



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** June 21, 2018

**Staff Contact:** Nancy Paulson, City Manager

**Agenda Title:** Presentation Only: City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

**Staff Summary:** The City Manager will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

**Agenda Action:** Other/Presentation

**Time Requested:** 10 mins

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**Proposed Motion**

N/A

**Board's Strategic Goal**

N/A

**Previous Action**

N/A

**Background/Issues & Analysis**

N/A

**Applicable Statute, Code, Policy, Rule or Regulation**

N/A

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact:

**Alternatives**

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

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(Vote Recorded By)

# CITY MANAGER UPDATE

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June 21, 2018

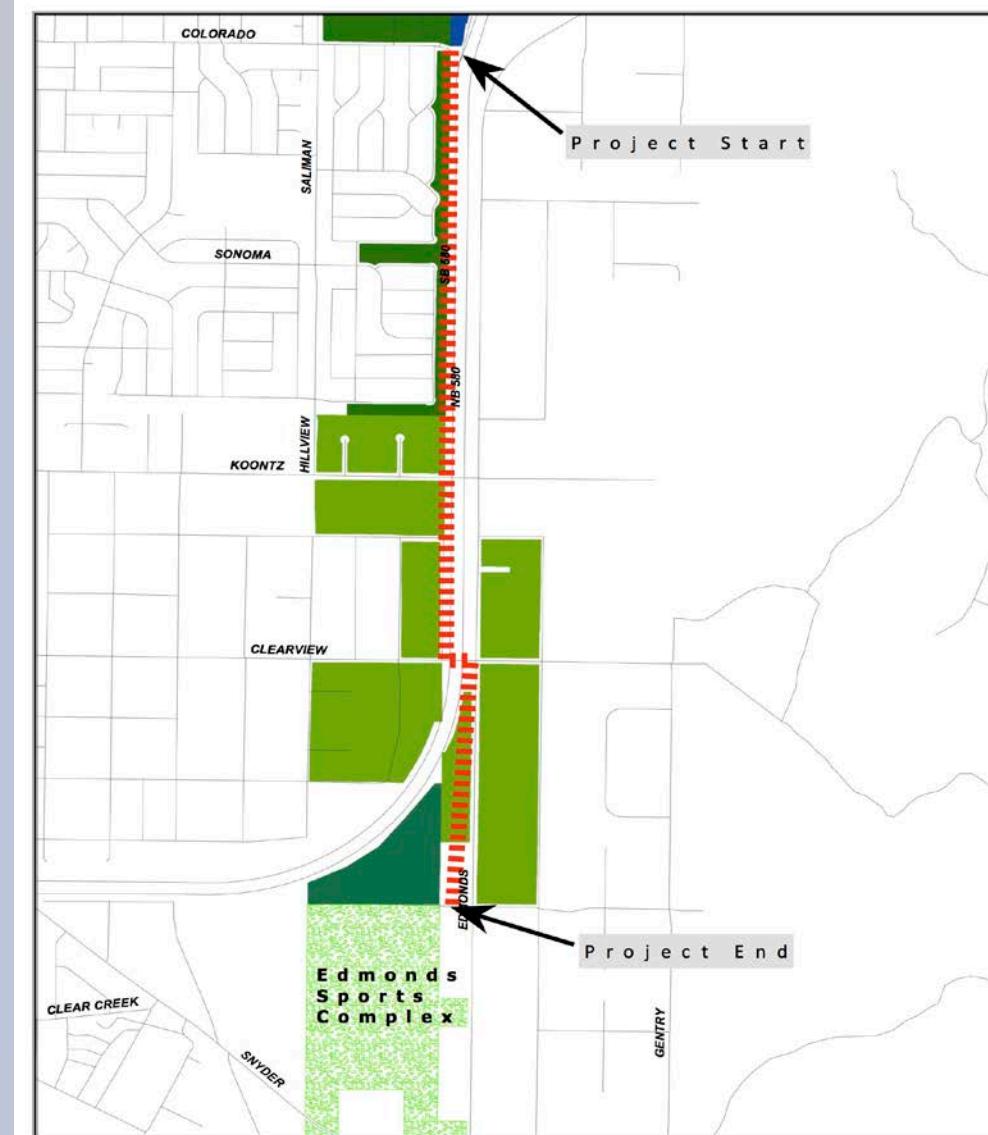
# Upcoming Events

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- HOW Summit – The Housing Our Workforce Summit will be held on July 25, 2018 from 11:30-1:30 at the Fandango Rum Jungle Buffet. Contact Mary Jane Ostrander at [mostrander@carson.org](mailto:mostrander@carson.org) to reserve your seat.
- Who should attend:
  - Property Managers
  - Realtors
  - Investors
  - Landlords
- July 25-29 Carson City Fair at Fuji Park Fairgrounds. Check out the website for the latest information: <http://carsoncitynvfair.visitcarsoncity.com>

# Public Works

- The Public Works Department submitted an application for a Transportation Alternatives Program (TAP) grant to NDOT in February 2018 for the Carson City Freeway Multi-Use Path from Colorado Street to Edmonds Sports Complex for \$1.6 million. The grant requires a 5% City match. Public Works has been notified that the project is on the short-list and anticipate award in the next couple weeks. Construction is proposed to begin in Spring / Summer 2019.



**Carson City Freeway Corridor Multi-Use Path**

**Legend**

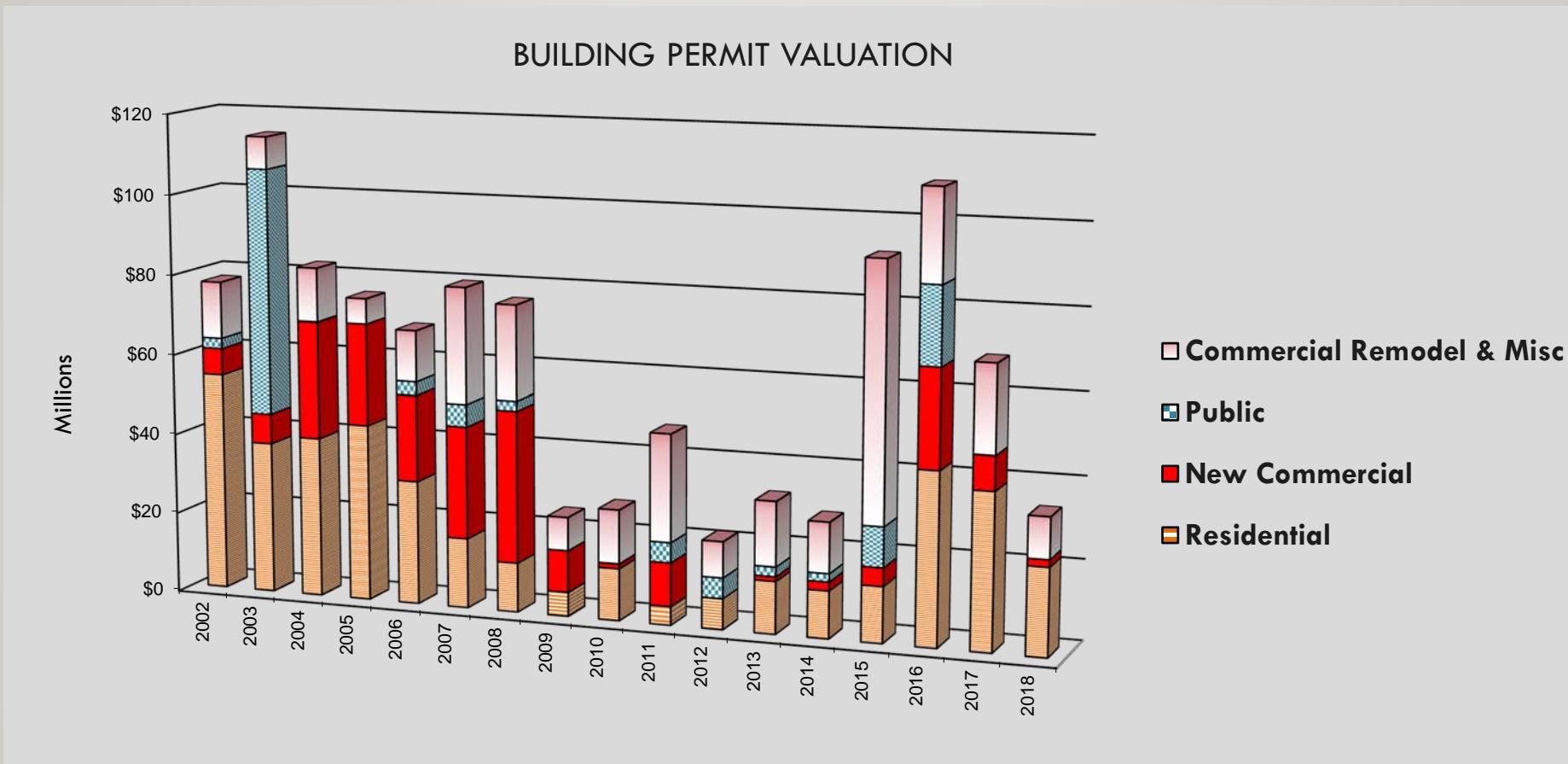
Proposed Project	Community / Regional Commercial	Parks & Recreation
Streets	Low Density Residential	Medium Density Residential
	Edmonds Sports Complex	



# Community Development

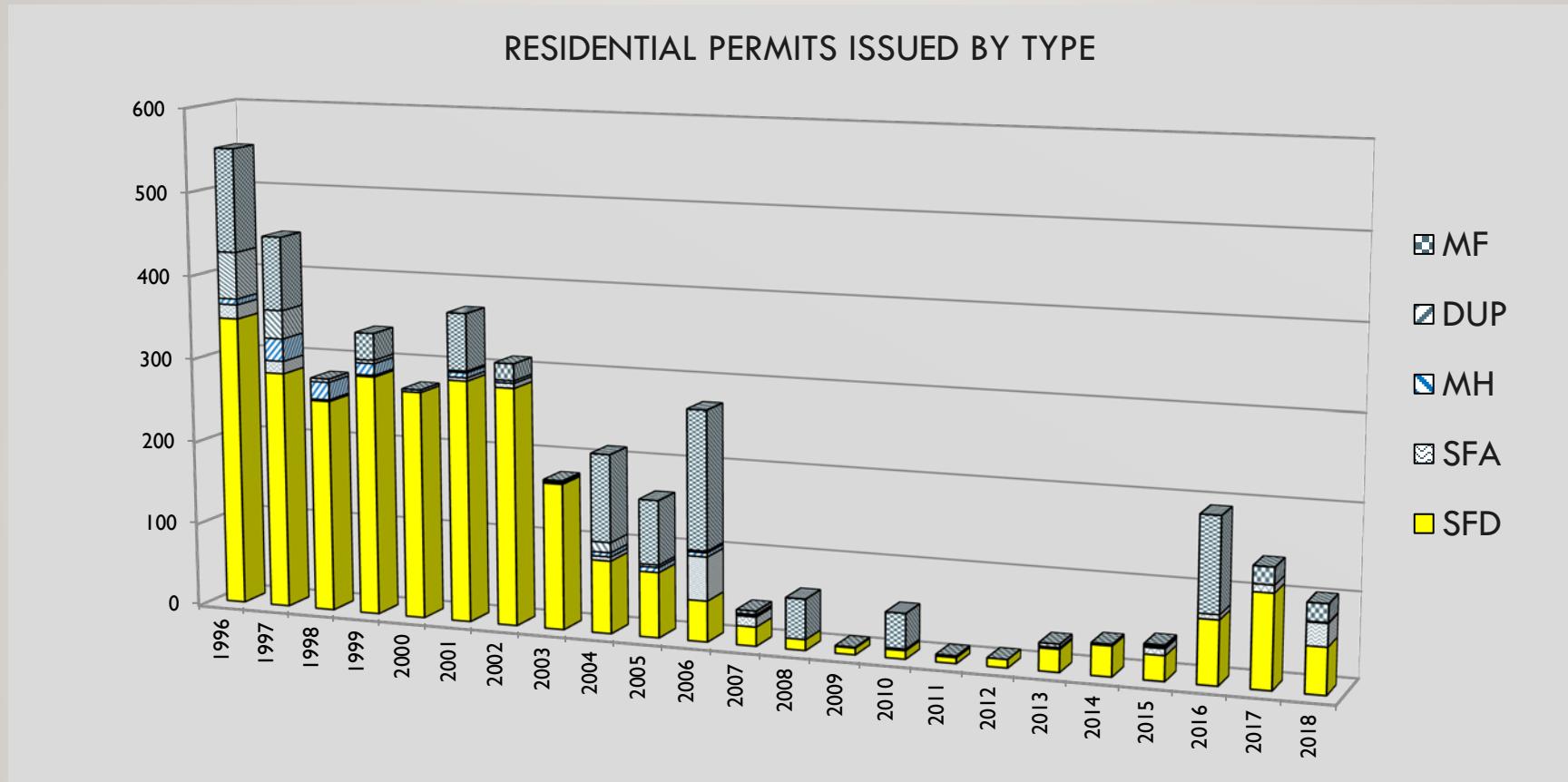
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# BUILDING PERMIT ACTIVITY REPORT



- 2018 Building Permit Valuation (YTD): \$33.8 million
- May 2018 Total Permit Valuation: \$7.3 Million

# BUILDING PERMIT ACTIVITY REPORT



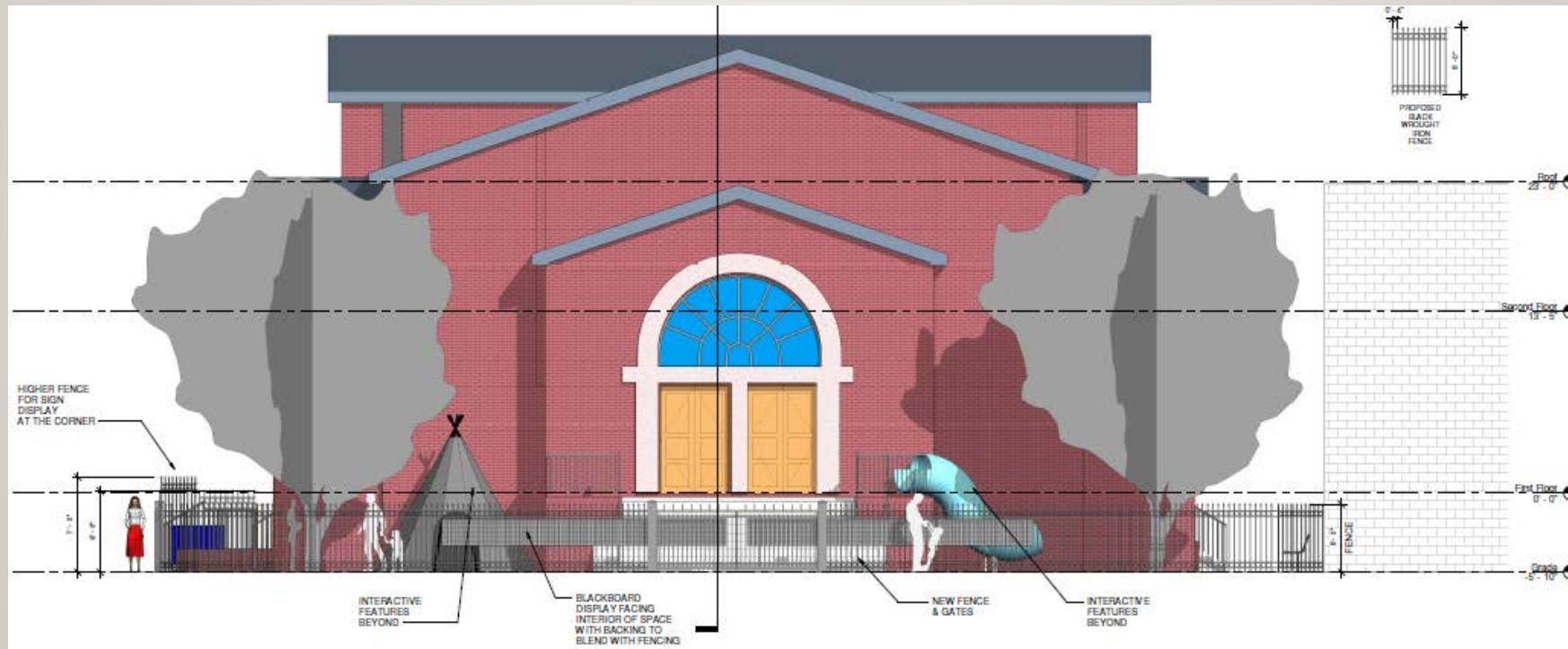
- Residential permits issued through May 2018: 103
- May 2018 Total Housing Unit Permits:
  - 12 Single-Family Detached
  - 12 Multi-Family

SFD – Single Family Detached  
SFA – Single Family Attached  
MH – Manufactured Home  
DUP – Duplex  
MF – Multi-Family (3+ attached units)

# UNDER ZONING REVIEW

| 813 N. CARSON STREET |

A Special Use Permit to create an interactive outdoor space to include fencing, ground cover and interactive play and display features in front of the Children's Museum on property zoned Public Community. (SUP-18-082)



Scheduled for review by the Planning Commission on June 27, 2018

# UNDER ZONING REVIEW

## | 1511 FIRE BOX ROAD |

A Special Use Permit for a 11,407 square feet expansion to Fremont Elementary School on property zoned Public. (SUP-18-083)



Scheduled for review by the Planning Commission on June 27, 2018

# UNDER ZONING REVIEW

2111 CARRIAGE CREST DRIVE

A Special Use Permit for a 12,580 square feet expansion to Mark Twain Elementary School on property zoned Public. (SUP-18-084)



Scheduled for review by the Planning Commission on June 27, 2018

## UNDER CONSTRUCTION – PARTIAL OCCUPANCY

### MIXED-USE COMMERCIAL/RESIDENTIAL | 308 N.CURRY STREET

New commercial space (1<sup>st</sup> & 2<sup>nd</sup> floors) with  
10 new residential units (3<sup>rd</sup> & 4<sup>th</sup> floors).

Building permit under review for tenant improvements for new  
restaurant (The Martin) on the first floor.



# Park, Recreation & Open Space

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- The Parks / Open Space Department was notified that they have been awarded a LWCF grant of approximately \$250,000 for the Hamm property acquisition. Staff is actively working with Nevada Land Trust on the due diligence for the land acquisition (site inspections, reviewing appraisal, etc.) and anticipate going to the Board of Supervisors in September for formal authorization to officially acquire the property (206 acres of land on Carson's west side for open space and recreation purposes.)



View east, expansive views of Carson City

# Health and Human Services

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- The City's Revised Food Code was approved by the State Board of Health on June 8, 2018. Health Department staff will be working with businesses to update them on the changes to the code.
- A medical surge drill was conducted in Carson City in May which involved a long term acute care hospital and a skilled nursing facility. There were some areas for improvement identified and the Quad County Public Health Preparedness Coalition will be addressing them. This is important work to strengthen our healthcare system, which includes more than hospitals.

# IFC Activity (May 9 – June 6)

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➤ **Salaries and Benefits:**

- Approved filling vacant Landfill Worker position.
- Approved moving Fire Academy Graduate from Marathon to City employment.
- Approved filling vacant Chief Deputy DA and Deputy DA positions (vacancy will occur due to promotion Deputy to Chief Deputy DA).
- Approved filling vacant Senior Office Specialist position in the Community Development Department.
- Approved filling vacant Office Specialist position in the Parks Department.
- Approved filling vacant Public Safety Communication Operator.
- Approved opening the recruitment for the Public Guardian position.
- Approved filling the following vacant positions in the Public Works Department:
  - Office Specialist position
  - Communications Technician
  - Water Meter Technician
  - Bicycle & Pedestrian Coordinator

# IFC Activity (May 9 – June 6)

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- **Capital Projects Fund (Undesignated):**

- Replacement of copier / printer at the Health Department - \$10,000
- Approved moving FY 18 CIP funds in the amount of \$75,000 from the Edmonds parking lot repair project to the Public Safety Complex parking lot repair project and adding an additional amount of \$19,718 to the project from undesignated funds.