

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the May 17, 2018 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 17, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Nancy Paulson, Deputy City Manager  
Jason Woodbury, District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**  
(8:31:08) - Mayor Crowell called the meeting to order at 8:31 a.m. Ms. Merriwether called the roll; a quorum was present. Fountainhead Foursquare Church Pastor Louie Locke provided the invocation. At Mayor Crowell's request, Mr. Marano led the Pledge of Allegiance.

**5. PUBLIC COMMENT** (8:32:28) - Mayor Crowell entertained public comment. Airport Manager Ken Moen introduced himself and expressed appreciation for the opportunity to have met with Mr. Marano, Ms. Paulson, and each of the Board members. Mr. Moen announced the Airport Open House scheduled for 8:00 a.m. on Saturday, June 23<sup>rd</sup>, and a master planning meeting scheduled for Wednesday, June 27<sup>th</sup>. He provided a brief overview of the mandates given him by the Airport Authority: safety and security of the airport; day-to-day operations; and business development. At Mayor Crowell's request, Mr. Moen provided an overview of his education and experience relative to the Airport Manager position.

(8:37:40) Stephanie Tyler, representing AT&T Nevada, described small cells technology.

(8:40:42) At Mayor Crowell's request, Fire Chief Sean Slamon provided an overview of a fire and rescue incident which occurred yesterday. He responded to questions of clarification, and a brief discussion followed. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 19, 2018** (8:45:25) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Abowd moved to approve the minutes, as presented. Supervisor Barrette seconded the motion. Motion carried 4-0-1, Supervisor Bonkowski abstaining.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:46:27) - Mayor Crowell introduced this item, and advised of having been requested to defer items 14(B) and 18(A). Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as published.

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### **8. SPECIAL PRESENTATIONS:**

**8(A) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO EMPLOYEES** (8:47:08) - At Mayor Crowell's request, the Board members moved from the dais to the meeting floor. Mayor Crowell presented a Length of Service Certificate to Sewer Technician Cameron Pier, recognizing five years of continuous and dedicated service to the City. The Board members, City staff and citizens present applauded. Mayor Crowell presented a Length of Service Certificate to District Attorney's Office Specialist Anna Herring in recognition of ten years' continuous and dedicated service to the City. The Board members, City staff, and citizens present applauded.

**8(B) PRESENTATION OF A PROCLAMATION FOR KIDS TO PARKS DAY, MAY 19, 2018** (8:53:00) - Mayor Crowell invited the Parks and Recreation Department staff to the meeting table, and read into the record the language of the Proclamation which was included in the agenda materials. Parks and Recreation Department Director Jennifer Budge reviewed the activities scheduled for Saturday, May 19<sup>th</sup>.

**8(C) PRESENTATION OF A SYMBOLIC CHECK FOR NV ENERGY REBATES RELATED TO THE CARSON CITY ENERGY PERFORMANCE CONTRACT** (8:56:40) - Mayor Crowell introduced this item, and NV Energy Vice President Jesse Murray provided a brief overview of the energy performance contract. Mr. Murray introduced Ameresco Senior Business Development Engineer Steve Frost. Mr. Frost provided background information on the energy performance contract, advised that the project is complete and that the savings from the utility expenditures will pay for the debt service on the special financing approved a little over two years ago. Mr. Frost recognized Project Manager Willie Moutafidis, Development Engineer Chelsea Wilkman, and Public Works Department Project Manager Tom Grundy. Mr. Grundy recognized Facilities Maintenance staff and "every single Carson City employee who had to put up with the disruption of a construction project and ... temperature set points that might not be exactly what they would prefer."

**8(D) PRESENTATION OF A PROCLAMATION FOR NATIONAL DRUG COURT MONTH, MAY 2018** (9:03:04) - Mayor Crowell introduced this item, and read into the record the language of the Proclamation which was included in the agenda materials. Mayor Crowell introduced Senior Judge Peter Breen, and provided background information on Judge Breen's development of drug courts in Nevada. Mayor Crowell described Judge Breen as "a true pioneer, not just in the legal profession but in ways to make people's lives better and reduce some of the impacts that people go through in the judicial system." Mayor Crowell described his long-standing friendship with Judge Breen, and expressed appreciation his attendance and participation.

(9:06:08) Judge John Tatro expressed appreciation for Judge Breen's attendance and participation. (9:06:55) Juvenile Court Special Master Kimberly Okezie discussed the importance of specialty courts. (9:07:41) Judge Tom Armstrong introduced a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials. Judge Armstrong, Special Master Okezie, and Judge Tatro narrated the PowerPoint presentation. (9:17:40) Judge Breen provided a history of the drug court movement.

Mayor Crowell recessed the meeting at 9:25 a.m., and reconvened at 9:27 a.m.

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### CONSENT AGENDA

(9:27:54) - Mayor Crowell introduced the consent agenda and entertained requests to separately hear items. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of one item from the City Manager, two items from Finance, and two items from Purchasing and Contracts. Supervisor Bagwell seconded the motion.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## **9. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER, FOR THE PERIOD OF APRIL 7, 2018 THROUGH MAY 4, 2018**

### **10. FINANCE DEPARTMENT**

**10(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MAY 7, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290**

**10(B) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF CARSON CITY JUVENILE SERVICES, FOR A TOTAL AMOUNT OF \$15,958.06**

### **11. PURCHASING AND CONTRACTS**

**11(A) POSSIBLE ACTION TO APPROVE THE PURCHASE OF RADIO EQUIPMENT, THROUGH JOINDER CONTRACT#06913, EFFECTIVE THROUGH JUNE 30, 2018, THROUGH NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS ("NASPO") FOR AN ADDITIONAL NOT-TO-EXCEED AMOUNT OF \$100,000.00, TO BE FUNDED FROM THE BUDGETS OF THE RECEIVING DEPARTMENTS**

**11(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1718-217 FOR A BATTERY BACKUP REPLACEMENT SYSTEM AT THE SUGARLOAF COMMUNICATION SITE WITH SIERRA ELECTRONICS; INFORMAL BIDS WERE SOLICITED FROM SIX VENDORS AND SIERRA ELECTRONICS SUBMITTED THE LOW BID FOR A NOT-TO-EXCEED AMOUNT OF \$49,611.22; THE CONTRACT IS TO BE FUNDED FROM THE FLEET FUND**

### ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

## **12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME -**

None.

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**13. TREASURER - POSSIBLE ACTION TO ACCEPT THE AFFIDAVIT AND REPORT OF THE APRIL 27, 2018 DELINQUENT PROPERTY TAX SALE, PURSUANT TO NRS 361.595(8) (9:28:40)** - Mayor Crowell introduced this item, and Treasurer Gayle Robertson reviewed the agenda materials. Ms. Robertson responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Affidavit and Report of the April 27, 2018 Delinquent Property Tax Sale, pursuant to NRS 361.595(8). Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## 14. PUBLIC WORKS DEPARTMENT

**14(A) PRESENTATION, DISCUSSION, AND POTENTIAL DIRECTION REGARDING THE PROPOSAL OF SMALL CELL EQUIPMENT INSTALLATION ON CARSON CITY-OWNED POLES AND CITY-OWNED STREET LIGHTS LOCATED IN THE CITY RIGHT-OF-WAY (9:33:19)** - Mayor Crowell introduced this item. Real Property Manager Stephanie Hicks introduced City Engineer Dan Stucky, and reviewed the agenda materials in conjunction with displayed slides. Ms. Hicks, Mr. Stucky, and Control Systems Operations Manager James Jacklett responded to questions of clarification, and discussion followed.

(10:01:17) In response to a question, Stephanie Tyler, representing AT&T, commended Public Works Department staff for considering the proposal from a regional perspective. Ms. Tyler explained the system mechanization.

(10:05:30) A Mobility Company representative advised that he was representing Sprint. He discussed the “strong desire to ... partner with cities to figure this all out.” He advised that “dialogue and planning ahead and creating good design standards has been what we’ve found is the most effective way to go about it.”

Ms. Tyler responded to additional questions of clarification, and additional discussion followed. Mayor Crowell thanked both of the representatives for their attendance and participation. He entertained public comment; however, none was forthcoming.

**14(B) POSSIBLE ACTION TO ACCEPT A PUBLIC ACCESS EASEMENT LOCATED ACROSS APNs 008-531-44 AND -45; A PUBLIC UTILITY EASEMENT LOCATED ACROSS APNs 008-531-44 AND -45; A BRUNSWICK CANYON ROAD GATE EASEMENT LOCATED ON APN 008-531-45; AND TO APPROVE AN AGREEMENT, BETWEEN CARSON CITY AND GENERAL THOMAS HILL, LLC, FOR RIGHTS AND RESPONSIBILITIES REGARDING THE GATE LOCATED ON BRUNSWICK CANYON ROAD, ON APN 008-531-45 - Deferred.**

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**14(C) POSSIBLE ACTION TO ADOPT A RESOLUTION ADOPTING THE CARSON CITY STORM WATER MANAGEMENT PLAN UPDATE; AND ACKNOWLEDGING THE NECESSITY TO CONTINUE TO DEVELOP AND IMPLEMENT THE STRATEGIES, BEST MANAGEMENT PRACTICES, CONTROL MEASURES, CORRECTIVE ACTIONS, AND APPROPRIATE ENFORCEMENT MECHANISMS NEEDED TO PROTECT WATER QUALITY AND REDUCE THE DISCHARGE OF POLLUTANTS FROM THE CITY'S STORM DRAINAGE FACILITIES** (10:12:39) - Mayor Crowell introduced this item, and Storm Water Engineer Robb Fellows presented the Storm Water Management Plan Update in conjunction with displayed slides. Mr. Fellows responded to questions of clarification throughout the presentation, and discussion followed. Mayor Crowell entertained additional questions or comments of the Board members; however, none were forthcoming. Mr. Fellows reviewed revisions to the update document, as had been pointed out by Supervisor Bonkowski prior to the meeting.

Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve Resolution No. 2018-R-9, with the corrections as stated on the record, a resolution adopting the Carson City Storm Water Management Plan Update, and acknowledging the necessity to continue to develop and implement the strategies, best management practices, control measures, corrective actions, and appropriate enforcement mechanisms needed to protect water quality and reduce the discharge of pollutants from the City's storm drainage facilities. Supervisor Bonkowski seconded the motion.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14(D) POSSIBLE ACTION TO APPROVE THE LEASE OF 2,700 SQUARE FEET OF OFFICE SPACE, AT 1711 NORTH ROOP STREET, TO UNITED LATINO COMMUNITY, A NON-PROFIT NEVADA CORPORATION, AS IT WILL BE IN THE BEST INTERESTS OF CARSON CITY, PURSUANT TO NRS 244.284** (10:42:42) - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks reviewed the agenda materials. Ms. Hicks noted that Supervisor Bonkowski worked with staff to develop "a new and improved lease agreement document that we'll be using as a template ..." Ms. Hicks reviewed the new lease agreement provisions which include the requirement of a security deposit. Supervisor Bonkowski thanked Ms. Hicks, Public Works Department staff, Parks Department staff, and District Attorney's Office staff for their assistance in developing the lease agreement template.

Ms. Hicks responded to questions of clarification. Mayor Crowell entertained additional questions or comments of the Board members and of the public. When no additional questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the lease of 2,700 square feet of office space, at 1711 North Roop Street, to United Latino Community, a non-profit Nevada corporation, as it will be in the best interests of Carson City, pursuant to NRS 244.284. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

### 15. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

**15(A) POSSIBLE ACTION TO APPROVE HARDSHIP DETERMINATIONS RELATED TO THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT (“NID”) ASSESSMENT FOR APPLICANTS MEETING THE REQUIRED CONDITIONS, AND DIRECTING THE CITY ENGINEER TO POSTPONE THE ASSESSMENT FOR ANY APPROVED HARDSHIP DETERMINATION APPLICANTS, IN ACCORDANCE WITH NRS 271.360 (10:47:27)** - Mayor Crowell introduced this item, and read a prepared disclosure statement into the record. Mayor Crowell advised of no disqualifying conflict of interest, and that he would participate in discussion and action. He applied the same disclosure to items 15(B), (C), and (D). Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would participate in discussion and action. He applied the same disclosure statement to items 15(B), (C), and (D).

Community Development Director Lee Plemel provided an overview of the subject and following three items, and reviewed the agenda materials relative to the subject item. Mr. Plemel advised of having received no hardship determination applications for the subject item. Mayor Crowell entertained public comment; however, none was forthcoming.

**15(B) PUBLIC HEARING TO RECEIVE PUBLIC COMMENT REGARDING THE FILING OF THE FY 2019 ASSESSMENT ROLL FOR THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT (“NID”), TO CONSIDER WRITTEN OBJECTIONS CONCERNING THAT AREA TO BE ASSESSED, AND TO CONSIDER ALL COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT, PURSUANT TO NRS 271.385 (10:51:26)** - Mayor Crowell introduced this item, and opened the public hearing. Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. Mayor Crowell entertained public comment. (10:53:00) Stan Jones introduced himself as a business owner within the Neighborhood Improvement District. He suggested that the Downtown NID notices also be provided to the business owners. Mr. Plemel advised that he would see to this.

Mayor Crowell entertained additional public comment; however, none was forthcoming. In response to a question, Mr. Plemel advised of ongoing dialogue between the Downtown NID Board, the contractor, Public Works and Parks Department staff. “I think we’re working things out. We’ve really only had one full contract year ... of maintenance ... so I think it’s been a learning experience. We still are trying to set up meetings with Parks and Rec [staff] and the NID Board and the contractor to talk about some of the issues that have come up, how frequently they’re cleaning and those kinds of things. ... generally, I think it’s been pretty good. The ... Downtown NID Board members are proactive. They’ve really taken over, taken control of it which, from our side, ... is good and we’re just in communication where there are little problems here and there.” Supervisor Abowd suggested noticing everyone within the Downtown Neighborhood Improvement District of every NID Board meeting. Mr. Plemel advised that he would talk

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with the NID Board Chair to ensure this is done. Discussion followed. Mayor Crowell entertained additional discussion and, when none was forthcoming, closed the public hearing.

**15(C) POSSIBLE ACTION TO ADOPT A RESOLUTION CONFIRMING THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT (“NID”) ASSESSMENT, DISPENSING WITH COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT, AND RATIFYING THE CITY ENGINEER’S ASSESSMENT ROLL FOR FY 2019 FOR THE DOWNTOWN NID FOR THE MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT (10:57:30)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2018-R-10 confirming the Downtown Neighborhood Improvement District assessment; dispensing with complaints, protests, and objections to the assessment; and ratifying the City Engineer’s assessment roll for FY 2019 for the Downtown NID for the maintenance of the Downtown Streetscape Enhancement Project. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(D) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ASSESSMENT FOR FISCAL YEAR 2019 FOR THE MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT (10:58:42)** - Mayor Crowell introduced this item, and entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 107, an ordinance related to improvement districts, establishing provisions to levy the Downtown Neighborhood Improvement District assessment for FY 2019 for the maintenance of the Downtown Streetscape Enhancement Project. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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**15(E) POSSIBLE ACTION INTRODUCE, ON FIRST READING, AN ORDINANCE RELATING TO MARIJUANA; AMENDING TITLE 18, ZONING, APPENDIX A, DEVELOPMENT STANDARDS, DIVISION 1.20, MEDICAL MARIJUANA ESTABLISHMENTS AND MARIJUANA ESTABLISHMENTS, OF THE CARSON CITY MUNICIPAL CODE, TO AMEND AND CLARIFY REGULATIONS GOVERNING SIGNAGE FOR MEDICAL MARIJUANA ESTABLISHMENTS AND MARIJUANA ESTABLISHMENTS (10:59:38)** - Mayor Crowell introduced this item, and read into the record a prepared disclosure statement. Mayor Crowell advised of no disqualifying conflict of interest and that he would participate in discussion and action. Supervisor Bonkowski read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and that he would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Community Development Director Lee Plemel reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 108, an ordinance related to marijuana; amending Title 18, Zoning, Appendix A, Development Standards, Division 1.20, Medical Marijuana Establishments and Marijuana Establishments, of the Carson City Municipal Code, to amend and clarify regulations governing signage for medical marijuana establishments and marijuana establishments. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Abowd, Barrette, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(F) POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF REGARDING POSSIBLE SIGN ORDINANCE CHANGES RELATED TO TEMPORARY BANNERS, FLAGS, A-FRAME SIGNS, AND OTHER TEMPORARY SIGN DEVICES FOR COMMERCIAL ADVERTISING (11:04:03)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. He introduced the new Code Enforcement Officers. Supervisor Abowd discussed concerns regarding visual impairment, visual clutter, and distracted driving, and emphasized that temporary signage “can’t be out at the roadway. They’ve got to be next to the business operation because, otherwise, it ... creates distracted driving.” Mr. Plemel responded to questions of clarification. Supervisor Bonkowski discussed concerns relative to the provisions of Section 4.4.7, Exemptions, and suggestions to simplify enforceability. Discussion followed.

Mayor Crowell entertained public comment. (11:19:57) Stan Jones referenced his service as a Redevelopment Authority Citizens Committee member during the comprehensive master planning process. He expressed opposition to sidewalk signs, and suggested allowing only one type of sign. Mr. Jones expressed the opinion “we’ve got a great ordinance ... we’ve never enforced it. ... There’s no use doing anything until we start enforcing what we have.”

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Following discussion, Supervisor Bonkowski expressed opposition to any type of feather flag signage. He clarified his intent for one banner per business address “and that’s it other than their signage on the building.” Discussion took place to clarify the Board’s intent. Mr. Plemel advised that this matter would be agendized for the Planning Commission’s review and recommendations. He further advised that he would continue to talk with business owners, and that this item would eventually be returned to the Board for first reading of an ordinance. Additional discussion followed.

(11:35:12) At Mayor Crowell’s request, Compliance Officer Jason Johnston introduced himself for the record and provided background information on his work experience. Compliance Officer Bill Cobarger introduced himself for the record and provided background information on his work experience. He discussed his experiences with enforcing the municipal code.

Mr. Plemel acknowledged sufficient direction, and consensus of the Board was that no formal action was necessary. Mayor Crowell passed the gavel to Mayor *Pro Tem* Karen Abowd and left the meeting room. A quorum was still present.

**16. CITY MANAGER - UPDATE BY THE CITY MANAGER ON CURRENT CITY PROJECTS, ACTIVITIES, AND OTHER ITEMS OF INTEREST TO THE BOARD OF SUPERVISORS AND THE COMMUNITY** (11:39:24) - Mayor *Pro Tem* Abowd introduced this item, and Ms. Paulson presented the update in conjunction with displayed slides. With regard to CarsonCityConnect, Supervisor Bagwell requested to add “a component that tells us ... the variation of ... the issues ... what the people are using CarsonCityConnect for ...” She thanked Ms. Paulson for the update.

**17. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**FUTURE AGENDA ITEMS** (11:52:54) - Mayor *Pro Tem* Abowd entertained future agenda items; however, none were forthcoming.

**STATUS REVIEW OF PROJECTS** - None.

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS** - None.

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS** (11:51:15) - Mayor *Pro Tem* Abowd noted that the Board’s liaison to the TRPA, Shelly Aldean, had submitted her quarterly report.

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (11:51:32) - Supervisor Bonkowski thanked Mr. Marano for his service to the City. Mr. Marano expressed appreciation for the opportunity. Mayor *Pro Tem* Abowd echoed Supervisor Bonkowski’s comments, and commended Mr. Marano’s management of the City. She expressed confidence in Ms. Paulson’s ability to continue. Supervisor Barrette echoed the comments. Supervisor Bagwell expressed appreciation that Mr. Marano and his family will still be located in Carson City.

**STAFF COMMENTS AND STATUS REPORT** - None.

**RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING** (11:53:13; 1:06:24)- Mayor *Pro Tem* Abowd recessed the meeting at 11:53 a.m. Mayor Crowell reconvened the Board of Supervisors meeting at 1:06 p.m.

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#### 18. CITY MANAGER

**18(A) POSSIBLE ACTION TO APPOINT FIVE MEMBERS TO THE CARSON CITY PARKS AND RECREATION COMMISSION, EACH TO FILL A FOUR-YEAR TERM SET TO EXPIRE JANUARY 2022** - Deferred.

**18(B) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY PLANNING COMMISSION, EACH FOR A FOUR-YEAR TERM SET TO EXPIRE JANUARY 2022** (1:06:42) - Mayor Crowell introduced and provided an overview of this item. Ms. Paulson introduced Charles Borders, and Mayor Crowell welcomed him to the meeting table. (1:07:34) Mr. Borders responded to questions regarding his interest in reappointment, his opinion of policies and procedures which need to be changed, his thoughts on signage, the method by which to handle a project which meets all the Code requirements but which is opposed by the public, how the commission should handle future projects in consideration of the possibility that the City will be bumping up against the maximum number of building permits, suggested revisions to the special use permit application process, suggestions for addressing the need for affordable housing, his opinion of design standards, and his opinion of HUD housing. Mayor Crowell offered Mr. Borders the opportunity to comment further, and he requested the Board's consideration of his application for reappointment.

(1:28:47) Mayor Crowell welcomed Daniel Salerno to the meeting table. Mr. Salerno responded to questions regarding his interest in reappointment, his opinion of policies and procedures which could be revised, suggestions for addressing the need for affordable housing, his opinion of design standards, suggestions to revise the special use permit application process, how the commission should handle future projects in consideration of the City bumping up against the maximum number of building permits, and his thoughts on signage relative to revising the Code. Mayor Crowell offered Mr. Borders the opportunity to comment further, and he requested the Board's consideration of his application for reappointment.

(1:40:30) Mayor Crowell welcomed Alex Dawers to the meeting table, and provided an overview of the interview process. Mr. Dawers responded to questions regarding his interest in serving, his opinion of policies and procedures which could be revised, how the commission should handle future projects in consideration of the City bumping up against the maximum number of building permits, suggestions for revising the special use permit application process, suggestions for addressing the need for affordable housing, his opinion of design standards, his opinion of signage relative to revising the Code. Mayor Crowell offered Mr. Dawers the opportunity to comment further, and he expressed appreciation for the opportunity and requested the Board's consideration.

(1:51:14) Mayor Crowell invited Teri Green-Preston to the meeting table. Ms. Green-Preston responded to questions regarding her interest in serving, suggestions for revisions to Planning policies and procedures, suggestions for revising the special use permit application process, suggestions to address the need for affordable housing, her opinion of design standards, her opinion of signage relative to amending the Code, and how the commission should handle future projects in consideration of the City bumping up against the maximum number of building permits. Mayor Crowell offered Ms. Green-Preston the opportunity to comment further, and she discussed her experiences growing up in Carson City.

The Board members discussed their preferences, and Mayor Crowell entertained a motion. **Supervisor Bagwell moved to appoint Charles Borders and Teri Green-Preston to the Carson City Planning Commission, each for a four-year term that is set to expire January 2022. Supervisor Barrette seconded the motion.** Mayor Crowell called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Abowd, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19. PUBLIC COMMENT**(2:08:13) - Mayor Crowell entertained public comment; however, none was forthcoming.

**20. ACTION TO ADJOURN** (2:08:32) - Mayor Crowell adjourned the meeting at 2:08 p.m.

The Minutes of the May 17, 2018 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of June, 2018.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder