



Carson City Planning Division

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2180 – Hearing Impaired: 711
planning@carson.org
www.carson.org/planning

MEMORANDUM

Liquor License

TO: The Hearings Officer

FROM: Mariah Ziegenbein
Business License Specialist

DATE: January 17, 2018

SUBJECT: Liquor License: Eagle Valley Golf Course (Liquor License #18-32380)

Recommendation: To approve a liquor license for TD's Golf at Eagle Valley, LLC dba Eagle Valley Golf Course at 3999 Centennial Park Dr. with Thomas Duncan as the liquor manager subject to the following conditions of approval:

1. The applicant must sign a sworn affidavit consistent with CCMC 4.13.060 regarding a server training course.

Per Carson City Municipal Code 4.13, all liquor license requests are to be reviewed by the Hearings Officer. The Hearings Officer may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with the Municipal Code. The Hearings Officer considers the recommendation of the Sheriff's office and the Health Department in making his decision.

The subject request is to allow TD's Golf at Eagle Valley, LLC dba Eagle Valley Golf Course to have a liquor license, with Thomas Duncan as the liquor manager. The applicant is managing the Eagle Valley Golf Course. The business is located at 3999 Centennial Park Dr.

This request has been reviewed by both the Health Department and the Sheriff's Office. The Health Department inspected the premises and is recommending approval.

The Sheriff's office conducted a background check and did not find any disqualifying information based on CCMC 4.13.125.

**CARSON CITY LICENSE APPLICATION**

Please type or print in black ink; Incomplete or illegible applications will not be accepted. Applications must bear an original signature

Business License #:

18-32698

LL#

18-32380

Submittal Date:

1 <input checked="" type="checkbox"/> New Business	2 <input type="checkbox"/> Change of Location/Mailing	3 <input type="checkbox"/> Change of Name	4 <input type="checkbox"/> Change of Corporate Officer	5 <input type="checkbox"/> Other
2 Type of License(s)	3 <input checked="" type="checkbox"/> Business	4 <input type="checkbox"/> Short-Term	5 <input type="checkbox"/> Gaming	6 <input checked="" type="checkbox"/> Liquor
3 Type of Entity	4 <input type="checkbox"/> Sole Proprietor	5 <input type="checkbox"/> Corporation	6 <input type="checkbox"/> Partnership	7 <input checked="" type="checkbox"/> Limited Liability Company
Entity Name			Business Opening Date 1/1/2018	
Business Name (DBA) Eagle Valley Golf Course			EIN # 82-3459108	
Business Address 3999 Centennial Park Dr.		City Carson City	State NV	Zip Code 89706
Mailing Address 101 Palmer Drive		City Dayton	State NV	Zip Code 89403
Corporate Phone 10 775-360-7816	Business Phone	Cellular Phone		Business Fax
E-mail Address 11 micheller@dgmgolf.net		Business Website www.duncangolfreno.com		
12 Owner(s), Manager(s), or other Principal(s) attach additional pages if required				
Last, First, MI Thomas P Duncan		Percent Owned 33.3%	Title President	
Residence Address (Street) 13035 Silver Wolf Rd		City, State, Zip Reno, NV 89511		Residence Telephone
Last, First, MI Duncan, Thomas J		Percent Owned 33.3%	Title Vice President	
Residence Address (Street) 6435 Country Meadow Dr.		City, State, Zip Reno, NV 89519		Residence Telephone
Last, First, MI Wackowski, Scott		Percent Owned 33.3%	Title Vice President	
Residence Address (Street) 310 Sondrio Way		City, State, Zip Reno, NV 89521		Residence Telephone
13 Liquor Manager (if applicable) Thomas Duncan		<input type="checkbox"/> On-Site <input type="checkbox"/> Off-Site	Contact Phone Number 775-315-0302	
Residence Address (Street)		City, State, Zip		

13 Describe in detail the activity of your business

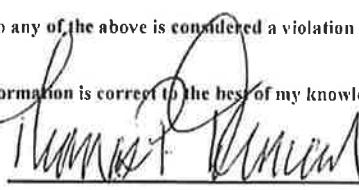
Golf Course Facility Management

Type of Liquor License Applying for (If applicable)

14 <input type="checkbox"/> Tavern/Bar	14 <input type="checkbox"/> Dining Room w/Beer and Wine Only	14 <input type="checkbox"/> Packaged Liquor	14 <input checked="" type="checkbox"/> Dining Room w/Hard Liquor	14 <input type="checkbox"/> Combo (On-Premise & Pkg)	14 <input type="checkbox"/> General Wholesale
<input type="checkbox"/> Catering	<input type="checkbox"/> Additional Wet Bars _____				
16 List number of slot machines (If applicable)		List number of table games (If applicable)			
<input type="checkbox"/> 1 cent _____	<input type="checkbox"/> Multi _____	<input type="checkbox"/> Craps _____	<input type="checkbox"/> Baccarat _____		
<input type="checkbox"/> 5 cent _____	<input type="checkbox"/> Poker _____	<input type="checkbox"/> Roulette _____	<input type="checkbox"/> Race Book _____		
<input type="checkbox"/> 25 cent _____	<input type="checkbox"/> Mega Buck _____	<input type="checkbox"/> Twenty-One _____	<input type="checkbox"/> Sports Book _____		
<input type="checkbox"/> 1.00 _____		<input type="checkbox"/> Keno _____	<input type="checkbox"/> Poker _____		

17 If this application is for a change of business name, location, or ownership, list the previous name, address, and owner below:

Miscellaneous Information	Please answer this section if your business is <i>located</i> in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180	
	Is your business location zoned for this type of business	Has a Special Use Permit been obtained for this business location
	Will you be installing any outdoor signs	Are there any existing signs on the property
	Will there be any outside storage (If yes, please explain items being stored and how being screened)	
	Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage)	
Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business		

Rules and Regulations	I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments	
	<ul style="list-style-type: none"> • If any changes are made after completing said license application this office must be notified immediately and an updated is required. • A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location • Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license. • Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation 	
I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that failure to complete this form truthfully is an act of perjury.		
Applicant's Signature		Date <u>12/8/17</u>

FEES STRUCTURE		FEES	LICENSE TOTAL FEES
Business License Fee		<u>103.85</u>	Business License Annual Fee: <u>483.75</u>
Square Footage	<u>1500</u>	<u>96.90</u>	Business License Pro-rated Fee:
Number of Employees	<u>20</u>	<u>123.00</u>	Business License Application/Update Fee: <u>25</u>
Health Fee	<u>Health 8 (1)</u> <u>Health 10 (2)</u>	<u>123</u>	Liquor License Annual Fee: <u>800</u>
Number of Rental Units			Liquor License Pro-rated Fee:
Number of Coin Operated Machines			Liquor License Application Fee: <u>100.00</u>
Number of Slot Machines			Liquor License Investigation Fee: <u>500</u>
TOTAL FEES DUE:	<u>2053.75</u>		Gaming License Quarterly Fee:
Payment Type	<u>141612</u>		Gaming License Application Fee:
Received By <u>Rebek</u>	Date <u>12/8/17</u>	Fictitious Name Fee:	<u>20</u>
Date Applicant Fingerprinted <u>9 a.m @ 12/18</u>	By	File #	Health Pre-Inspection Fee: <u>25</u>



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

Memorandum

To: Carson City Liquor Board Hearing Officer
From: Carson City Health and Human Services (CCHHS)
Date: January 08, 2018
Re: Duncan Golf Course 3999 Centennial Park Dr.

On January 8, 2018 a routine pre-opening inspection at Duncan Golf Course 3999 Centennial Park Dr. was conducted by Inspector Mike Oravetz. No new construction was noted since change of ownership, and no issues were noted. The Carson City Department of Health and Human Services has no problems regarding a liquor license for this establishment.

Please contact CCHHS with any questions or concerns.

Phone: (775) 887-2190
Fax: (775) 887-2248

Brendon Gibb, REHS
Environmental Health Specialist
Disease Prevention and Control
Carson City Health and Human Services

Carson City Health & Human Services

900 East Long Street • Carson City, Nevada 89706 • (775) 887-2190 • Hearing Impaired-Use 711

Clinical Services (775) 887-2195 Fax: (775) 887-2192	Public Health Preparedness (775) 887-2190 Fax: (775) 887-2248	Human Services (775) 887-2110 Fax: (775) 887-2539	Disease Control & Prevention (775) 887-2190 Fax: (775) 887-2248	Chronic Disease Prevention & Health Promotion (775) 887-2190 Fax: (775) 887-2248
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