



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** July 19, 2018

**Staff Contact:** Nancy Paulson, City Manager

**Agenda Title:** Presentation Only: City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community. (Nancy Paulson, npaulson@carson.org)

**Staff Summary:** The City Manager will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

**Agenda Action:** Other/Presentation

**Time Requested:** 10 mins

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## **Proposed Motion**

N/A

## **Board's Strategic Goal**

N/A

## **Previous Action**

N/A

## **Background/Issues & Analysis**

N/A

## **Applicable Statute, Code, Policy, Rule or Regulation**

N/A

## **Financial Information**

Is there a fiscal impact? ☐ Yes ☐ No

If yes, account name/number:

Is it currently budgeted? ☐ Yes ☐ No

Explanation of Fiscal Impact:

## **Alternatives**

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



# CITY MANAGER UPDATE

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July 19, 2018



# Upcoming Events

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- HOW Summit – The Housing Our Workforce Summit will be held on July 25, 2018 from 11:30-1:30 at the Fandango Rum Jungle Buffet. Contact Mary Jane Ostrander at [mostrander@carson.org](mailto:mostrander@carson.org) to reserve your seat.
  - Who should attend:
    - Property Managers
    - Realtors
    - Investors
    - Landlords
- July 25-29 - Carson City Fair at Fuji Park Fairgrounds. Check out the website for the latest information: <http://carsoncitynvfair.visitcarsoncity.com>
- August 6 – National Night Out at Mills Park
- August 24 – Hopefest 8 at Carson Tahoe Cancer Center





## JAC Celebrates Relocation with Free Bus

### Rides to the Carson City Fair

The Jump Around Carson (JAC) transit system permanently relocated its administrative office and bus yard to the former site of the Carson City Animal Shelter. JAC's new location at 3770 Butti Way is customer-friendly, facilitates secure parking for JAC buses, and will be able to accommodate additional vehicles should transportation needs grow in Carson City. The public may access staff directly from 8:00 a.m. to 5:00 p.m. Monday through Friday, and 8:00 a.m. to 4:00 p.m. on Saturdays.

To commemorate the occasion and promote the City's bus services, JAC will be offering FREE RIDES on the entire fixed route system coinciding with the 2018 Carson City Fair at Fuji Park Fairgrounds, from Wednesday, July 25 through Sunday, July 29.

<https://youtu.be/f9hIYgSHZLo>

## Public Works

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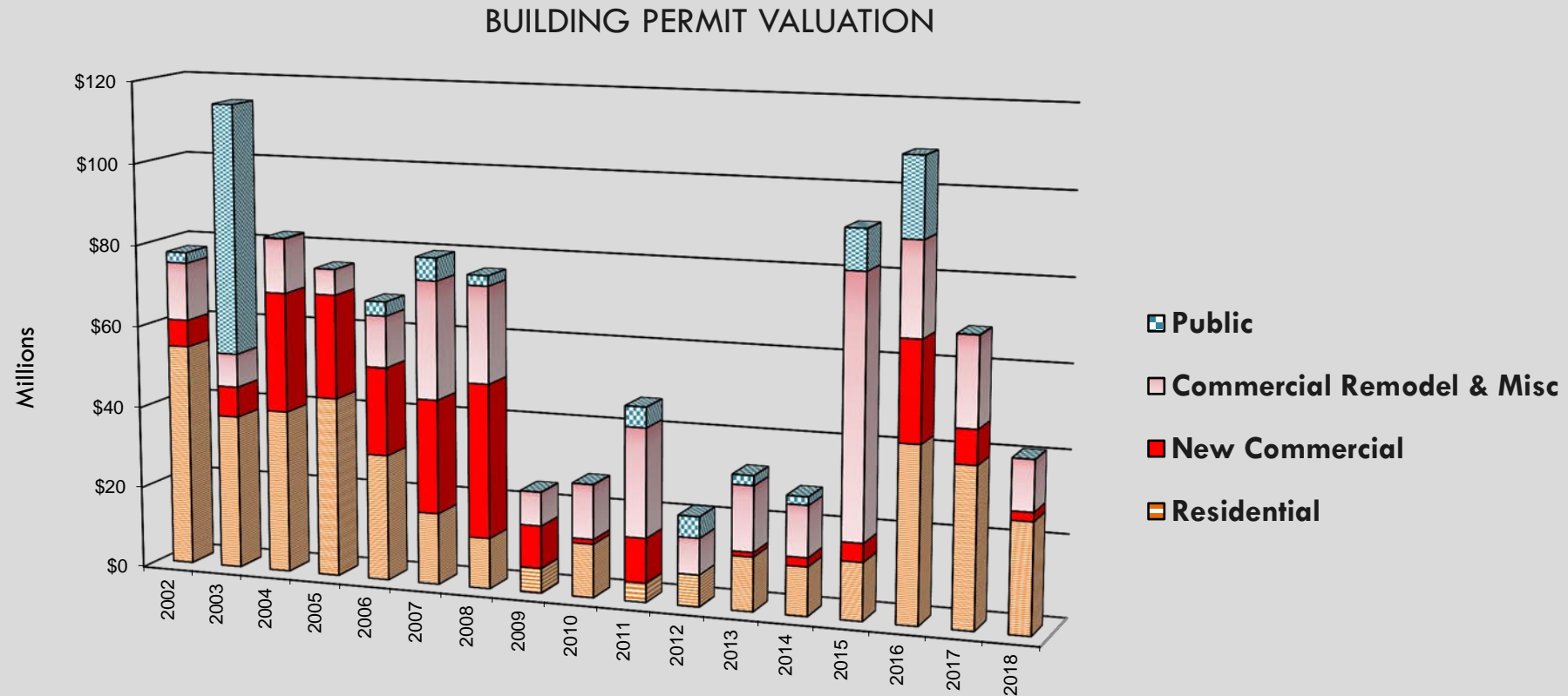
# Community Development

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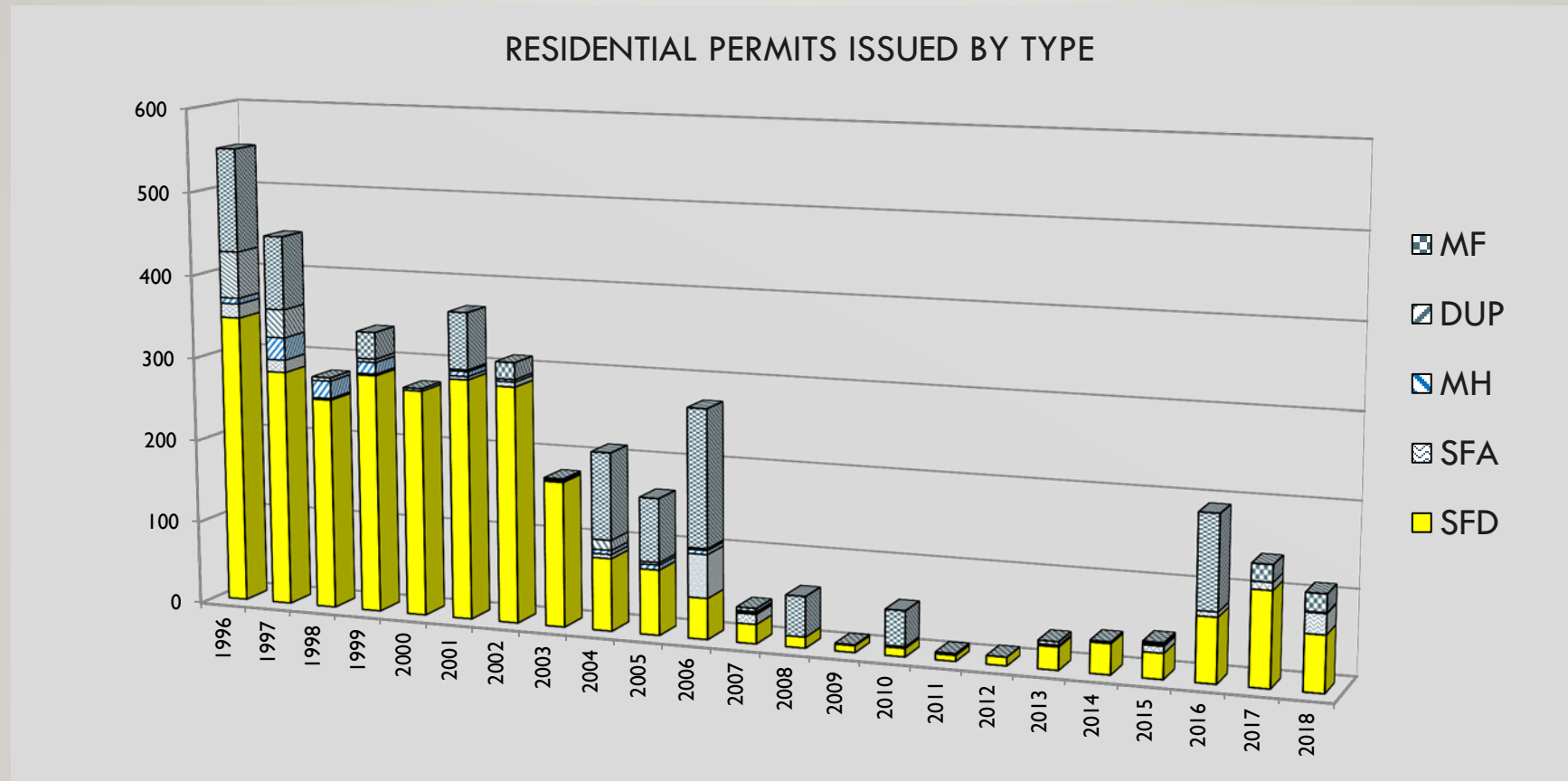


# BUILDING PERMIT ACTIVITY REPORT



- 2018 Building Permit Valuation (YTD): \$41.3 million
- June 2018 total permit valuation: \$7.35 Million
- \$6.86 Million average per month through June 2018

# BUILDING PERMIT ACTIVITY REPORT



- Residential permits issued through June 2018: 111
- June 2018 Total Housing Unit Permits:
  - 13 Single-Family Detached
  - 4 Single-Family Attached

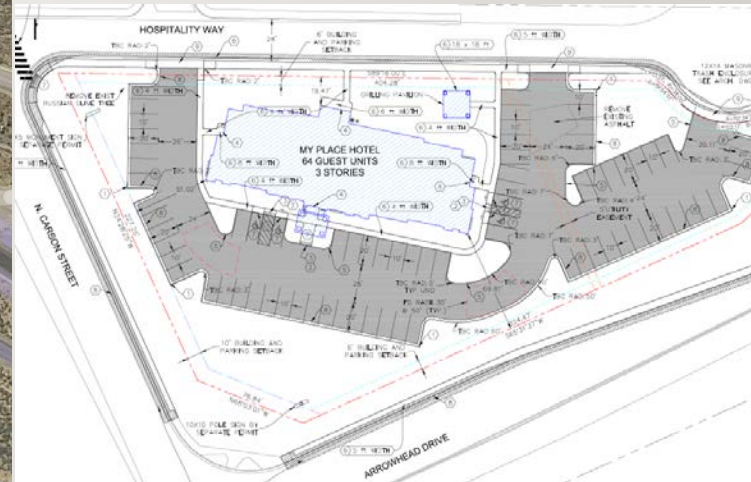
SFD – Single Family Detached  
SFA – Single Family Attached  
MH – Manufactured Home  
DUP – Duplex  
MF – Multi-Family (3+ attached units)



## BUILDING PERMIT UNDER REVIEW

### MY PLACE HOTEL 17 HOSPITALITY DRIVE

New 64-room hotel  
Permit Valuation: \$3.2 Million

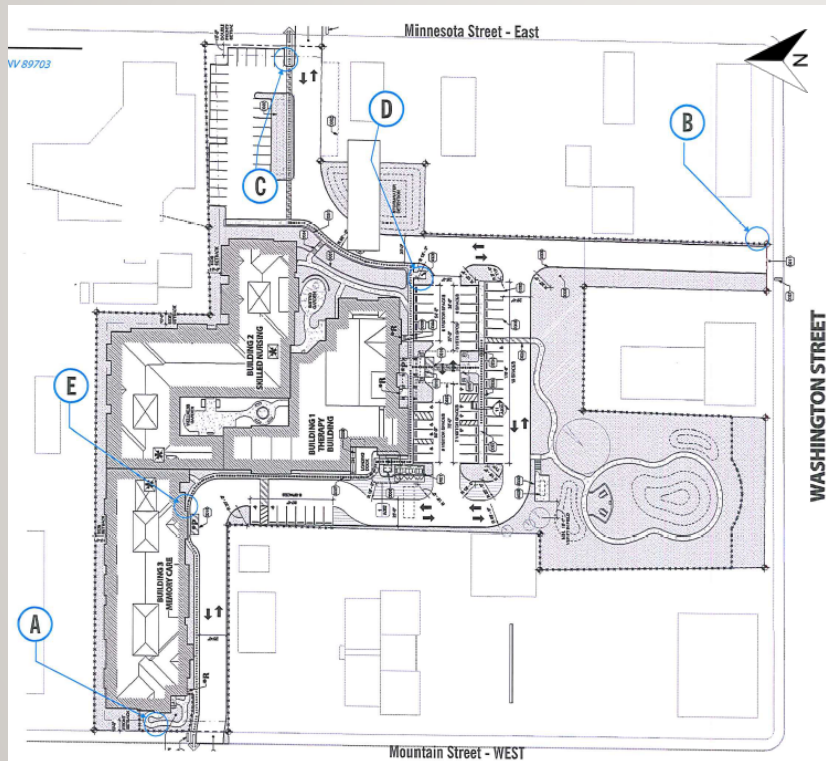




# UNDER ZONING REVIEW

## | 1001 MOUNTAIN STREET |

A Special Use Permit to exceed the number of permitted freestanding signs, to exceed the permitted height for one freestanding sign, and to increase the total permitted sign area for a congregate care facility. (SUP-18-095)



Scheduled for review by the Planning Commission on July 25, 2018



# UNDER ZONING REVIEW

## | WELLINGTON WEST |

An Abandonment of a public access easement through the Wellington Crescent Subdivision. The easement provided public access to Ash Canyon prior to the construction of the Ash Canyon Road extension. (SUP-18-084)



Scheduled for review by the Planning Commission on July 25, 2018

## UNDER ZONING REVIEW

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Scheduled for review by the Planning Commission on July 25, 2018:

- A Zoning Code Amendment to change the regulations related to the use of accessory dwelling units to remove the limitation on occupancy to family members and non-paying guests, which will allow an owner to rent out an accessory dwelling unit. This would not allow the rental of the unit for short-term “transient” occupancy (less than 28 days).

Tentatively scheduled for review by the Board of Supervisors on August 2, 2018:

- A Zoning Code Amendment to modify the regulations related to temporary banners, flags, and A-frame signs. Alternatives for consideration include prohibiting the use of “feather flags” along public streets.



# IFC Activity (June 13 – July 2)

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## ➤ **Salaries and Benefits:**

- Approved equity adjustment for Accounting Manager per Equity Adjustment Policy (funded from salary savings).
- Approved filling vacant Senior Sewer Technician and Sewer Technician I positions (vacancy will occur if Senior position is filled internally).
- Approved filling vacant Water Utility Manager position and the ability to hire above the entrance rate based on qualifications.
- Approved filling vacant Instrumentation Technician position and the ability to hire above the entrance rate based on qualifications.
- Approved equity adjustment for Streets Operations Supervisor per Equity Adjustment Policy. This was part of the Public Works Reorg.
- Approved filling vacant Deputy CFO position.
- Approved filling vacant Accounting Manager position and the ability to hire above the entrance rate based on qualifications.



# IFC Activity (June 13 – July 2)

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## ➤ **Salaries and Benefits (continued):**

- Approved filling vacant Public Health Nurse position and the ability to hire above the entrance rate based on qualifications.
- Approved opening recruitment for a Deputy Sheriff, Sergeant and Lieutenant due to the retirement of a Lieutenant.
- Approved filling 2 vacant Deputy Sheriff positions.

## ➤ **Capital Projects Fund (Undesignated):**

- Replacement of security system Dispatch - \$9,999
- Upgrades to City Hall elevator to bring into compliance with State of Nevada requirements - \$47,000