

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the April 11, 2001, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, April 11, 2001, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Jon Plank, Vice Chairperson Steve Reynolds, and Commissioners Bob Kennedy, and Marv Teixeira

STAFF PRESENT: Street Operations Manager John Flansberg, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine McLaughlin (RTC 4/11/01 Tape 1-0001)

A. ROLL CALL AND DETERMINATION OF A QUORUM - Chairperson Plank convened the meeting at 5:30 p.m. Roll call was taken. A quorum was present although Commissioner Staub was absent.

B. APPROVAL OF MINUTES - MARCH 14, 2001 (1-0011) - Commissioner Teixeira moved to approve. Commissioner Reynolds seconded the motion. Motion carried 4-0.

C. AGENDA MODIFICATIONS (1-0016) - None.

D. PUBLIC COMMENTS (1-0018) - Chairperson Plank explained the statutory requirement to hold a monthly meeting. Shade Tree Council Chairperson Sally Zola distributed her letter to the Commission and Clerk. (A copy is in the file.) Chairperson Plank indicated that the Commission could not discuss the letter and that its meaning is very clear.

Craig Hartman, a member of the Shade Tree Council, indicated he was speaking for himself. He voiced his objection to the extension of Stewart Street to Curry if it removes trees. This removal will negate NDOT Director Thomas Stephens' refusal to allow Lowes' to remove Russian Olive Trees in its right-of-way. The City proposal will remove mature, healthy trees. It will also impact the City program encouraging residents to plant trees in front of their homes. Carson City has been a "Tree City USA" for six or seven years. Removal of trees could cause the community to be known as a "chain saw capitol". Additional public comments were solicited but none given.

E. DISCLOSURES (1-0073) - None.

F. DISCUSSION AND PRESENTATION OF STATUS REPORTS ON VARIOUS PROJECTS (1-0077) - Mr. Flansberg discussed with the Commission the status of the negotiations with the Forest Service regarding the Stewart Street extension. This item should be agendized for the next Commission meeting. Two options are being analyzed. A less intrusive option is seriously being considered and will be discussed in full at the next meeting. Chairperson Plank encouraged Chairperson Zola and Mr. Hartman to attend that meeting. Ms. Zola's letter as a resident was included in the discussion. (A copy is in the file.) Mr. Flansberg and Mr. Brotzman discussed the status of the improvements to the Northridge and Roop intersection, which should be completed by the developer at the end of spring; Graves Lane landscaping replacement activities; College Parkway soundwall; and the MPO agreements with the adjacent MPOs. Commissioner comments were solicited on the agreements. (Copies are in the file.) The Federal Metropolitan Planning Funds committed to the City totaled \$75,309 according to the letter from NDOT Program Development Manager Kent L. Cooper. (A copy is in the file.) NDOT had made minor changes to the agreements. The status of the Transportation Master Plan Update and the Bicycle and Pedestrian Elements was discussed. The Planning Commission will reconsider the Bicycle Element but the Board motion had not included its reconsideration by the RTC. The North Carson Street median islands were to have been poured yesterday, however, the weather had delayed this work. It should be completed within two weeks. Discussion ensued on the status of the NDOT proposal to restripe South Carson Street to make it three lanes in both directions. This work will be done next year according to the news media. A memo explaining the revised work plan had not been submitted to either the City staff nor the RTC. Commissioner Teixeira voiced his concern about NDOT's lack of communication on this decision. He asked that staff obtain written communication from

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NDOT regarding its decision, its timeframe for construction, and the feasibility of completing the project. Chairperson Plank supported his request and asked that the letter also include the expectation that there will be better communication in the future.

Commissioner Teixeira then asked about the status of the freeway overpass at College Parkway and that a letter be sent to NDOT asking if this program is still on schedule, its completion date, and the status of Phase 1B including the date when this contract will be let. Discussion explained that the Emerson and Northgate bridges were part of 1A. Carmine, Northridge, and US 50 structures were part of 1B. Mr. Flansberg indicated that he is the City's liaison with NDOT Project Manager Jim Gallegos and would add the freeway status reports to the others. He would also ask Mr. Gallegos to provide quarterly updates. Comments noted that there had been work done on Sunday on the College Parkway overpass, however, no work was performed later that week. Commissioner Kennedy felt that there must be work occurring which the public could not see due to the scaffolding. Commissioner Reynolds explained that some of his contacts had felt that the temperatures may be playing a role in the amount of work which is occurring on the overpass.

Commissioner Reynolds vocalized his concern about the need for a close working relationship with NDOT after the City becomes an MPO and the lack of communication regarding the restriping program.

Mr. Flansberg indicated that R. O. Anderson Engineering is conducting the records search on the amount of right-of-way the City owns along Roop Street between Fifth Street and Winnie Lane. He also noted that the Roop and Winnie intersection has been selected as a potential sight for a signal at some future date. A warrants study will be scheduled. Discussion ensued on the need to have NDOT discuss the street improvements which would be required of any potential developer for the property at Sonoma and South Carson Street. Chairperson Plank indicated that the Minutes for the last meeting had included agendizing this item, however, NDOT could not do it. He hoped to have NDOT attend the next meeting. Mr. Flansberg also indicated that the current developer had stated that he would not have a project ready for consideration by the City for at least nine months. Commissioner Teixeira stressed the need to be pro-active and plan for such improvements. Chairperson Plank supported his request that NDOT discuss its requirements with RTC. Commissioner Teixeira felt that as RTC is paying for the improvements, it should have some say in the type of improvements required. Mr. Flansberg indicated his intent to ask NDOT Chief Engineer Fred Droles to address the Commission on these issues. Comments also indicated that the current developer was aware of the discussions which had occurred with NDOT and the previous developer.

Discussion ensued on the status of the left turn signals at Roop and Little Lane. Mr. Flansberg indicated that this would require a traffic study. It will be conducted and a report made to the Commission.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) INCLUDING FUTURE AGENDA ITEMS (1-0425) - Chairperson Plank agendized the Little Lane and Roop Street left turn signal, the restriping of Carson Street, and the Sonoma and Carson Street improvements based on the previous discussions. Discussion indicated that Albertson's will be making the signal changes at College Parkway and North Carson Street (North 395) and the status of Albertson's project. Mr. Flansberg agreed to provide a status report on this project at the next meeting. Commissioner Kennedy suggested that RTC foot the bill and make the improvements. Albertson's could then reimburse RTC for the improvements. This would provide the public with a safer and better traffic flow. Chairperson Plank requested that, if the Commissioners come across any item(s) that should be agendized, they contact either Mr. Flansberg or himself.

Mr. Flansberg then requested that NDOT's project to remove the "hump" at College Parkway and Hot Springs Road, the proposed improvements to Fire Station No. 2, and the City's asphalt maintenance contract be agendized for the next meeting. Reasons were vocalized for having the RTC provide oversight on the asphalt maintenance funding.

Discussion ensued on Mr. Flansberg's assignment to the landfill operation. Commission comments encouraged the City Manager to include an adjustment to his salary for taking on this assignment. Chairperson Plank indicated

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that both he and Supervisor Williamson had made similar suggestions to Mr. Berkich during the Board of Supervisors meeting on the assignment.

Chairperson Plank then asked Mr. Flansberg to include the grindings operation in his status reports. Mr. Flansberg indicated that this report will be included in his asphalt report.

H. ADJOURNMENT (1-0535) - Commissioner Reynolds moved to adjourn. Commissioner Kennedy seconded the motion. Motion carried unanimously. Chairperson Plank adjourned the meeting at 6:05 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the April 11, 2001, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON June 13 2001.

/s/
Jon Plank, Chairperson