

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the Special January 4, 1995, Meeting

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A special meeting of the Carson City Regional Transportation Commission was held on January 4, 1995, at the Northgate Complex Conference Room, 2621 Northgate Lane, Suite 59, Carson City, Nevada, beginning at 8:15 a.m.

PRESENT: Chairperson Greg Smith and Commissioners Kay Bennett and Marie Wolf

STAFF PRESENT: Acting Public Works Director Tim Homann, Deputy District Attorney Paul Lipparelli, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine McLaughlin (R.T.C. 1/4/95 Tape 1-0001)

CALL TO ORDER AND ROLL CALL - Chairperson Smith called the meeting to order at 8:20 a.m. Roll call was taken. The entire Commission was present constituting a quorum.

1. APPROVAL OF MINUTES FOR DECEMBER 14, 1994 - Commissioner Bennett moved to approve. Commissioner Wolf seconded the motion. Motion carried 3-0.

2. CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0032) - None.

3. PRESENTATION BY PARATRANSIT SERVICES ON COORDINATION OF TRANSIT SERVICES WITHIN CARSON CITY (1-0050) - Continued until later in the meeting.

(1-0762) Mr. Brotzman explained Paratransit's Carson City office would be adjacent to Public Works in the Northgate Complex. A telephone had not yet been installed. Mr. Brotzman introduced Paratransit Services Consultant Barbara Singleton and Marketing Manager Sandy Crews. There will be a citizens advisory committee established to work with them on the program. An overhead projector was used to display examples of the logo, eligibility/applications forms, identification cards, coupons, and report forms. A list of individuals who should receive the packets for comments was solicited. The cactus would be removed from the logo. Additional ideas were solicited and comments given on the examples. Commissioner Wolf suggested the name be Carson City rather than just City. Different service animals were discussed. If experience warrants, a doctor's verification may be required. The request for the Social Security Number would be removed. Comments indicated the telephone and identification cards may be used to offset the in-kind service requirements. Mr. Lipparelli suggested having the Internal Auditor review the overall program before implementation. Commissioner Bennett suggested the vehicle used in the logo examples also be reconsidered. Public service announcements were discussed and will utilize CAT-10. A coordinator has been hired and will be available next week. A report will be made to the Board of Supervisors as well as the service groups and at the Senior Citizen's Center. They will contact Mr. Lipparelli on the Open Meeting Law requirements and procedures to implement the committee. (1-1859) The information required for the software and the various statistical information which could be generated from the program were discussed. This information also included an emergency number should it be required during the trip. The providers would not have all of the customer information, however, it is necessary in order to obtain some of the grant funds. If experience indicates the providers are not sharing rides, the program can establish ride sharing examples which can be dictated to the providers. If a user establishes a trip pattern, the system will automatically notify the provider until such time as the user discontinues the service. Ms. Singleton felt that the program would prove the need for the service and help justify funding. Commissioner Bennett felt this information may be used to support another ballot question. She also urged Ms. Singleton to provide information on the need during the Board of Supervisors budget process. Community support may be apparent at that time.

(1-2512) Chairperson Smith explained the funding for the six month program. NDOT Transit Specialist Sandy McGrew also explained the State grants and expressed concern about continued funding from this Federal source. She also noted the need for transit services between Carson City and Reno. A proposal before the legislature addressing this need is still being considered. Discussion indicated regional transit is also being considered with Douglas and Lyon Counties. Grant requirements will change once Carson City meets a population density of 50,000. Ms. McGrew also indicated that other funding sources are being analyzed as well as a potential legislative

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change which would allow the use of gas taxes for mass transit.

Chairperson Smith commended them on their report. Ms. Singleton invited the Commission to come by her office at any time should a question arise or to review the program.

4. REVIEW OF CONTRACTS FOR DESIGN SERVICES OF ROADWAYS

- a. **ARROWHEAD DRIVE - GONI ROAD TO LIFT ENGINEERING**
- b. **ORMSBY BOULEVARD - ASH CANYON TO WINNIE LANE**
- c. **ROOP STREET - EVELYN DRIVE TO LITTLE LANE**
- d. **GRAVES LANE - AIRPORT ROAD TO U.S. 50**
- e. **GONI ROAD - HOT SPRINGS ROAD TO ARROWHEAD DRIVE (1-0065)**

Mr. Brotzman explained the requests for proposals, the selection process, and scope of work for each project. Discussion ensued among the Commissioners and staff on reasons local consultants had not submitted proposals, the reasons Albertsons are willing to do the design for Graves Lane, Lumos Engineering's failure to meet the deadline for proposals, FAA involvement with the Goni Road project, the elimination of mileage costs from the bids, the term "rural road" and its impact on the design of Arrowhead Drive, and further detailed the projects, specifically Ormsby Boulevard. The potential impact College Parkway and Silver Oak will have on Ormsby Boulevard south of Winnie Lane was noted. Commissioner Bennett encouraged staff to include curves and other means which would reduce the speed of traffic on Ormsby Boulevard. The need to widen Roop Street, its right-of-way problems, the need to analyze traffic patterns once the bond projects are completed, and a request to rezone a portion of the Anderson property were also discussed. Mr. Brotzman felt that all of the projects would be completed within two years. Commissioner Bennett moved that the Regional Transportation Commission, after having reviewed the contracts for Arrowhead, Ormsby Drive, Roop Street, Graves Lane, and Goni Road, make a recommendation of approval to the Board of Supervisors. Commissioner Wolf seconded the motion. Motion carried 3-0.

(1-2912) Midge Breedan requested information concerning the need for and justification of the Ormsby Boulevard redesign. Chairperson Smith noted that the Commission had taken the item out of order and had acted on it. Due to her request, he reopened the item for discussion. Discussion indicated this project had been on the streets and highways master plan for many years and had finally worked its way to the top. Ms. Breedan felt that the negative impact it would have on her area would not justify the small amount of use created. Chairperson Smith used the map to detail the project and impact created by Silver Oaks. Chairperson Smith felt that some of the north/south traffic may be handled by College Parkway. This would not change the need for a north/south arterial running the length of the City. Mr. Homann outlined the criteria used to establish it as a priority at this time. He felt that the speed limit would be 35 miles per hour, however, this would be analyzed by the consulting engineer. Mitigation procedures addressing the noise, speed, traffic volume, etc., would also be analyzed. As the Commission had already acted upon the proposal, Chairperson Smith suggested she request the Board of Supervisors pull the item from the Consent Agenda. An indepth discussion could then occur at the Board level. Mr. Homann also noted that she would be contacted during the design process if there is an impact on her property. The design may include curb and gutters. Commissioner Bennett stressed the need to include landscaping in the design. The motion as voted upon was not reconsidered.

5. DISCUSSION AND POSSIBLE ACTION ON REQUEST FOR GUARD RAIL INSTALLATION ON SOUTH CURRY STREET (2-0057) - Discussion ensued on the need to install a guard rail further south on Curry Street behind the Railroad Museum specifically in view of the plan to extend Curry Street and the current growth along it. This may mean that the cable company may have to relocate its lines. Mr. Homann indicated there is \$27,000 remaining in the budget for safety improvements which could be used for this purpose. Chairperson Smith requested a complete review of the entire Curry Street length be agendized for the next meeting. Commissioner Bennett also requested the standing water sites be included in the review.

6. COMMISSIONER'S COMMENTS AND 8. ACTION ON FUTURE MEETING DATE(S) AND TIME(S) (2-0245) - Chairperson Smith explained his feeling that a special town hall meeting was needed to discuss the Bypass later in the month. Lumos and Associates would have representatives present at this meeting. He also felt that this meeting should be televised. Mr. Brotzman indicated the next regular meeting would be on February 15 at 8:15 a.m. (2-0461) The Commissioners will be contacted when the town hall meeting has been

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scheduled.

7. STAFF COMMENTS (NON-ACTION ITEMS) (2-0435) - Mr. Brotzman indicated the \$23,111 guard rail contract would be considered by the Board of Supervisors tomorrow. Construction could commence within two weeks.

9. ADJOURNMENT (2-0465) - Commissioner Bennett moved to adjourn. Commissioner Wolf seconded the motion. Motion carried 3-0. Chairperson Smith adjourned the meeting at 10:08 a.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the January 4, 1995, Special Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON _____, 1995.

Greg Smith, Chairperson