



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: 04/19/2018

Staff Contact: Jason Link, Chief Financial Officer

Agenda Title: For Possible Action: Presentation, discussion and possible direction to staff on the proposed Carson City FY 2019 Tentative Budget which includes the General Fund, Enterprise Funds and all other budgeted funds. (Jason Link, jlink@carson.org)

Staff Summary: The purpose of this item is to review the proposed FY 2019 Carson City Tentative Budget.

Agenda Action: Formal Action/Motion

Time Requested: 3 Hours

Proposed Motion

Possible direction to staff on the proposed Carson City FY 2019 Tentative Budget and direct staff to return to the Board with a final budget for adoption at the Public Hearing scheduled for May 21, 2018.

Board's Strategic Goal

Efficient Government

Previous Action

Background/Issues & Analysis

Staff will present the assumptions used to build the budget and the outlook for the future. These assumptions were outlined at the February 15, 2018 Board Meeting.

The FY 2019 Carson City Tentative Budget was filed with the Department of Taxation prior to April 16, 2018.

The City held a Budget Open House for the public on April 2, 2018. The open house featured City Department presentations highlighting the functions performed by the various departments in the City. There were no comments received from the public at the open house that would have an impact on the City's budget.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 354

Financial Information

Is there a fiscal impact? ☒ Yes ☐ No

If yes, account name/number: See FY 2019 Tentative Budget document.

Is it currently budgeted? ☐ Yes ☒ No

Explanation of Fiscal Impact:

Alternatives

To amend for final budget.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

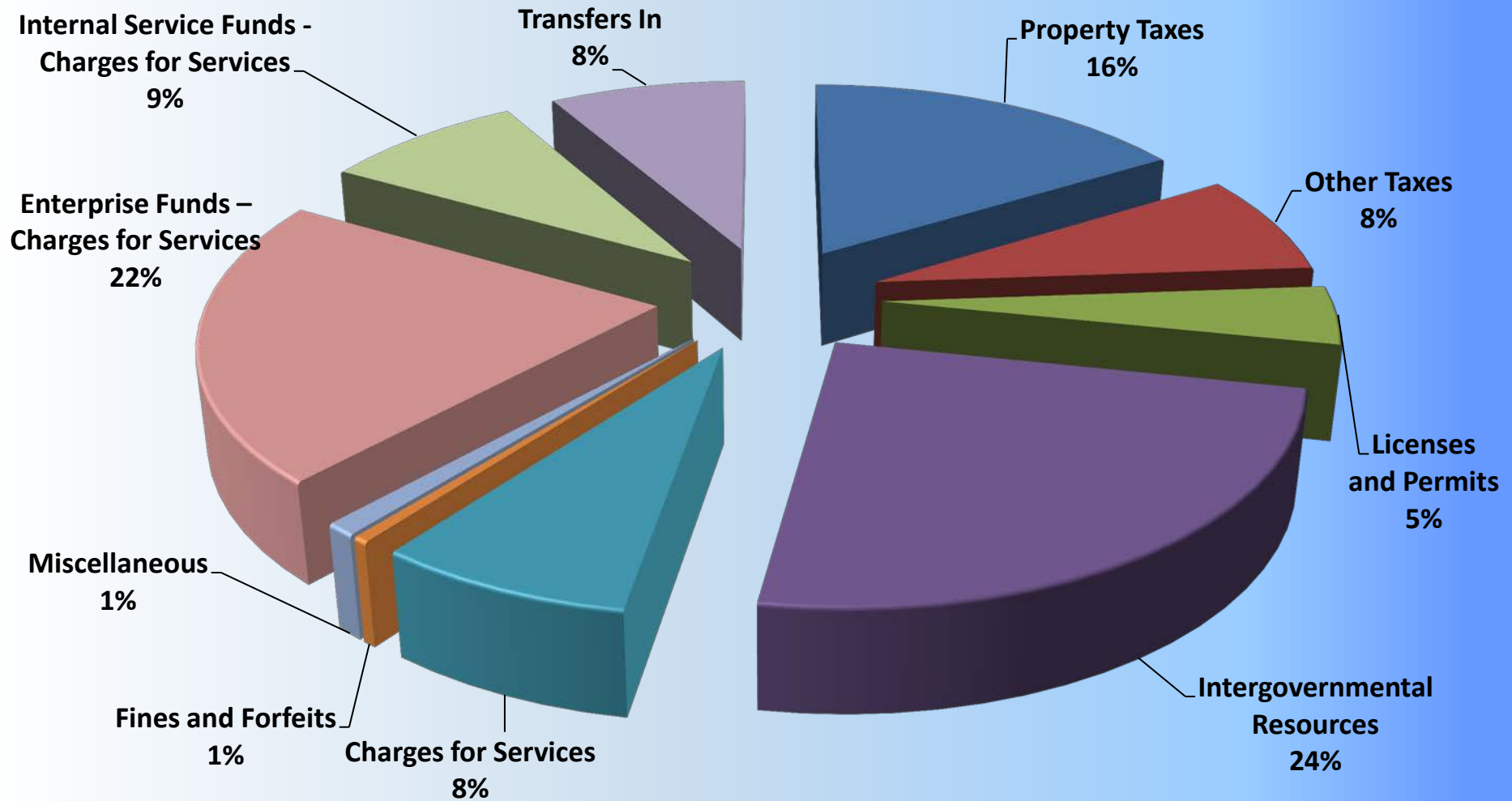
Carson City

FY 2019 Tentative Budget

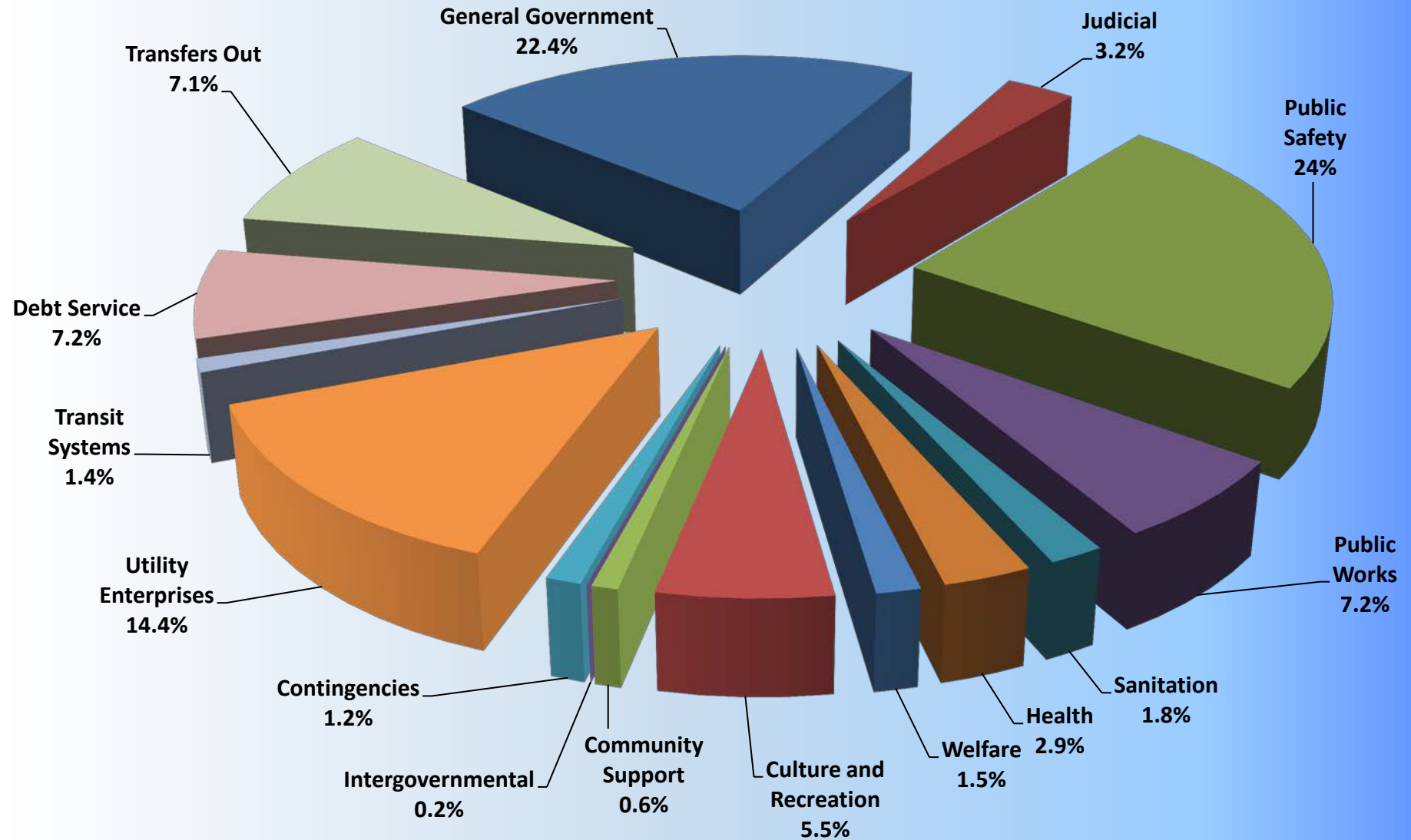


Jason Link, CPA
Chief Financial Officer

All Funds Revenue Summary



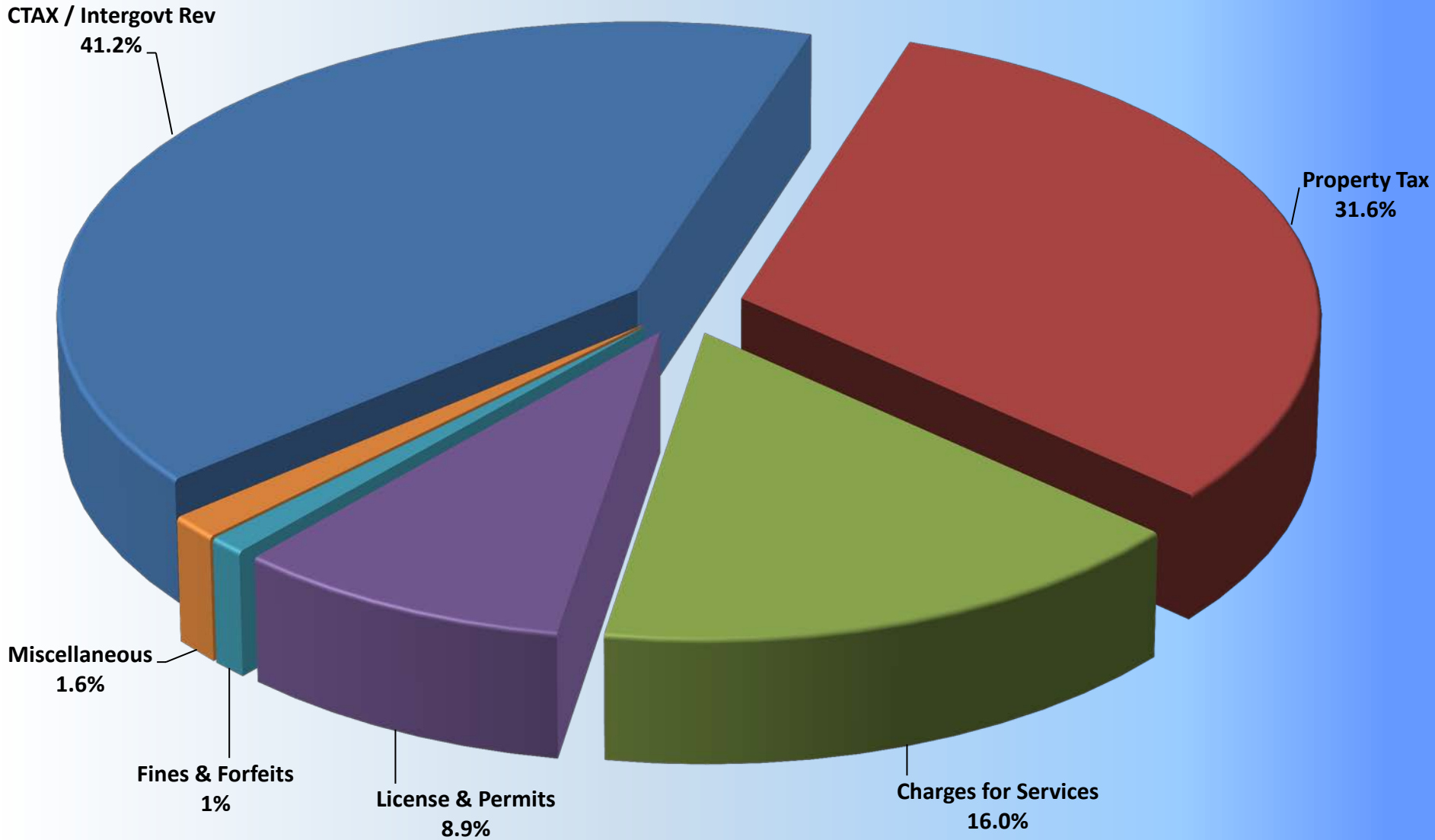
All Funds Expenditure Summary



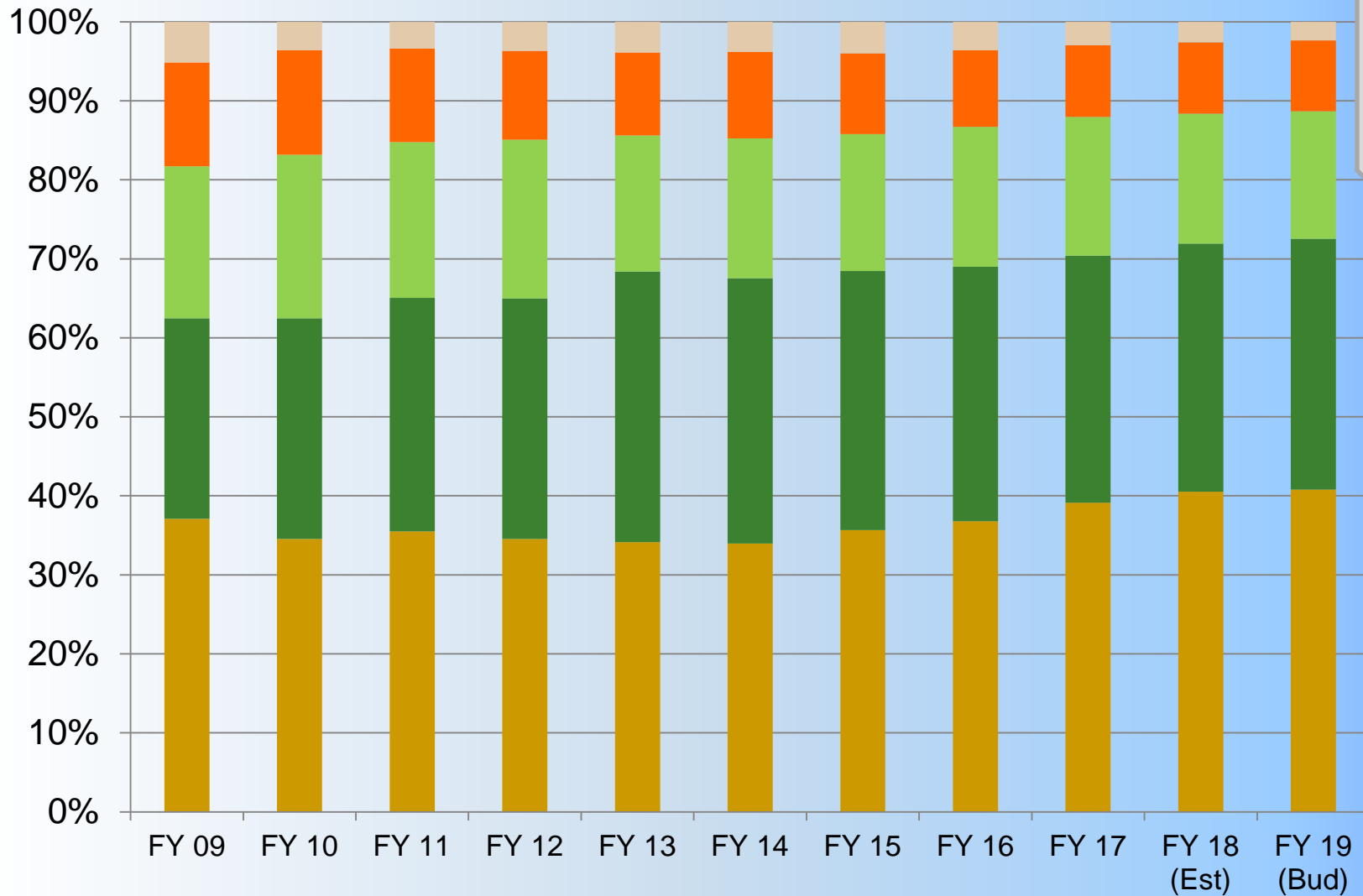
Summary – All Funds

	GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS (a)					
	ACTUAL PRIOR YEAR 06/30/17 (1)	ESTIMATED CURRENT YEAR 06/30/18 (2)	BUDGET YEAR 06/30/2019 (3)		PROPRIETARY FUNDS BUDGET YEAR 06/30/19 (4)	TOTAL (MEMO ONLY) COLUMNS 3+4 (5)
REVENUES:						
Property Taxes	\$ 25,475,674	\$ 26,618,187	\$ 27,722,023		\$ -	\$ 27,722,023
Other Taxes	11,723,520	12,572,042	12,949,607		-	12,949,607
Licenses and Permits	6,772,108	7,209,436	7,466,000		-	7,466,000
Intergovernmental Resources	38,489,332	45,179,781	40,296,476		1,300,000	41,596,476
Charges for Services	13,190,310	13,073,723	13,187,895		51,017,265	64,205,160
Fines and Forfeits	790,940	790,059	795,000		-	795,000
Miscellaneous	2,056,593	1,559,383	1,336,175		285,155	1,621,330
TOTAL REVENUES	98,498,477	107,002,611	103,753,176		52,602,420	156,355,596
EXPENDITURES/EXPENSES						
General government	15,422,611	22,980,603	21,980,780		14,764,682	36,745,462
Judicial	5,435,010	6,063,109	5,325,371		-	5,325,371
Public Safety	33,644,064	36,020,554	34,981,646		5,209,166	40,190,812
Public Works	10,051,932	14,115,185	11,039,018		-	11,039,018
Sanitation	5,293,965	4,490,597	3,040,000		-	3,040,000
Health	5,865,721	6,028,777	4,710,374		165,133	4,875,507
Welfare	2,151,042	2,433,668	2,445,395		-	2,445,395
Culture and recreation	8,000,556	12,777,970	9,590,676		-	9,590,676
Community support	4,449,352	4,498,633	1,459,385		-	1,459,385
Intergovernmental Expenditures	-	-	-		-	-
Contingencies	-	-	1,944,083		-	1,944,083
Utility enterprises	-	-	-		23,406,770	23,406,770
Transit systems	1,871,125	2,154,414	1,811,853		-	1,811,853
Airports	2,308,253	723,047	-		-	-
Debt service: Principal	5,009,300	5,362,399	5,688,900		-	5,688,900
Interest cost	3,128,766	2,925,194	2,775,215		3,696,621	6,471,836
TOTAL EXPENDITURES/EXPENSES	102,631,697	120,574,150	106,792,696		47,242,372	154,035,068
Excess of Revenues over (under) Expenditures/Expenses	(4,133,220)	(13,571,539)	(3,039,520)		5,360,048	2,320,528

General Fund Revenues



General Fund Revenues - *Historical*



Property Tax &
CTAX make up
73% of General
Fund Revenues

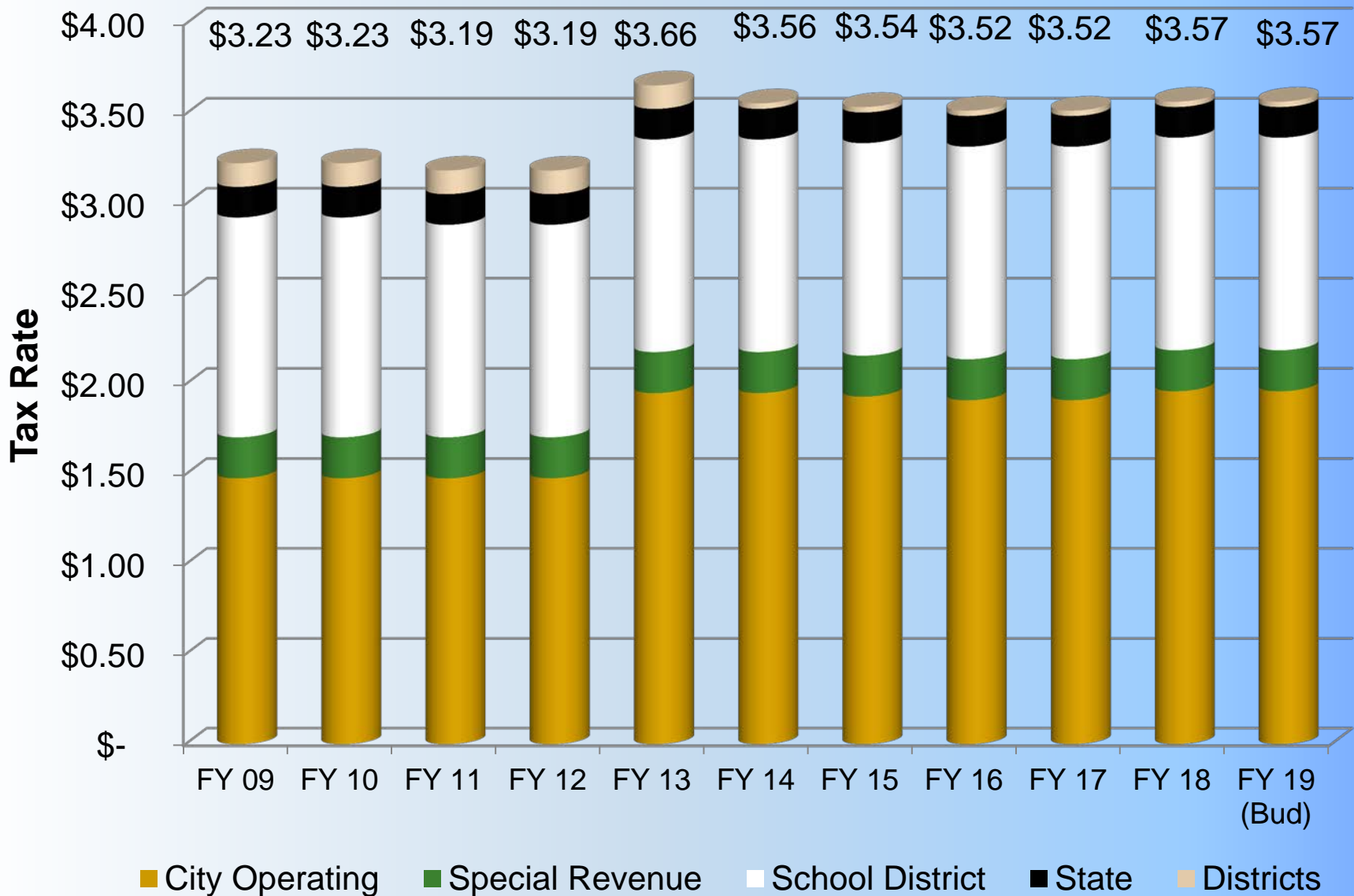
CTAX / Intergovt
Charges for Services

Property Tax
License & Permits

FY 2019 General Fund Revenues

- **Property Taxes** – The Board directed staff to prepare the budget using a property tax rate of \$3.57. Assessed valuation is increasing by 4.0%, the property tax cap is **3.0%** on residential and **4.2%** on commercial property, and property tax revenues are expected to increase by \$965,094 (4.0%) for FY 2019.
- **Consolidated Taxes** – Projections are indicating that CTAX revenues for FY 2018 will be approximately 8.0% higher than FY 2017 actual at \$29.6 million and a 4.0% increase was budgeted for FY 2019 to \$30.8 million.
- **Licenses and Permits** – Franchise fees are estimated to be approximately equal to the amount originally budgeted for FY 2018. For FY 2019, we increased these revenues by 2.3%.
- **Charges for Services** – Internal Service Charges decreased by \$83,555 (5.1%) for FY 2019 based on the City's Cost Allocation Plan. Landfill fees are estimated to be approximately \$26,750 (0.5%) more than was originally budgeted for FY 2018. For FY 2019, we added 3.6% for a total of \$4,790,000.

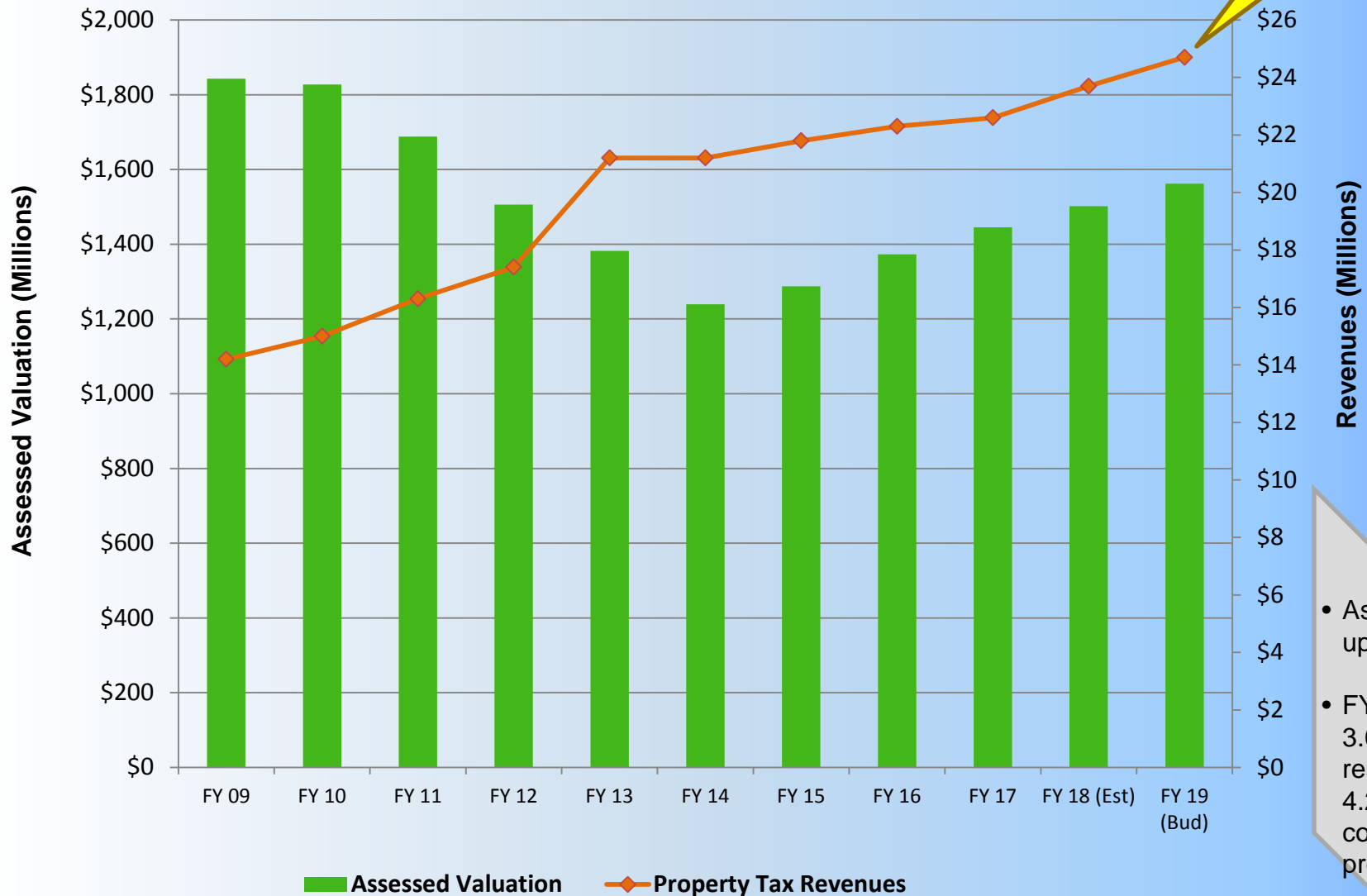
Carson City Property Tax Rates



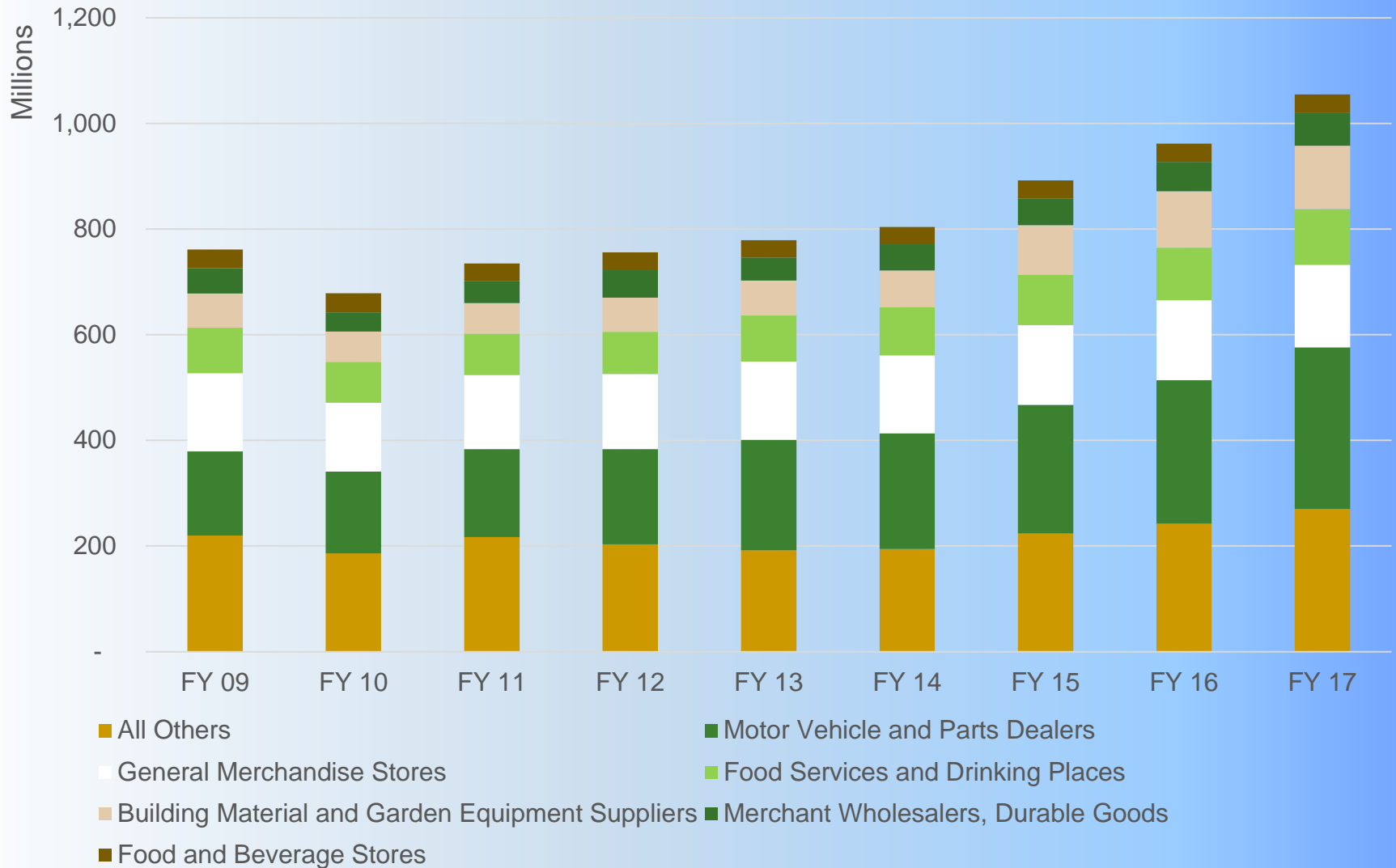
FY 2019 Countywide Proposed Tax Rates

■ Churchill	\$3.6600	■ White Pine	\$3.6600
■ Douglas	\$3.6600	■ Pershing	\$3.6592
■ Elko	\$3.6600	■ Carson City	\$3.5700
■ Lander	\$3.6600	■ Storey	\$3.4607
■ Lincoln	\$3.6600	■ Clark	\$3.4030
■ Lyon	\$3.6600	■ Humboldt	\$3.1716
■ Mineral	\$3.6600	■ Esmeralda	\$3.0195
■ Nye	\$3.6600	■ Eureka	\$2.0896
■ Washoe	\$3.6600		

General Fund Assessed Valuation & Property Tax Revenues



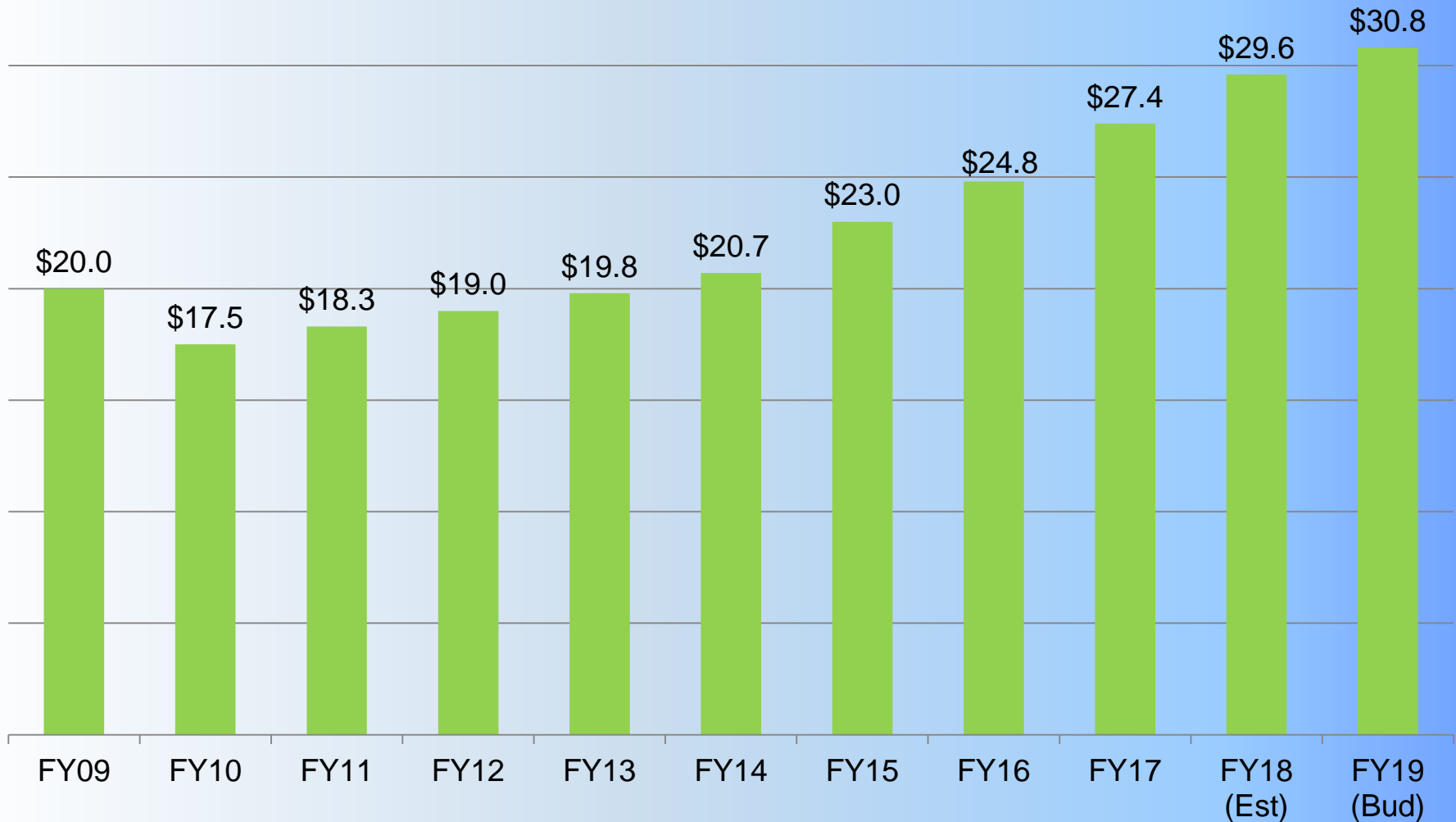
Carson City Taxable Sales



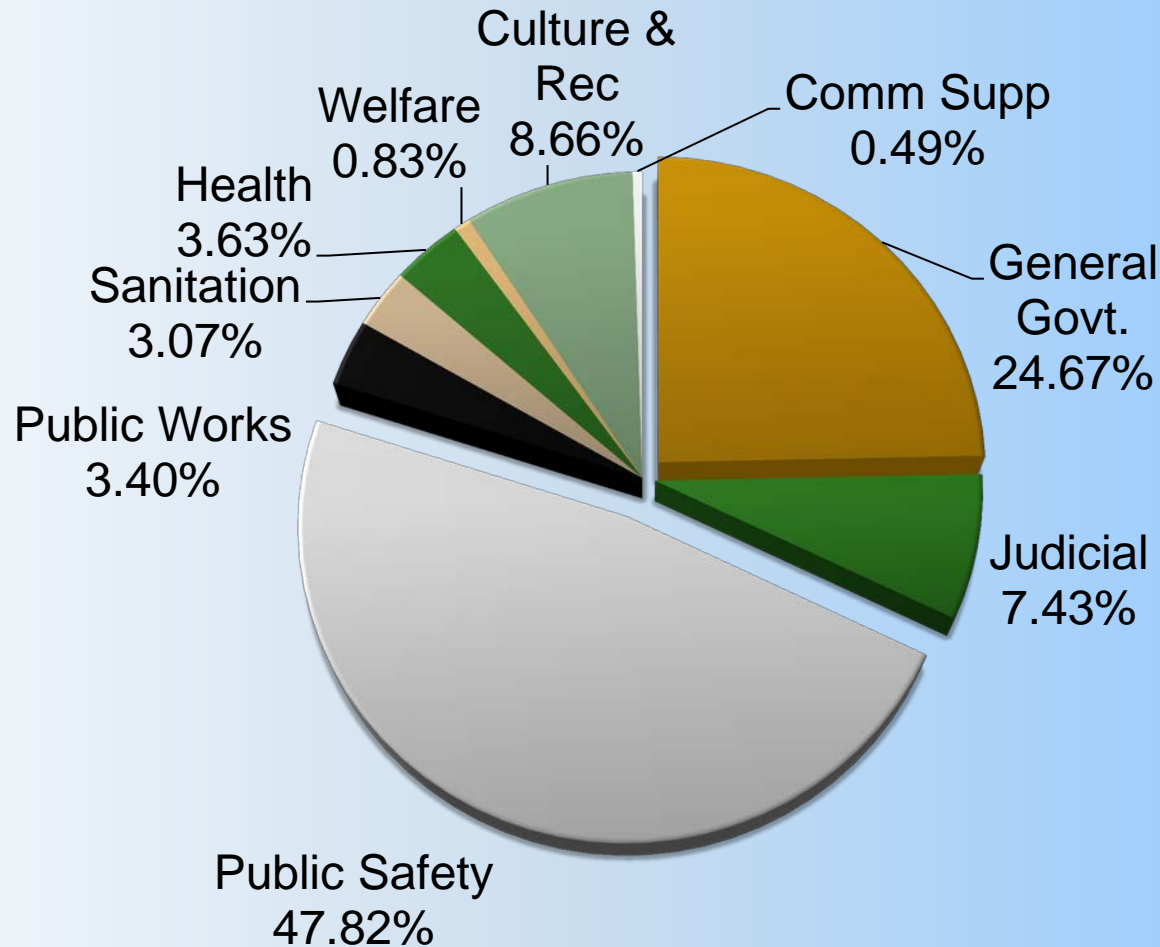
CONSOLIDATED TAX HISTORY

(Millions)

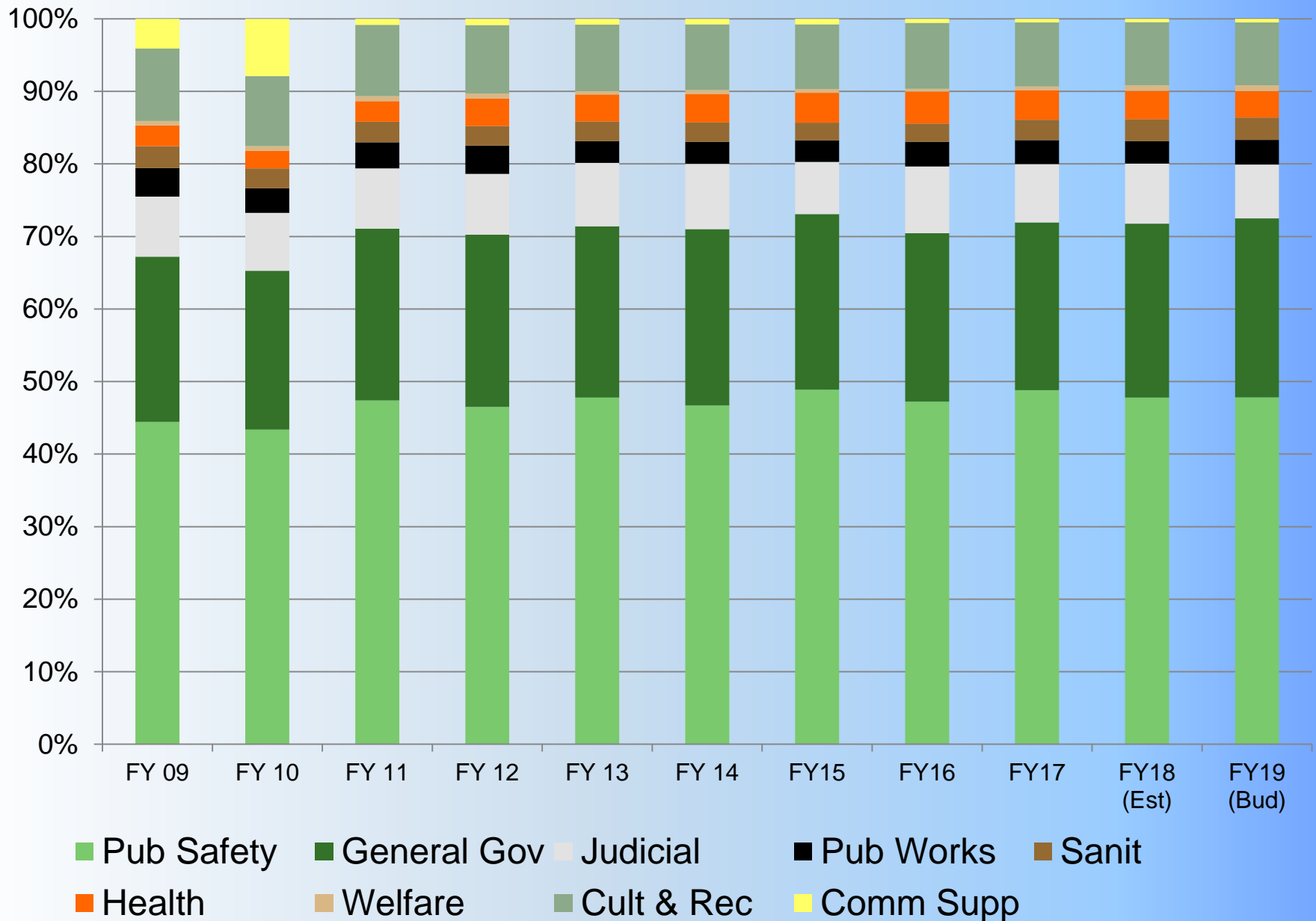
- Strong Growth
- + 10% FY 17
- + 8% FY 18
- + 4% FY 19



General Fund Expenditures



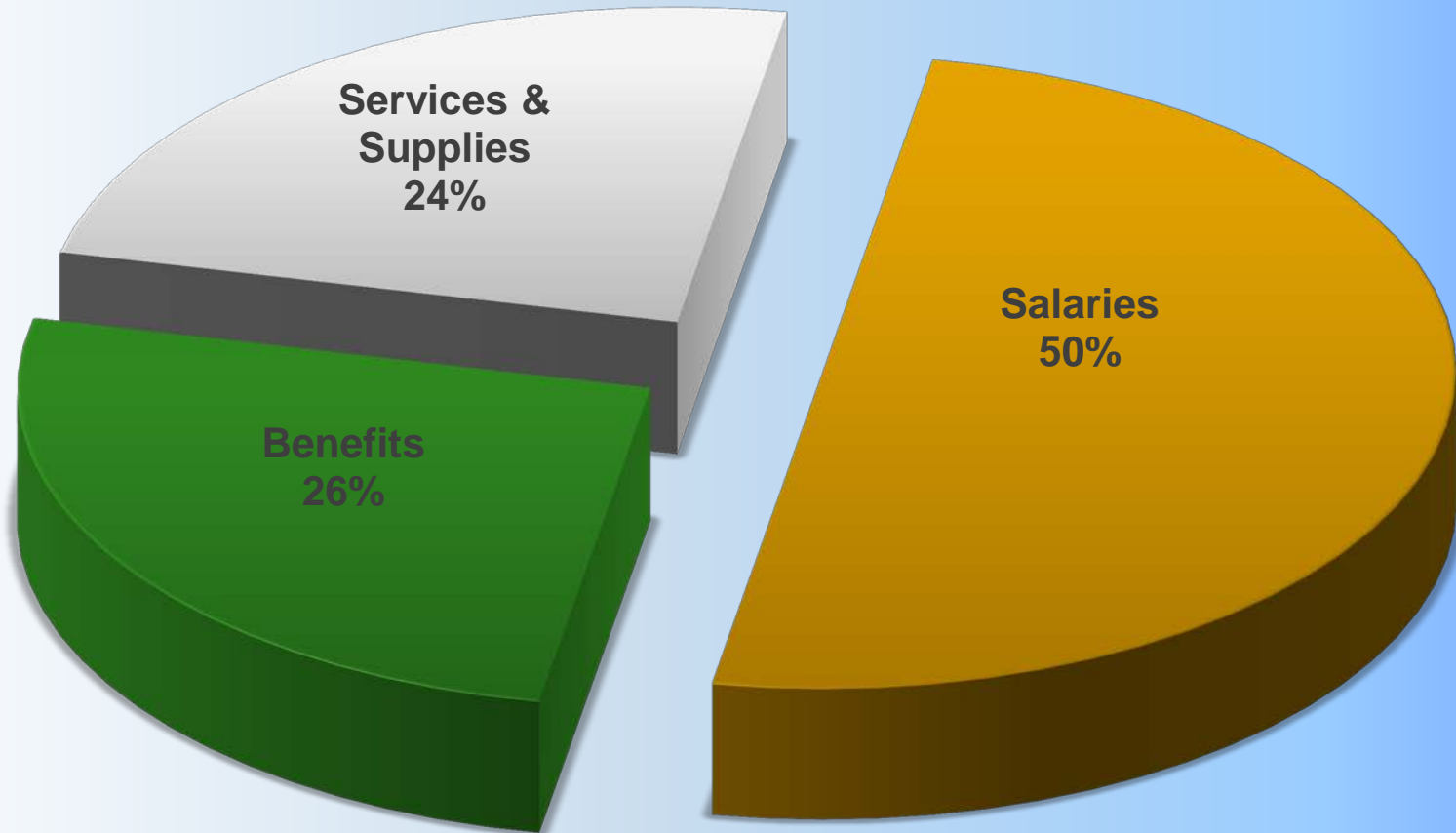
General Fund Expenditures - *Historical*



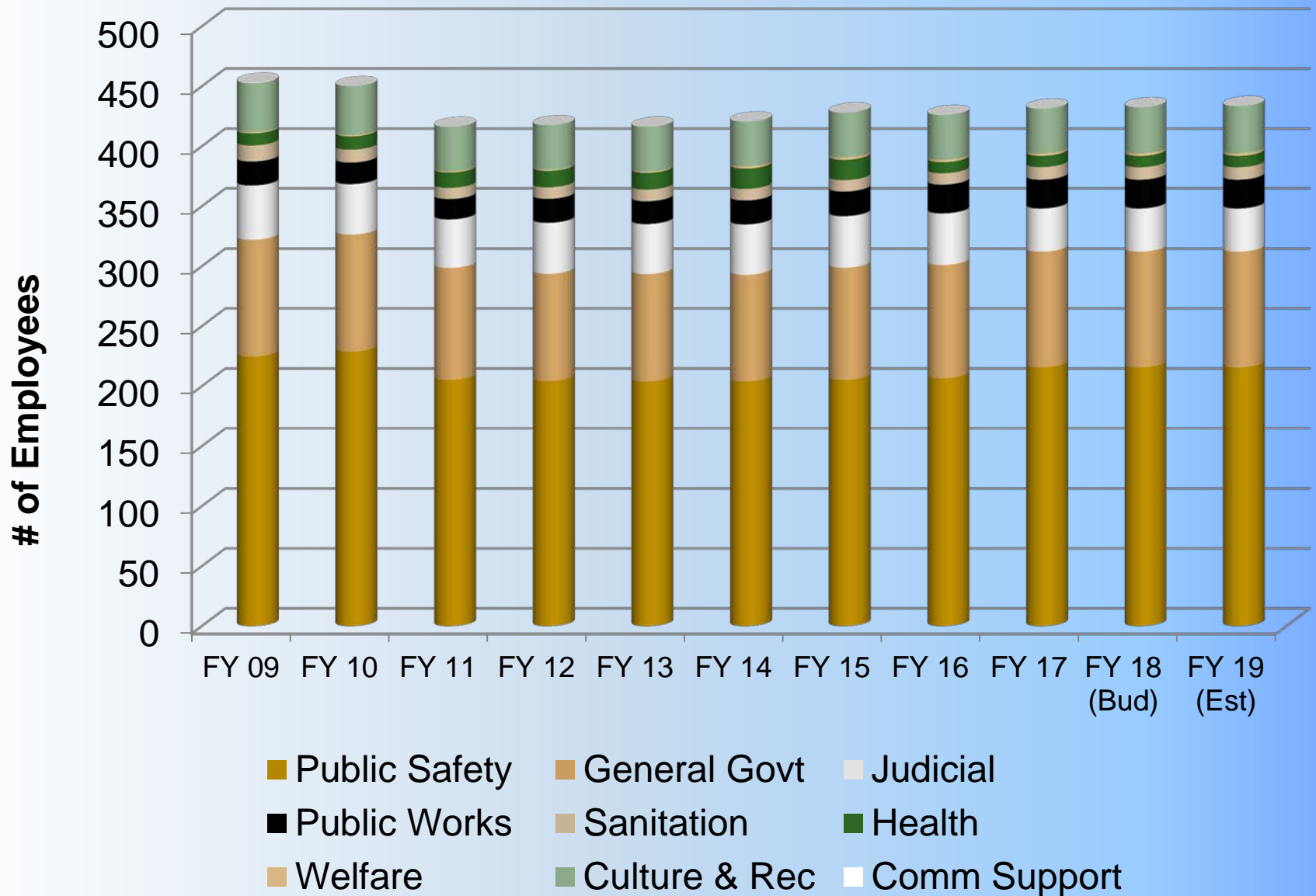
FY 2019 General Fund Expenditures

- **Salaries and Wages** – Salaries and wages are expected to increase \$505,567 (1.4%) over FY 2018 adopted budget.
- **Employee Benefits** – Employee benefits are expected to increase \$566,575 (3.3%) over FY 2018 adopted budget.
- **Services, Supplies and Other Charges** – Services are expected to increase \$450,161 (2.7%) over FY 2018 adopted budget.

FY 2019 Expenditure Categories



General Fund Employees



GENERAL FUND			
Budget Worksheet	FY 2017 Actual	FY 2018 Estimated	FY 2019 Tentative
Beginning Fund Balance	\$8,181,142	\$9,397,016	\$9,016,775
Total Revenues	72,370,118	75,963,340	78,164,014
Transfers In	582,321	298,235	130,336
Total Sources	\$81,133,581	\$85,658,591	\$87,311,125
Total Expenditures	\$65,466,089	\$70,013,661	\$69,601,036
Contingency	-	-	500,000
Contingency – Supplemental Requests	-	-	1,513,427
CIP / Extraordinary Maintenance	1,753,700	2,436,377	5,307,464
Transfers Out	4,516,776	4,191,778	4,348,461
Ending Fund Balance	9,397,016	9,016,775	6,040,737
Total Uses	\$81,133,581	\$85,658,591	\$87,311,125
Ending Fund Balance as a % of Expenditures	14.35%	12.88%	8.49%

General Fund Long Term Analysis

Revenue Assumptions

Property Taxes

Assumed tax rate levy of \$3.57 in FY 2020-2023 and revenue increases of 4.0% per year.

Consolidated Taxes

We increased FY 2019 amounts by 4.0% per year.

Licenses and Permits

Business – 2.0% per year, Liquor – 0.0% per year, Gaming – 1.0% per year, Right of Way Toll – 6.0% growth per year.

Franchise Fees

Southwest Gas – 1.0% growth, NV Energy – 1.0% growth, Telephone – 1.0% per year, Sanitation – 1.0% per year, Cable – 1.0% per year.

Charges for Services

General Govt – 3.0% per year, Landfill – 3.0% per year, all others – 2.0% per year.

General Fund Long Term Analysis

Expenditure Assumptions

Salary Assumptions:

Projections based on provisions of employee agreements / contracts.

Benefit Assumptions:

PERS – same as FY 2019.

Workers Comp – No increase for FY 2020-2023.

Group Medical – 10.0% increase for FY 2020-2023.

Services and Supplies Assumptions

Assumed a 0.0% increase for FY 2020-2023 based on budgeted FY 2019 numbers.

Miscellaneous Assumptions –

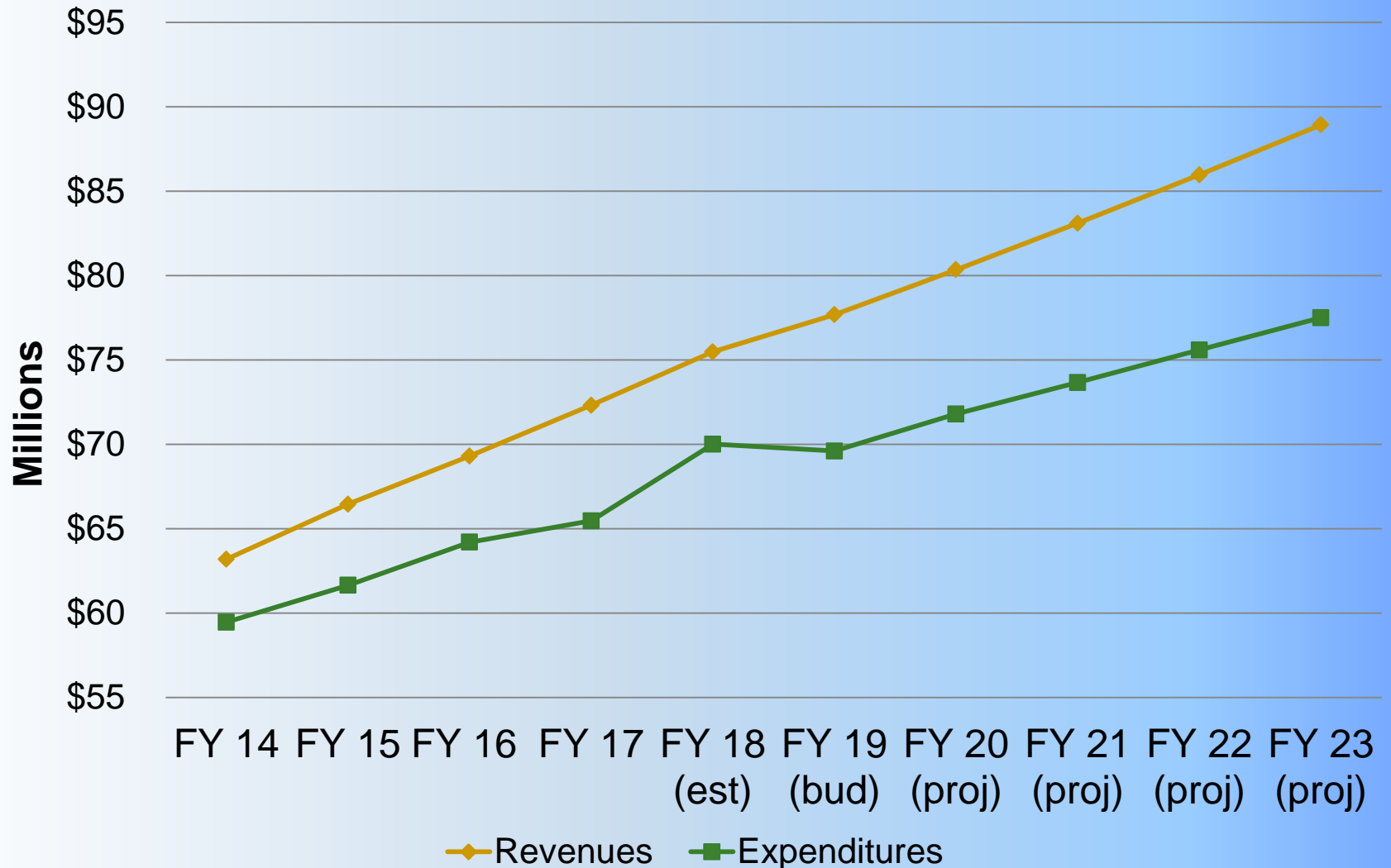
Assumed CIP funding at a minimum of 2.5% (\$.05 tax rate / \$1.9622 operating rate) of property tax revenue for FY 2020-2023.

Debt Service – used actual amounts per debt service schedules.

For FY 2020-2023 - Projected Landfill net income in the General Fund to be \$1,750,000 with any excess revenues transferred to the Capital Projects Fund for Landfill capital improvement / equipment replacement.

Other Transfers – Assumed 0% increase for FY 2020-2023.

General Fund Operating Revenues vs. Operating Expenditures



General Fund Long Term Analysis

Budget Worksheet	FY 2019 Tentative	FY 2020 Projection	FY 2021 Projection	FY 2022 Projection	FY 2023 Projection
Beginning Fund Balance	\$9,016,775	\$6,040,737	\$6,106,851	\$6,262,392	\$6,422,521
Total Revenues	78,164,014	80,404,128	83,103,486	85,966,873	88,936,274
Transfers In	130,336	130,336	130,336	130,336	130,336
Total Sources	\$87,311,125	\$85,575,201	\$89,340,673	\$92,359,601	\$95,489,131
Total Expenditures	\$69,601,036	\$71,798,115	\$73,665,351	\$75,587,664	\$77,501,477
Contingency	500,000	500,000	500,000	500,000	500,000
Contingency - Supplemental Requests	1,513,427	1,513,427	1,513,427	1,513,427	1,513,427
CIP Funding	5,307,464	1,494,939	3,177,888	4,040,406	5,813,667
Transfers Out	4,348,461	4,161,866	4,221,615	4,295,583	3,578,618
Ending Fund Balance	6,040,737	6,106,851	6,262,392	6,422,521	6,581,942
Total Uses	\$87,311,125	\$85,575,201	\$89,340,673	\$92,359,601	\$95,489,131
Ending Fund Balance as a % of Expenditures	8.49%	8.33%	8.33%	8.33%	8.33%

Capital Project Funds

Capital Project Funds are used to account for the acquisition and construction of major capital facilities other than those financed by Proprietary Funds.

Capital Project Fund – used to account for the acquisition and construction of major capital facilities other than those in Enterprise Funds.

	2016-17	2017-18	2018-19	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
REVENUE					
Taxes	\$ 629,216	\$ 640,167	\$ 671,237	4.85%	\$ 31,070
Intergovernmental	76,000	231,388	-	-100.00%	(231,388)
Miscellaneous	3,265	25,000	25,000	0.00%	-
Surplus Sales	15,598	17,456	-	-100.00%	(17,456)
Transfers In	1,653,700	2,336,377	5,276,808	125.85%	2,940,431
Bond Proceeds	3,425,293	4,072,945	-	-100.00%	(4,072,945)
Beginning Fund Balance	393,099	1,920,303	5,000	-99.74%	(1,915,303)
TOTAL	\$ 6,196,171	\$ 9,243,636	\$ 5,978,045	-35.33%	\$ (3,265,591)
EXPENDITURE					
Service & Supplies	\$ 240,485	\$ 977,271	\$ -	-100.00%	\$ (977,271)
Capital Outlay	3,805,279	7,899,062	5,610,423	-28.97%	(2,288,639)
Transfers	230,104	362,303	362,622	0.09%	319
Ending Fund Balance	1,920,303	5,000	5,000	0.00%	-
TOTAL	\$ 6,196,171	\$ 9,243,636	\$ 5,978,045	-35.33%	\$ (3,265,591)

Infrastructure Fund – used to account for the 0.125% sales tax to fund infrastructure projects as identified in the Plan of Expenditure.

	2016-17	2017-18	2018-19	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
REVENUE					
Sales Tax	\$ 1,283,794	\$ 1,377,998	\$ 1,433,118	4.00%	\$ 55,120
Miscellaneous	16,162	30,600	25,000	-18.30%	(5,600)
Operating Transfers In	16,387	14,033	10,000	-28.74%	(4,033)
Bond Proceeds	-	-	-	0.00%	-
Beginning Balance	7,048,989	2,891,574	40,000	-98.62%	(2,851,574)
TOTAL	\$ 8,365,332	\$ 4,314,205	\$ 1,508,118	-65.04%	\$ (2,806,087)
EXPENDITURE					
Service & Supplies	\$ 6,796	\$ 114,830	\$ 10,300	-91.03%	\$ (104,530)
Capital Outlay	4,693,387	3,383,750	681,843	-79.85%	(2,701,907)
Debt Service	773,575	775,625	775,975	0.05%	350
Ending Fund Balance	2,891,574	40,000	40,000	0.00%	-
TOTAL	\$ 8,365,332	\$ 4,314,205	\$ 1,508,118	-65.04%	\$ (2,806,087)

Special Revenue Funds

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources such as property taxes, fuel taxes, sales taxes, and state and federal grants that are legally restricted to expenditure for specified purposes. The City currently maintains 19 Special Revenue Funds.

Quality of Life Fund – used to account for the 0.25% sales tax override for the Question 18, Quality of Life Initiative

Quality of Life Fund				20%	40%	40%	
FY 2019 Budget				Park	Park	Open	Fund
				Maintenance	Capital	Space	Total
Revenues							
Beginning Balance				\$ 93,870	\$ 126,725	\$ 74,079	\$ 294,674
Sales Tax Revenue				583,379	1,166,759	1,166,759	2,916,897
Interest Income				2,000	4,000	4,000	10,000
		Total		\$ 679,249	\$ 1,297,484	\$1,244,838	\$ 3,221,571
Expenses							
Salaries, Wages and Benefits				\$ 136,582	\$ 14,763	\$ 497,517	\$ 648,862
Services and Supplies				153,419	53,421	230,070	436,910
Land Acquisition						512,250	512,250
Undesignated Projects				108,979	467,959		576,938
Boys & Girls Club				120,000			120,000
Transfer Out - General Fund (Pool)				80,336			80,336
Transfer Out - General Fund (mac)				50,000			50,000
Transfer Out - Debt Service					641,788		641,788
		Total		\$ 649,316	\$ 1,177,931	\$1,239,837	\$ 3,067,084
Ending Balance - June 30, 2019				\$ 29,933	\$ 119,553	\$ 5,001	\$ 154,487

Regional Transportation Fund – used to account for the 9 cent per gallon County Option fuel tax to be used for street & highway construction and maintenance.

	2016-17	2017-18	2018-19	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
REVENUE					
County Option Fuel Tax	\$ 3,445,312	\$ 3,750,012	\$ 3,778,359	0.76%	\$ 28,347
Intergovernmental	411,581	3,431,839	676,087	-80.30%	(2,755,752)
Miscellaneous	137,586	12,000	11,000	-8.33%	(1,000)
Beginning Balance	975,000	1,029,400	396,560	-61.48%	(632,840)
TOTAL	\$ 4,969,479	\$ 8,223,251	\$ 4,862,006	-40.87%	\$ (3,361,245)
EXPENDITURE					
Salary	\$ 57,070	\$ 88,207	\$ 106,310	20.52%	\$ 18,103
Benefits	116,415	135,238	149,103	10.25%	13,865
Service & Supplies	321,121	752,014	750,368	-0.22%	(1,646)
Capital Outlay	1,781,578	5,243,760	2,150,112	-59.00%	(3,093,648)
Op Trans - Debt Service	1,634,911	1,580,469	1,579,714	-0.048%	(755)
Op Trans - CAMPO Fund	12,597	12,970	12,970	0.00%	-
Op Trans - Infrastructure	16,387	14,033	10,000	-28.74%	(4,033)
Ending Fund Balance	1,029,400	396,560	103,429	-73.92%	(293,131)
TOTAL	\$ 4,969,479	\$ 8,223,251	\$ 4,862,006	-40.87%	\$ (3,361,245)
Allocated employees in previous budgets and current budget					
FTE	3.00	3.90	3.90		

Street Maintenance Fund – used to account for all street maintenance activities funded by 5.35 cents per gallon State fuel taxes, 1 cent County Option fuel tax and 0.25% sales tax.

	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	% Change Budget	\$ Change Budget
REVENUE					
Sales / Fuel Tax	\$ 2,959,823	\$ 3,223,087	\$ 3,335,276	3.48%	\$ 112,189
Federal Grants	648	-	-	0.00%	-
State Shared Revenues	1,326,985	1,517,082	1,404,599	-7.41%	(112,483)
Other Local Governments	65,730	58,417	63,750	9.13%	5,333
Charges for Services	159,836	65,000	65,000	0.00%	-
Miscellaneous Revenue	19,834	1,000	1,000	0.00%	-
Transfers In	-	-	-	0.00%	-
Beginning Balance	1,231,585	678,479	355,566	-47.59%	(322,913)
TOTAL	\$ 5,764,441	\$ 5,543,065	\$ 5,225,191	-5.73%	\$ (317,874)
EXPENDITURE					
Salary	\$ 1,440,895	\$ 1,469,981	\$ 1,497,856	1.90%	\$ 27,875
Benefits	592,502	632,760	673,628	6.46%	40,868
Service & Supplies	2,721,599	2,344,676	2,547,246	8.64%	202,570
Capital Outlay	330,966	740,082	406,000	-45.14%	(334,082)
Ending Fund Balance	678,479	355,566	100,461	-71.75%	(255,106)
TOTAL	\$ 5,764,441	\$ 5,543,065	\$ 5,225,191	-5.73%	\$ (317,876)
FTE	21.85	21.85	21.85		

Debt Service Funds

Debt service funds are used to account for and report governmental financial resources that are restricted, committed, or assigned to the repayment of debt.

Does not include debt service for enterprise funds. Debt transactions associated with enterprise activities are accounted for in those funds.

Debt Service Fund

	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	% Change Budget	\$ Change Budget
REVENUE					
Intergovernmental	\$ 391,162	\$ 440,542	\$ 499,542	13.39%	\$ 59,000
Miscellaneous	97,645	19,039	8,000	-57.98%	(11,039)
Operating Transfers In	7,468,459	7,847,051	7,964,573	1.50%	117,522
Proceeds of Refunding Bond	5,951,000	-	-	0.00%	-
Beginning Balance	156,529	66,970	86,009	28.43%	19,039
TOTAL	\$ 14,064,795	\$ 8,373,602	\$ 8,558,124	2.20%	\$ 184,522
EXPENDITURE					
Principal	\$ 5,009,300	\$ 5,362,399	\$ 5,688,900	6.09%	\$ 326,501
Interest	3,049,121	2,923,194	2,773,215	-5.13%	(149,979)
Service & Supplies	79,645	2,000	2,000	0.00%	-
Payment to Refunding Escrow	5,859,759	-	-	0.00%	-
Operating Transfers Out	-	-	-	0.00%	-
Ending Fund Balance	66,970	86,009	94,009	9.30%	8,000
TOTAL	\$ 14,064,795	\$ 8,373,602	\$ 8,558,124	2.20%	\$ 184,522

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business and are financed primarily through user charges.

Ambulance Fund – used to account for the operations of the Ambulance Service provided by the Carson City Fire Department.

	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	% Change Budget	\$ Change Budget
REVENUE					
Charges for Services	\$ 3,314,887	\$ 2,930,003	\$ 2,889,550	-1.38%	\$ (40,453)
Non-Operating Income	3,514	8,470	1,000	-88.19%	(7,470)
Transfers In	350,000	276,797	183,780	-33.60%	(93,017)
Grant Revenue	-	1,206,983	1,300,000	7.71%	93,017
TOTAL	\$ 3,668,401	\$ 4,422,253	\$ 4,374,330	-3.19%	\$ (140,940)
EXPENDITURE					
Salary	\$ 1,537,779	\$ 1,656,220	\$ 1,723,420	4.06%	\$ 67,200
Benefits	1,093,582	1,114,292	1,237,100	11.02%	122,808
Service & Supplies	847,780	968,571	964,292	-0.44%	(4,279)
Depreciation	46,432	55,000	55,000	0.00%	-
Other	-	-	-	0.00%	-
Transfers Out	31,020	31,020	31,020	0.00%	-
TOTAL	\$ 3,556,593	\$ 3,825,103	\$ 4,010,832	4.86%	\$ 185,729
NET INCOME (LOSS)	\$ 111,808	\$ 597,150	\$ 363,498	-54.70%	\$ (326,669)
Capital Outlay	\$ 205,606	\$ 291,998	\$ -	-100.00%	\$ (291,998)
Cash Balance - June 30	\$ 803,349	\$ 1,314,490	\$ 1,894,837		
FTE	20	22	22		

Utility Finance Oversight Committee

- Tentative FY 19 Budgets for Water, Sewer and Stormwater Drainage Funds were presented to the Committee on March 20th and the Committee recommended approval of all the budgets.

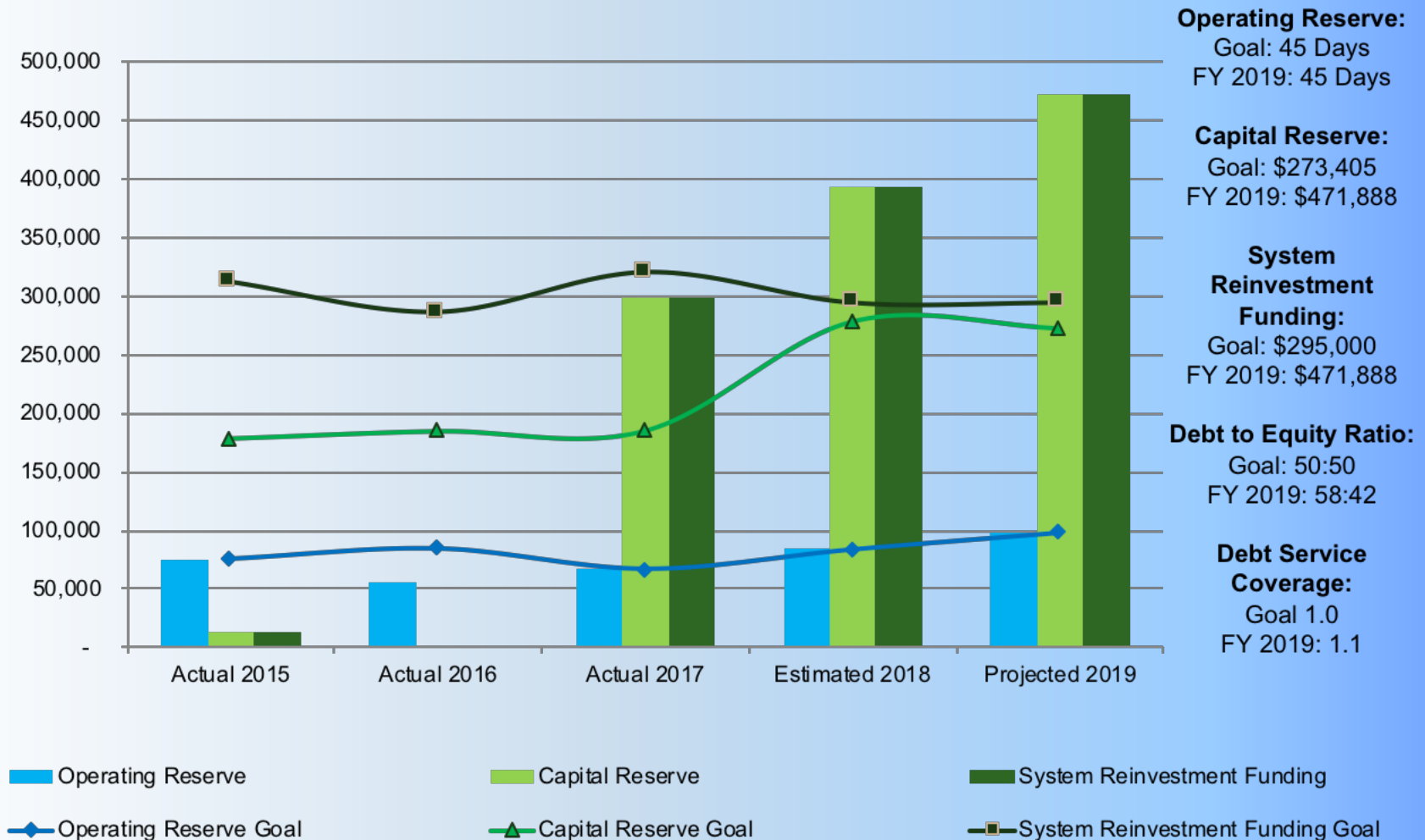


Stormwater Drainage Fund – used to account for the operations of the stormwater management program.

	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	% Change Budget	\$ Change Budget
REVENUE					
Charges for Services	\$ 1,361,322	\$ 1,660,129	\$ 1,776,000	6.98%	\$ 115,871
Intergovernmental	-	-	-	0.00%	-
Operating Transfers In	-	-	-	0.00%	-
Non-Operating Income	159,608	3,000	1,500	-50.00%	(1,500)
TOTAL	\$ 1,520,930	\$ 1,663,129	\$ 1,777,500	6.88%	\$ 114,371
EXPENDITURE					
Salary	\$ 45,118	\$ 146,559	\$ 146,893	0.23%	\$ 333
Benefits	70,169	82,388	88,423	7.33%	6,035
Service & Supplies	443,349	467,916	584,431	24.90%	116,515
Depreciation	321,472	295,000	295,000	0.00%	-
Bond Interest	128,528	129,452	330,201	155.08%	200,749
Other	-	101,000	-	-100.00%	(101,000)
TOTAL	\$ 1,008,636	\$ 1,222,315	\$ 1,444,948	18.21%	\$ 222,632
NET INCOME (LOSS)	\$ 512,294	\$ 440,814	\$ 332,552	-24.56%	\$ (108,261)
Bond Proceeds	\$ -	\$ 4,875,000	\$ -	-100.00%	\$ (4,875,000)
Capital Outlay	\$ 188,597	\$ 4,975,000	\$ -	-100.00%	\$ (4,975,000)
Bond Principal Payments	\$ 443,000	\$ 538,657	\$ 552,474	2.57%	\$ 13,817
Cash Balance - June 30	\$ 364,430	\$ 478,105	\$ 570,783		
FTE	2.30	2.30	2.30		

Stormwater Drainage Fund – used to account for the operations of the stormwater management program.

Stormwater Drainage Operating and System Reserves



Sewer Fund – used to account for the operations of sewer services provided to the residents of Carson City.

	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	% Change Budget	\$ Change Budget
REVENUE					
Charges for Services	\$ 12,996,501	\$ 15,122,580	\$ 15,046,128	-0.51%	\$ (76,452)
Non-Operating Income	56,907	110,180	41,000	-62.79%	(69,180)
Connection Fees	286,134	180,000	268,576	49.21%	88,576
Grant Revenue	1,508	1,550	1,550	0.00%	-
TOTAL	\$ 13,341,050	\$ 15,414,310	\$ 15,357,254	-0.37%	\$ (57,056)
EXPENDITURE					
Salary	\$ 1,491,839	\$ 1,677,928	\$ 1,819,900	8.46%	\$ 141,973
Benefits	782,452	822,247	918,137	11.66%	95,890
Service & Supplies	3,508,870	4,455,857	4,667,425	4.75%	211,568
Depreciation	3,385,557	3,500,000	3,500,000	0.00%	-
Bond Interest	1,002,575	1,514,069	1,518,656	0.30%	4,587
Other	1,402	202,521	1,500	-99.26%	(201,021)
TOTAL	\$ 10,172,695	\$ 12,172,622	\$ 12,425,618	2.08%	\$ 252,996
NET INCOME (LOSS)	\$ 3,168,355	\$ 3,241,688	\$ 2,931,636	-9.56%	\$ (310,052)
Bond Proceeds	\$ 25,075,445	\$ 9,742,292	\$ -	-100.00%	\$ (9,742,292)
Capital Outlay	\$ 22,221,661	\$ 18,385,115	\$ 7,338,000	-60.09%	\$ (11,047,115)
Bond Principal Payments	\$ 1,614,719	\$ 2,752,580	\$ 3,059,120	11.14%	\$ 306,540
Cash Balance - June 30	\$ 12,773,552	\$ 8,246,265	\$ 4,419,247		
FTE	22.75	23.55	24.15		

Sewer Fund – used to account for the operations of sewer services provided to the residents of Carson City.

Sewer Operating and System Reserves

Operating Reserve:

Goal: \$894,931

FY 2019: \$894,931

Capital Reserve:

Goal: \$2,233,186

FY 2019: \$3,523,316

System Reinvestment Funding:

Goal: \$3,500,000

FY 2019: \$3,523,316

Debt to Equity Ratio:

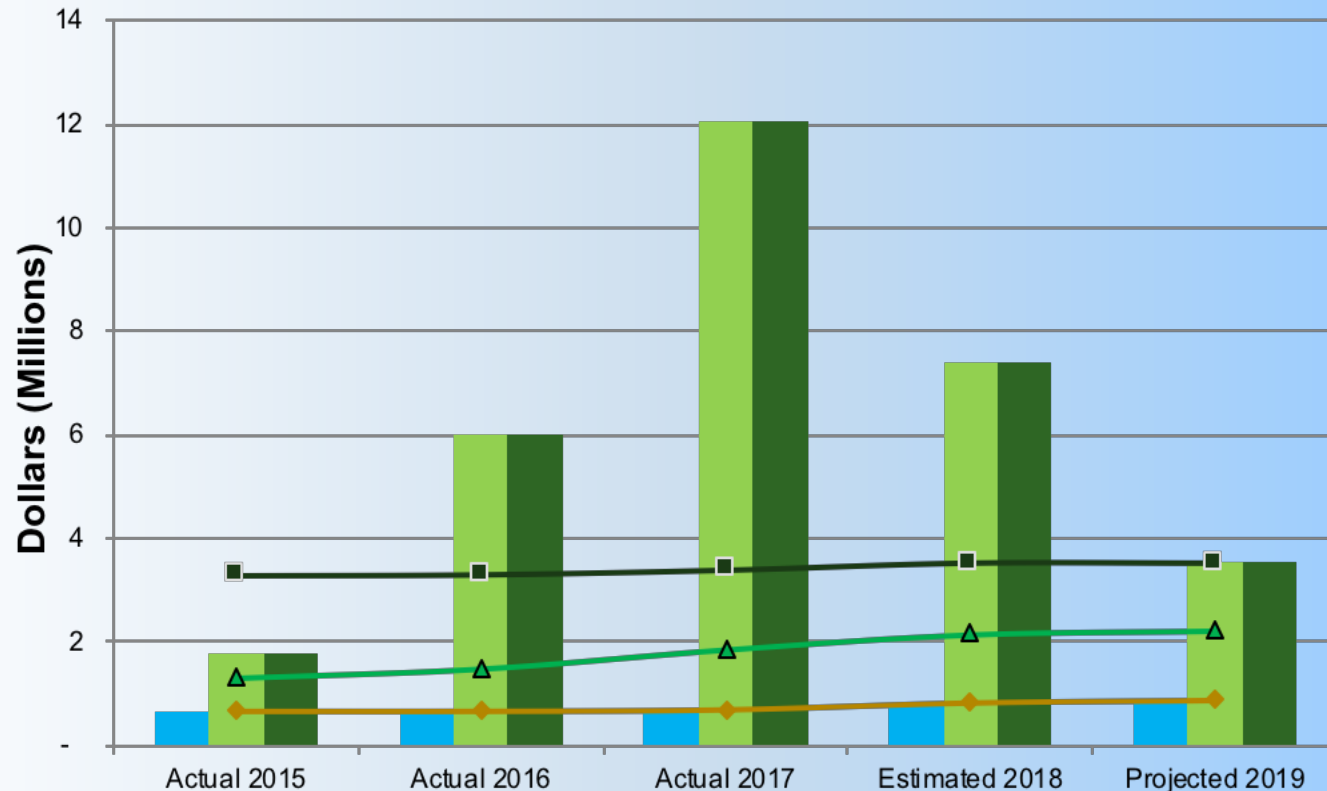
Goal: 50:50

FY 2019: 47:53

Debt Service Coverage:

Goal 1.0

FY 2019: 1.7



Operating Reserve

Operating Reserve Goal

Capital Reserve

Capital Reserve Goal

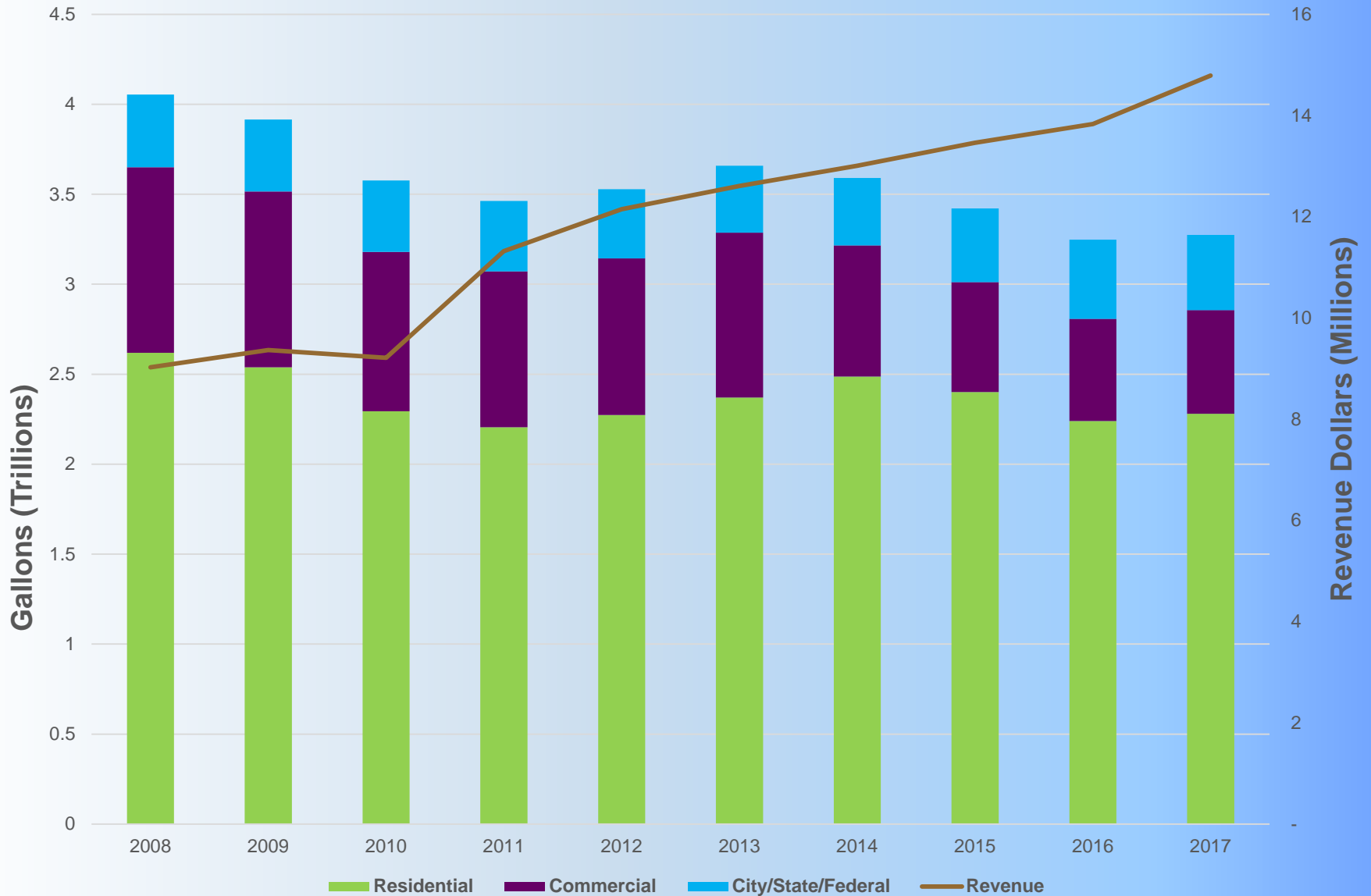
System Reinvestment Funding

System Reinvestment Funding Goal

Water Fund – used to account for the operations of water services provided to the residents of Carson City.

	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	% Change Budget	\$ Change Budget
REVENUE					
Charges for Services	\$ 15,053,015	\$ 15,778,692	\$ 15,761,692	-0.11%	\$ (17,000)
Non-Operating Income	118,894	35,000	15,000	-57.14%	(20,000)
Connection Fees	185,015	135,142	185,000	36.89%	49,858
Grant Revenue	349,329	258,178	176,110	-31.79%	(82,068)
TOTAL	\$ 15,706,253	\$ 16,207,012	\$ 16,137,802	-0.43%	\$ (69,210)
EXPENDITURE					
Salary	\$ 1,559,356	\$ 1,723,097	\$ 1,750,673	1.60%	\$ 27,576
Benefits	934,593	963,878	1,001,020	3.85%	37,142
Service & Supplies	5,453,566	5,710,502	5,131,368	-10.14%	(579,134)
Depreciation	3,331,454	3,500,000	3,500,000	0.00%	-
Bond Interest	2,047,931	1,937,436	1,837,453	-5.16%	(99,984)
Other	119,096	2,000	2,000	0.00%	-
TOTAL	\$ 13,445,996	\$ 13,836,913	\$ 13,222,514	-4.44%	\$ (614,400)
NET INCOME (LOSS)	\$ 2,260,257	\$ 2,370,099	\$ 2,915,288	23.00%	\$ 545,190
Bond Proceeds	\$ 831,455	\$ -	\$ -	0.00%	\$ -
Capital Outlay	\$ 585,473	\$ 2,986,030	\$ 3,482,000	16.61%	\$ 495,970
Bond Principal Payments	\$ 3,229,806	\$ 3,366,154	\$ 3,461,910	2.84%	\$ 95,756
Cash Balance - June 30	\$ 4,179,422	\$ 3,880,239	\$ 3,550,883		
FTE	26.00	25.30	24.80		

Water Fund – Water Consumption



Water Fund – used to account for the operations of water services provided to the residents of Carson City.

Water Operating and System Reserves

Operating Reserve:

Goal: \$947,317

FY 2019: \$947,317

Capital Reserve:

Goal: \$1,998,784

FY 2019: \$2,603,566

System Reinvestment Funding:

Goal: \$3,500,000

FY 2019: \$2,603,566

Debt to Equity Ratio:

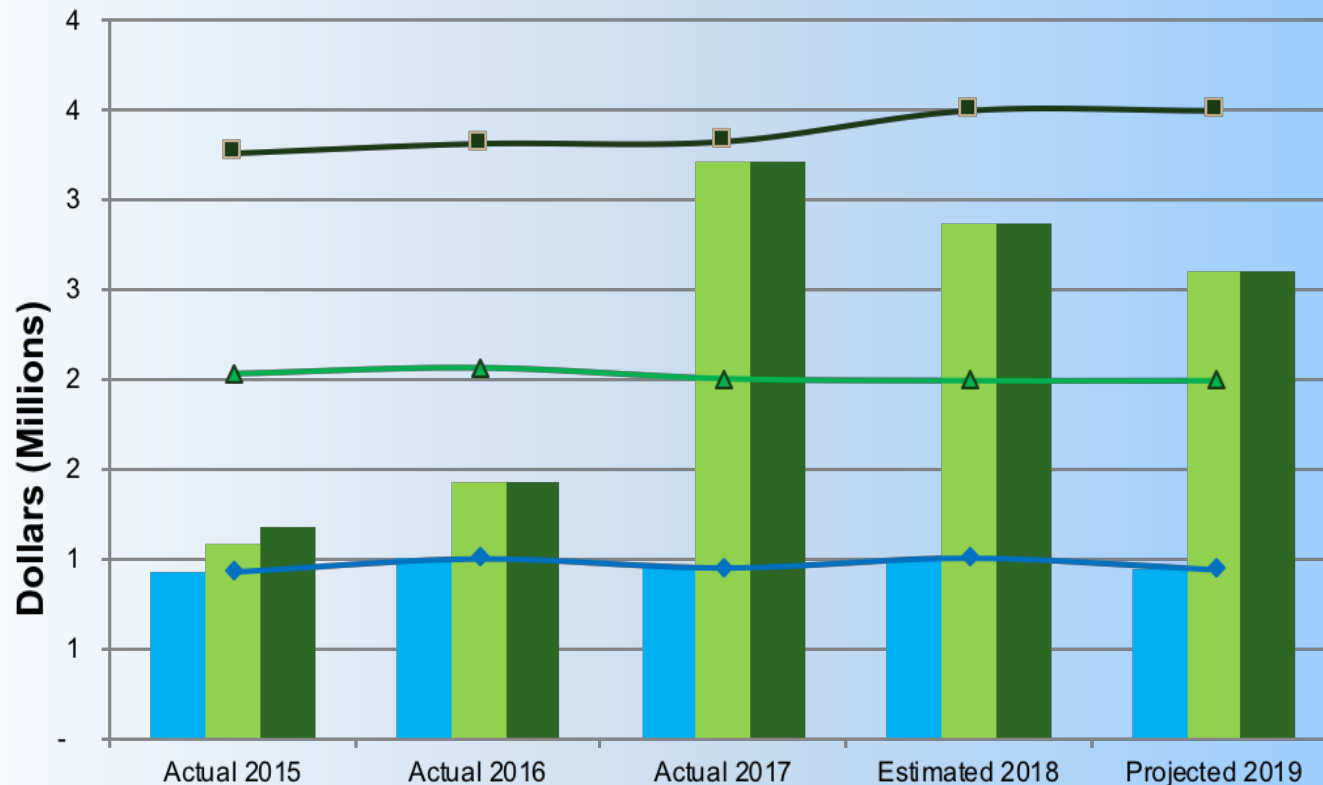
Goal: 50:50

FY 2019: 53:47

Debt Service Coverage:

Goal 1.0

FY 2019: 1.5



Operating Reserve

Capital Reserve

System Reinvestment Funding

Operating Reserve Goal

Capital Reserve Goal

System Reinvestment Funding Goal

Internal Service Funds

Internal Service Funds are used to allocate the cost of providing certain centralized services. Typically the customers of these funds are other funds and departments within the City.

Group Medical Fund – used to account for the funds collected from City Departments, employees and retirees to provide health benefits. These benefits include medical, dental, vision and life insurance.

	2016-17	2017-18	2018-19	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
REVENUE					
Charges for Services	\$ 8,412,724	\$ 8,754,260	\$ 9,418,161	7.58%	\$ 663,901
Non-Operating Income	2,217	2,000	1,000	-50.00%	(1,000)
TOTAL	\$ 8,414,941	\$ 8,756,260	\$ 9,419,161	7.57%	\$ 662,901
EXPENDITURE					
Salary	\$ 166,553	\$ 216,118	\$ 227,501	5.27%	\$ 11,383
Benefits	105,277	108,025	114,753	6.23%	6,728
Service & Supplies	8,243,675	8,607,102	9,084,552	5.55%	477,450
Depreciation	-	-	-	0.00%	-
TOTAL	\$ 8,515,505	\$ 8,931,245	\$ 9,426,806	5.55%	\$ 495,561
NET INCOME (LOSS)	\$ (100,564)	\$ (174,985)	\$ (7,645)	-95.63%	\$ 167,340
Capital Outlay	\$ -	\$ -	\$ -	0.00%	\$ -
Cash Balance 6/30	\$ 256,714	\$ 93,715	\$ 99,080		
FTE	2.80	2.80	2.80		

Workers' Compensation Fund – used to account for the funds collected from City Departments to be expended for payment of claims, as required by law, to employees injured while at work.

	2016-17	2017-18	2018-19	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
REVENUE					
Charges for Services	\$ 952,719	\$ 919,775	\$ 972,934	5.78%	\$ 53,159
Non-Operating Income	16,095	40,545	25,000	-38.34%	(15,545)
TOTAL	\$ 968,814	\$ 960,320	\$ 997,934	3.92%	\$ 37,614
EXPENDITURE					
Salary	\$ 32,667	\$ 120,584	\$ 163,796	35.84%	\$ 43,212
Benefits	52,712	58,840	77,919	32.43%	19,079
Service & Supplies	1,014,982	901,410	1,007,435	11.76%	106,025
Depreciation	21,980	21,980	21,980	0.00%	-
TOTAL	\$ 1,122,341	\$ 1,102,814	\$ 1,271,130	15.26%	168,316
NET INCOME (LOSS)	\$ (153,527)	\$ (142,494)	\$ (273,196)	91.72%	\$ (130,702)
Cash Balance - June 30	\$ 2,956,396	\$ 2,843,384	\$ 2,600,227		
FTE	1.15	1.15	2.15		

Next Steps

- **May 21st Special Board of Supervisors Meeting –**
Presentation and adoption of the FY 2019 Final Budget.
- **June 1st –** Final adopted budget to be filed with the
county clerk and the Department of Taxation.