



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: June 21, 2018

Staff Contact: Nancy Paulson, City Manager

Agenda Title: Presentation Only: City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

Staff Summary: The City Manager will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

Agenda Action: Other/Presentation

Time Requested: 10 mins

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? ☐ Yes ☐ No

If yes, account name/number:

Is it currently budgeted? ☐ Yes ☐ No

Explanation of Fiscal Impact:

Alternatives

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CITY MANAGER UPDATE

June 21, 2018

Upcoming Events

- HOW Summit – The Housing Our Workforce Summit will be held on July 25, 2018 from 11:30-1:30 at the Fandango Rum Jungle Buffet. Contact Mary Jane Ostrander at mostrander@carson.org to reserve your seat.
 - Who should attend:
 - Property Managers
 - Realtors
 - Investors
 - Landlords
- July 25-29 Carson City Fair at Fuji Park Fairgrounds. Check out the website for the latest information: <http://carsoncitynvfair.visitcarsoncity.com>

Public Works

- The Public Works Department submitted an application for a Transportation Alternatives Program (TAP) grant to NDOT in February 2018 for the Carson City Freeway Multi-Use Path from Colorado Street to Edmonds Sports Complex for \$1.6 million. The grant requires a 5% City match. Public Works has been notified that the project is on the short-list and anticipate award in the next couple weeks. Construction is proposed to begin in Spring / Summer 2019.



Carson City Freeway Corridor Multi-Use Path

Legend

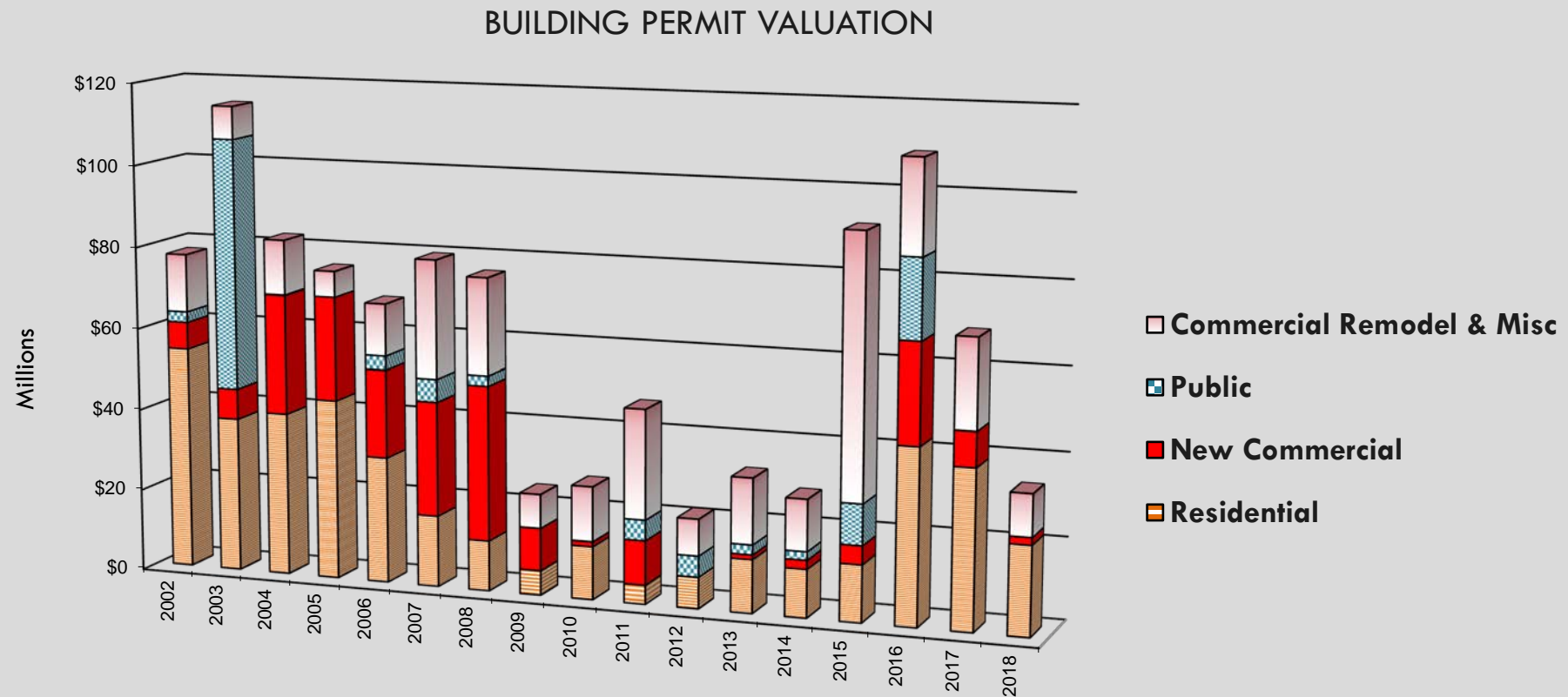
- | | | |
|------------------------|---------------------------------|--------------------|
| Proposed Project | Community / Regional Commercial | Parks & Recreation |
| Streets | Low Density Residential | |
| Edmonds Sports Complex | Medium Density Residential | |



Community Development

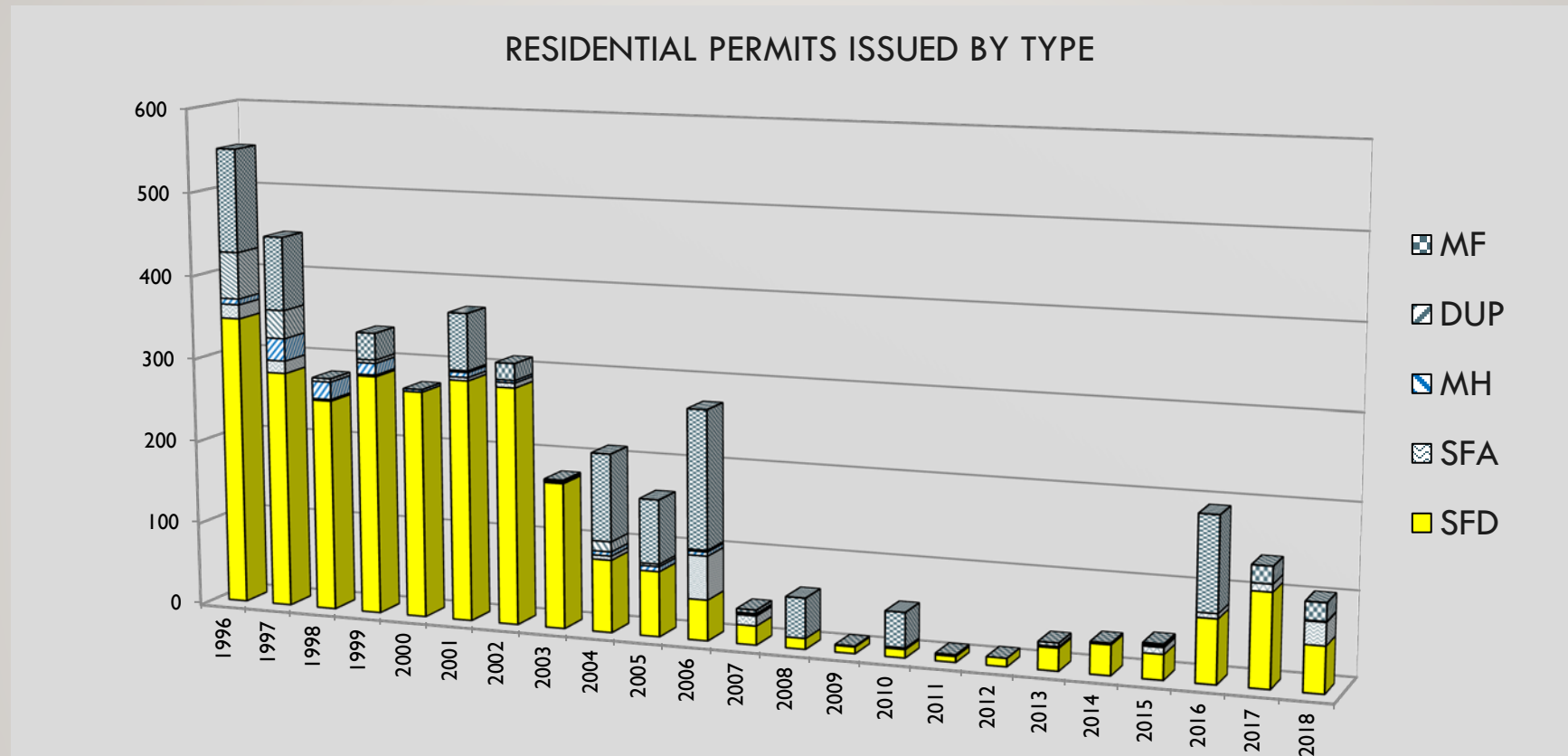


BUILDING PERMIT ACTIVITY REPORT



- 2018 Building Permit Valuation (YTD): \$33.8 million
- May 2018 Total Permit Valuation: \$7.3 Million

BUILDING PERMIT ACTIVITY REPORT



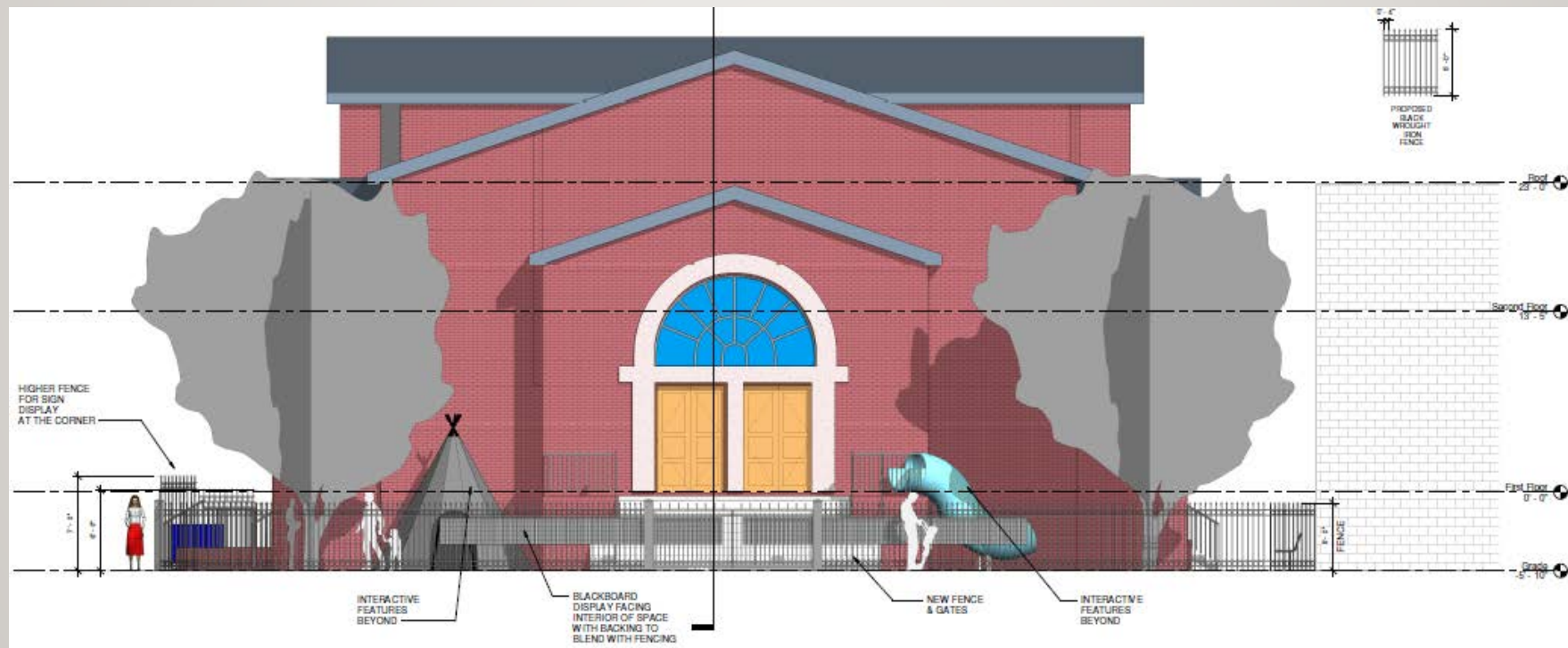
- Residential permits issued through May 2018: 103
- May 2018 Total Housing Unit Permits:
 - 12 Single-Family Detached
 - 12 Multi-Family

SFD – Single Family Detached
SFA – Single Family Attached
MH – Manufactured Home
DUP – Duplex
MF – Multi-Family (3+ attached units)

UNDER ZONING REVIEW

| 813 N. CARSON STREET |

A Special Use Permit to create an interactive outdoor space to include fencing, ground cover and interactive play and display features in front of the Children's Museum on property zoned Public Community. (SUP-18-082)



Scheduled for review by the Planning Commission on June 27, 2018

1511 FIRE BOX ROAD

[illegible]

Project Status Updated June 12, 2018

Community Development Department

UNDER ZONING REVIEW

| 2111 CARRIAGE CREST DRIVE |

A Special Use Permit for a 12,580 square foot expansion to Mark Twain Elementary School on property zoned Public. (SUP-18-084)



Scheduled for review by the Planning Commission on June 27, 2018

UNDER CONSTRUCTION – PARTIAL OCCUPANCY

MIXED-USE COMMERCIAL/RESIDENTIAL | 308 N. CURRY STREET

New commercial space (1st & 2nd floors) with
10 new residential units (3rd & 4th floors).

Building permit under review for tenant improvements for new
restaurant (The Martin) on the first floor.



Park, Recreation & Open Space

- The Parks / Open Space Department was notified that they have been awarded a LVCF grant of approximately \$250,000 for the Hamm property acquisition. Staff is actively working with Nevada Land Trust on the due diligence for the land acquisition (site inspections, reviewing appraisal, etc.) and anticipate going to the Board of Supervisors in September for formal authorization to officially acquire the property (206 acres of land on Carson's west side for open space and recreation purposes.)



View east, expansive views of Carson City

Health and Human Services

- The City's Revised Food Code was approved by the State Board of Health on June 8, 2018. Health Department staff will be working with businesses to update them on the changes to the code.
- A medical surge drill was conducted in Carson City in May which involved a long term acute care hospital and a skilled nursing facility. There were some areas for improvement identified and the Quad County Public Health Preparedness Coalition will be addressing them. This is important work to strengthen our healthcare system, which includes more than hospitals.



IFC Activity (May 9 – June 6)

➤ **Salaries and Benefits:**

- Approved filling vacant Landfill Worker position.
- Approved moving Fire Academy Graduate from Marathon to City employment.
- Approved filling vacant Chief Deputy DA and Deputy DA positions (vacancy will occur due to promotion Deputy to Chief Deputy DA).
- Approved filling vacant Senior Office Specialist position in the Community Development Department.
- Approved filling vacant Office Specialist position in the Parks Department.
- Approved filling vacant Public Safety Communication Operator.
- Approved opening the recruitment for the Public Guardian position.
- Approved filling the following vacant positions in the Public Works Department:
 - Office Specialist position
 - Communications Technician
 - Water Meter Technician
 - Bicycle & Pedestrian Coordinator

IFC Activity (May 9 – June 6)

➤ **Capital Projects Fund (Undesignated):**

- Replacement of copier / printer at the Health Department - \$10,000
- Approved moving FY 18 CIP funds in the amount of \$75,000 from the Edmonds parking lot repair project to the Public Safety Complex parking lot repair project and adding an additional amount of \$19,718 to the project from undesignated funds.