

DRAFT MINUTES
Regular Meeting
Carson City Redevelopment Authority Citizens Committee (RACC)
Monday, May 7, 2018 • 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Board Members

Chair – Court Cardinal	Vice Chair – Jason Justice
Member – John Barrette	Member – Ronni Hannaman
Member – Lee Kennedy	Member – Sherri Powell
Member – Michael Smith	

Staff

Lee Plemel, Community Development Director
Adriana Fralick, Chief Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.carson.org/minutes.

1. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF A QUORUM

(5:32:00) – Chairperson Cardinal called the meeting to order at 5:32 p.m. Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Court Cardinal	Present	
Vice Chairperson Jason Justice	Present	
Member John Barrette	Present	
Member Ronni Hannaman	Present	
Member Lee Kennedy	Absent	
Member Sherri Powell	Present	
Member Michael Smith	Present	

2. PUBLIC COMMENTS

(5:32:36) – Chairperson Cardinal entertained public comments. Susan Haas, Executive Director and CEO of the Nevada Rural Counties RSVP Program, requested support from the Committee to fund half of the cost [\$7,500] of a pyrotechnic show.

3. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES – MARCH 5, 2018.

(5:33:53) – MOTION: I move to approve the minutes of the March 5, 2018 RACC meeting as presented.

RESULT:	APPROVED (5-0-1)
MOVER:	Hannaman
SECONDER:	Barrette
AYES:	Cardinal, Barrette, Hannaman, Powell, Smith
NAYS:	None
ABSTENTIONS:	Justice
ABSENT:	Kennedy

4. MEETING ITEMS

4-A FOR POSSIBLE ACTION: TO MAKE A RECOMMENDATION TO THE REDEVELOPMENT AUTHORITY REGARDING THE EXPENDITURE OF \$15,500 FOR SPECIAL EVENT FUNDING FROM THE REDEVELOPMENT REVOLVING FUND, SPECIAL EVENTS ACCOUNT, FOR FISCAL YEAR 2019.

(5:34:25) – Chairperson Cardinal introduced the item. Mr. Plemel gave background and presented the agenda materials which are incorporated into the record. He also noted that the following Special Event Funding requests that were submitted: \$7,500 for NV Rural Counties RSVP Program, Inc. for the 4th of July Celebration fireworks; \$6,500 for Advocates to End Domestic Violence for the Taste of Downtown event; and \$1,500 for the Nevada Commission on Women event at the Governor's Mansion. Mr. Plemel believed that a year ago the Committee had discussed making the fireworks support an annually-funded expenditure.

(5:40:06) – Vice Chair Justice was informed by Ms. Haas that a reduced funding in order to make the Independence Day fireworks an annual event would not be ideal; however, it would help knowing in advance that they could pay the deposit. There were no public comments.

(5:42:02) – MOTION: I move to recommend to the Redevelopment Authority approval of the expenditure of \$7,500 [from the FY 19 Redevelopment Revolving Fund, Special Evens account] for the Fourth of July Fireworks. I would also like to make certain that this becomes a signature event [funded every year].

RESULT:	APPROVED (6-0-0)
MOVER:	Hannaman
SECONDER:	Powell
AYES:	Cardinal, Barrette, Hannaman, Justice, Powell, Smith
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Kennedy

(5:43:14) – Lisa Lee, Director of Advocates to End Domestic Violence, introduced herself and gave additional information regarding the event, noting that because of the Curry Street Renovations, this year's activities will take place on Carson Street only. She also stated that over 40 restaurants planned to participate. Chairperson Cardinal noted that this should also be a signature event and Ms. Lee noted that they would accept less funding if there were a need to reduce it. She also elaborated on their advertising

plan for Member Smith. Member Barrette was informed that the plan was to keep the price affordable for the community. Member Hannaman read a prepared disclosure statement for “a disqualifying conflict”, noting that as Executive Director of the Carson City Chamber of Commerce she would abstain from voting on this item as Ms. Lee was a board member of the Chamber of Commerce. There were no additional public or member comments; therefore, Chairperson Cardinal entertained a motion.

(5:51:58) – MOTION: I move to recommend to the Redevelopment Authority approval of the expenditure of \$6,500 [from the FY 19 Redevelopment Revolving Fund, Special Evens account] for the Taste of Downtown Event, and to make it an annual signature event.

RESULT:	APPROVED (5-0-1)
MOVER:	Smith
SECONDER:	Justice
AYES:	Cardinal, Barrette, Justice, Powell, Smith
NAYS:	None
ABSTENTIONS:	Hannaman
ABSENT:	Kennedy

(5:52:42) – Molly Walt, introduced herself as a Staff Member for the Nevada Commission on Women and noted that she was representing the Commissioners by default, due to the short notice to present. Ms. Walt also gave background on the Commission and responded to clarifying questions by the Committee members. Member Hannaman was informed that the event was free of charge. She also believed that the RACC should not pay for food and drinks, suggesting that Ms. Walt contact liquor distributors. Chairperson Cardinal inquired about the date and was informed it would take place on the “third or fourth Thursday in April [2019]”. He also recommended reaching out to the private sector. Discussion ensued regarding the event boundaries falling within the Redevelopment District and Mr. Plemel believed that the location would not be a disqualifying factor as it will benefit the District. Ms. Walt believed that should private sector sponsorships cover the funding, she would have no issues with withdrawing her request. Member Barrette suggested tabling this discussion until the August meeting. Vice Chair Justice noted his “struggle between causal relationship between this event and its benefit to Redevelopment”. Member Hannaman expressed concern that the event would take place during the legislative session and believed the event would not benefit Carson City; however, she was in favor of having private sector sponsors. Member Powell was informed that the women would be selected through a yet undefined “nomination rubric”. There were no public comments. Chairperson Cardinal entertained a motion.

(6:13:13) – MOTION: I move to deny funding for the Nevada Commission on Women event as an expense incidental to carrying out the Redevelopment Plan.

RESULT:	APPROVED (6-0-0)
MOVER:	Justice
SECONDER:	Hannaman
AYES:	Cardinal, Barrette, Hannaman, Justice, Powell, Smith
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Kennedy

(6:14:52) – Mr. Plemel advised Ms. Walt to return for a funding request “if the event becomes something different, at a different location”.

4-B FOR POSSIBLE ACTION: TO MAKE A RECOMMENDATION TO THE REDEVELOPMENT AUTHORITY REGARDING THE EXPENDITURE OF UP TO \$5,000 FROM THE FY 2018 (CURRENT BUDGET YEAR) REDEVELOPMENT REVOLVING FUND, SPECIAL EVENT EQUIPMENT ACCOUNT, FOR THE PURCHASE OF REPLACEMENT STRING LIGHTING FOR MCFADDEN PLAZA.

(6:15:42) – Chairperson Cardinal introduced the item. Mr. Plemel presented the agenda materials which are incorporated into the record. He also reminded the Committee that over \$10,000 was still available in the current fiscal year budget. Vice Chair Justice was informed that the lights were mostly for decorative purposes and Member Hannaman believed that the lights attract people to the Plaza. Member Powell was informed that the Department of Public Works would ensure the lights were hung appropriately. Mr. Plemel clarified for Chairperson Cardinal that the lights would have “in kind” replacements and Member Hannaman noted that the new light bulbs would be LED; therefore, energy efficient. Chairperson Cardinal entertained public comments, and when none were forthcoming, a motion.

(6:24:28) – MOTION 1: I move to recommend to the Redevelopment Authority the expenditure of up to \$5,000 from the FY 2018 (current budget year) Redevelopment Revolving Fund, Special Event Equipment account, for the purchase of replacement string lighting for McFadden Plaza. (Withdrawn)

(6:25:05) – Discussion ensued regarding the remaining \$5,000 in the account. Ms. Fralick suggested withdrawal of the motion and a new motion to specify that the remaining \$5,000 was already allocated to a sound system. Member Smith withdrew his motion. Mr. Plemel suggested using the proposed motion in the Staff Report, without the use of the word “equipment”. Chairperson Cardinal entertained another motion.

(6:26:49) – MOTION 2: I move to recommend to the Redevelopment Authority the expenditure of up to \$5,000 from the FY 2018 Special Event account of the Redevelopment Revolving Fund for the replacement of overhead string lights on McFadden Plaza

RESULT:	APPROVED (6-0-0)
MOVER:	Smith
SECONDER:	Hannaman
AYES:	Cardinal, Barrette, Hannaman, Justice, Powell, Smith
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Kennedy

5. DISCUSSION ONLY

a. STAFF REPORTS AND UPDATES ON MATTERS RELATING TO THE RACC.

(6:27:45) – Chairperson Cardinal introduced the item. Mr. Plemel Presented his report, incorporated into the record, and noted that he had included Redevelopment budget information for the members. Member Powell inquired and received information on Downtown Entry Signs, the design of which had been approved as part of the overall downtown signage plan. Mr. Plemel also gave an update on Staff changes in the Community Development Department and noted that the “Blue Line” rehabilitation was still “in the works”.

b. FUTURE AGENDA ITEMS FOR THE NEXT RACC MEETING.

c. RACC MEMBER REPORTS AND COMMENTS

(6:33:12) – Chairperson Cardinal was invited to elaborate on the Casino Fandango’s Rock and Rib Fest on Memorial Day weekend, on the casino’s third floor parking lot. Member Smith thanked the RACC members for their attendance at the True Grit event. Member Powell inquired about the art in the store windows downtown and Mr. Plemel suggested she get in touch with Art and Culture Coordinator Mark Salinas. Member Cardinal announced plans for a future convention and meeting location.

6. PUBLIC COMMENTS

(6:39:13) – There were no additional public comments.

7. FOR POSSIBLE ACTION: ADJOURNMENT.

(6:39:26) – Vice Chair Justice moved to adjourn. Chairperson Cardinal adjourned the meeting at 6:39 p.m.

The Minutes of the May 7, 2018 Carson City Redevelopment Authority Citizens Committee meeting are so approved this 6th day of August, 2018.

COURT CARDINAL, Chair