

# **CARSON CITY BOARD OF SUPERVISORS**

## **Minutes of the April 19, 2018 Meeting**

### **Page 1**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, April 19, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nick Marano, City Manager  
Nancy Paulson, Deputy City Manager  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:05) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. King called the roll; a quorum was present. Supervisor Bonkowski was absent. Good Shepherd Wesleyan Church Pastor Nick Emery provided the invocation. At Mayor Crowell's request, Tami Marano led the Pledge of Allegiance.

**5. PUBLIC COMMENT** (8:33:31) - Mayor Crowell entertained public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:34:11) - Mayor Crowell introduced this item, and advised that item 27(C) would be heard prior to item 27(A). He further advised that he would hear item 25 just prior to introducing the consent agenda. Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed it adopted as modified. (10:55:26) Mayor Crowell further modified the agenda to defer item 23(A) to a future meeting.

**7. SPECIAL PRESENTATIONS:**

**7(A) PRESENTATION OF THE FIRE CHIEF'S COMMENDATION FOR LIFE-SAVING ACTIVITIES AT THE MULTI-PURPOSE ATHLETIC CENTER** (8:35:11) - Mayor Crowell introduced this item, and Fire Chief Sean Slamon invited Parks, Recreation, and Open Space Department Director Jennifer Budge to the meeting table. Ms. Budge reviewed details of the subject event, and Chief Slamon presented Chief's Commendations to Jhana Beguelin, Linda Martin, Recreation Program Manager Scott Chapman, and Recreation Aide Supervisor Kelly Beaulieu. The Board members, City staff, and the citizens present applauded. Chief Slamon thanked the citizens and the City employees for their efforts, and presented each of them with certificates.

**7(B) PRESENTATION OF THE 2017 AMERICAN SOCIETY OF CIVIL ENGINEERS ENVIRONMENTAL PROJECT OF THE YEAR** (8:40:53) - Mayor Crowell introduced this item, and City Engineer / American Society of Civil Engineers Truckee Meadows Branch President Dan Stucky reviewed the agenda materials. Mr. Stucky introduced Water Resource Recovery Facility Operations Supervisor Randall Gray and Public Works Department Director Darren Schulz, and reviewed details of

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the April 19, 2018 Meeting

#### Page 2

the Water Resource Recovery Facility improvement project. Mr. Stucky congratulated the Board members, Mr. Schulz, Mr. Gray, Carson City staff, the project design team, and the project contractors. He advised that Carson City won the Transportation Project of the Year “two years ago for the Downtown Carson Streetscape Improvement.” The Board members, City staff, and the citizens present applauded.

**7(C) PROCLAMATION AND PRESENTATION OF THE EMPLOYEE-OF-THE-QUARTER AWARD** (8:44:22) - Mayor Crowell introduced this item, and requested the Board members to join him on the meeting floor. Mayor Crowell invited Deputy District Attorney Buffy Okuma and Assistant District Attorney Kristen Luis to the meeting table. Mayor Crowell read into the record the language of the Proclamation, and presented the original to Ms. Okuma. At Mayor Crowell’s request, Ms. Luis provided background information on the nomination. Ms. Okuma expressed appreciation for the award, and provided additional detail on the Youth and Family Symposium.

Mayor Crowell provided background information on the Employee-of-the-Quarter Program, funded by a portion of the City Manager’s salary. The Board members, City staff, and the citizens present applauded Ms. Okuma.

**7(D) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES** (8:53:40) - Mayor Crowell introduced this item, and presented Length of Service Certificates to Deputy District Attorney Iris Yowell; Recreation Program Manager Scott Chapman; Parks Maintenance Worker Gilberto Botello - Benitez; Chief Juvenile Probation Officer Ali Banister; and Health and Human Services Department Director Nicki Aaker commemorating five years of continuous and dedicated service to the City.

Mayor Crowell presented Length of Service Certificates to Senior Environmental Control Officer Ken Peck; Public Health Nurse Salvanette Hotaling; and Open Space Administrator Ann Bollinger commemorating ten years of continuous and dedicated service to the City.

Mayor Crowell presented a Length of Service Certificate to Fire Department Driver / Operator Diego Aramburu commemorating fifteen years of continuous and dedicated service to the City. Mayor Crowell presented a Length of Service Certificate to Senior Construction Inspector John Platt commemorating 20 years’ continuous and dedicated service to the City. The Board members, City staff, and the citizens present applauded each of the honorees.

### CONSENT AGENDA

(9:28:06) - Mayor Crowell reconvened the meeting at 9:28 a.m., and entertained requests to hear items separate from the consent agenda. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the consent agenda, as presented, consisting of one item from the City Manager’s Office, one item from the Finance Department, and one item from the Public Works Department. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the April 19, 2018 Meeting**

**Page 3**

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**8. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER, FOR THE PERIOD OF MARCH 3, 2018 THROUGH APRIL 6, 2018**

**9. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH APRIL 6, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290**

**10. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE SUBMITTAL OF A GRANT APPLICATION TO THE NEVADA DIVISION OF EMERGENCY MANAGEMENT FOR REGIONAL COMMUNICATION SYSTEM CAPABILITY ENHANCEMENT**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME -**  
None.

**12. RECESS BOARD OF SUPERVISORS MEETING (9:29:05) -** Mayor Crowell recessed the Board of Supervisors meeting at 9:29 a.m.

**BOARD OF HEALTH**

**13. CALL TO ORDER AND ROLL CALL (9:29:46) -** Chairperson Susan Pintar called the Board of Health meeting to order at 9:29 a.m. Ms. King called the roll; a quorum was present. Member Bonkowski was absent.

**14. PUBLIC COMMENT (9:30:13) -** Chairperson Pintar entertained public comment; however, none was forthcoming.

**15. HEALTH AND HUMAN SERVICES DEPARTMENT**

**15(A) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO PROVIDE FEEDBACK ON THE SEXUAL ASSAULT RESPONSE TEAM ("SART") ACTIVITIES AND CARSON CITY'S ASSAULT STATISTICS (9:30:23) -** Chairperson Pintar introduced this item, and presented the report. She listed members of the SART, and reviewed and discussed statistical information which was displayed in the meeting room. Supervisor Abowd commended the Advocates to End Domestic Violence on their service to the community. Chairperson Pintar and Sheriff Furlong responded to questions

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the April 19, 2018 Meeting

#### Page 4

of clarification. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Sexual Assault Response Team activities and Carson City's Assault Statistics Report. Member Crowell seconded the motion**, and thanked the SART for their service to the community. Chairperson Pintar called for a vote on the pending motion. **Motion carried 6 - 0 - 1.**

**15(B) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO PROVIDE FEEDBACK ON THE COMMUNITY HEALTH IMPROVEMENT PLAN PRIORITY SUBCOMMITTEES** (9:47:59) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker introduced Community Health Improvement Plan Coordinator Heather Kerwin. Ms. Kerwin provided background information and reviewed the agenda materials. Health and Human Services Department Director Nicki Aaker and Member Abowd responded to questions of clarification. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the report on the Community Health Improvement Plan priorities chosen by the CHIP Committee, with the feedback and direction presented. Member Barrette seconded the motion.** Chairperson Pintar called for a vote. **Motion carried 6 - 0 - 1.**

**15(C) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO PROVIDE FEEDBACK TO COMMITTEE MEMBERS AND STAFF FROM THREE OF THE CARSON CITY BEHAVIORAL HEALTH TASK FORCE SUBCOMMITTEES - WORKFORCE HOUSING, YOUTH, AND CRISIS TRIAGE** (9:56:28) - Chairperson Pintar introduced and provided background information on this item. Health and Human Services Department Director Nicki Aaker introduced Human Services Manager / Housing Subcommittee Chair Mary Jane Ostrander. Ms. Aaker thanked Member Bagwell for her participation in the subcommittee. Ms. Ostrander provided an overview of the Housing Subcommittee membership and focus. She responded to questions and discussion followed.

(10:02:30) Juvenile Services Chief Ali Banister introduced School District Social Work Program Director Dave Coloiaro and Lisa Yesites, representing the Ron Wood Family Resource Center. Ms. Banister commended Carson Tahoe Behavioral Health Services Regional Behavioral Health Coordinator Jessica Flood as "the reason why all of this is happening ..., the reason why the behavioral health task force is successful. She's done a fantastic job with that."

Ms. Banister provided background information on, and an overview of the membership of, the Youth Subcommittee. Ms. Banister and Mr. Coloiaro narrated a SlideShow presentation which was displayed in the meeting room and also included in the agenda materials. Ms. Yesites narrated that portion of the SlideShow presentation relative to the Youth Action Committee. Mr. Coloiaro and Ms. Banister responded to questions of clarification.

Ms. Aaker introduced representatives of the Crisis Triage Subcommittee. LCSW Bekah Bock introduced herself and Regional Behavioral Health Coordinator Jessica Flood. Ms. Flood provided background information on the Behavioral Health Task Force, and commended the participants. Ms. Flood and Ms. Bock narrated the SlideShow presentation which was displayed in the meeting room, and responded to questions of clarification.

Chairperson Pintar thanked all of the presenters, and entertained public comment. When no public comment was forthcoming, she expressed appreciation for the level of involvement and for the commitment shown by members of the community. **Member Crowell moved to accept the report of the Carson City**

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the April 19, 2018 Meeting**  
**Page 5**

**Behavioral Health Task Force Subcommittees. Member Barrette seconded the motion. Motion carried 6 - 0 - 1.**

**15(D) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO PROVIDE FEEDBACK TO VITALITY UNLIMITED PERTAINING TO THE FIRST QUARTER 2018 REPORT, AS REQUIRED BY CONTRACT NO. 1718-118, BETWEEN CITY OF CARSON CITY AND VITALITY UNLIMITED (10:32:00)** - Chairperson Pintar introduced this item, and Colleen Lawrence, representing Vitality Unlimited, introduced herself for the record. Ms. Lawrence reviewed the agenda materials, in conjunction with displayed slides, and responded to questions of clarification. Chairperson Pintar requested a Vitality staff person to be present for the next report. She expressed appreciation for Ms. Lawrence's presentation.

**15(E) PRESENTATION AND DISCUSSION REGARDING THE QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE HUMAN SERVICES DIVISION - COMMUNITY HEALTH WORKER WITHIN THE HOUSING PROGRAM (10:31:30)** - Chairperson Pintar advised that this item would be deferred to the next Board of Health meeting.

**16. PUBLIC COMMENT (10:51:19)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**17. ACTION TO ADJOURN BOARD OF HEALTH MEETING (10:51:21)** - Chairperson Pintar adjourned the meeting at 10:51 a.m.

**18. RECONVENE BOARD OF SUPERVISORS MEETING (10:55:22)** - Mayor Crowell reconvened the Board of Supervisor meeting, and advised that item 23(A) would be deferred to a future meeting.

**19. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 105, AN ORDINANCE AMENDING TITLE 9, CHAPTER 9.05, HEALTH AND WELFARE - FOOD ESTABLISHMENTS; ADDING AND AMENDING SECTIONS RELATED TO THE PREVENTION OF FOODBORNE DISEASE OR ILLNESS (10:55:53)** - Mayor Crowell introduced this item and, in response to a question, Disease Control and Prevention Manager Dustin Boothe advised that revisions were made to the ordinance, according to the direction by the Board during introduction, on first reading. Deputy District Attorney Iris Yowell confirmed there were no new revisions. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to adopt, on second reading, Bill No. 105, an ordinance amending Title 9, Chapter 9.05, Health and Welfare - Food Establishments; adding and amending sections related to the prevention of foodborne disease or illness. Supervisor Barrette seconded the motion.** Ms. King noted Ordinance No. 2018-5 for the record. Mayor Crowell entertained discussion on the motion. Supervisor Bagwell thanked Mr. Boothe and Ms. Yowell for all their hard work. Supervisor Barrette echoed the compliment. Mayor Crowell called for a vote on the pending motion.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the April 19, 2018 Meeting

#### Page 6

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Abowd, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**20. SHERIFF - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO DONATE BLOOD TESTING EQUIPMENT TO THE UNIVERSITY OF NEVADA, RENO AFTER DETERMINING THE EQUIPMENT HAS REACHED THE END OF ITS USEFUL LIFE (10:57:39)** - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2018-R-6, authorizing the Board of Supervisors to donate blood testing equipment to the University of Nevada, Reno, after determining the equipment has reached the end of its useful life. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

## **21. PURCHASING AND CONTRACTS**

**21(A) POSSIBLE ACTION TO DETERMINE THAT FARR CONSTRUCTION CORP DBA RESOURCE DEVELOPMENT COMPANY IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1718-180, RECLAIMED WATER TRANSMISSION MAIN AND EAGLE VALLEY EAST COURSE PUMP STATION CAPITAL IMPROVEMENTS PROJECT, TO FARR CONSTRUCTION CORP DBA RESOURCE DEVELOPMENT COMPANY, FOR A BID AMOUNT OF \$203,700.00, PLUS A CONTINGENCY AMOUNT OF \$20,370.00, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$224,070.00, TO BE FUNDED FROM THE SEWER FUND AS PROVIDED IN FISCAL YEAR 2017 / 18 (10:59:02)** - Mayor Crowell introduced this item, and City Engineer Dan Stucky reviewed the agenda materials. Mr. Stucky responded to questions of clarification, and acknowledged that the project was budgeted. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that Farr Construction Corporation dba Resource Development Company is the lowest responsive bidder, pursuant to NRS Chapter 338, and to award Contract No. 1718-180, Reclaimed Water Transmission Main and Eagle Valley East Course Pump Station Capital Improvements Project to Farr Construction Corporation dba Resource Development Company, for a bid amount of \$203,700.00, plus a contingency amount of \$20,370.00, for a total not-to-exceed amount of \$224,070.00, to be funded from the Sewer Fund,**

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the April 19, 2018 Meeting

#### Page 7

as provided in FY 2017 / 18. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**21(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-145C, DOWNTOWN CURRY STREETSCAPE PROJECT, CMAR CONSTRUCTION SERVICES, TO Q&D CONSTRUCTION TO PROVIDE CMAR CONSTRUCTION SERVICES, FOR AN AMOUNT NOT TO EXCEED \$3,990,201.35, TO BE FUNDED FROM THE INFRASTRUCTURE, REDEVELOPMENT, RTC, WATER, SEWER, AND STORMWATER FUNDS, AS PROVIDED IN FISCAL YEARS 2017 / 18 AND 2018 / 19 (11:01:11)** - Mayor Crowell introduced this item and, in response to a question, City Engineer Dan Stucky advised that the project was budgeted from several accounts. Mr. Stucky reviewed the agenda materials, provided background information, and responded to questions of clarification. Mr. Stucky introduced Q&D Construction Vice President Jeff Bean.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1415-145C, Downtown Curry Streetscape Project CMAR Construction Services to Q&D Construction, to provide CMAR construction services for an amount not to exceed \$3,990,210.35, to be funded from the Infrastructure, Redevelopment, RTC, Water, Sewer, and Stormwater funds, as provided in FY 17 / 18 and 18 / 19. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**21(C) POSSIBLE ACTION TO APPROVE THE PURCHASE OF A NEW TYPE 1 FIRE TRUCK FROM THE HOUSTON - GALVESTON AREA COUNCIL ("HGAC") BUY PROGRAM COOPERATIVE PURCHASING AGREEMENT FOR THE CARSON CITY FIRE DEPARTMENT, FOR A NOT-TO-EXCEED AMOUNT OF \$613,230.48, TO BE FUNDED FROM THE CAPITAL VEHICLE REPLACEMENT ACCOUNT (11:07:32)** - Mayor Crowell introduced this item, and Fire Chief Sean Slamon reviewed the agenda materials. Fleet Services Supervisor Zach Good reviewed details of the proposed purchase, and responded to questions of clarification. Chief Slamon provided additional detail, and commended Mr. Good and the Fire Department Apparatus Committee on their work. Mayor Crowell entertained public comment and, when none was forthcoming, a motion.

# **CARSON CITY BOARD OF SUPERVISORS**

## **Minutes of the April 19, 2018 Meeting**

### **Page 8**

Supervisor Bagwell moved to approve the purchase of a new Type 1 fire truck from the HGAC Buy Program cooperative purchasing agreement for the Carson City Fire Department, for a not-to-exceed amount of \$613,230.48, less the \$14,688 allowed for a pre-pay, to be funded from the Capital Vehicle Replacement Account. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**22. FIRE DEPARTMENT - POSSIBLE ACTION TO APPROVE AN INTERLOCAL CONTRACT AND OPERATING PLAN, BETWEEN THE UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT, THE UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE, HUMBOLDT-TOIYABE NATIONAL FOREST, AND THE CONSOLIDATED MUNICIPALITY OF CARSON CITY, AND TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT ON BEHALF OF CARSON CITY (11:13:45)** - Mayor Crowell introduced this item, and Fire Chief Sean Slamon reviewed the agenda materials. In response to a comment, Chief Slamon discussed the benefits of the interlocal contract. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to enter into an Interlocal Contract and Operating Plan, between the Bureau of Land Management, USDA Forest Service, Humboldt-Toiyabe National Forest, and the Consolidated Municipality of Carson City, and to authorize the Mayor to sign the Agreement on behalf of Carson City. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

### **23. CITY MANAGER**

**23(A) POSSIBLE ACTION TO ACCEPT THE CULTURAL COMMISSION'S 2017 / 18 ANNUAL REPORT AND APPROVE THE COMMISSION'S 2018 / 19 WORK PLAN (11:16:33)** - Mayor Crowell advised that this item would be deferred to a future meeting.

**23(B) POSSIBLE ACTION TO CONSOLIDATE THE OPEN SPACE ADVISORY COMMITTEE AND THE PARKS AND RECREATION COMMISSION INTO ONE FORMAL ADVISORY BOARD TO BE RENAMED AS THE PARKS, RECREATION, AND OPEN SPACE COMMISSION; AND TO AUTHORIZE THE CITY MANAGER TO INITIATE RECRUITMENT**



## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the April 19, 2018 Meeting**

#### **Page 9**

#### **FOR THE COMMISSION; AND TO DIRECT THE DISTRICT ATTORNEY'S OFFICE TO DRAFT AMENDMENTS TO THE APPROPRIATE CARSON CITY MUNICIPAL CODES FOR FUTURE BOARD OF SUPERVISORS CONSIDERATION TO SUPPORT THESE ACTIONS**

(11:16:41) - Mayor Crowell introduced this item. Mr. Marano provided background information and an overview of the agenda materials and correspondence received. Mr. Marano and Parks, Recreation, and Open Space Department Director Jennifer Budge responded to questions of clarification. Extensive discussion followed.

Mayor Crowell entertained public comment. (11:48:23) Parks and Recreation Commission Vice Chair Donna Curtis referenced her email correspondence; compared her expertise and those of the Parks and Recreation Commissioners to the Open Space Advisory Committee members; and discussed her concerns regarding "the overlap" between the Parks and Recreation Commission and the Open Space Advisory Committee and the length of meetings.

(11:52:15) Open Space Advisory Committee Member Bruce Scott expressed appreciation to the Board for the opportunity to discuss the subject matter. "... after having given this a lot of thought and having actually worked for the passage of Question #18, with a primary, personal focus of getting the indoor pool ..., I would call myself pretty inadequate when it comes to active recreation and maybe a little bit better when it comes to open space but I understand the overall situation. I really feel that the action in front of you, for combining these ... committees / commissions should be not approved by the Board of Supervisors. I think the two independent groups, while we've heard some things this morning that would definitely be efficiency improvements ..., they do have a significantly different mission. I personally think a lot of what you heard today about coordination between the committee and the commission ... can happen at the staff level and if the ... Open Space Advisory Committee and the Parks and Rec Commission are operating efficiently ..., I think we can minimize some of ... what's been identified as overlap. Frankly, some of the overlap is informational and I think is valuable and I don't view it as necessarily a negative as long as both boards aren't having extensive hearings and acting on the same things. If we have that, we do have a joint meeting approach which we've had in the past and we had for the Silver Saddle Ranch major grant application we put together and were successful on.

"I personally think that I'm not a very good person when it comes to soccer or Pop Warner or some of the more intense, active recreational areas and I think the value of the history and the passion of the Open Space Advisory Committee is well worth retaining and is a big value to Carson City. ... You have a lot in front of you. ... in my ... summarizing of this, I don't think the system is particularly broken. I don't think combining the ... commission and the committee is that beneficial and I think you risk the opportunity of a chance of losing some of the passion that exists in Open Space that maybe isn't quite the same for some of the more active recreation and I think there's some active recreation folks, if we think about Pete Livermore and his legacy in active recreation, that may be focused more on those kinds of areas. ... in summary, I would be happy to answer questions but I would strongly urge you to leave the two as separate bodies.

"The idea of having a Board member active on Open Space Advisory I think would be welcomed by the committee members. We haven't discussed it but I'm sure they would welcome that. We need all the advocates we can get." In response to a question, Mr. Scott expressed the opinion that more frequent joint meetings may be beneficial. He reiterated that some of the matters which may be identified as "overlaps" could be handled at the staff level and not necessarily require a joint meeting."

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the April 19, 2018 Meeting**  
**Page 10**

(11:57:50) Mark Kimbrough reviewed his City advisory committees and commissions service experience and his education and work experience. He discussed the separate missions of parks and recreation and open space, and expressed support for maintaining the two as separate. He described the proposal to combine the two committees as “penny-wise and pound foolish,” but expressed confidence that Ms. Budge will manage the Board’s decision well.

(12:04:57) Jude Greytak introduced herself as a 37-year citizen of Carson City. “Open space is a very important component of my appreciation of this beautiful City that we have.” Ms. Greytak expressed adamant opposition to “dissolving ... the Open Space Committee. ... I just want to point out, ... the Carson City Parks and Recreation Commission oversees sports complexes, shooting facilities, the air park, the Roberts House, Eagle Valley Golf Course, the MAC ..., the Community Center, the Aquatic Facility, Cemeteries, huge parks like Fuji and Mills Parks as well as many, many neighborhood parks.” Ms. Greytak inquired as to whether the Board would “put open space down there with that list. ... The 40 / 40 split, in my mind, was not just dollars but values to the community; that the open space has a significant impact on our way of life and I hate to see that diminished. As far as I’m concerned, the fiscal problem ... is well worth the money. Also, as far as public input and having people come to the meetings, we found out about this agenda by a phone call of a friend ...” In response to a comment, Mayor Crowell clarified the process associated with timing of the subject item.

(12:07:30) Trisha Lincoln introduced herself as a former Open Space Advisory Committee member, and expressed agreement with many of the previous comments. She discussed her experience serving, and the decision to change the meeting schedule to every other month. She stated, “I almost feel offended that my ten years on the OSAC was not valuable. ... it took me a long time to come up to speed on that board so, when I think about this combined board and how much time that you’re going to have to tell people it’s going to take for them to serve, it’s going to be daunting to the general public in terms of seeking volunteers who want to commit to that much time. Because it’s not just the meetings which, yes, go long. But it’s all the reading and then if it’s not necessarily your purview, it’s the comprehension of what it is that you’re reading and ... I struggled with that because I didn’t come to that board with any background in open space, other than I love the open space in Carson City.” Ms. Lincoln expressed the opinion that the Board may “find it difficult to find the volunteers that have the time to be up to speed and read all the materials for a combined board.

“The second thing that I ... learned when I went to a number of different land preservation society conventions throughout the United States was that this community was the envy of many, many preservation leagues throughout the United States because we had regular funding approved by the voters and so we had the ability to acquire the properties that were available to us without begging everybody for more money. Sure we had to apply for grants. SNPLMA was huge for us ... but, again, the envy of preservation leagues in Ohio, in Washington State, in Colorado. ... I hate to see us go down in their estimation.

“It seems like you’re trying to reinvent the wheel by combining the boards ... I don’t think it makes sense, from a standpoint of individual focuses ... I could sum it up by saying, it may make some financial sense and it may be perfectly legal to do this combination but I just don’t think it’s right and I don’t think it’s what the people meant when they voted for Question #18.”

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the April 19, 2018 Meeting

#### Page 11

(12:11:07) Donna Inversin commented that “one of the best features of Carson City are the community involvement in the citizen boards. ... you just don’t see this in a lot of communities. I agree with everything Bruce has said and Mark has said and Trisha has said. ... I am concerned about the ability of one board to try to keep those monies separate. Are we going to be, as you all had just had to do this morning, adjourn as the Board of Supervisors, form as the [Board of Health], go back to the Board of Supervisors in order to make sure that we keep those funds straight?”

“The other issue too, ... yes, the meetings are long and I really have a lot of confidence in [Ms. Budge] making a big improvement in that area. I think there’s a lot of things that maybe we spend time on Open Space, at least, that we don’t need to spend as much time. More information and let’s move on to the more important issues.”

Based on the comments, Mayor Crowell suggested that “both boards spend too much time in the weeds. ... One of the messages coming back here, regardless of what we do on this, is to let the board members know ... be sensitive to the fact that you don’t have to twist every bolt and tie every nut down. ... We all could take a little dose of management style and say, “... we have people here who we hired professionally, City employees, to do these things, and if we don’t trust them to do their job, then they shouldn’t be employed by us. But if we trust them to do their job then, at the end of the day, you don’t need to get in the weeds too much, probably at all. You stick on the policy issues and ..., if you’re being asked to make individual decisions, then go down those roads ...” Ms. Budge agreed with “keeping those boards at a policy level decision and not having them in the weeds. And do we talk about very simple decisions that, frankly, should be handled at a staff level? That’s something that I completely agree with and I think it’s a great opportunity ... that that needs to be the focus of those boards. So that’s where that board development piece comes in regardless of your decision. We have room for improvement in those areas and, at the same time, I know staff is very passionate about how much time they put into the staff reports and what they bring to you. But there are so many things that they need to be doing and there’s only so many hours of the day. So really getting them to focus on those policy-level decisions for those public discussions and having approachable boards for the public to come. I don’t want either board to be so intimidating and so technical that a member of the public doesn’t feel comfortable coming with their concerns or their ideas or suggestions.

“That’s what’s really special about these two boards collectively is they’re very approachable and they’re very engaged with the community. It is very special and very rare and I’m happy to see that but we do have a lot of room for improvement ... in those areas and making sure that those volunteers and their time is well spent.”

(12:16:09) Donna Inversin emphasized “there’s a big difference between passive and active recreation and Open Space is mandated for only passive recreation.” She advised of having heard comments that “maybe Open Space has run its course and we’re really done and I think we’re going to find that, now as we’re moving to management of 7,000-plus acres of land, that actually the purchasing part was going to be the easy part. The managing part is going to be very difficult. You just approved an amendment to the UPMP ... and so we’ve got now sort of a mandate to create about 45 miles of new trail which is going to take a lot of work and expertise. ... Yes, there are some overlap issues but I think the majority is really very different and we need to keep those two focuses.”

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the April 19, 2018 Meeting**  
**Page 12**

(12:17:28) Larry Marinell expressed the belief that the two boards are currently doing a good job. I believe, by keeping them separate, you're not fixing something that's not broken. They will retain focus on what they're mandated to be doing and, combining them, you're going to lose some of that focus and some of the passion from those members. I came here because of the open space. I volunteer to keep it maintained. I am passionate about it. I'd like to keep it and keep the focus on maintaining it and helping grow and keeping our trail system coming together."

(12:18:43) Friends of Silver Saddle Ranch President Nancy Santos expressed opposition to combining the two boards. "Silver Saddle's been around for over 15 years. ... it's open space and people come there because it is open space. Open Space has a totally different mission than Parks and Rec, in my opinion. And the Silver Saddle Ranch is a totally different mission too. ... from the Lands Bill, we have special regulations. From the charrette, we have special things we're supposed to do and that was actually a grant that was given to Friends of Silver Saddle Ranch by the National Park Service. So we had a big part in that. And we had a big part in the Silver Saddle Ranch becoming open space as well so I want to see it stay that way. ... I would like to see the Board really consider not putting these two amazing commissions / committees together. They each have their own task, have their own missions and I think the meetings will be forever long if you put the two together." Mayor Crowell commended Ms. Santos on the "Escape From Prison Hill" event.

(12:20:14) Dan Greytak discussed his experience with City advisory boards, commissions, and committees over the years. In reference to the Carson River Advisory Committee, Mr. Greytak stated that "we accepted that being folded into Open Space because we felt ... there's a consolidation that made some sense. They may not be looking at the River all the time but we could still feel we could track what was going on there and it wasn't as diluted out. My concern is that ... it's just going to get too big and unruly to try to do all of this management. They have to do it in-house but to give the public an opportunity to give them their input that we think they need as responsive to public boards. So, I go on record to support the continuation of the Open Space Advisory Committee because the mission is focused and complex enough to warrant it."

(12:21:20) Open Space Advisory Committee Member Jerry Massad discussed concerns associated with meeting efficiencies. "... like somebody who spoke earlier, it's taken me a long time. I've been on the board almost two years now and it's taken me a long time to get up to speed, to get an idea of what the synergy was of that board. So now that I'm finally getting up to speed, you're going to change the playing field and I don't think I'm really comfortable with that because I know less about parks and recreation than I do about open space. And the other thing was, I heard something mentioned today about starting with a whole new board. So let's close our eyes for a minute and picture all the work that Open Space has done since 1996 and then to disband that board and suppose nobody on the board reapplies. Now you're going to have seven more members coming in with absolutely no idea of what they're doing or where they're going. So these are my concerns about breaking up the board or combining them and I hope you listen to the citizens here today that showed up to show ... their lack of support ... for this."

Mayor Crowell entertained additional public comment and, when none was forthcoming, commended Ms. Budge on considering this matter. "It's the right thing to do to analyze where we can get efficiencies and ... if we can break down silos and gain synergies between entities." Mayor Crowell suggested at least two joint meetings per year between the commission and committee.

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the April 19, 2018 Meeting**  
**Page 13**

Supervisor Abowd commended the passionate people on both sides of this issue. In reference to Mr. Kimbrough's comments, she noted the difficulties associated with "trying to re-engage the Carson River Coalition and that whole scenario and it has gotten absorbed and not really dealt with as efficiently as it should have which is my fear with Open Space." Supervisor Abowd suggested "it's more about meeting structure ... and that you have the power to, at least two times a year, meet combined on those issues that do pertain to both. And if you need to do it more, you have that power to do that. They don't have to have their other meetings. They're just meeting collectively to deal with those issues." Supervisor Abowd expressed agreement "that they are two different entities in a lot of respects and I really have a hard time moving away from something that has really created a quality of life, both in parks and rec and in open space."

At Supervisor Barrette's request, Mayor Crowell recessed the meeting at 12:28 p.m. Mayor Crowell reconvened the meeting at 12:35 p.m. He entertained additional public comment and, when none was forthcoming, a motion. Supervisor Bagwell suggested retaining the existing Parks and Recreation Commission and Open Space Advisory Committee; scheduling four separate Open Space Advisory Committee meetings per year, four separate Parks and Recreation Commission meetings per year, and two joint meetings per year; the Parks, Recreation, and Open Space Department Director would report back to the Board of Supervisors in one year. Supervisor Abowd expressed support for the suggestion. Supervisor Barrette suggested appointing a Board of Supervisors member to the Open Space Advisory Committee at such time as a vacancy is created by someone resigning from the committee. Discussion followed.

Mayor Crowell entertained a motion. **Supervisor Bagwell moved to leave the two boards separate but there will be two joint meetings per year of the Parks and Recreation Commission and the Open Space Advisory Committee; there will be four Open Space Advisory Committee meetings per year; four Parks and Recreation Commission meetings per year; and direct the District Attorney's staff to draft the required amendments to the Carson City Municipal Code to ensure NRS compliance for the Parks and Recreation Commission; and request the Parks, Recreation, and Open Space Director to report back to the Board in eighteen months. Mayor Crowell seconded the motion,** and entertained discussion. Supervisor Barrette expressed support for the proposed solution, but suggested the Board was not specifically dealing with the agenda item. He emphasized the need to appoint a Board of Supervisors member to the Open Space Advisory Committee. Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [3 - 1 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Mayor Robert Crowell
<b>AYES:</b>	Supervisor Bagwell, Mayor Crowell, Supervisor Abowd
<b>NAYS:</b>	Supervisor John Barrette
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**24. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**24(A) POSSIBLE ACTION TO ADOPT A RESOLUTION REPORTING THE CITY ENGINEER'S ESTIMATED ASSESSMENT ROLL FOR FISCAL YEAR 2019, IDENTIFYING THE COST TO BE PAID BY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ("NID") FOR THE PURPOSE OF PAYING FOR MAINTENANCE OF THE**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the April 19, 2018 Meeting**

**Page 14**

**DOWNTOWN STREETScape ENHANCEMENT PROJECT; DIRECTING CITY STAFF TO FILE THE ASSESSMENT ROLL WITH THE CLERK'S OFFICE; FIXING THE TIME AND PLACE TO HEAR COMPLAINTS, PROTESTS, AND OBJECTIONS REGARDING THE ASSESSMENT, AND DIRECTING CITY STAFF TO PROVIDE NOTICE OF THE PUBLIC HEARINGS, PURSUANT TO NRS CHAPTER 271 (12:45:07)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel provided an overview of the subject and following two items. He suggested deferring item 24(C) until such time as the full Board could be present. Mr. Plemel reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2018-R-7 reporting the City Engineer's estimated assessment roll for Fiscal Year 2019; identifying the cost to be paid by the Downtown Neighborhood Improvement District for the purpose of paying for maintenance of the downtown streetscape enhancement project; directing City staff to file the assessment roll with the Clerk's Office; fixing the time and place to hear complaints, protests and objections regarding the assessment; and directing City staff to provide notice of the public hearings, pursuant to NRS 271. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**24(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE RELATING TO MARIJUANA; AMENDING TITLE 18, ZONING, APPENDIX A, DEVELOPMENT STANDARDS, DIVISION 1.20, MEDICAL MARIJUANA ESTABLISHMENTS AND MARIJUANA ESTABLISHMENTS, OF THE CARSON CITY MUNICIPAL CODE, TO AMEND AND CLARIFY REGULATIONS GOVERNING SIGNAGE FOR MEDICAL MARIJUANA ESTABLISHMENTS AND MARIJUANA ESTABLISHMENTS (12:51:02)** - Mayor Crowell introduced this item, and read a prepared disclosure statement into the record. Mayor Crowell advised that he would participate in discussion and action on this item as there was no disqualifying conflict of interest. Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. In response to a question, Mr. Plemel advised that the Planning Commission heard this item on March 28<sup>th</sup> and recommended approval by a vote of 5 - 1. Discussion followed.

Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Plemel responded to questions of clarification from the Board members. Based on the discussion, he reviewed a revision to indicate a maximum of 15 square feet of wall sign area per building frontage, pursuant to the sign regulations for offices. Mayor Crowell entertained a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 106, an ordinance relating to marijuana; amending Title 18, Zoning, Appendix A, Development Standards, Division 1.20, Medical Marijuana Establishments and Marijuana Establishments, of the Carson City Municipal Code to amend and clarify regulations governing signage for medical marijuana establishments and marijuana establishments. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the April 19, 2018 Meeting**  
**Page 15**

forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**24(C) POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF REGARDING POSSIBLE SIGN ORDINANCE CHANGES RELATED TO TEMPORARY BANNERS, FLAGS, A-FRAME SIGNS, AND OTHER TEMPORARY SIGN DEVICES FOR COMMERCIAL ADVERTISING - Deferred.**

**25. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS (9:06:40)** - Mayor Crowell advised of having been provided a letter from Mr. Marano, prior to the start of the meeting, advising that he would not be renewing his contract in June. Mayor Crowell read the same into the record, commended Mr. Marano as “a delight to work with,” and wished him “fair winds and following seas.” Mr. Marano thanked Mayor Crowell for reading the letter into the record. He reiterated his appreciation to the Board for providing the opportunity to serve as the City Manager. He commended the department managers, and advised of having met with them earlier in the day. “The City’s in great shape. We’ve done a number of truly transformational capital projects that this Board had the wisdom and the foresight years ago to set in motion. But it was really the departments, it was really the people who were honored here for longevity and the employee-of-the-quarter and the department directors that have made it all happen. They have made my job easy and I’m very proud to be part of this team. In fact, of all the teams I’ve ever been a part of in my life, in war and peace, this is the one that I feel like I have had not only the most impact but, when we look at what we have done together, ... it’s easy to walk around town and literally see the results of it. And not just the physical things. The departments that interact on a human level that provide services to our community have done tremendous work in moving the ball down the field. So it’s very hard to say goodbye to so many committed professionals. But I think the City is in good stead. I’m really happy a year ago I hired [Ms. Paulson] to be the deputy because I think you have an excellent transition going from me to Nancy. Nancy is far more prepared for this job than I was four years ago and, even today, Nancy is far more prepared for this job than I am today. So, I think from a leadership, from a management point of view, the City will be in tremendous hands with Nancy Paulson here, at least hopefully in the interim and I would hope on a permanent level. I think the City would be in tremendous hands in her hands.”

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the April 19, 2018 Meeting**  
**Page 16**

Mr. Marano thanked “all the people who have made this journey so rewarding for me.” He thanked his family for their support. He expressed difficulty with the decision but stated, “I feel like it’s kind of just my time. I’m interested in what else I can do in my life. It’s funny this is like the third life-changing decision that I’ve made in six years. So maybe I’m getting better at it.” Mr. Marano reiterated deep appreciation for the opportunity to have served the City.

Mayor Crowell thanked Mr. Marano and advised of the intention, at the next Board meeting, to agendize an item to appoint Nancy Paulson as the interim City Manager at least until the end of the year. Mayor Crowell entertained comments and, when none were forthcoming, recessed the meeting at 9:14 a.m.

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (9:05:03)** - Mayor Crowell provided background information on, and read into the record, statistical information on gender equality in City employment. He explained that the survey was conducted by the State Commission on Women.

**STAFF COMMENTS AND STATUS REPORTS**

**RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING (1:00:42)** - Mayor Crowell recessed the meeting at 1:00 p.m., and reconvened at 2:04 p.m.

**26. ASSESSOR - POSSIBLE ACTION TO DETERMINE WHETHER AN OVER ASSESSMENT OF REAL PROPERTY EXISTS BECAUSE OF A FACTUAL ERROR CONCERNING ITS EXISTENCE, SIZE, QUANTITY, AGE, USE OR ZONING OR LEGAL OR PHYSICAL RESTRICTIONS AS IT RELATES TO PARCEL NUMBERS 007-531-45, 1365 MEDICAL PARKWAY, AND APN 007-531-44, 1393 MEDICAL PARKWAY, FOR THE 2016 / 17 AND 2017 / 18 FISCAL YEARS, PURSUANT TO NRS 361.768 (2:04:47)** - Mayor Crowell introduced this item, and assured everyone that the Board members had carefully reviewed all the documentation presented. Chief Deputy Assessor Kimberly Adams reviewed the agenda materials in conjunction with displayed slides. Ms. Adams and Assessor Dave Dawley responded to questions of clarification throughout the presentation.

Attorney Norm Azevedo, representing JVRS Enterprises LLC, reviewed the April 16, 2018 letter which had been distributed as late material. Mr. Azevedo and Mr. Sheldrew responded to questions of clarification, and extensive discussion ensued.

Mayor Crowell entertained additional input from the parties and, when none was forthcoming, entertained Board member discussion. Following extensive discussion, District Attorney Jason Woodbury suggested the following motion: **Move to find that the Assessor has made a factual error in assessing the taxable value of APN 007-531-45 at 1365 Medical Parkway for the 16/17 and 17/18 fiscal years as commercial, in accordance with NRS 361.768. Mayor Crowell so moved. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. In response to a question, Mr. Woodbury advised that no binding legal precedent would be established by the Board’s decision on this matter. “... with respect to this situation, it’s rare enough if not unique ... that I wouldn’t necessarily be concerned with setting any kind of precedent. To the extent that you do set a precedent, I think you provide the Assessor’s Office with some policy guidance insofar as the Assessor wishes to follow that.” Mayor Crowell expressed understanding for the circumstances giving rise to this item. “You could call him



## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the April 19, 2018 Meeting

#### Page 17

mostly right or you could call him a little bit wrong. All I'm saying is, at the end of the day, ... when it's a flip of a coin like this, I'll flip it down towards the taxpayer and let it go on because I don't want to criticize anybody who's done anything here ... They struggled through a fact situation that is almost totally unique in the world and you can go either way so what does Solomon do?" In consideration of the pending judicial review, Mayor Crowell suggested that "somewhere we've got to end these things if we can ..." Following additional discussion, Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [3 - 1 - 1]
<b>MOVER:</b>	Mayor Robert Crowell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	Supervisor Lori Bagwell
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

Mayor Crowell recessed the meeting at 3:16 p.m., and reconvened at 3:24 p.m.

#### 27. FINANCE DEPARTMENT

**27(A) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF ON THE PROPOSED CARSON CITY FY 2019 TENTATIVE BUDGET WHICH INCLUDES THE GENERAL FUND, ENTERPRISE FUNDS, AND ALL OTHER BUDGETED FUNDS (3:39:59)** - Mayor Crowell introduced this item, and Chief Financial Officer Jason Link thanked the Board members, the City Manager, the Deputy City Manager, and Finance Department staff for their assistance through the budget process. Mr. Link presented the tentative budget in conjunction with displayed slides. Elected officials, department managers, and Mr. Marano responded to questions of clarification throughout the presentation, and extensive discussion took place.

Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the supplemental budget, as submitted, with a \$25,000 reduction in the District Attorney's budget; the addition of \$110,000 for the Sierra Room; the reduction of \$2,000 in the Parks and Recreation Department budget; "no on the GIS Specialist and no on the Planner promotion"; and that the Public Works Department Director and Finance Department staff will work to reduce Marathon expenses. Supervisor Abowd seconded the motion for purposes of discussion.** Mayor Crowell and Supervisor Abowd expressed an inclination to approve the planner position, as requested. Mayor Crowell expressed belief in the GIS system. Discussion ensued. Public Works Department Director Darren Schulz advised that the senior planner position exists. "... Public Works [has] been working with HR to develop the principal planner position. So that job description is in process of being developed. So it was not part of your packet because it's not done." Additional discussion followed, and consensus of the Board was that the principal planner position would be re-agendized. **Supervisor Bagwell so amended her motion. Supervisor Abowd continued her second.** Supervisor Barrette explained his vote against the motion. Mayor Crowell called for a vote on the pending motion.

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the April 19, 2018 Meeting**  
**Page 18**

<b>RESULT:</b>	Approved [3 - 1 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, and Mayor Crowell
<b>NAYS:</b>	Supervisor John Barrette
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

Mayor Crowell recessed and reconvened the meeting. Supervisor Barrette had temporarily left the meeting room.

**27(B) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF ON THE PROPOSED CARSON CITY CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2019 - 2023** - Mayor Crowell introduced this item, and Chief Financial Officer Jason Link presented the agenda materials in conjunction with displayed slides. Mr. Link and various department managers and representatives responded to questions of clarification throughout the presentation. [Supervisor Barrette returned to the meeting room.]

Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the CIP, as submitted, with the change to the juvenile yard landscape to \$180,000, and “then you’ll do the required accounting to pay for the ... ladder truck.” Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Following discussion, Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**27(C) POSSIBLE ACTION TO ACCEPT THE BUDGET REPORT FROM THE CHAIR OF THE UTILITY FINANCE OVERSIGHT COMMITTEE, FROM THEIR MARCH 20, 2018 MEETING (3:24:46)** - Mayor Crowell introduced this item, and recognized Utility Finance Oversight Committee (“UFOC”) Chair Andrea Engleman and Chief Financial Officer Jason Link. Ms. Engleman introduced UFOC Member Mike Spell, and presented the report. Mr. Spell and Ms. Engleman responded to questions of clarification, and discussion followed. Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the budget report from the chair of the Utility Finance Oversight Committee, from the committee’s March 20, 2018 meeting. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and Supervisor Bagwell thanked the UFOC for their assistance and efforts. Mayor Crowell called for a vote on the pending motion.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the April 19, 2018 Meeting

#### Page 19

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Supervisor Brad Bonkowski
<b>ABSTAIN:</b>	None

**28. PUBLIC COMMENT** - Mayor Crowell entertained public comment; however, none was forthcoming.

**29. ACTION TO ADJOURN BOARD OF SUPERVISORS MEETING** - Mayor Crowell adjourned the Board of Supervisors meeting, and passed the gavel to Redevelopment Authority Chair Karen Abowd.

### REDEVELOPMENT AUTHORITY

**30. CALL TO ORDER AND ROLL CALL** - Chairperson Karen Abowd called the Redevelopment Authority meeting to order, noting the presence of a quorum.

**31. PUBLIC COMMENT** - Chairperson Abowd entertained public comment; however, none was forthcoming.

### **32. FINANCE DEPARTMENT**

**32(A) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF ON THE PROPOSED CARSON CITY REDEVELOPMENT AUTHORITY FY 2019 TENTATIVE BUDGET** - Chairperson Abowd introduced this item, and Chief Financial Officer Jason Link presented the agenda materials in conjunction with displayed slides. Chairperson Abowd entertained discussion of the Redevelopment Authority members and of the public and, when none was forthcoming, a motion. **Vice Chairperson Bagwell moved to approve the tentative budget, as submitted. Member Barrette seconded the motion.** Chairperson Abowd entertained discussion on the motion. Following a brief discussion, Chairperson Abowd called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Vice Chairperson Lori Bagwell
<b>SECOND:</b>	Member John Barrette
<b>AYES:</b>	Vice Chair Bagwell, Members Barrette, Crowell, Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	Member Brad Bonkowski
<b>ABSTAIN:</b>	None

**32(B) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF ON THE PROPOSED CARSON CITY REDEVELOPMENT AUTHORITY CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2019 - 2023** - Chairperson Abowd introduced this item, and entertained a motion. **Vice Chairperson Bagwell moved to approve the proposed Carson City Redevelopment Authority Capital Improvement Program for Fiscal Years 2019-2023 and direct**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the April 19, 2018 Meeting**

**Page 20**

staff to return to the Board with the Fiscal Year 2019 Carson City Redevelopment Authority Final Budget incorporating the approved Capital Improvement Program for adoption at the Public Hearing on May 21, 2018. Member Barrette seconded the motion. Chairperson Abowd called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Vice Chairperson Lori Bagwell
<b>SECOND:</b>	Member John Barrette
<b>AYES:</b>	Vice Chair Bagwell, Members Barrette, Crowell, Chair Abowd
<b>NAYS:</b>	None.
<b>ABSENT:</b>	Member Brad Bonkowski
<b>ABSTAIN:</b>	None

**33. PUBLIC COMMENT** - None.

**34. ACTION TO ADJOURN** - Chairperson Abowd adjourned the meeting at approximately 6:15 p.m.

The Minutes of the April 19, 2018 Carson City Board of Supervisors meeting are so approved this 17<sup>th</sup> day of May, 2018.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder