

**MINUTES  
of the Meeting of the  
Carson City  
LOCAL EMERGENCY PLANNING COMMITTEE  
September 18, 2018**

The Carson City Local Emergency Planning Committee held a public meeting on September 18, 2018, beginning at 1:30 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

**1. Call to Order**

The meeting was called to order by Chair, Sean Slamon.

**2. Roll Call and Determination of a Quorum**

Voting members present were Nicki Aaker, Rick Cooley, Mark Cyr, James Freed, Phillip Harrison, Tom Raw, Sean Slamon, Clay Wall, and Sandy Wartgow, which constituted a quorum.

Voting members absent were Ann Cyr, Ken Furlong, Al Kramer, Darren Schulz, and Matthew Shafer. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

Also present were Iris Yowell (Carson City District Attorney's Office), Dave Yohey (Chromalloy), Shane Snyder (National Weather Service), and Alex Lanza (Nevada Division of Environmental Protection – Chemical Accident Prevention Program).

**3. Agenda Management Notice — Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.**

**4. Public Comments and Discussion**

There were no public comments.

**5. For Possible Action: Approval of June 5, 2018 Meeting Minutes**

It was moved by Mark Cyr, seconded by Phillip Harrison, with all ayes in favor (*with the exception of James Freed who abstained because he was not in attendance at the June meeting*) that the minutes of the June 5 meeting be approved as submitted.

**6. For Possible Action: To appoint Sandy Wartgow (Carson City Fire Department) as the First Aid representative to the LEPC**

It was moved by James Freed, seconded by Tom Raw, with all ayes in favor to appoint Sandy Wartgow as the First Aid representative to the LEPC.

**7. For Possible Action: To appoint Clay Wall (Carson City Sheriff's Office) as the Law Enforcement representative to the LEPC**

It was moved by Nicki Aaker, seconded by Tom Raw, with all ayes in favor to appoint Clay Wall as the Law Enforcement representative to the LEPC.

**8. For Possible Action: To appoint Tom Raw (Carson City Fire Department) as the Alternate Chairperson to the LEPC**

It was moved by Sandy Wartgow, seconded by James Freed, with all ayes in favor to appoint Tom Raw as the Alternate Chairperson to the LEPC.

**9. Briefing on winter weather expectations (Discussion Only – No Action) (*Shane Snyder, NWS Reno*)**

Shane Snyder introduced himself to the Committee and gave an in depth briefing on winter weather expectations as follows:

- Predictions are showing there will be a weak to moderate El Nino this winter
- A lot of typical risk levels are being predicted because there are no signals for anything unusual
- Damaging or high winds – typical risk levels during the months of November through February
- Fire weather – a threat or concern during the months of October and November specifically in the Wildland Urban Interface area until there is a wetting rain
- During the months of October and November there is a chance for lake effect snow off of Lake Tahoe in the Carson City area. December and January are the big storm chances, but there are no signals either way; the sun is not as intense during this time and the snow can stick around longer

- Flooding – recent burn areas can be an issue if there is a strong atmospheric river. Atmospheric rivers can be predicted five to seven days ahead of time and can be prepared for
- Extreme cold – typical risk levels are expected during the months of December through February
- Air quality – the core of temperature inversion season that traps pollutants and smoke into valleys is December to January

*(Craig Robinson arrived at the meeting).*

**10. Report on activities associated with the Citizen Corps Council Initiatives (Discussion Only – No Action) (Nicki Aaker and Tom Raw)**

Nicki Aaker reported on the following Medical Reserve Corps (MRC) activities:

- MRC members are assisting Carson City Health and Human Services with the Community Assessment Survey Public Emergency Response (CASPER) and Point of Distribution (POD) exercise.
- MRC is coordinating the First Aid booth at the Genoa Candy Dance.

Tom Raw reported that the Carson City Community Emergency Response Team (CERT) have become more active than in the past and will be assisting Health and Human Services with the CASPER survey and the flu Point of Distribution.

No report was given for Volunteers in Police Service (VIP).

**11. Reports of Committee Members (Discussion Only – No Action)**

Sandy Wartgow reported that Carson City Fire Department (CCFD) has completed a lot of EMS training including the completion of two of the three Skills days for State Recertification. Sandy said Skills days have been very interactive; additionally CCFD has been working on immunization endorsements for personnel so they can participate in the Point of Distribution in October.

Tom Raw reported that he acquired a new position within the Carson City Fire Department since the last LEPC meeting. Tom said he is the new Deputy Emergency Manager and his main focus at this time is rebuilding the Emergency Operations Center (EOC) and reviewing Carson City's Emergency Operations Plan (EOP) with comprehensive changes being made.

Nicki Aaker reported on the following Public Health Preparedness (PHP) activities:

- Carson City is the first jurisdiction in the State of Nevada to conduct a CASPER survey which is a door to door survey that shows how prepared households are for an emergency. This is randomly selected and does not cover every household in Carson City; 240 surveys will be collected. The household has the option to decline if they choose. Teams are involved in this week long survey process and go to locations during the hours of 2:30 p.m. and 7:30 p.m. Press Releases have been sent out notifying residents; all of the responses are confidential. The CASPER is a nationally recognized survey process that was developed by the Centers for Disease Control (CDC).
- A drive thru Point of Distribution (POD) is scheduled for October 6, from 9 a.m. to 12 p.m. It will be held in the Nevada Department of Transportation parking lot. The POD is an exercise to test Health and Human Services ability to distribute medications in the event of a public health emergency. This year's exercise is the 2018 Flu Pandemic which will exercise emergency operations coordination, information sharing, and medical counter measure dispensing. Insurance information will be collected as insurances will be billed which is a potential for what could happen in an emergency.

Mark Cyr reported that the Carson City Salvation Army has responded to a few of the recent fires in California. Mark noted that the Salvation Army hopes to move into their new building in October.

James Freed reported that Carson Tahoe Regional Medical Center (CTRMC) completed an internal training with their Haz Mat decontamination team and Western Nevada College nursing students. James said CTRMC is working on their Mass Casualty Incident (MCI) Plan. Lastly, James reported that CTRMC will be holding a private flu Point of Distribution in partnership with Health and Human Services which is scheduled for October 4 during the hours of 3 p.m. and 7 p.m.

Dave Yohey, the Environmental Health and Safety Director at Chromalloy Nevada said he was invited by Phillip Harrison to attend the LEPC meeting and introduced himself to the Committee. Dave said he has experience with Local Emergency Planning Committees in Washoe County and Churchill County; he thanked the Committee and said if the Committee needs anything from him he is glad to help.

Craig Robinson, the Environmental Health and Safety Coordinator for Western Nevada College (WNC) introduced himself to the Committee. Craig said he is the alternate member to Matt Shafer for the LEPC. Craig said Western Nevada College had an accreditation and in that accreditation the College found weaknesses in their continuity of operations programs. WNC is in the process of rewriting college emergency operations and continuity plans.

Alex Lanza with the Nevada Division of Environmental Protection said he was asked by his office to attend LEPC meetings and offered his assistance to the Committee.

**12. Next Meeting Date: December 4, 2018**

**13. Public Comment**

There were no public comments.

**14. For Possible Action: To adjourn**

It was moved by Tom Raw to adjourn the meeting at 1:50 p.m.

Recorder: Shelby Price