



# Carson City Planning Division

108 E. Proctor Street  
Carson City, Nevada 89701  
(775) 887-2180 – Hearing Impaired: 711  
[planning@carson.org](mailto:planning@carson.org)  
[www.carson.org/planning](http://www.carson.org/planning)

## MEMORANDUM

Liquor License Meeting 10/19/2018

**TO:** The Hearings Officer

**FROM:** Mariah Davis  
Business License Specialist

**DATE:** October 10, 2018

**SUBJECT:** Liquor License: Panda Kitchen and Sushi (Liquor License #18-32856) 1986 E William St.

**Recommendation:** To approve a dining room with beer and wine liquor license for Panda Kitchen of Carson City LLC doing business as Panda Kitchen and Sushi at 1986 E William St. with Huiwen Chen as the liquor manager subject to the following conditions of approval:

1. The applicant must sign a sworn affidavit consistent with CCMC 4.13.060 regarding a server training course.

Per Carson City Municipal Code 4.13, all liquor license requests are to be reviewed by the Hearings Officer. The Hearings Officer may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with the Municipal Code. The Hearings Officer considers the recommendation of the Sheriff's office and the Health Department in making his decision.

The subject request is to allow Panda Kitchen of Carson City, LLC doing business as Panda Kitchen and Sushi to have a dining room with beer and wine, with Huiwen Chen as the liquor manager. The applicant is taking over ownership of the existing business. The business is located at 1986 E William St.

This request has been reviewed by both the Health Department and the Sheriff's Office. The Health Department inspected the premises and is recommending approval.

The Sheriff's office conducted a background check and did not find any disqualifying information based on CCMC 4.13.125.

**CARSON CITY LICENSE APPLICATION**

Business License #:

LL:

18-3059 18-32856  
Submittal Date: 09/20/2018

1	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Change of Location/Mailing	<input type="checkbox"/> Change of Name	<input type="checkbox"/> Change of Corporate Officer	<input type="checkbox"/> Other	
2	Type of License(s)	<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Short-Term	<input type="checkbox"/> Gaming	<input checked="" type="checkbox"/> Liquor	
3	Type of Entity	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Non-Profit
4	Entity Name	PANDA Kitchen of Carson City LLC		5	Business Opening Date 10/01/2018	
6	Business Name (DBA)	PANDA KITCHEN AND Sushi		7	EIN # 83-1906299	
8	Business Address	1986 US-50 E William St	City CARSON CITY	State NV	Zip Code 89701	
9	Mailing Address	1 Skyview Dr	City HORNDELL	State NV	Zip Code 89733	
10	Corporate Phone	775-882-8128	Business Phone 775-882-8128	Cellular Phone 949-502-1199	Business Fax 775-882-3236	
11	E-mail Address	chenhuiwen2319@gmail.com		Business Website www.pandakitchencl.com		
12	Owner(s), Manager(s), or other Principal(s) attach additional pages if required					
	Last, First, MI	CHEN, Huiwen		Percent Owned 100%	Title MEMBER	
	Residence Address (Street)	909 Sonoma St		City, State, Zip CARSON CITY NV 89701	Residence Telephone 949-502-1199	
	Last, First, MI			Percent Owned	Title	
	Residence Address (Street)			City, State, Zip	Residence Telephone	
	Last, First, MI			Percent Owned	Title	
	Residence Address (Street)			City, State, Zip	Residence Telephone	
	Liquor Manager (if applicable)	CHEN, Huiwen		<input checked="" type="checkbox"/> On-Site <input type="checkbox"/> Off-Site	Contact Phone Number 775-882-8128	
	Residence Address (Street)	909 Sonoma St		City, State, Zip CARSON CITY NV 89701		
13	Describe in detail the activity of your business  CHINESE AND JAPANESE Food RESTAURANT					
Type of Liquor License Applying for (If applicable)						
14	<input type="checkbox"/> Tavern/Bar	<input checked="" type="checkbox"/> Dining Room w/Beer and Wine Only	<input type="checkbox"/> Packaged Liquor	<input type="checkbox"/> Dining Room w/Hard Liquor	<input type="checkbox"/> Combo (On-Premise & Pkg)	<input type="checkbox"/> General Wholesale
	<input type="checkbox"/> Catering	<input type="checkbox"/> Additional Wet Bars _____		Will there be an Interim Management Agreement? No		
16	List number of slot machines (If applicable) N/A		List number of table games (If applicable) N/A			
	<input type="checkbox"/> 1 cent _____	<input type="checkbox"/> Multi _____	<input type="checkbox"/> Craps _____	<input type="checkbox"/> Baccarat _____		
	<input type="checkbox"/> 5 cent _____	<input type="checkbox"/> Poker _____	<input type="checkbox"/> Roulette _____	<input type="checkbox"/> Race Book _____		
	<input type="checkbox"/> 25 cent _____	<input type="checkbox"/> Mega Buck _____	<input type="checkbox"/> Twenty-One _____	<input type="checkbox"/> Sports Book _____		
	<input type="checkbox"/> 1.00 _____		<input type="checkbox"/> Keno _____	<input type="checkbox"/> Poker _____		

17 If this application is for a change of business name, location, or ownership, list the previous name, address, and owner below:

King Lee LLC Change of ownership  
1986 US-50 E  
CARSON CITY, NV 89701

<b>Miscellaneous Information</b>	Please answer this section if your business is <i>located</i> in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180	
	Is your business location zoned for this type of business <i>Yes</i>	Has a Special Use Permit been obtained for this business location <i>No</i>
	Will you be installing any outdoor signs <i>No</i>	Are there any existing signs of the property <i>Yes</i>
	Will there be any outside storage (If yes, please explain items being stored and how being screened) <i>No</i>	
	Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage) <i>No</i>	
	Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business <i>No</i>	

<b>Rules and Regulations</b>	I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments	
	<ul style="list-style-type: none"> <li>• If any changes are made after completing said license application this office must be notified immediately and an updated is required.</li> <li>• A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location.</li> <li>• Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license.</li> <li>• Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation.</li> </ul>	
I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that failure to complete this form truthfully is an act of perjury.		
Applicant's Signature	<i>Ray</i>	Date <i>09/19/18</i>

FEE STRUCTURE		FEE	LICENSE TOTAL FEES
Business License Fee		<i>103.85</i>	Business License Annual Fee: <i>239.55</i>
Square Footage		<i>32.25</i>	Business License Pro-rated Fee: <i>79.05</i>
Number of Employees		<i>18.45</i>	Business License Application/Update Fee: <i>25.00</i>
Health Fee <i>Health 10</i>		<i>0.00</i>	Liquor License Annual Fee: <i>600.00</i>
Number of Rental Units			Liquor License Pro-rated Fee:
Number of Coin Operated Machines			Liquor License Application Fee: <i>500.00</i>
Number of Slot Machines			Liquor License Investigation Fee: <i>500.00</i>
TOTAL FEES DUE: <i>149.05</i>		<i>1,000 (1,149.05)</i>	Gaming License Quarterly Fee:
Payment Type <i>CASH</i>			Gaming License Application Fee:
Received By <i>MD</i>	Date <i>09/20/18</i>		Fictitious Name Fee: <i>20.00</i>
Date Applicant Fingerprinted	By	File #	Health Pre-Inspection Fee: <i>25.00</i>