

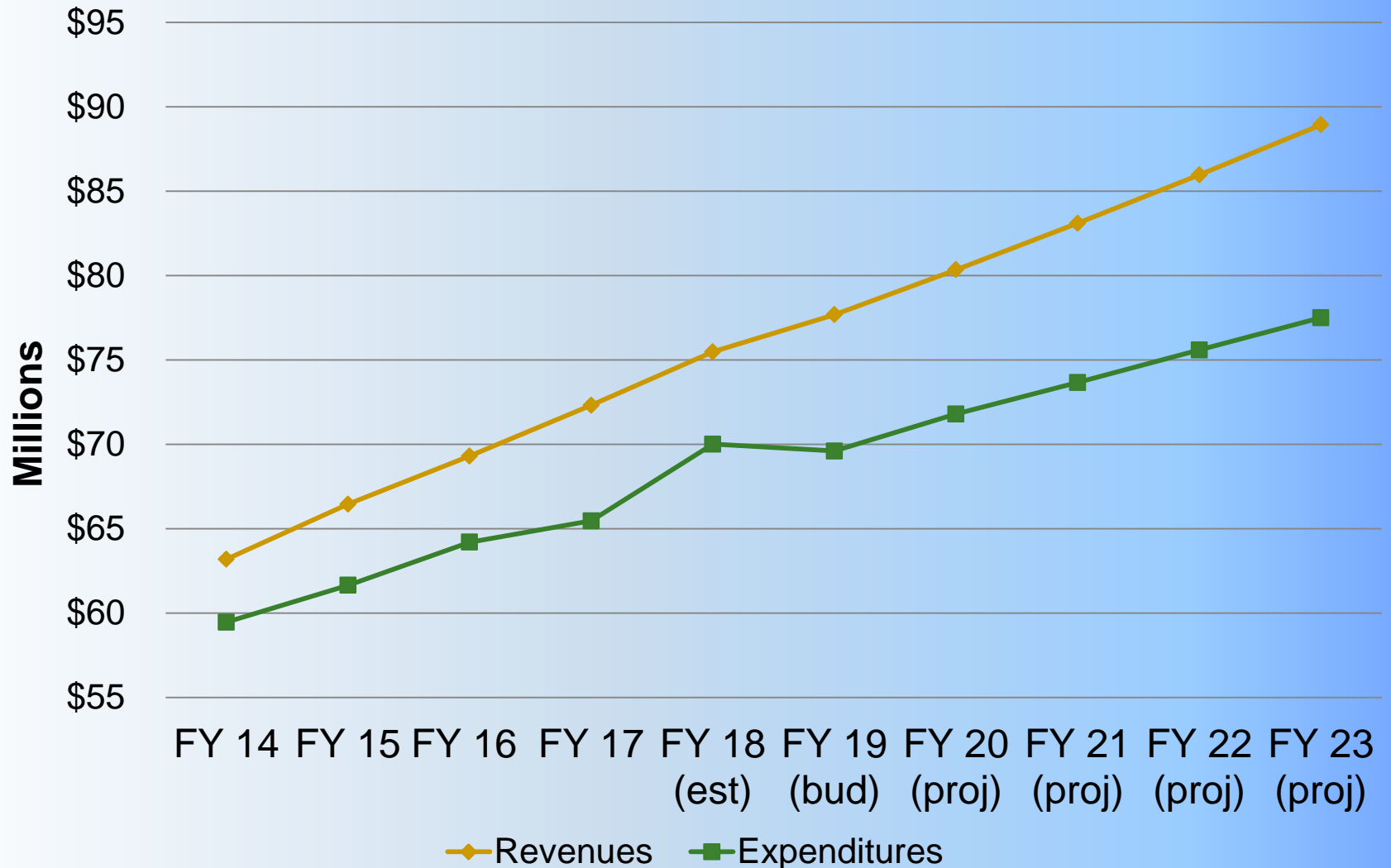
# Carson City FY 2019 Supplemental Requests



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Chief Financial Officer

<b>GENERAL FUND</b>			
<b>Budget Worksheet</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Estimated</b>	<b>FY 2019 Tentative</b>
<b>Beginning Fund Balance</b>	\$8,181,142	\$9,397,016	\$9,016,775
<b>Total Revenues</b>	72,370,118	75,963,340	78,164,014
<b>Transfers In</b>	582,321	298,235	130,336
<b>Total Sources</b>	<b>\$81,133,581</b>	<b>\$85,658,591</b>	<b>\$87,311,125</b>
<b>Total Expenditures</b>	\$65,466,089	\$70,013,661	\$69,601,036
<b>Contingency</b>	-	-	500,000
<b>Contingency – Supplemental Requests</b>	-	-	1,513,427
<b>CIP / Extraordinary Maintenance</b>	1,753,700	2,436,377	5,307,464
<b>Transfers Out</b>	4,516,776	4,191,778	4,348,461
<b>Ending Fund Balance</b>	9,397,016	9,016,775	6,040,737
<b>Total Uses</b>	<b>\$81,133,581</b>	<b>\$85,658,591</b>	<b>\$87,311,125</b>
<b>Ending Fund Balance as a % of Expenditures</b>	<b>14.35%</b>	<b>12.88%</b>	<b>8.49%</b>

# General Fund Operating Revenues vs. Operating Expenditures



# General Fund Long Term Analysis

## Revenue Assumptions

### **Property Taxes**

Assumed tax rate levy of \$3.57 in FY 2020-2023 and revenue increases of 4.0% per year.

### **Consolidated Taxes**

We increased FY 2019 amounts by 4.0% per year.

### **Licenses and Permits**

Business – 2.0% per year, Liquor – 0.0% per year, Gaming – 1.0% per year, Right of Way Toll – 6.0% growth per year.

### **Franchise Fees**

Southwest Gas – 1.0% growth, NV Energy – 1.0% growth, Telephone – 1.0% per year, Sanitation – 1.0% per year, Cable – 1.0% per year.

### **Charges for Services**

General Govt – 3.0% per year, Landfill – 3.0% per year, all others – 2.0% per year.

# General Fund Long Term Analysis

## Expenditure Assumptions

### **Salary Assumptions:**

Projections based on provisions of employee agreements / contracts.

### **Benefit Assumptions:**

PERS – same as FY 2019.

Workers Comp – No increase for FY 2020-2023.

Group Medical – 10.0% increase for FY 2020-2023.

### **Services and Supplies Assumptions**

Assumed a 0.0% increase for FY 2020-2023 based on budgeted FY 2019 numbers.

### **Miscellaneous Assumptions –**

Assumed CIP funding at a minimum of 2.5% (\$.05 tax rate / \$1.9622 operating rate) of property tax revenue for FY 2020-2023.

Debt Service – used actual amounts per debt service schedules.

For FY 2020-2023 - Projected Landfill net income in the General Fund to be \$1,750,000 with any excess revenues transferred to the Capital Projects Fund for Landfill capital improvement / equipment replacement.

Other Transfers – Assumed 0% increase for FY 2020-2023.

# General Fund Long Term Analysis

<b>Budget Worksheet</b>	<b>FY 2019 Tentative</b>	<b>FY 2020 Projection</b>	<b>FY 2021 Projection</b>	<b>FY 2022 Projection</b>	<b>FY 2023 Projection</b>
<b>Beginning Fund Balance</b>	\$9,016,775	\$6,040,737	\$6,106,851	\$6,262,392	\$6,422,521
<b>Total Revenues</b>	78,164,014	80,404,128	83,103,486	85,966,873	88,936,274
<b>Transfers In</b>	130,336	130,336	130,336	130,336	130,336
<b>Total Sources</b>	<b>\$87,311,125</b>	<b>\$85,575,201</b>	<b>\$89,340,673</b>	<b>\$92,359,601</b>	<b>\$95,489,131</b>
<b>Total Expenditures</b>	\$69,601,036	\$71,798,115	\$73,665,351	\$75,587,664	\$77,501,477
<b>Contingency</b>	500,000	500,000	500,000	500,000	500,000
<b>Contingency - Supplemental Requests</b>	1,513,427	1,513,427	1,513,427	1,513,427	1,513,427
<b>CIP Funding</b>	5,307,464	1,494,939	3,177,888	4,040,406	5,813,667
<b>Transfers Out</b>	4,348,461	4,161,866	4,221,615	4,295,583	3,578,618
<b>Ending Fund Balance</b>	6,040,737	6,106,851	6,262,392	6,422,521	6,581,942
<b>Total Uses</b>	<b>\$87,311,125</b>	<b>\$85,575,201</b>	<b>\$89,340,673</b>	<b>\$92,359,601</b>	<b>\$95,489,131</b>
<b>Ending Fund Balance as a % of Expenditures</b>	<b>8.49%</b>	<b>8.33%</b>	<b>8.33%</b>	<b>8.33%</b>	<b>8.33%</b>

## FY 2018-19 Supplemental Requests Recommended by IFC for Funding

Department	Account	Description	Amount
<b>Clerk</b>	<b>101-0213</b>	Rental Fees on Permanent City Records	\$ 1,000
		Membership & Publications	250
		Office Supplies - New Clerk-Recorder	1,000
	<b>101-0216</b>	Ballot Layout - previously paid by State	
		- Cost pushed down to counties	3,000
		<b>Department Totals</b>	<b>5,250</b>
<b>Treasurer</b>	<b>101-0300</b>	Click-2-Gov CC Convenience Fee	5,000
		Click-2-Gov CC Convenience Fee Revenue	(5,000)
		<b>Department Totals</b>	<b>-</b>
<b>Assessor</b>	<b>101-0400</b>	Assessor Staff - Data Conversion	11,087
		Personal Property Auditor Fees	5,000
		<b>Department Totals</b>	<b>16,087</b>
<b>District Attorney</b>	<b>101-0500</b>	1 New FTE - Deputy District Attorney	157,636
		Hourly Seasonal	23,200
		Other Operating Supplies	26,800
		<b>Department Totals</b>	<b>207,636</b>

## FY 2018-19 Supplemental Requests Recommended by IFC for Funding

Department	Account	Description	Amount
<b>City Manager</b>	<b>101-0600</b>	REU Charges - Radio Fees Increase from Fleet	270
		<b>Department Totals</b>	<b>270</b>
<b>Information Technology</b>	<b>101-0710</b>	DevNet - Annual. Software Maintenance	119,277
		Pioneer Technology - Annual Software Maintenance	14,250
		Microsoft Office 365 - Annual Software Maintenance	130,000
		Other Annual Software Maintenance	15,000
		Digital Media Coordinator Reclassification	3,346
	<b>210-0000</b>	Printer / Copier Replacements	56,395
		<b>Department Totals</b>	<b>338,268</b>
<b>Planning</b>	<b>101-1425</b>	25% of FTE - Compliance Officer	13,788
		Reduce Hourly Employee Budget	(13,788)
		REU Charges - Radio Fees Increase from Fleet	540
	<b>240-3024</b>	25% of FTE - Compliance Officer	(13,788)
		REU Charges - Radio Fees Increase from Fleet	540
		<b>Department Totals</b>	<b>(12,708)</b>

## FY 2018-19 Supplemental Requests Recommended by IFC for Funding

Department	Account	Description	Amount
<b>Sheriff</b>	<b>101-2005</b>	Autopsies	20,000
	<b>101-2012</b>	Training	10,000
		Vehicle Repairs	10,000
		REU Charges - Radio Fees Increase from Fleet	82,109
	<b>101-2014</b>	Domestic Supplies	5,000
		<b>Department Totals</b>	<b>127,109</b>
<b>Fire</b>	<b>101-2512</b>	Equipment Repairs & Maintenance	8,000
		Training for SWAT Team Members	12,000
		REU Charges - Radio Fees Increase from Fleet	48,617
	<b>101-2515</b>	Training for New Fire & Building Codes	6,816
		Membership & Publications for New Fire & Building Codes	4,977
		REU Charges - Radio Fees Increase from Fleet	2,971
	<b>501-2525</b>	GEMT Cost Allocation Plan Audit	10,000
		GEMT Revenue	(10,000)
		<b>Department Totals</b>	<b>83,381</b>

## FY 2018-19 Supplemental Requests Recommended by IFC for Funding

Department	Account	Description	Amount
<b>Courts</b>	<b>101-4300</b>	NV Rural Case Management	3,750
		Weapon Replacement	800
		Education Incentive	500
	<b>101-4700</b>	Hourly Position - Courts	15,120
		Education Incentive	500
		Weapon Replacement	2,400
		NRS Mandated Services	189,070
		<b>Department Totals</b>	<b>212,140</b>
<b>Juvenile Prob / Det</b>	<b>101-4505</b>	Operating Supplies	1,500
		Education Incentive POST (Courts request)	2,400
		Body Armor (Courts Request)	900
		Weapon Replacement (Courts Request)	800
		REU Charges - Radio Fees Increase from Fleet	8,913
	<b>101-4506</b>	1 New FTE - Youth Advisor Position	73,118
		<b>Department Totals</b>	<b>87,631</b>

## FY 2018-19 Supplemental Requests Recommended by IFC for Funding

Department	Account	Description	Amount
<b>Parks &amp; Recreation</b>	<b>101-5005</b>	Reallocation of Park Staff	(57,339)
	<b>101-5012</b>	1 New FTE - Parks Maintenance Worker	53,165
		Park Ranger Program	7,500
		Park Maintenance & Ranger Uniforms	6,000
		Reallocation of Park Staff	65,915
		REU Charges - Radio Fees Increase from Fleet	18,367
	<b>101-5054</b>	Hourly/Seasonal Positions	8,327
		Recreation Staff Uniforms	600
	<b>101-5055</b>	Hourly/Seasonal Positions	11,744
		Recreation Staff Uniforms	4,000
	<b>101-5056</b>	0.50 New FTE - Part-Time Clerical	15,030
	<b>101-5057</b>	Hourly/Seasonal Positions	25,514
		ActiveNet - Annual Software Maintenance	6,000
		When to Work and Time Clock - Annual Software Maintenance	2,000
		Recreation Staff Uniforms	2,300
	<b>101-5060</b>	Hourly/Seasonal Positions	6,407
		Recreation Staff Uniforms	1,700

**FY 2018-19 Supplemental Requests Recommended by IFC for Funding**

Department	Account	Description	Amount
<b>Parks &amp; Recreation</b>	<b>254-5047</b>	Reallocation of Park Staff	1,539
	<b>530-5037</b>	Reallocation of Park Staff	5,469
	<b>530-5067</b>	Reallocation of Park Staff	(15,584)
		<b>Department Totals</b>	<b>168,654</b>
<b>Library</b>	<b>101-6200</b>	Hourly Positions	15,000
		Public Access Computer Replacement Program	5,000
		Books & Periodicals	5,450
		<b>Department Totals</b>	<b>25,450</b>
<b>Health</b>	<b>101-6800</b>	REU Charges - Radio Fees Increase from Fleet	4,322
	<b>101-6853</b>	Disease Prevention & Control Mgr Position Reallocation	41,861
		<b>Department Totals</b>	<b>46,183</b>

## FY 2018-19 Supplemental Requests Recommended by IFC for Funding

Department	Account	Description	Amount
<b>Public Works</b>	<b>101-0715</b>	1 New FTE - GIS Specialist	67,330
		ArcGIS - Annual Software Maintenance Increase	10,000
		Operating Supplies	1,000
	<b>101-3012</b>	0.10 New FTE - Deputy Director	18,381
		Reallocation of Public Works Staff	24,013
		REU Charges - Radio Fees Increase from Fleet	5,402
	<b>101-5034</b>	Maintenance Staff	10,947
		Building Repairs and Maintenance	14,964
		Vehicle Fuel/Oil	4,000
		Small Tools	281
		Telephone	3,100
		REU Charges - Radio Fees Increase from Fleet	2,971
	<b>101-6804</b>	0.10 New FTE - Deputy Director	18,381
		Reallocaiton of Public Works Staff	45,831
		REU Charges - Radio Fees Increase from Fleet	5,132
		Transfer to Landfill Reserve	(69,344)
	<b>250-3035</b>	Reallocation of Public Works Staff	55,484
		Street Staff Promotions	23,442
		Planner Promotion	9,873

## FY 2018-19 Supplemental Requests Recommended by IFC for Funding

Department	Account	Description	Amount
<b>Public Works</b>	<b>256-3038</b>	0.10 New FTE - Deputy Director	18,381
		Reallocation of Public Works Staff	(24,190)
		REU Charges - Radio Fees Increase from Fleet	21,608
	<b>505-3702</b>	Promotion Operations Manager	7,833
		Reallocation of Public Works Staff	1,634
	<b>510-3201</b>	REU Charges - Radio Fees Increase from Fleet	8,643
	<b>510-3202</b>	0.50 New FTE - Deputy Director	91,905
		Demotion of Construction Manager	(39,462)
		Reallocation of Public Works Staff	(11,253)
		Sewer Staff Promotions	30,847
		REU Charges - Radio Fees Increase from Fleet	5,132
	<b>520-3502</b>	0.10 New FTE - Deputy Director	18,382
		1 New FTE - Water Manager	155,105
		Reallocation of Public Works Staff	(77,043)
		Water Staff Promotions	13,035
		REU Charges - Radio Fees Increase from Fleet	14,855
	<b>560-3025</b>	0.10 New FTE - Deputy Director	18,382
		Reallocation of Public Works Staff	5,926
		Radio Replacements	236,414
		Radio Replacements Revenue	(236,414)
		<b>Department Totals</b>	<b>510,908</b>