

# CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the April 17, 1996, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, April 17, 1996, at the Northgate Administrative Complex Conference Room, 2621 Northgate Lane, Suite 59, Carson City, Nevada, beginning at 8:30 a.m.

**PRESENT:** Chairperson Greg Smith and Commissioners Kay Bennett and Marie Wolf

**STAFF PRESENT:** Deputy Public Works Director Tim Homann, RTC Engineer Harvey Brotzman, Senior Planner Sandra Danforth, and Recording Secretary Katherine McLaughlin (R.T.C.  
4/17/96 Tape 1-0001.5)

**CALL TO ORDER, ROLL CALL, AND DETERMINATION OF A QUORUM** - Chairperson Smith convened the meeting at 8:35 a.m. Roll was taken. The entire Commission was present constituting a quorum.

**1. APPROVAL OF MINUTES - March 20 and 27, 1996 (1-0005.5)** - Commissioner Bennett moved to approve the Minutes. Commissioner Wolf seconded the motion. Motion carried 3-0.

**5. PUBLIC COMMENTS (1-0017.5)** - None.

**2. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE FISCAL YEAR 1996-97 RTC BUDGET (1-0022.5)** - Mr. Homann distributed and reviewed the revised goals and objectives list. Commissioner Bennett supported having a landscape design plan for the entranceways. She suggested establishing a city-wide program for landscaping areas which are deficient. Commissioner Wolf suggested the program include tree/shrub maintenance. Mr. Homann indicated Redevelopment's downtown improvement project includes design standards for signs and signals. Discussion pointed out Silver Oak Subdivision's stop signs and street lights as an example and the vandalism occurring to those signs. Staff would need to be cognizant of this situation as it could ultimately have a financial impact. Mr. Homann then explained the budget in depth. Chairperson Smith explained the difficulty encountered when attempting to read the reports, specifically those on green bar. Public Works Director Jay Aldean explained the Department's attempt to "dress up" those reports and the Finance Committee's refusal to accept them as the figures had not been verified. Until the Finance Department gets a better printer, the Department is forced to use their copies. Mr. Homann continued to explain the report including the relocation of the Division to the Corporate Yard and the report changes created by this relocation. Discussion indicated the funding allocated for the extension of Ormsby Boulevard to Winnie is a carryover. There will be an evening meeting on this project during May. NDOT has not yet provided an analysis of the impact this would create on King Street. Chairperson Smith supported having this information prior to construction. Discussion indicated there had been a study of the traffic volume on College Parkway and on Winnie Lane. Discussion ensued on the personnel costs contained in the budget, the amount of in-house design work undertaken by the Department, the performance report including the traffic counts and contract administrations, personnel needs and reorganization. (1-0430.5) Commissioner Bennett stated for the record that during the year staff was to let her know if and when the workload is too much. Mr. Homann felt that the reorganization would help and indicated that adding personnel is not always the appropriate answer. Chairperson Smith commended staff on the new budget format. Public comments were solicited but none given. Mr. Aldean explained the performance ratings. Commissioner Wolf moved to accept the budget as presented. Commissioner Bennett seconded the motion. Motion carried 3-0.

**4. STATUS OF TRANSIT SERVICES (1-0468.5)** - Mr. Homann began the discussion by explaining the reasons the transit business plan had been pulled from the Board of Supervisors agenda. There should be more information available after the April 29th meeting with the other providers. ParaTransit Representative Cliff Watkins explained last month's drop in ridership and the letter to the Public Service Commission. Discussion explained the Lake Tahoe system, its PSC exemption, and the City's efforts to obtain a response from the PSC clarifying whether the City's program is exempt from the PSC controls. Chairperson Smith indicated he would make some contacts on this problem. Public comments were solicited but none given. No formal action was required or taken.

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**3. DISCUSSION AND POSSIBLE ACTION ON "ESTABLISHING A MISSION STATEMENT FOR THE REGIONAL TRANSPORTATION COMMISSION" (1-0618.5)** - Both Mr. Homann and Mr. Aldean explained the request for a mission statement. Copies of other area's mission statements were distributed. Discussion ensued among the Commission, staff and Doug Hone on various mission statements and modifications, whether to use Washoe County's statement, reasons for having a statement, and the Commission's purpose. Chairperson Smith explained a previous commitment, passed the gavel to Vice Chairperson Bennett at 9:40 a.m., and left the meeting. A quorum was still present. The statement at this time was: The Regional Transportation Commission provides leadership, vision, and public policy development to achieve a quality transportation system through prioritization in a public forum and prioritization in order to facilitate the movement of people throughout the City. Commissioner Wolf excused herself and left the meeting at 9:54 a.m. A quorum was no longer present. Another statement developed to this point was: The Regional Transportation Commission provides leadership and vision to develop policies to achieve a superior transportation network utilizing an open public forum and prioritization in order to facilitate the movement of people throughout the community. Vice Chairperson Bennett continued to work with staff on the statement. No formal action was taken.

**6. COMMISSIONER COMMENTS; 7. STAFF COMMENTS (NON-ACTION ITEMS); 8. ACTION ON FUTURE MEETING DATE(S) AND TIME(S); AND, 9. ADJOURNMENT** - No action or discussion occurred on these items although staff announced the next meeting date which is June 19.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

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The Minutes of the April 17, 1996, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON May 15, 1996.

/s/  
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Greg Smith, Chairperson