

**MINUTES**  
**Regular Meeting**  
**Carson City Open Space Advisory Committee**  
**Monday, August 6, 2018 • 6:00 PM**  
**Community Center Bonanza Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members**

**Chair – Bruce Scott**  
**Member – Margie Evans**  
**Member – Donna Inversin**  
**Member – JoAnne Michael**

**Vice Chair – Alan Welch**  
**Member – Jeremy Hall**  
**Member – Gerald Massad**  
**Ex-Officio Member – Maritza Filson**

**Staff**

Jennifer Budge, Parks and Recreation Department Director  
Ben Johnson, Deputy District Attorney  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and are available for review during regular business hours.

An audio recording of this meeting is available on [www.CarsonCity.org/minutes](http://www.CarsonCity.org/minutes).

**CALL TO ORDER**

(6:00:23) – Chairperson Scott called the meeting to order at 6:00 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

(6:00:36) – Roll was called and a quorum was present. Chairperson Scott noted that Member Evans was ill.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Bruce Scott	Present	
Alan Welch	Present	
Margie Evans	Absent	
Jeremy Hall	Present (Via Telephone)	
Donna Inversin	Absent	
Gerald Massad	Present	
JoAnne Michael	Present	
Maritza Filson (Ex-Officio Student Member)	Present	

**PUBLIC COMMENTS**

(6:01:10) – There were no public comments. Ms. Budge introduced Ben Johnson as the newly-appointed Deputy District Attorney for Parks, Recreation, and Open Space Department.

**1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (No action).**

(6:02:38) – There were no minutes for approval.

**2. MODIFICATIONS TO THE AGENDA**

(6:02:39) – There were no modifications to the agenda.

**3. MEETING ITEMS**

**A. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF REGARDING THE USE OF APPROXIMATELY \$35,000 FROM THE QUALITY OF LIFE (OPEN SPACE) FUND TO SERVE AS A PORTION OF THE REQUIRED 5% LOCAL MATCH TO A FEDERAL LANDS ACCESS PROGRAM GRANT (TOTAL PROJECT COST APPROXIMATELY \$3.7 MILLION) FOR TRAILHEAD/ROADWAY IMPROVEMENTS IN KINGS CANYON; AND FURTHER DIRECT STAFF TO PURSUE ADDITIONAL GRANT FUNDING TO SUPPLEMENT THE TRAILHEAD IMPROVEMENTS.**

(6:02:47) – Chairperson Scott introduced the item and gave background on having the Public Works Department “secure a very significant grant with a very small [five percent] local match which includes a trailhead”. He also reviewed the information provided in the Staff Report, noting that part of the match was being provided by the Regional Transportation Commission (RTC) and suggested applying for an OHV grant as well. Ms. Budge acknowledged the Public Works Department’s collaboration as well, and noted that “a five percent match is unheard of”. She also responded to clarifying questions by the members, and noted that the urgency for this meeting was to be able to report this Committee’s feedback to the August 8, 2018 RTC meeting. There were no public comments.

**(6:15:20) – MOTION: I move to recommend that Staff approve the use of approximately \$35,000 from the Quality of Life (Open Space) fund to serve as a portion of the required 5 percent local match to a Federal Lands Access Program grant (total project cost approximately \$3.7 million) for trailhead/roadway improvements in Kings Canyon; and further direct staff to pursue additional grant funding to supplement the trailhead improvements.**

(6:12:24) – Ms. Budge clarified that the \$35,000 amount will be 50 percent funded from this year’s budget and 50 percent funded from next year’s budget. Member Hall received confirmation from Ms. Budge that the match will not cause a budget discrepancy.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Scott
<b>SECONDER:</b>	Massad
<b>AYES:</b>	Scott, Welch, Hall, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Evans, Inversin

**4. STAFF UPDATES – DISCUSSION ONLY****A. DIRECTOR'S REPORT: NON-SUBSTANTIVE UPDATE ON PROJECTS, PROGRAMS, BUDGETS, AND STAFFING WITHIN THE PARKS, RECREATION AND OPEN SPACE DEPARTMENT; AND BOARD OF SUPERVISOR'S ACTION ITEMS.**

(6:18:16) – Ms. Budge announced the hiring of a Coordinator through AmeriCorps, by way of an agreement with the Truckee Meadows Parks Foundation. She also noted that an Office Assistant had been hired, and an offer had been sent to a seasonal Park Ranger. Ms. Budge reported that Ms. Bollinger would be out “on intermittent leave due to a family matter” and will return for the September 6, 2018 Board of Supervisors meeting during which many Open Space-related items will be discussed, including a commendation from the Fire Chief to BLM staff for putting out a fire at Silver Saddle Ranch. She also noted that “almost all of our FEMA project are almost complete”, with the exception of the trail near Empire Ranch and a few playground and small road projects.

**5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

(6:22:04) – Chairperson Scott introduced the item. Vice Chair Welch updated the Committee on the Schulz property conservation easement, noting that “they are willing to at least talk about [a trail near the property]” on August 21, 2018. Member Hall reported on the Open Space property naming and noted that a Washoe Cultural Committee would review the properties and suggest names, adding that the naming of the Hamm Property should be agendized for the October 2018 OSAC meeting.

**6. FUTURE AGENDA ITEMS – DISCUSSION ONLY.**

(6:26:32) – Previously discussed.

**7. PUBLIC COMMENTS**

(6:27:00) – No members of the public were present to comment.

**8. FOR POSSIBLE ACTION ON ADJOURNMENT**

**(6:27:03) – MOTION: Vice Chair Welch moved to adjourn. Chairperson Scott adjourned the meeting at 6:27 p.m.**

The Minutes of the August 6, 2018 Carson City Open Space Advisory Committee meeting are so approved this, 15<sup>th</sup> day of October, 2018.

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BRUCE SCOTT, Chair