



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** January 3, 2019

**Staff Contact:** Sheri Russell, Chief Financial Officer

**Agenda Title:** For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through December 21, 2018, per NRS 251.030 and NRS 354.290. (Sheri Russell, SRussell@carson.org)

**Staff Summary:** NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – [www.carson.org](http://www.carson.org).

**Agenda Action:** Formal Action/Motion

**Time Requested:** Consent

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## Proposed Motion

I move to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through December 21, 2018, per NRS 251.030 and NRS 354.290.

## Board's Strategic Goal

Efficient Government

## Previous Action

N/A

## Background/Issues & Analysis

A "Statement of Cash Receipts and Disbursements" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of December 21, 2018.

It is important to note that there will always be timing differences with these balances - for example while all departments take deposits to the bank on a daily basis, revenue reports are only prepared twice a month and there is usually a lag time between when the reports are prepared and when they are entered into the system.

## Applicable Statute, Code, Policy, Rule or Regulation

NRS 251.030, NRS 354.290

## Financial Information

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: N/A

**Alternatives**

N/A

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

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\_\_\_\_\_ (Vote Recorded By)

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**CITY OF CARSON CITY**  
**AS OF 12-21-2018**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101 GENERAL FUND	14,167,952.99	1,846,359.30	3,545,242.66	12,469,069.63
201 AIRPORT	0.07	73,867.00	73,867.00	0.07
202 COOPERATIVE EXTENSION	233,111.10	624.72	452.65	233,283.17
208 SUPPLEMENTAL INDIGENT	283,762.56	222.16	5,575.05	278,409.67
210 CAPITAL PROJECTS	1,873,121.47	96.59	368,461.43	1,504,756.63
215 SENIOR CITIZENS	272,289.76	96.59	20,282.67	252,103.68
225 CARSON CITY TRANSIT FUND	111,057.53	15,796.42	73,379.45	53,474.50
230 LIBRARY GIFT	52,307.59	-	-	52,307.59
232 BUSINESS INCUBATOR	113,007.88	-	8,808.78	104,199.10
235 LANDSCAPE MAINTENANCE	50,727.05	-	1,130.59	49,596.46
236 ADMINISTRATIVE ASSESSMENT	77,475.40	-	-	77,475.40
240 TRAFFIC/TRANSPORTATION	(5,755.89)	9,115.54	1,411.84	1,947.81
245 CAMPO	86,652.55	-	-	86,652.55
250 REGIONAL TRANSPORTATION	120,797.88	797.94	73,852.52	47,743.30
253 V&T SPEC. INFRASTRUCTURE	907,499.44	-	-	907,499.44
254 QUALITY OF LIFE	1,970,315.19	-	202,769.95	1,767,545.24
256 STREET MAINTENANCE	469,229.92	3,060.61	261,642.59	210,647.94
257 INFRASTRUCTURE TAX	2,280,790.91	-	52,505.45	2,228,285.46
275 GRANT FUND	169,231.24	194,493.91	234,961.93	128,763.22
280 COMMISSARY FUND	179,905.56	-	26,597.78	153,307.78
287 911 SURCHARGE	524,532.11	28.71	5,373.98	519,186.84
295 ARTS & CULTURE FUND	66,497.23	-	5,748.80	60,748.43
340 EXTRAORDINARY MAINTENANCE	73,743.00	-	-	73,743.00
350 RESIDENTIAL CONSTRUCTION	489,277.51	51,000.00	-	540,277.51
410 DEBT SVC - CARSON CITY	534,092.70	-	-	534,092.70
501 AMBULANCE	3,473,751.75	-	112,688.95	3,361,062.80
505 STORMWATER DRAINAGE	5,735,175.22	103,965.37	98,077.30	5,741,063.29
510 SEWER OPERATION	16,088,160.84	917,233.64	295,041.78	16,710,352.70
520 WATER	19,375,223.70	818,175.72	277,370.40	19,916,029.02
525 BUILDING PERMITS	594,579.59	109,537.08	81,526.00	622,590.67
530 CEMETERY	259,926.69	-	3,161.10	256,765.59
560 FLEET MANAGEMENT	1,850,754.34	668.46	106,469.39	1,744,953.41
570 GROUP MEDICAL INSURANCE	13,599.26	370,934.38	580,248.18	(195,714.54) 1
580 WORKERS COMPENSATION INS.	3,016,522.41	17,248.71	24,573.67	3,009,197.45
590 INSURANCE FUND	340,784.90	6,612.00	85,361.20	262,035.70
602 REDEVELOPMENT: ADMINIST.	287,424.05	1,605.00	7,528.00	281,501.05
603 REDEVELOPMENT: REVOLVING	1,387,946.82	-	20,420.73	1,367,526.09
604 REDEVELOPMENT: TAX INCRE.	275,784.63	-	-	275,784.63
730 SCHOOL DEBT SERVICE	11,973,437.67	830.67	-	11,974,268.34
740 TOURISM AUTHORITY	2,033,588.97	-	57,873.62	1,975,715.35
748 SCHOOL OPERATING FUND	95,860.35	1,448.83	-	97,309.18
750 STATE OF NEVADA	551,377.12	548.40	13.50	551,912.02
752 RANGE IMPROVEMENT	257.48	-	125.77	131.71
754 SIERRA FOREST FIRE PROT	41.28	5.35	-	46.63
756 EAGLE VALLEY WTR DIST	383.17	2.62	-	385.79
760 SUB-CONSERVANCY DISTRICT	33,713.89	57.95	21,322.55	12,449.29
765 FISH AND GAME FUND	2,232.83	-	-	2,232.83
770 FORFEITURE ACCOUNT	72,812.53	-	5,063.58	67,748.95
780 DOWNTOWN NID	112,518.39	-	6,100.00	106,418.39
793 CONTROLLER TRUST FUND	962.16	-	-	962.16
<b>GRAND TOTAL - 50 FUNDS</b>	<b>92,678,442.79</b>	<b>4,544,433.67</b>	<b>6,745,030.84</b>	<b>90,477,845.62</b>

1. Timing difference - premiums paid before payroll deductions.