C. For Possible Action: APPOINT NICK PROVIDENTI TO FILL A CITIZEN-AT-LARGE POSITION ON THE COMMISSION, PURSUANT TO THE PROVISIONS OF NRS 350.0115(3) (1:32:21) - Chairperson Hataway introduced this item, reviewed the agenda materials, and entertained a motion. **Commissioner Barrette moved to appoint Nick Providenti to fill the citizen-at-large position. Commissioner Swirczek seconded the motion. Motion carried 2-0.** Chairperson Hataway recessed the meeting in order that the Oath of Office could be administered to Mr. Providenti. Ms. King administered the Oath of Office after which Commissioner Providenti took his seat at the dais. Chairperson Hataway welcomed Commissioner Providenti.

D. For Possible Action: Approval of Minutes - June 19, 2017 (1:34:08) - Chairperson Hataway introduced this item, and entertained suggested revisions. When no suggested revisions to the minutes were forthcoming, Chairperson Hataway entertained a motion. **Commissioner Swirczek moved to approve the minutes. Commissioner Barrette seconded the motion. Motion carried 5-0.**

E. For Possible Action: ELECTION OF VICE CHAIR OF THE CARSON CITY DEBT MANAGEMENT COMMISSION (1:34:24) - Chairperson Hataway introduced this item, and entertained a motion. **Commissioner Swirczek moved to appoint Stacey Giomi to the position of vice chair. Commissioner Barrette seconded the motion. Motion carried 5-0.**

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F. For Possible Action: DISCUSSION ON MUNICIPALITIES' ANNUAL REPORTS, STATEMENTS OF DEBT MANAGEMENT POLICY, PLANS FOR CAPITAL IMPROVEMENT, AND UPDATES OF INFORMATION, AS REQUIRED BY NRS 350.013 (1:34:52) - Chairperson Hataway introduced this item. Ms. Russell advised that no documentation had been submitted by the Nevada Commission to Reconstruct the V&T Railway or the Carson City Visitors Bureau. Chairperson Hataway entertained a motion to defer review of documentation from the two entities. **Commissioner Providenti so moved. Commissioner Barrette seconded the motion. Motion carried 5-0.**

F-1. CARSON WATER SUBCONSERVANCY DISTRICT (1:36:25) - Discussion took place regarding the documentation submitted. Chairperson Hataway provided an overview of the same, and responded to questions of clarification. Ms. Paulson read from the pertinent statute and offered to follow up with a Department of Taxation representative. She responded to questions of clarification. Commissioner Swirczek suggested noting the incorrect dates for the record. Ms. Paulson responded to additional questions of clarification, and offered to follow up with a CWSD representative. Chairperson Hataway entertained a motion to defer the CWSD report to the February meeting. **Commissioner Swirczek so moved. Commissioner Providenti seconded the motion. Motion carried 5-0.**

F-2. NEVADA COMMISSION TO RECONSTRUCT THE V&T RAILWAY - Deferred.

F-3. CARSON CITY (1:35:49) - Ms. Russell provided an overview of the agenda materials. (1:42:33) Ms. Russell reviewed the agenda materials. She responded to questions of clarification and discussion took place throughout the presentation. Chairperson Hataway entertained a motion to receive the documentation for the record. **Commissioner Barrette so moved. Vice Chairperson Giomi seconded the motion. Motion carried 5-0.**

F-4. CARSON CITY AIRPORT (2:02:27) - Chairperson Hataway introduced this item, and reviewed the agenda materials. He entertained questions or comments and, when none were forthcoming, a motion. **Vice Chairperson Giomi moved to receive the Carson City Airport report. Commissioner Barrette seconded the motion. Motion carried 5-0.**

F-5. CARSON CITY SCHOOL DISTRICT (2:03:35) - Chairperson Hataway introduced this item. **Commissioner Swirczek moved to receive the indebtedness report and the Five-Year Capital Improvement Plan, and to request School District representatives to return to the commission in February to present the report. Commissioner Barrette seconded the motion. Motion carried 5-0.**

F-6. CARSON CITY VISITORS BUREAU (2:04:33) - In response to a question, Chairperson Hataway reminded the commission that this report had been deferred until the February commission meeting. Ms. Paulson reiterated her offer to follow up with Department of Taxation representatives.

G. For Possible Action: DISCUSSION TO SPECIFY PERCENTAGE OF LIMITATION ON TOTAL AD VALOREM TAX LEVY, AS REQUIRED PURSUANT TO NRS 350.0155 (2:05:15) - Chairperson Hataway introduced this item, provided an overview of the statute, copies of which were included in the agenda materials, and reviewed past actions of the commission relative to this item. He entertained a motion. **Commissioner Barrette moved to specify a percentage of 10 percent. Commissioner Providenti seconded the motion. Motion carried 5-0.**

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H. For Possible Action: DISCUSSION TO ESTABLISH PRIORITIES AMONG ESSENTIAL AND NONESSENTIAL FACILITIES AND SERVICES, AS REQUIRED PURSUANT TO NRS 350.0155 (2:06:09) - Chairperson Hataway introduced this item, provided an overview of the statute, and reviewed past actions of the commission relative to this item. **Commissioner Providenti moved to maintain the priorities as public safety, education, and health. Commissioner Barrette seconded the motion. Motion carried 5-0.**

I. For Possible Action: DISCUSSION TO DESIGNATE THE FEBRUARY 2018 MEETING DATE AND TIME (2:06:45) - Chairperson Hataway introduced this item and, following discussion, consensus of the commission was to schedule the next meeting for 1:30 p.m. on Tuesday, February 13, 2018. Chairperson Hataway entertained a motion. **Commissioner Barrette so moved. Vice Chairperson Giomi seconded the motion. Motion carried 5-0.**

J. PUBLIC COMMENT (2:07:29) - Chairperson Hataway noted, for the record, that there were no other citizens present in the meeting room.

K. For Possible Action: ADJOURNMENT (2:07:35) - Chairperson Hataway adjourned the meeting at 2:07 p.m.

The Minutes of the August 15, 2017 Carson City Debt Management Commission meeting are so approved this 7th day of November, 2017.

DON HATAWAY, Chair