

MINUTES
of the Meeting of the
Carson City
9-1-1 SURCHARGE ADVISORY COMMITTEE
January 23, 2018

The Carson City 9-1-1 Surcharge Advisory Committee held a public meeting on January 23, 2018, beginning at 8:30 a.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

Chair Anne Keast called the meeting to order.

2. Roll Call and Determination of a Quorum

Voting members present were Anne Keast, Tina Petersen, Denise Bauer, Denise Stewart, Wendy Talavera (*by phone*), and Stacey Giomi (*by phone*) which constituted a quorum.

Also present were Karin Mracek (Carson City Communications Manager), Ken Furlong (Carson City Sheriff), Kathie Heath (Carson City Sheriff's Office – *retired*), Iris Yowell (Carson City District Attorney's Office), and Sean Slamon (Carson City Fire Chief).

3. Public Comments and Discussion

There were no public comments or discussion.

4. For Possible Action: Approval of December 5, 2017 Meeting Minutes

It was moved by Denise Stewart, seconded by Tina Petersen, with all ayes in favor that the December 5, 2017 meeting minutes be approved as submitted.

5. Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge Fund (Discussion Only – No Action)

Spreadsheets with the 9-1-1 Surcharge financial information were distributed for review. Also distributed was a breakdown of the 9-1-1 Surcharge fees collected by service providers. Kathie Heath reported that there have been no expenditures out of the fund that were not already approved. Kathie said the augmentations have been completed and funds have been allocated to current projects; these funds, about \$97,000, are in the undesignated projects account for the body cameras. She said it appears November's revenue was higher than the previous month with a total of \$39,000, compared to the \$17,000 collected in October. Kathie said there are amounts listed in red on the collected 9-1-1 Surcharge fee breakdown that are outstanding; these may have been collected, but have not yet been posted. An inquiry was made in reference to Nevada Bell which is

listed in a different color on the spreadsheet; there is no explanation for this line item. Kathie said she is working with Carson City Treasurer's Office on the best method for receiving this data. December's revenue has not yet been posted. Kathie said the financial report and list of monies are two separate documents and will never balance because the previous months collected fees will not be listed on the breakdown.

Stacey Giomi inquired if all service providers had received notification of the fee increase. Iris Yowell informed the Committee that all providers were notified of the fee increase. She said there are about 16 providers that did not pay the increased fee in November; they paid the old fee. Iris added that a letter will be sent to those providers not in compliance. Tina Petersen asked when the notification of the fee increase was sent out. Iris responded that a letter was sent in October, and again in November once legal issues were sorted out. Tina said that a bill cycle is a 30 day period, so it does not surprise her that an increase was not seen for November. In addition, she said that providers may need to give their subscribers notice before they can charge the increased fee.

Anne Keast said it looked like a great job had been done as far as notification of the fee increase.

6. Reports of Committee Members (Discussion Only – No Action)

Anne Keast inquired about chairperson and vice chairperson elections for the 9-1-1 Surcharge Committee. The chairperson and vice chairperson were re-elected at the June 2017 meeting. Iris Yowell will verify if voting needs to take place in this calendar year.

7. Next Meeting Date: April 17, 2018

8. Public Comment

Ken Furlong reported that he was briefed on the estimate for body cameras and the estimate received is higher than originally anticipated. Ken will obtain the quote so the difference between the estimate and the quote can be calculated. Ken said that Axon has surveyed the building, identified needs, and met with Carson City IT. Ken said he is not anticipating this fund to be adequate to move forward by the next 9-1-1 Surcharge meeting. Iris Yowell said we should have several months of fees collected by this time. Iris said she received a contract relating to the body cameras which she will review. Anne Keast asked if there were any deadlines for these body cameras and Iris responded that the body cameras should be in place by July 1, 2018.

9. For Possible Action: To adjourn

It was moved by Tina Petersen to adjourn the meeting at 8:44 a.m.

Recorder: Shelby Price