

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 11, 2017 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, October 11, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Jim Smolenski
Commissioner Lori Bagwell
Commissioner Mark Kimbrough
Commissioner Jack Zenteno

STAFF: Darren Schulz, Public Works Department Director
Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
Hailey Lang, Transportation Planner
Dan Stucky, City Engineer
Dan Yu, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:04:31) - Chairperson Bonkowski called the meeting to order at 5:04 p.m. Ms. King called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (5:05:02) - Chairperson Bonkowski entertained modifications to the agenda; however, none were forthcoming.

3. DISCLOSURES (5:05:17) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (5:05:37) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

5. ACTION ON APPROVAL OF MINUTES - September 13, 2017 (5:06:01) - Chairperson Bonkowski introduced this item, and entertained suggested revisions. **Commissioner Bagwell moved to approve the minutes, with a previously-noted correction to page 3. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6. PUBLIC MEETING ITEMS:

6(A) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1718-046, SOUTH CARSON STREET SURVEY, TO LUMOS AND ASSOCIATES FOR AN ADDITIONAL \$26,560, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$114,510, TO BE FUNDED FROM THE RTC ACCOUNT (5:06:28) - Chairperson Bonkowski introduced this item, and

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read a prepared disclosure statement into the record. He advised that he would abstain from discussion and action on this item, and passed the gavel to Vice Chairperson Smolenski.

Mr. Stucky noted a correction to the agenda title to indicate that the contract will be funded from the infrastructure tax account. Mr. Stucky reviewed the agenda materials. Vice Chairperson Smolenski entertained questions or comments of the commissioners and the public and, when none were forthcoming, a motion. **Commissioner Bagwell moved to approve Amendment No. 1 to Contract No. 1718-046, South Carson Street Survey, to Lumos and Associates, for an additional \$26,560, for a total not-to-exceed amount of \$114,510, to be funded from the Infrastructure Fund, as outlined in the Lumos letter, dated September 7 and labeled Addendum 1. Commissioner Kimbrough seconded the motion.** Vice Chairperson Smolenski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0-1, Chairperson Bonkowski abstaining.**

6(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1718-064, FY 18 CARSON CITY PAVEMENT MANAGEMENT SERVICES, TO DYNATEST NORTH AMERICA, INC. FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$66,790.00, TO BE FUNDED FROM THE CAMPO / UNIFIED PLANNING WORK PROGRAM ACCOUNT (5:10:00) - Chairperson Bonkowski introduced this item, noting that it had also been presented during the CAMPO meeting. Ms. Maloney provided a brief overview, and noted that the CAMPO members had unanimously voted to recommend approval of the contract and expenditure of the funding. Chairperson Bonkowski entertained questions or comments of the commissioners and of the public and, when none were forthcoming, a motion. **Vice Chairperson Smolenski moved to approve Contract No. 1718-064, FY 18 Carson City Pavement Management Services to Dynatest North America, Inc., for a total not-to-exceed amount of \$66,790.00, to be funded from the CAMPO / Unified Planning Work Program Account. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(C) POSSIBLE ACTION TO ACCEPT THE DONATION OF PERMANENT EASEMENTS AND RIGHTS-OF-WAY FOR ROADWAY AND ASSOCIATED IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF SIERRA VISTA LANE, AS PART OF THE FEDERAL LANDS ACCESS PROGRAM GRANT PROJECT, FROM KATHI A. MARTIN, APN 010-121-21; KAMINSKY / FITZGERALD FAMILY 2002 TRUST, APN 010-121-25; BRUCE A. MILLER, APN 010-121-26; RANDY W. AND LISA G.F. JONES, APN 010-12-127; BRANDON REVOCABLE TRUST, APN 010-121-37; AND ROGER AND DIANA L. PRESTON, APN 010-121-38 (5:11:45) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Mr. Goering and Real Property Manager Stephanie Hicks responded to questions of clarification, and extensive discussion ensued. Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Vice Chairperson Smolenski moved to accept the donation of permanent easements and rights-of-way for the roadway and associated improvements needed for the construction and maintenance of Sierra Vista Lane, as part of the Federal Lands Access Program Grant Project, from Kathi A. Martin; Kaminsky / Fitzgerald Family 2002 Trust; Bruce A. Miller; Randy W. and Lisa G.F. Jones; Brandon Revocable Trust; and Roger G. and Diana L. Preston; and direct that recording of the easements be deferred until such time as all eight easements have been received. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

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7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

7(A) STREET OPERATIONS ACTIVITY REPORT (5:28:55) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the agenda materials. Commissioner Bagwell thanked Ms. Maloney for the additional detail in the report. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

7(B) PROJECT STATUS REPORT (5:29:55) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

7(C) FUTURE AGENDA ITEMS (5:34:01) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the November meeting.

8. COMMISSIONER COMMENTS (5:35:51) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

9. PUBLIC COMMENT (5:36:05) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

10. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR WEDNESDAY, NOVEMBER 8, 2017 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET, CARSON CITY, NEVADA (5:36:19) - Chairperson Bonkowski read this information into the record.

11. ACTION ON ADJOURNMENT (5:36:28) - Chairperson Bonkowski adjourned the meeting at 5:36 p.m.

The Minutes of the October 11, 2017 Carson Area Metropolitan Planning Organization meeting are so approved this 27th day of November, 2017.

BRAD BONKOWSKI, Chair