

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the July 19, 2018 Meeting**  
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 19, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nancy Paulson, City Manager  
Adriana Fralick, Deputy City Manager  
Dan Yu, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**  
(8:30:36) - Mayor Crowell called the meeting to order at 8:30 a.m. New Hope Crossing Pastor Nick Emery provided the invocation. At Mayor Crowell's request, Sheriff Furlong led the Pledge of Allegiance.

**5. PUBLIC COMMENT** (8:32:36) - Mayor Crowell entertained public comment. (8:33:07) Ron Bell, of the National Pony Express - Nevada Division, discussed concerns with the Fuji Park Fairgrounds sound system. (8:37:57) Carson City Chamber of Commerce Executive Director / Redevelopment Authority Citizens Committee Member Ronni Hannaman advised that the sound system will be replaced for next year's fair.

(8:38:48) Senior Project Manager Stephen Pottéy provided a recap of the Epic Rides event, and introduced Epic Ride Event Coordinator Kurt Meyer, who provided additional detail. Mayor Crowell commended the success of the event, and Mr. Meyer responded to questions. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 21, 2018 and July 5, 2018**  
(8:43:33) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the June 21, 2018 minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.** Mayor Crowell entertained a motion for the July 5, 2018 minutes. **Supervisor Bonkowski moved to approve the July 5, 2018 minutes, as presented. Supervisor Barrette seconded the motion. Motion carried 4 - 0 - 1, Mayor Crowell abstaining.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:44:20) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as published.

**8. SPECIAL PRESENTATIONS:**

**8(A) PRESENTATION OF A PROCLAMATION FOR NATIONAL NIGHT OUT - LAW ENFORCEMENT AND PUBLIC SAFETY CRIME PREVENTION MONTH, AUGUST 2018**  
(8:44:34) - At Mayor Crowell's request, the Board members moved to the meeting floor. Mayor Crowell introduced this item, and read into the record the language of the Proclamation which was included in the

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agenda materials. Mayor Crowell presented the original Proclamation to Deputy Lisa Davis. Sheriff Ken Furlong commended Deputy Davis on coordinating the event each year, and expressed appreciation for the involvement of all the community organizations. Deputy Davis discussed growth of the event over the years, and expressed appreciation for the involvement of other City departments and the community. The Board members, City staff, and citizens present applauded.

**8(B) PRESENTATION OF A PROCLAMATION FOR THE CARSON CITY FAIR** (8:52:00) - Mayor Crowell introduced this item, and read into the record the language of the Proclamation which was included in the agenda materials. Mayor Crowell presented the original Proclamation to University of Nevada Cooperative Extension Educator Lindsay Chichester. Ms. Chichester expressed appreciation to the City partners and the Carson City Fair Planning Committee. She invited everyone to attend the fair. At Mayor Crowell's request, several volunteers, Fair participants, and UNCE staff introduced themselves for the record. The Board members, City staff, and citizens present applauded.

**8(C) PRESENTATION OF A PROCLAMATION FOR PARKS AND RECREATION MONTH, JULY 2018** (8:57:10) - Mayor Crowell introduced this item, and invited Parks, Recreation, and Open Space Department Director Jennifer Budge to the meeting table. Mayor Crowell read into the record the language of the Proclamation which was included in the agenda materials. At Ms. Budge's request, several Parks, Recreation, and Open Space Department staff joined her at the meeting table, where she expressed appreciation for their service. She also introduced Camp Carson Youth Program participants, who had joined her at the meeting table. The Board members, City staff, and citizens present applauded.

**8(D) PRESENTATION AND ACKNOWLEDGMENT OF DONORS AND CONTRIBUTIONS TO THE PARKS, RECREATION, AND OPEN SPACE DEPARTMENT FOR FISCAL YEAR 2017 - 18** (9:03:39) - Parks, Recreation, and Open Space Department Director Jennifer Budge introduced this item, and presented the staff report. She presented Certificates of Appreciation to Art Vogt, Barbara Axt, Brian Andrews Insurance Agency, Capital Glass, Carolyn Snyder, Carson City Chamber of Commerce Leadership Class, Carson-Tahoe Health System, Cary and Matthew Ingbar, Muscle Powered - Randy Gaa, Catherine Bawden, Carson City Elks Lodge #2177, Comstock Sports Organization, Dick Campagni Toyota, Garrett Lepire, Gillian Mandel, Jim and Sandy Foley, Kadee Mason Agency, Maria Moguel, Mike and Jorja Longero, the Foundation for Carson City Parks and Recreation, Resource Concepts, Rhiannon Sherman - Going Places, River Wranglers, Robert and Loretta Escalante, Southwest Gas Corporation, Stephanie Sullivan, Terrill and Galen Ozawa, Hope Tingle, and Rex Jennings. The Board members, City staff, and citizens present applauded. Ms. Budge thanked everyone for their contributions to the community.

**8(E) PROCLAMATION AND PRESENTATION OF THE EMPLOYEE-OF-THE-QUARTER AWARD** (9:10:03) - Mayor Crowell introduced this item, and introduced Senior Wastewater Plant Mechanic Jeff Bradshaw. Mayor Crowell read into the record the language of a Proclamation which was included in the agenda materials. At Mayor Crowell's request, Wastewater Operations Supervisor Randall Gray reviewed the nomination form. Human Resources Department Director Melanie Bruketta invited Mr. Bradshaw's family and co-workers to the meeting table. The Board members, City staff, and citizens present applauded.

**8(F) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES** (9:15:38) - Mayor Crowell introduced this item, and presented a Longevity Award to Sewer Technician Jack Brown commemorating five years' continuous and dedicated service to the City. Mayor Crowell presented Longevity Awards to Deputy Sheriff Erin McMahon, Deputy Sheriff Ronald Locatelli,

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and Water Meter Technician Shadow Kelly commemorating ten years' continuous and dedicated service to the City. Mayor Crowell presented a Longevity Award to Department Business Manager Janet Busse commemorating 25 years of continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded each of the honorees.

**CONSENT AGENDA**

(9:24:58) - Mayor Crowell introduced the consent agenda and entertained requests to separately hear items. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the Consent Agenda, as published. Supervisor Barrette seconded the motion.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Abowd, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**9. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER, FOR THE PERIOD OF JUNE 9, 2018 THROUGH JULY 6, 2018**

**10. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JULY 9, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290**

**11. PURCHASING AND CONTRACTS**

**11(A) POSSIBLE ACTION TO APPROVE THE PURCHASE OF FW12 DIATOMACEOUS EARTH FILTER MEDIA FROM EP MINERALS FOR A NOT-TO-EXCEED ANNUAL AMOUNT OF \$125,000, THROUGH JUNE 30, 2019, TO BE FUNDED FROM THE WATER CHEMICALS ACCOUNT; EP MINERALS IS THE ONLY COMPANY WHICH CARRIES THIS SPECIFIC TYPE OF DIATOMACEOUS EARTH, AND IS THEREFORE CONSIDERED A SOLE SOURCE**

**11(B) POSSIBLE ACTION TO APPROVE THE PURCHASE OF CRACK SEALANT FROM MAXWELL PRODUCTS, INC. FOR A NOT-TO-EXCEED ANNUAL AMOUNT OF \$140,000, THROUGH JUNE 30, 2019, TO BE FUNDED FROM THE STREET REPAIR ACCOUNT; MAXWELL PRODUCTS HOLDS THE PATENT AND IS CONSIDERED A SOLE SOURCE FOR CRACK SEALING PACKAGING**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - None.**

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**13. CITY MANAGER - PRESENTATION OF STATUS REPORT AND BRIEFING ON THE WORK OF THE CHARTER REVIEW COMMITTEE (9:25:30)** - Mayor Crowell introduced this item, and invited Charter Review Committee Chair Bruce Robertson to the meeting table. Mr. Robertson presented the agenda materials. Following a brief discussion, Mayor Crowell thanked Mr. Robertson for his presentation and requested him to pass on the Board's appreciation to the Charter Review Committee. Mr. Robertson acknowledged Charter Review Committee Members Stacey Giomi and Judy Welch, who were present in the meeting room.

**14. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO ADOPT BILL NO. 110, ON SECOND READING, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT, BETWEEN CARSON CITY AND SCHULZ INVESTMENTS, LLC, REGARDING THE DEVELOPMENT OF A SUBDIVISION KNOWN AS SCHULZ INVESTMENTS TENTATIVE SUBDIVISION MAP (TSM-14-022), LOCATED ON 32.68 ACRES, BETWEEN U.S. HIGHWAY 50 WEST AND OLD CLEAR CREEK ROAD, APN 007-051-72, TO EXTEND THE APPROVAL OF THE TENTATIVE MAP (9:29:02)** - Mayor Crowell introduced this item, and Ms. Fralick advised that Community Development Director Lee Plemel and Planning Manager Hope Sullivan were attending a conference. Ms. Fralick noted a revision, as directed by the Board, during introduction of the bill on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 110, on second reading, Ordinance No. 2018-8, an ordinance approving a Development Agreement, between Carson City and Schulz Investments LLC, regarding the development of a subdivision known as Schulz Investments Tentative Subdivision Map, to extend the approval of the tentative map to August 7, 2022. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## **15. FINANCE DEPARTMENT**

**15(A) POSSIBLE ACTION TO ADOPT A RESOLUTION CONCERNING THE FINANCING OF WATER PROJECTS; DIRECTING THE CLERK TO NOTIFY THE CARSON CITY DEBT MANAGEMENT COMMISSION OF THE CITY'S PROPOSAL TO ISSUE GENERAL OBLIGATION WATER BONDS, ADDITIONALLY SECURED BY PLEDGED REVENUES, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE (9:30:44)** - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell provided an overview of the subject and following three items. Ms. Russell introduced John Peterson, of JNA Consulting Group, and Bond Counsel Ryan Henry, and responded to questions of clarification.

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Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2018-R-25, a resolution concerning the financing of water projects, directing the Clerk to notify the Carson City Debt Management Commission of the City's proposal to issue general obligation water bonds, additionally secured by pledged revenues, in the aggregate principal amount not to exceed \$7,000,000; providing certain details in connection therewith, and providing the effective date. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, noted the support of the Utility Financial Oversight Committee. Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor Lori Bagwell</b>
<b>AYES:</b>	<b>Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**15(B) POSSIBLE ACTION TO CONFIRM THE ENGAGEMENT OF SHERMAN & HOWARD AS BOND COUNSEL TO CARSON CITY, NEVADA IN CONNECTION WITH THE ISSUANCE OF THE \$7,000,000 CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) WATER BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES) SERIES 2019A, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$70,000 (9:34:38)** - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to confirm the engagement of Sherman & Howard, as bond counsel to Carson City, Nevada, in connection with the issuance of the \$7,000,000 Carson City, Nevada General Obligation (Limited Tax) Water Bonds, additionally secured by pledged revenues, Series 2019A, for a total not-to-exceed amount of \$70,000, to be funded from bond proceeds. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**15(C) POSSIBLE ACTION TO CONFIRM THE ENGAGEMENT OF SHERMAN & HOWARD AS BOND COUNSEL TO CARSON CITY, NEVADA IN CONNECTION WITH THE ISSUANCE OF THE \$10,215,000 CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) WATER REFUNDING BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES) SERIES 2018B (TAXABLE) FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$65,000 TO BE FUNDED FROM BOND PROCEEDS (9:35:58)** - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to confirm the**

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engagement of Sherman & Howard, as bond counsel to Carson City, Nevada, in connection with the issuance of the \$10,215,000 Carson City, Nevada General Obligation (Limited Tax) Water Refunding Bond, additionally secured by pledged revenues, Series 2018B (Taxable) for a total not-to-exceed amount of \$65,000 to be funded from the bond proceeds. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(D) POSSIBLE ACTION TO ADOPT BILL NO. 109, ON SECOND READING, AN ORDINANCE DESIGNATED AS THE “2018B WATER REFUNDING BOND ORDINANCE”; AUTHORIZING THE ISSUANCE BY CARSON CITY OF ITS “CARSON CITY, NEVADA TAXABLE / TAX-EXEMPT GENERAL OBLIGATION (LIMITED TAX) WATER REFUNDING BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES) SERIES 2018B” FOR THE PURPOSE OF REFUNDING, PAYING AND DISCHARGING CERTAIN OUTSTANDING BONDS OF THE CITY; PROVIDING THE FORM, TERMS AND CONDITIONS OF THE BOND; PROVIDING FOR THE LEVY AND COLLECTION OF ANNUAL GENERAL (AD VALOREM) TAXES FOR THE PAYMENT OF SUCH BOND; ADDITIONALLY SECURING ITS PAYMENT BY A PLEDGE OF REVENUES DERIVED FROM THE WATER SYSTEM OF THE CITY ()** - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials. Mayor Crowell entertained public comment; however, none was forthcoming. John Peterson, of JNA Consulting Group, responded to questions of clarification. Mayor Crowell called again for public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 109, on second reading, Ordinance No. 2018-9, an ordinance designated as the 2018B Water Refunding Bond Ordinance, authorizing the issuance by Carson City of its Carson City, Nevada (Taxable / Tax-Exempt) General Obligation (Limited Tax) Water Refunding Bond (Additionally Secured by Pledged Revenues) Series 2018B, for the purpose of refunding, paying, and discharging certain outstanding bonds of the City, providing the form, terms, and conditions of the bonds, providing for the levy and collection of annual general (ad valorem) taxes for the payment of such bond, additionally securing its payment by a pledge of revenues derived from the water system of the City, and providing other matters related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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Mayor Crowell recessed the meeting at 9:44 a.m., and reconvened at 9:50 a.m.

**16. PURCHASING AND CONTRACTS**

**16(A) POSSIBLE ACTION TO APPROVE TEMPORARY STAFFING SERVICES WITH MARATHON STAFFING GROUP, INC., MANPOWER, ACRO SERVICE CORPORATION, AND TALENT FRAMEWORK, LLC, THROUGH JOINDER RFP / CONTRACT NO. 3296 WITH THE STATE OF NEVADA, THROUGH JUNE 30, 2019, FOR AN ANNUAL AMOUNT OF \$1,500,000, WITH A \$200,000 CONTINGENCY, FOR A TOTAL NOT-TO-EXCEED ANNUAL AMOUNT OF \$1,700,000, TO BE FUNDED FROM VARIOUS CITY DEPARTMENT'S / ELECTED OFFICE'S HOURLY AND PROJECT ACCOUNTS (9:50:46)** - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers presented the staff report. At Supervisor Abowd's request, Chief Financial Officer Sheri Russell reviewed the departments utilizing temporary staffing services, as outlined in the staff report. Ms. Akers, Ms. Russell, Ms. Paulson, and Paul Lenning, of Marathon Staffing Group, Inc., responded to questions of clarification. Mr. Yu responded to a question regarding the proposed action.

Mayor Crowell entertained additional Board member questions or comments and public comments. When no additional questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve temporary staffing services with Marathon Staffing Group, Inc.; Manpower; Acro Service Corporation; and Talent Framework, LLC; through Joinder / RFP Contract No. 3296 with the State of Nevada, through June 30, 2019, for an annual amount of \$1,500,000, with a \$200,000 contingency, for a total not-to-exceed annual amount of \$1,700,000, to be funded from the various City Department's / Elected Office's hourly and project accounts, and note that, on the record, the vendor concurred that the administrative fee is stated backwards and will be billed and invoiced appropriately. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16(B) POSSIBLE ACTION TO APPROVE THE PURCHASE OF VARIOUS VACCINATIONS FOR HEALTH AND HUMAN SERVICES, THROUGH JOINDER CONTRACTS WITH GLAXOSMITHKLINE, MERCK SHARP & DOHME CORP., AND SANOFI PASTEUR, INC., FOR A TOTAL ANNUAL AMOUNT NOT TO EXCEED \$290,000, TO BE FUNDED FROM THE HEALTH AND HUMAN SERVICES PRIVATE VACCINE REVENUE AND SCHOOL LOCATED VACCINE AND COMMUNITY VACCINE REVENUE ACCOUNTS FOR FY 2019 (10:09:13)** - Mayor Crowell introduced this item. Health and Human Services Department Director Nicki Aaker presented the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the purchase of various vaccinations for Health and Human Services, through joinder contracts with GlaxoSmithKline; Merck Sharp & Dohme; and Sanofi Pasteur, Inc., for a total annual amount not to exceed \$290,000, to be funded from the Health and Human Services**

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**private vaccine revenue and school located vaccine and community vaccine revenue accounts for Fiscal Year 2019. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17. RECESS BOARD OF SUPERVISORS MEETING (10:13:24)** - Mayor Crowell recessed the meeting at 10:13 a.m.

**BOARD OF HEALTH**

**18. CALL TO ORDER AND ROLL CALL (10:18:25)** - Board of Health Chairperson Dr. Susan Pintar called the meeting to order at 10:18 a.m. Ms. King called the roll; a quorum was present.

**19. PUBLIC COMMENT (10:18:44)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**20. ACTION ON APPROVAL OF MINUTES - January 18, 2018 and April 19, 2018 (10:18:59)** - Chairperson Pintar introduced this item, and entertained a motion. **Member Abowd moved to approve the January 18, 2018 minutes, as presented. Member Barrette seconded the motion. Motion carried 7-0.** Chairperson Pintar entertained a motion for the April 19, 2018 minutes. **Member Abowd moved to approve the April 19, 2018 minutes, as presented. Member Barrette seconded the motion. Motion carried 6 - 0 - 1, Member Bonkowski abstaining.**

**21. HEALTH AND HUMAN SERVICES DEPARTMENT**

**21(A) PRESENTATION AND DISCUSSION REGARDING THE QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE HUMAN SERVICES DIVISION - COMMUNITY HEALTH WORKER WITHIN THE HOUSING PROGRAM (10:19:52)** - Chairperson Pintar introduced this item, and announced the flu clinic scheduled for October. Chairperson Pintar reminded everyone that last year had the highest number of hospitalizations for flu across the nation. Chairperson Pintar presented the staff report, noting that the project fits nicely with the City's strategic plan. Chairperson Pintar introduced Community Health Worker Faith Barber, who presented the Quality Improvement Project in conjunction with displayed slides. Ms. Aaker provided additional clarification throughout the presentation. Ms. Barber, Ms. Aaker, and Chairperson Pintar responded to questions of clarification. At Mayor Crowell's request, Sheriff Furlong provided an overview of MOST and FAST. Chairperson Pintar thanked Ms. Barber for her presentation.

**21(B) PRESENTATION AND DISCUSSION REGARDING THE COMMUNITY ASSESSMENT FOR PUBLIC HEALTH EMERGENCY RESPONSE ("CASPER") (10:49:44)** - Chairperson Pintar introduced this item. Public Health Preparedness Manager Jeanne Freeman provided an overview of CASPER, and introduced Public Health Preparedness Epidemiology Support Staff Jessica



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Rapp, who narrated a PowerPoint presentation which was displayed in the meeting room. Ms. Freeman provided additional clarification throughout the presentation, and responded to questions of clarification. Chairperson Pintar thanked Ms. Rapp and Ms. Freeman.

**21(C) POSSIBLE ACTION TO ACCEPT A PRESENTATION BY STAFF, WITH DISCUSSION AND POSSIBLE FURTHER ACTION TO PROVIDE FEEDBACK AND DIRECTION TO THE STAFF OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT TOBACCO PREVENTION AND CONTROL PROGRAM CONCERNING THE ACTIVITIES WITHIN THE FUNDS FOR HEALTHY NEVADA'S 2018 - 2019 SCOPE OF WORK (11:14:59)** - Chairperson Pintar introduced and provided an overview of this item. Public Health Nurse Sandra Wartgow presented the agenda materials, and responded to questions of clarification. Chairperson Pintar entertained a motion. **Member Bagwell moved to accept the presentation from the Tobacco Prevention and Control Program's Public Health Nurse. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.**

Chairperson Pintar entertained discussion on possible uses of additional funding. Ms. Aaker provided background information on, and an overview of, the work plan to be submitted by August 1<sup>st</sup>. Extensive discussion followed.

**21(D) POSSIBLE ACTION TO ACCEPT A PRESENTATION BY STAFF, WITH DISCUSSION AND POSSIBLE FURTHER ACTION TO PROVIDE FEEDBACK AND DIRECTION TO STAFF CONCERNING THE COMMUNITY HEALTH IMPROVEMENT PLAN ("CHIP") (11:59:16)** - Chairperson Pintar introduced this item, and Ms. Aaker presented the agenda materials in conjunction with displayed slides. Steve Messenger, of Nevada Primary Care Association, provided an overview of his responsibilities and presented the Access to Health Care portion of the CHIP which was included in the agenda materials. Mr. Messenger responded to questions of clarification.

At Chairperson Pintar's request, Member Abowd presented the Food Security and Food Access portion of the draft CHIP. Chairperson Pintar advised that Public Health Preparedness Manager Jeanne Freeman is serving as the spokesperson for the Workforce Development Subcommittee. Ms. Freeman provided background information on the Workforce Development Subcommittee and its focus, and reviewed the corresponding portion of the draft CHIP. Ms. Aaker and Ms. Freeman responded to questions of clarification, and extensive discussion followed.

Chairperson Pintar entertained a motion. **Member Abowd moved to accept the presentation, with the additional direction given to staff on the nutrition, incorporated into the motion, concerning the Community Health Improvement Plan. Member Barrette seconded the motion. Motion carried 7-0.**

**22. PUBLIC COMMENT (12:43:11)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**23. ACTION TO ADJOURN BOARD OF HEALTH MEETING (12:43:19)** - Chairperson Pintar adjourned the Board of Health meeting at 12:43 p.m.

**24. RECONVENE BOARD OF SUPERVISORS MEETING (12:43:30)** - Mayor Crowell reconvened the Board of Supervisors meeting at 12:43 p.m.

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**25. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:43:40)** - Mayor Crowell advised of having met with Reno Mayor Hillary Schieve to discuss jurisdictional issues associated with homelessness. Mayor Schieve suggested establishing a jurisdictional task force to address the issues.

**STAFF COMMENTS AND STATUS REPORTS**

**RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING (12:44:43; 1:49:21)** - Mayor Crowell recessed the meeting at 12:44 p.m., and reconvened at 1:49 p.m.

**26. CITY MANAGER**

**26(A) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE LIBRARY BOARD OF TRUSTEES TO FILL A FOUR-YEAR TERM EXPIRING JUNE 2022 (1:49:33)** - Mayor Crowell introduced this item, and Ms. Paulson introduced Nicholas Cranston. Mayor Crowell welcomed Mr. Cranston to the meeting table and thanked him for his application. Mr. Cranston responded to questions regarding his interest in serving; his thoughts on the Library facilitating economic development; the last book he read and his favorite author. Mayor Crowell expressed appreciation for the Library Board and the Library, and encouraged Mr. Cranston to consider his appointment responsibility seriously. Mayor Crowell entertained a motion. **Supervisor Abowd moved to appoint Nicholas Cranston to fill a four-year term, expiring June 2022. Supervisor Bonkowski seconded the motion.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**26(B) POSSIBLE ACTION TO APPOINT THREE MEMBERS TO THE CARSON CITY PARKS AND RECREATION COMMISSION EACH TO FILL A FOUR-YEAR TERM SET TO EXPIRE JANUARY 2022 (1:55:53)** - Mayor Crowell introduced this item, and Ms. Paulson provided an overview of the staff report. Mayor Crowell welcomed Kurt Meyer to the meeting table. (1:56:43) Mr. Meyer provided background information on his experience and responded to questions regarding his interest in serving; his opinion on whether more parks should be dog-friendly; how he would allocate funding; and his philosophy on open space. Mayor Crowell entertained additional questions of the Board members and, when none were forthcoming, thanked Mr. Meyer for his participation.

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(2:02:49) Mayor Crowell welcomed Lea Cartwright to the meeting table. Ms. Cartwright responded to questions regarding her background; her interest in serving; her opinion on whether more parks should be dog-friendly; how she would prioritize projects for funding; and her philosophy on open space. Mayor Crowell offered Ms. Cartwright the opportunity to comment further, and she thanked the Board for the opportunity to interview. Mayor Crowell discussed the importance of the City's advisory boards, commissions, and committees, and encouraged Ms. Cartwright to take the responsibility seriously.

Mayor Crowell entertained a motion. **Supervisor Abowd moved to accept the recommendation from the City Manager to reappoint Donna Curtis, and to appoint Kurt Meyer and Lea Cartwright to the Parks and Recreation Commission, each to fill a four-year term which will expire January 2022. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**26(C) PUBLIC HEARING ON THE REPORT OF THE CITY MANAGER ON THE FISCAL IMPACT AND RECOMMENDED APPROVAL OF THE AMENDED COLLECTIVE BARGAINING AGREEMENT, BETWEEN CARSON CITY AND THE CARSON CITY SHERIFF'S SUPERVISORY ASSOCIATION, ON BEHALF OF THE CARSON CITY SHERIFF'S SERGEANTS, EFFECTIVE JULY 1, 2018 TO JUNE 30, 2023, WITH AN ESTIMATED FISCAL IMPACT OF \$986,000 TO \$1,010,000 FOR THE FIVE-YEAR PERIOD (2:10:10)** - Mayor Crowell introduced this item, and opened the public hearing. Ms. Paulson introduced Sergeants Lowe, Primka, and Richards, who made up the Sergeants Negotiations Team. Ms. Paulson provided an overview of the negotiation process, and commended the Sergeants Negotiation Team on their participation. She presented the agenda materials, and Ms. Fralick read into the record revisions to Article 29(A)(1)(a) and (b).

Mayor Crowell entertained public comment. Sheriff Ken Furlong commended the Sergeants Negotiation Team and the City staff on a successful process. He further commended the Sergeants on their work in the community to lower crime rates and to minimize risk and liability to the City. (2:19:56) Sergeant Primka thanked the Board for considering the proposed agreement, and thanked the City's negotiations team. "This is my fifth ... negotiation and fourth time being the lead negotiator. And there's never been a spirit of cooperation like there was in these negotiations. It wasn't always easy but ... the City and the Sergeants' main focus was to work together to maintain professionalism and respect for each other ..." Sergeant Primka thanked Ms. Fralick, Ms. Paulson, and Human Resources Department Director Melanie Bruketta. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**26(D) POSSIBLE ACTION TO APPROVE THE AMENDED COLLECTIVE BARGAINING AGREEMENT, BETWEEN CARSON CITY AND THE CARSON CITY SHERIFF'S SUPERVISORY ASSOCIATION, ON BEHALF OF THE CARSON CITY SHERIFF'S SERGEANTS, EFFECTIVE JULY 1, 2018 TO JUNE 30, 2023, WITH AN ESTIMATED FISCAL IMPACT OF \$986,000 TO \$1,010,000 FOR THE FIVE-YEAR PERIOD (2:21:55)** - Mayor Crowell

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introduced this item, and entertained questions or comments of the Board members and of the public. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the Amended Collective Bargaining Agreement, between Carson City and the Carson City Sheriff's Supervisory Association, on behalf of the Carson City Sheriff's Sergeants, effective July 1, 2018 to June 30, 2023, with an estimated fiscal impact of \$986,000 to \$1,010,000 for the five-year period, with the final agreement to reflect the changes as articulated by the Deputy City Manager for Article 29(A)(1)(a) and (b). Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**26(E) PRESENTATION BY THE CITY MANAGER ON CURRENT CITY PROJECTS, ACTIVITIES, AND OTHER ITEMS OF INTEREST TO THE BOARD OF SUPERVISORS AND THE COMMUNITY (2:24:46)** - Mayor Crowell introduced this item, and Ms. Paulson narrated a PowerPoint presentation which was displayed in the meeting room and included in the agenda materials. She displayed a video presentation regarding the JAC Transit System relocation. Ms. Paulson and Ms. Fralick responded to questions of clarification regarding the City Hall elevator. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Paulson for her report.

**27. PUBLIC COMMENT (2:36:14)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**28. ACTION TO ADJOURN (2:36:38)** - Mayor Crowell adjourned the meeting at 2:36 p.m.

The Minutes of the July 19, 2018 Carson City Board of Supervisors meeting are so approved this 2<sup>nd</sup> day of August, 2018.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder