

# **CARSON CITY UTILITY FINANCE OVERSIGHT COMMITTEE**

## **Minutes of the January 29, 2018 Meeting**

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A regular meeting of the Carson City Utility Finance Oversight Committee was scheduled for 1:00 p.m. on Monday, January 29, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Andrea Engleman  
Vice Chairperson Michael Bennett  
Member Randy Bowling  
Member Bruce Scott  
Member Mike Spell

**STAFF:** Darren Schulz, Public Works Department Director  
David Bruketta, Utility Manager  
Jason Link, Chief Financial Officer  
Pamala Ganger, Accounting Manager  
Dan Yu, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 2. CALL TO ORDER AND DETERMINATION OF A QUORUM** (1:02:03) - Chairperson Engleman called the meeting to order at 1:02 p.m. Ms. King called the roll; a quorum was present.

**3. PUBLIC COMMENT** (1:02:27) - Chairperson Engleman entertained public comment; however, none was forthcoming.

**4. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 19, 2017** (1:02:43) - Chairperson Engleman introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, she entertained a motion. **Vice Chairperson Bennett moved to approve the minutes. Member Bowling seconded the motion. Motion carried 5-0.**

**5. PUBLIC HEARING MATTERS:**

**5(A) POSSIBLE ACTION TO ELECT A COMMITTEE CHAIR AND VICE CHAIR** (1:03:20) - Chairperson Engleman introduced this item. Mr. Yu provided an overview of the City's Boards, Commissions, and Committees Policies and Procedures relative to election of chair and vice chair. Mr. Bruketta provided additional information. **Member Scott nominated Andrea Engleman as chair. Member Spell seconded the nomination. Nomination carried 5-0.** Chairperson-elect Engleman entertained nominations for vice chair. **Member Spell nominated Mike Bennett as vice chair. Member Bowling seconded the nomination. Nomination carried 5-0.**

**5(B) INFORMATIONAL REPORT FROM UTILITY MANAGER DAVID BRUKETTA FOR THE CARSON CITY PUBLIC WORKS DEPARTMENT ON GENERAL MATTERS RELATIVE TO ADDING A 20-YEAR OUTLOOK OF PROJECTED COSTS ON CAPITAL IMPROVEMENTS PLANS FOR WATER, SEWER, AND STORM WATER THAT WILL BE PRESENTED TO THE COMMITTEE IN MARCH; OPERATIONS, MAINTENANCE, AND**

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**MANAGEMENT CHANGES AT THE EAGLE VALLEY GOLF COURSE; UPDATE ON THE STATUS OF THE LOW INCOME UTILITY RATE ASSISTANCE PROGRAM; UPDATE ON THE STATUS OF THE STORM WATER RATES** (1:06:40) - Chairperson Engleman introduced this item, and Mr. Bruketta presented the agenda materials. Mr. Bruketta and Mr. Schulz responded to questions of clarification and discussion took place throughout the presentation.

**5(C) POSSIBLE ACTION TO RECOMMEND DATES, TIMES, AND LOCATIONS FOR RECURRING COMMITTEE MEETINGS FOR 2018** (1:33:07) - Chairperson Engleman introduced this item, and Mr. Bruketta reviewed the 2017 meeting schedule. Following discussion, consensus of the committee was to schedule the next meeting for 1:00 p.m. on Tuesday, March 20. Following additional discussion, consensus of the committee was to also schedule meetings for 1:00 p.m. on Tuesday, August 21<sup>st</sup>; and 1:00 p.m. on Tuesday, November 27<sup>th</sup>. A brief discussion took place regarding items to be agendized for each meeting.

**6. INFORMATION ONLY ON FUTURE AGENDA ITEMS** (1:46:27) - Previously covered.

**7. PUBLIC COMMENT** (1:46:31) - Chairperson Engleman entertained public comment; however, none was forthcoming.

**8. ACTION TO ADJOURN** (1:47:26) - A motion was made, seconded, and carried unanimously to adjourn the meeting at 1:47 p.m.

The Minutes of the January 29, 2018 Carson City Utility Finance Oversight Committee are so approved this 20<sup>th</sup> day of March, 2018.

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ANDREA ENGLEMAN, Chair