

## **CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

### **Minutes of the March 14, 2018 Meeting**

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, March 14, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Lori Bagwell  
Commissioner Mark Kimbrough  
Commissioner Chas Macquarie  
Commissioner Greg Stedfield

**STAFF:** Darren Schulz, Public Works Department Director  
Dirk Goering, Senior Transportation Planner  
Graham Dollarhide, Transit Coordinator  
Hailey Lang, Transportation Planner  
Jason Link, Chief Financial Officer  
Dan Yu, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1. CALL TO ORDER AND DETERMINATION OF A QUORUM** (4:59:53) - Chairperson Bonkowski called the meeting to order at 4:59 p.m. Ms. King called the roll; a quorum was present.

**2. AGENDA MANAGEMENT NOTICE** (5:00:21) - Chairperson Bonkowski entertained modifications to the agenda; however, none were forthcoming.

**3. DISCLOSURES** (5:00:43) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

**4. PUBLIC COMMENT** (5:01:03) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**5. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 14, 2018** (5:01:18) - Chairperson Bonkowski entertained a motion. **Vice Chairperson Bagwell moved to approve the minutes. Commissioner Kimbrough seconded the motion. Motion carried 5-0.**

**6. PUBLIC MEETING ITEMS:**

**6(A) POSSIBLE ACTION TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN AN INTERLOCAL AGREEMENT, BETWEEN CARSON CITY AND STOREY COUNTY, FOR THE PROVISION OF TECHNICAL SUPPORT AND MAINTENANCE OF TRAFFIC SIGNALS AND LIGHTING IN STOREY COUNTY BY CARSON CITY STAFF** (5:01:48) - Chairperson Bonkowski introduced this item. Mr. Goering introduced Control Systems Operations Manager James Jacklett, and reviewed the agenda materials. Mr. Goering and Mr. Jacklett responded to questions of clarification, and discussion followed. Chairperson Bonkowski entertained additional

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discussion and, when none was forthcoming, public comment. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to authorize the Transportation Manager to sign an interlocal agreement, between Carson City and Storey County, for the provision of technical support and maintenance of traffic signals and lighting in Storey County by Carson City staff. Commissioner Stedfield seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

**6(B) POSSIBLE ACTION TO APPROVE A GRANT APPLICATION WITH THE NEVADA AGING AND DISABILITY SERVICES DIVISION, IN THE AMOUNT OF \$50,000 FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019, AND TO AUTHORIZE THE RTC CHAIRPERSON TO SIGN THE APPLICATION AND ASSOCIATED CERTIFICATIONS AND ASSURANCES** (5:08:28) - Chairperson Bonkowski introduced this item. Mr. Dollarhide reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Commissioner Kimbrough moved to approve a grant application with the Nevada Aging and Disability Services Division, in the amount of \$50,000 for the period July 1, 2018 to June 30, 2019, and to authorize the RTC Chairperson to sign the application and associated certifications and assurances. Commissioner Stedfield seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

## **7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS:**

**7(A) TRANSPORTATION MANAGER'S REPORT** (5:10:43) - Chairperson Bonkowski introduced this item, and Mr. Goering presented the report. Chairperson Bonkowski thanked Public Works Department staff, Mayor Crowell and Vice Chairperson Bagwell, Senator Heller, and Congressman Amodei for their involvement in acquiring the TIGER grant. He discussed the importance of the grant funding to the South Carson Street Complete Streets Program. At Commissioner Macquarie's request, Mr. Goering provided additional detail on the FLAP grant for Kings Canyon Road. Chairperson Bonkowski entertained additional questions; however, none were forthcoming.

**7(B) STREET OPERATIONS ACTIVITY REPORT** (5:13:58) - Chairperson Bonkowski introduced this item, and Mr. Goering presented the report which was included in the agenda materials. Mr. Goering responded to questions, and a brief discussion followed.

**7(C) PROJECT STATUS REPORT** (5:16:00) - Chairperson Bonkowski introduced this item. Mr. Goering presented the report which was included in the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions; however, none were forthcoming.

**7(D) FUTURE AGENDA ITEMS** (5:18:58) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the tentative agenda for the April commission meeting. Public Works Department Director Darren Schulz responded to questions regarding a report on signal timing.

**8. COMMISSIONER COMMENTS** (5:21:11) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

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**9. PUBLIC COMMENT** (5:21:21) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**10. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR WEDNESDAY, APRIL 11, 2018 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET** (5:21:29) - Chairperson Bonkowski read this information into the record.

**11. ACTION ON ADJOURNMENT** (5:21:39) - Chairperson Bonkowski adjourned the meeting at 5:21 p.m.

The Minutes of the March 14, 2018 Carson City Regional Transportation Commission meeting are so approved this 11<sup>th</sup> day of April, 2018.

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BRAD BONKOWSKI, Chair