



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: January 17, 2019

Staff Contact: Nancy Paulson, City Manager

Agenda Title: Presentation Only: City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The City Manager will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community. This will include an overview of Internal Finance Committee (IFC) and Community Development activities, as well as upcoming City events.

Agenda Action: Other/Presentation

Time Requested: 10 mins

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? ☐ Yes ☐ No

If yes, account name/number:

Is it currently budgeted? ☐ Yes ☐ No

Explanation of Fiscal Impact:

Alternatives

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CITY MANAGER UPDATE

January 17, 2019

Upcoming Events

- January 22nd – Carson Aquatic Facility will reopen to the public.
- January 24th – Board Retreat at the HUB 8:30am.
- January 26th – Carson Aquatic Facility reopening event.
Admission will be free to the public for the day.
- January 30th – Mayor's State of the City Address at the Gold Dust West 11:30am – 1pm.
- February 12th – Community Center Theater Grand Reopening Gala 6:30 – 8:30pm. Tickets available through the Chamber of Commerce.

Park, Recreation & Open Space

- The Parks / Open Space Department has been awarded two grants through a non-profit partner, the National Off-Highway Vehicle Conservation Council. A \$100,000 grant from the Recreational Trails Program and \$100,000 from the Nevada Off-Highway Vehicle Commission.

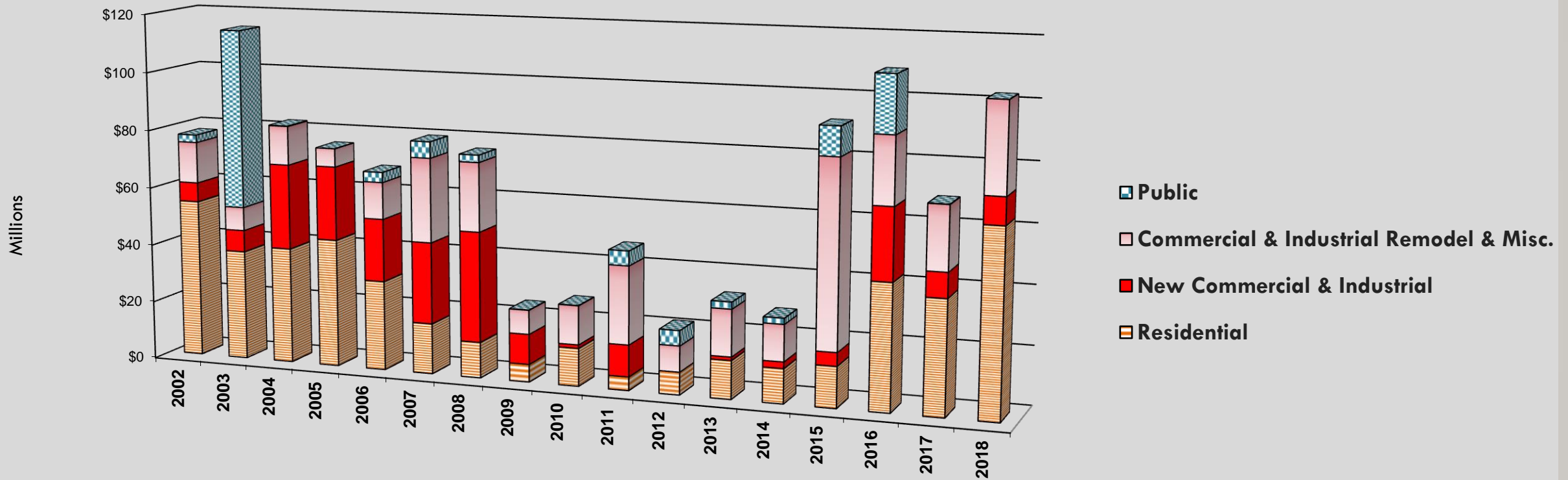


Community Development



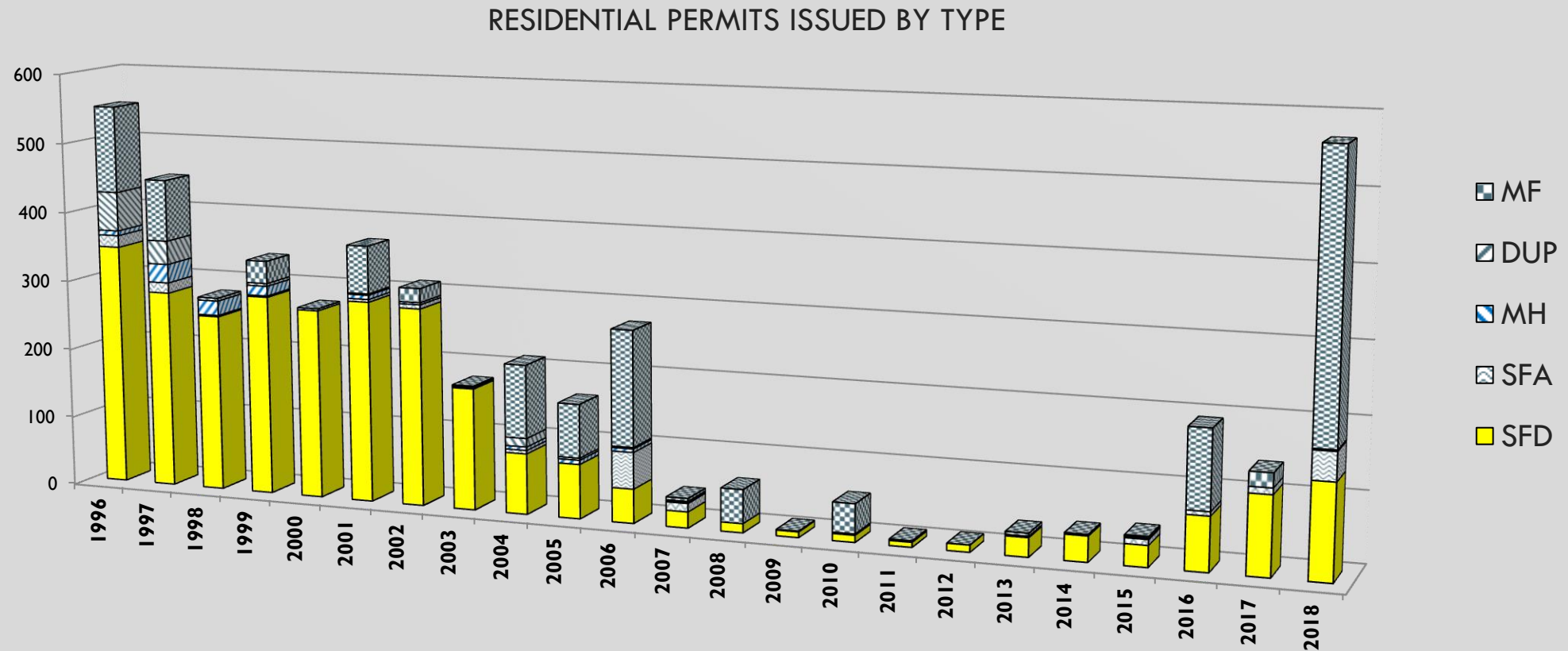
BUILDING PERMIT ACTIVITY REPORT

BUILDING PERMIT VALUATION



- December 2018 total permit valuation: \$12.7 million
- 2018 Building Permit Valuation (YTD): \$102.8 million

BUILDING PERMIT ACTIVITY REPORT



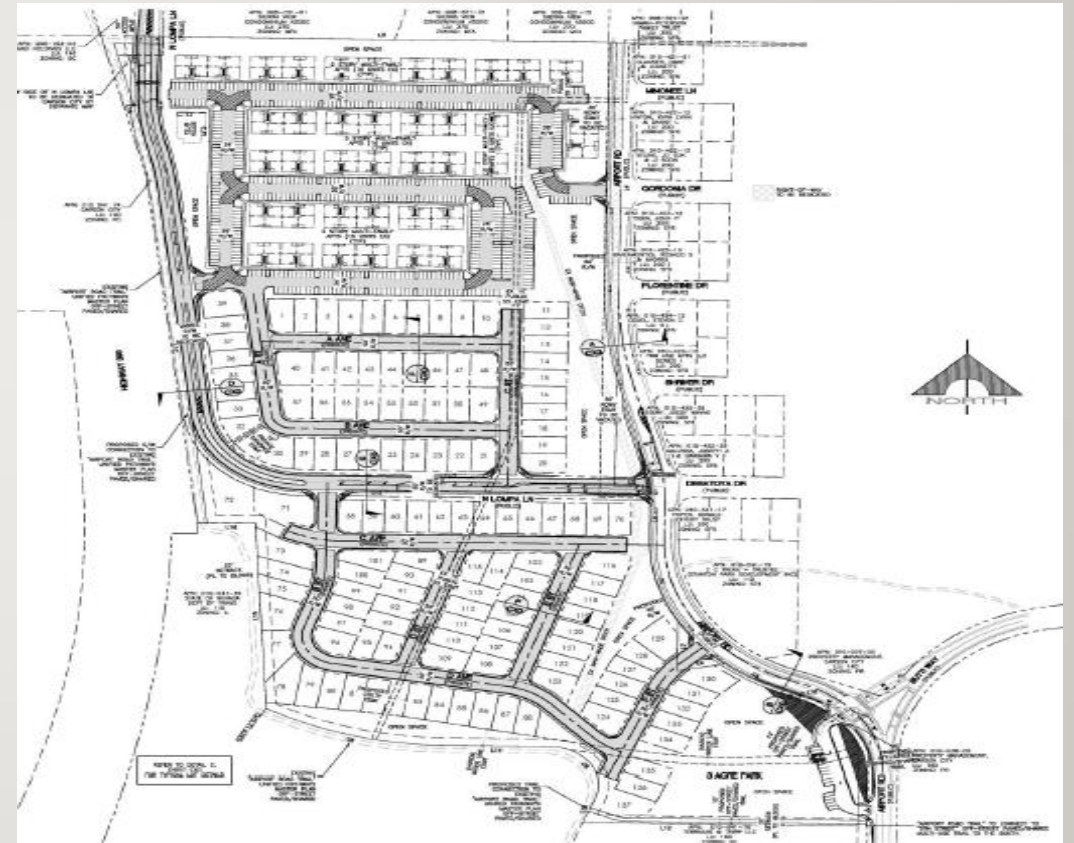
- Residential permits issued through December 2018 : 567 units
- December 2018 Total Housing Unit Permits:
 - 11 Single-Family Detached
 - 310 Multi-Family (Carson Hills Apts.)

SFD – Single Family Detached
SFA – Single Family Attached
MH – Manufactured Home
DUP – Duplex
MF – Multi-Family (3+ attached units)

UNDER ZONING REVIEW

Lompa Ranch East | Airport Road

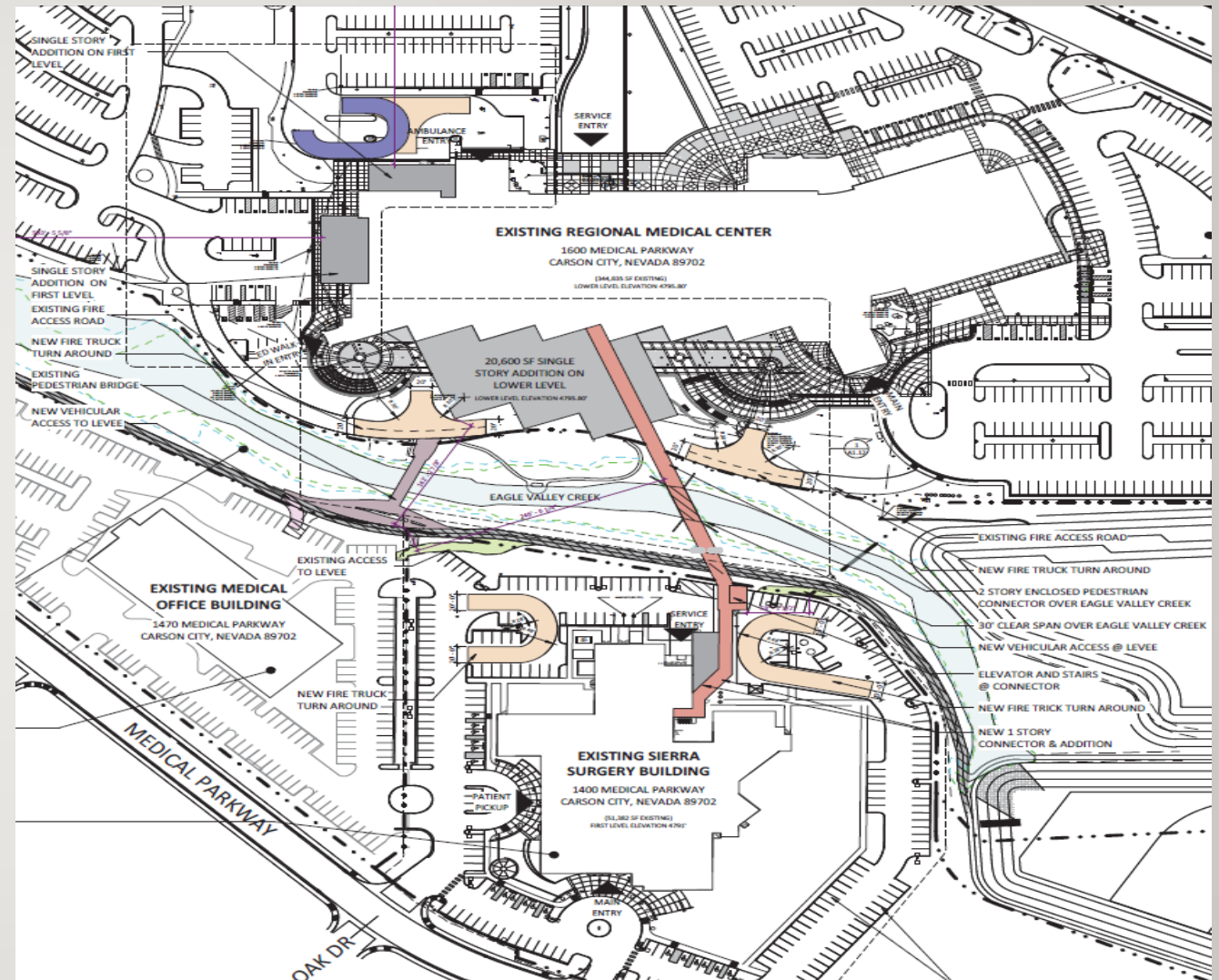
A Tentative Planned Unit Development to create 137 single family lots and 312 multi-family units on 41.6 acres known as Lompa Ranch East.



Scheduled for review by the Planning Commission on January 15, 2019.

Carson Tahoe Regional Medical
Center | 1400/1600 Medical Pkwy

A Special Use Permit request to expand the existing facilities, including expansion of the emergency services area, medical center support services, and Sierra Surgery Hospital, as well as an enclosed pedestrian walkway connection between the main hospital and Sierra Surgery Hospital.



Scheduled for review by the Planning Commission on January 15, 2019.

UNDER ZONING REVIEW

Bank Saloon (Jack's Bar) | 418 South Carson St.

A Right-of-Way Abandonment of a one-foot strip of property on 5th Street, fronting the Bank Saloon building (formerly known as Jack's Bar), where the existing building encroaches into the right-of-way.



Scheduled for review by the Planning Commission on January 15, 2019.

UNDER ZONING REVIEW

| Silver Oak Phases 23A & 23B Setback Variance |

A Variance to establish building setbacks in Silver Oak phases 23A and 23B of: Front: 12' (18' driveways); Rear: 15' and 10' adjacent to golf course; Side: 5'; and Street-Side: 10'.

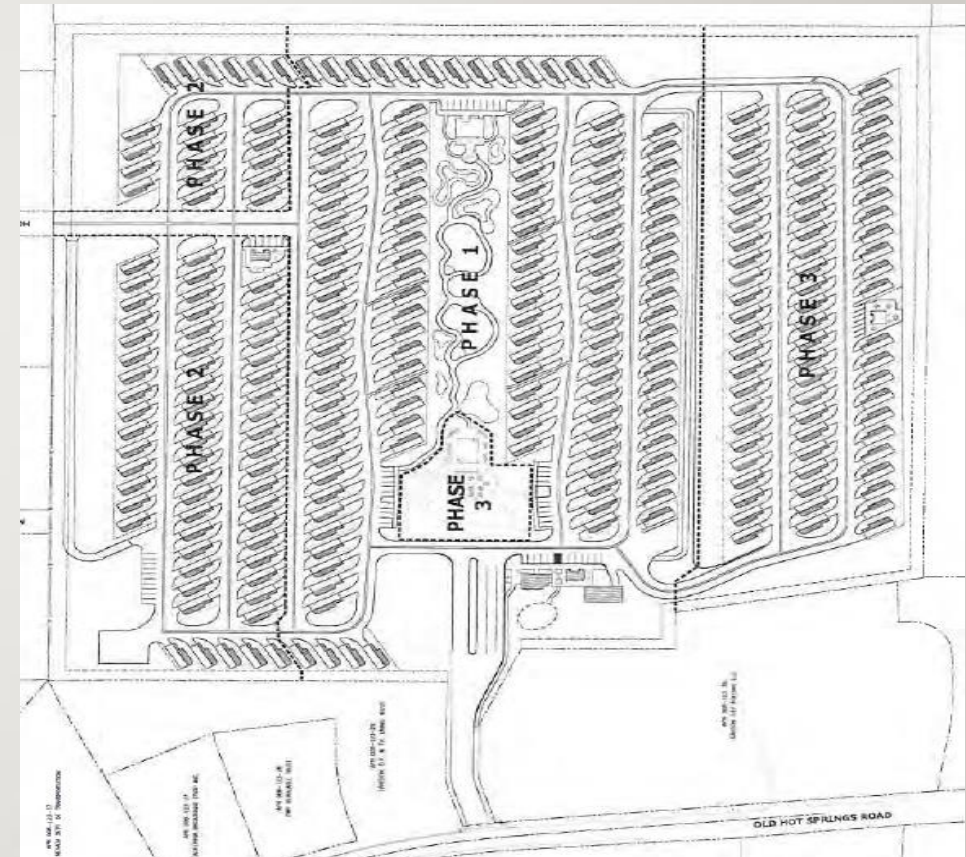
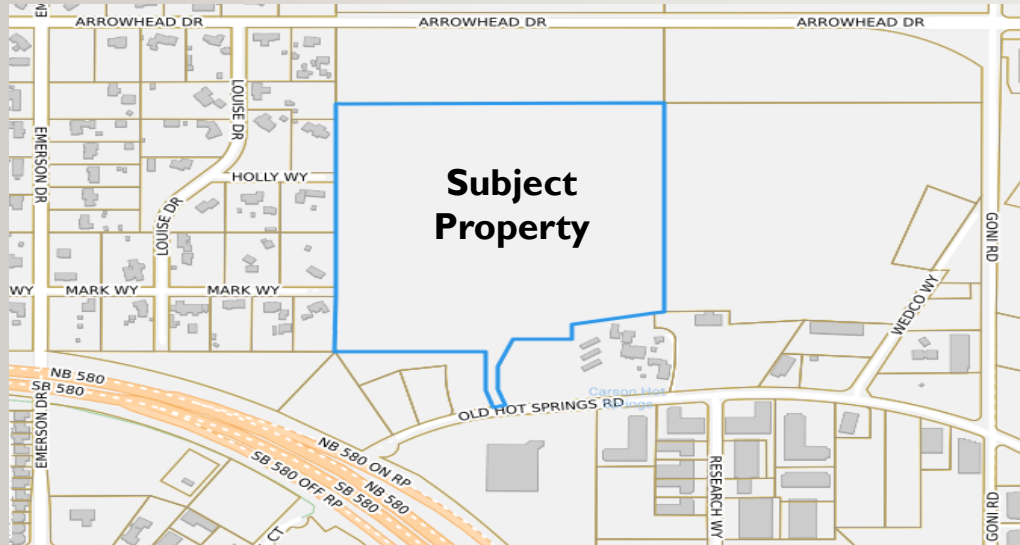


Scheduled for review by the Planning Commission on January 30, 2019.

UNDER ZONING REVIEW

Sierra Skies RV Resort | 1400 Old Hot Springs Rd.

A Special Use Permit to allow an extended-stay (up to 180 days) RV park with up to 277 RV spaces on property zoned Tourist Commercial.



Scheduled for review by the Planning Commission on January 30, 2019.

UNDER ZONING REVIEW

New Cell Tower | 3331 South Carson St.

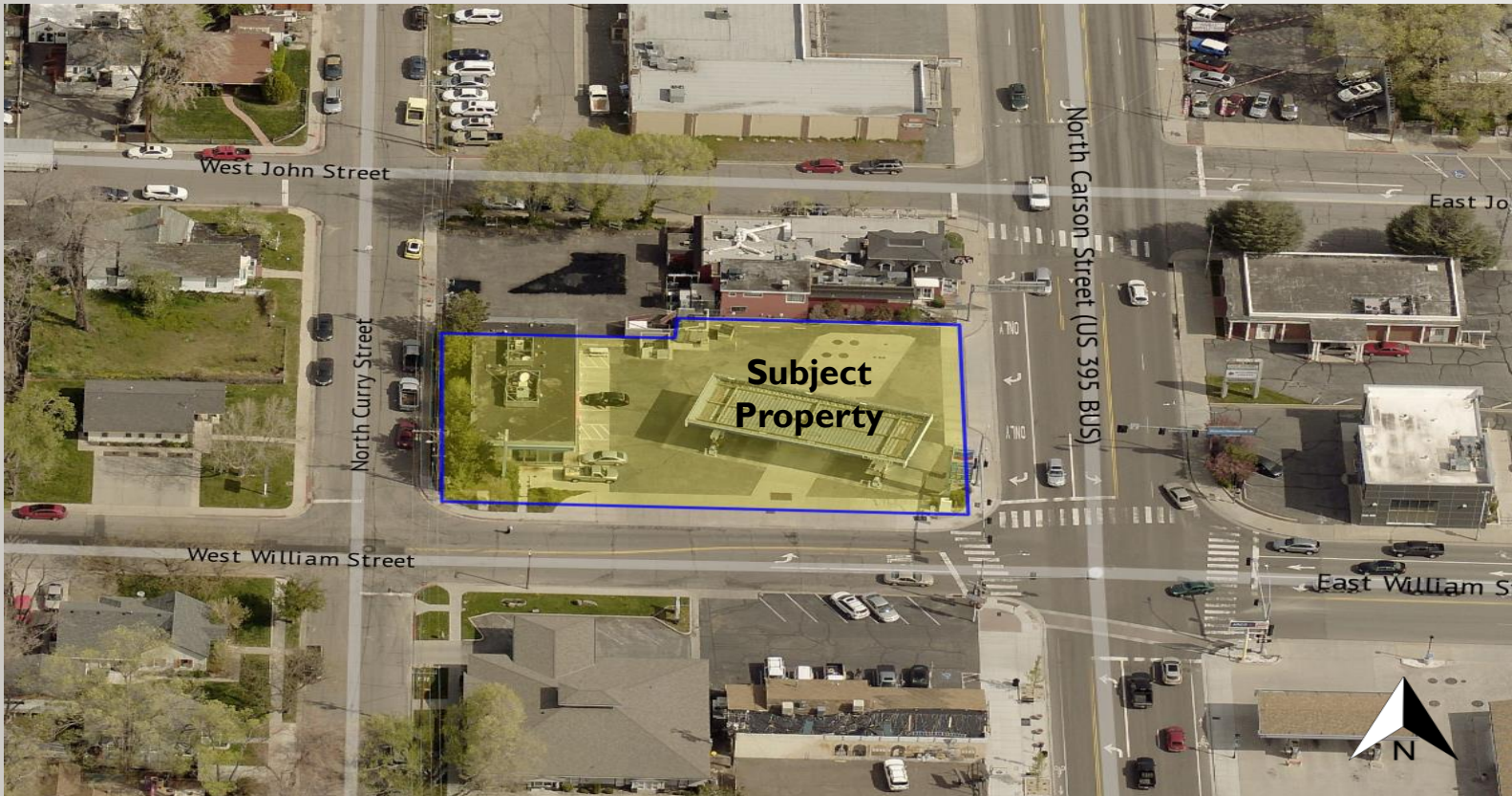
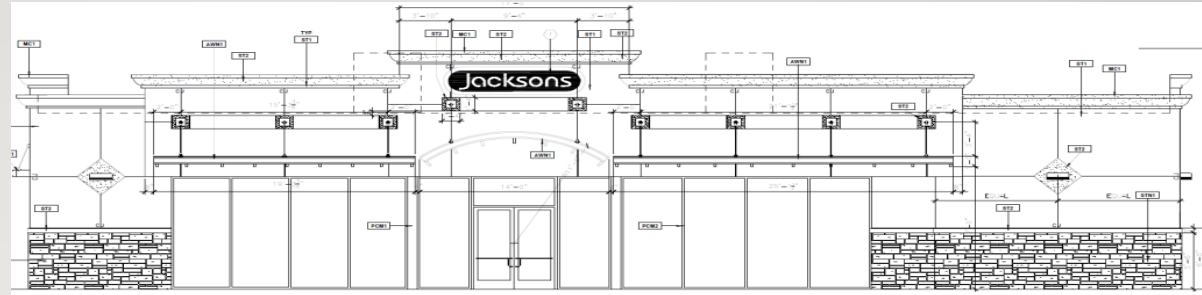
A Special Use Permit to allow a new 70-foot tall cell tower on property zoned Retail Commercial.



Scheduled for review by the Planning Commission on January 30, 2019.

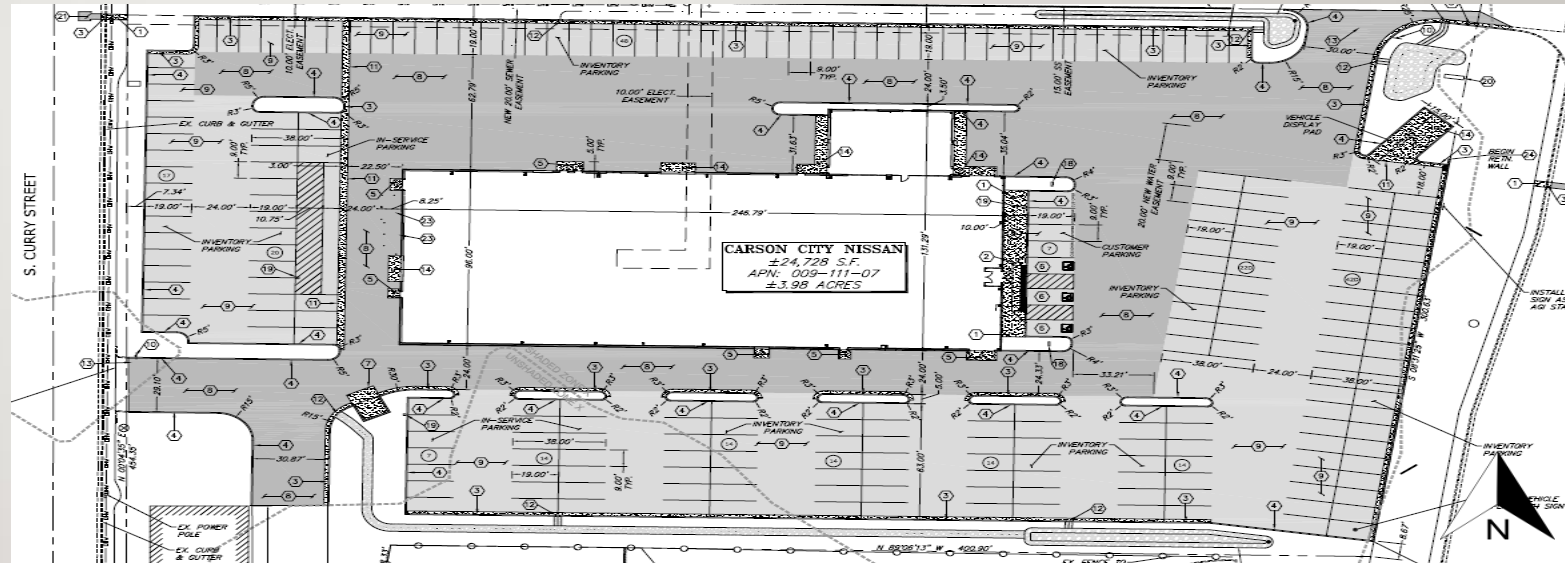
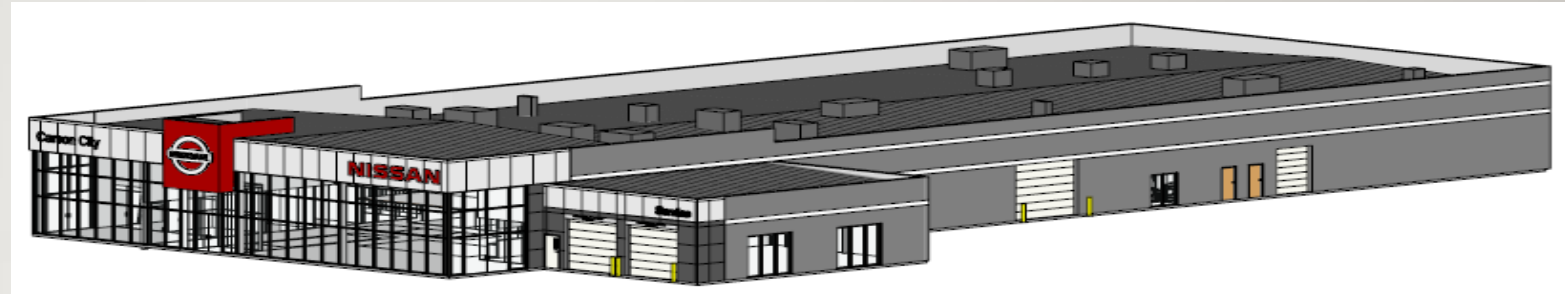
BUILDING PERMIT UNDER REVIEW

New Jacksons Food Store
1102 N. Carson Street
Valuation: \$1.4 million



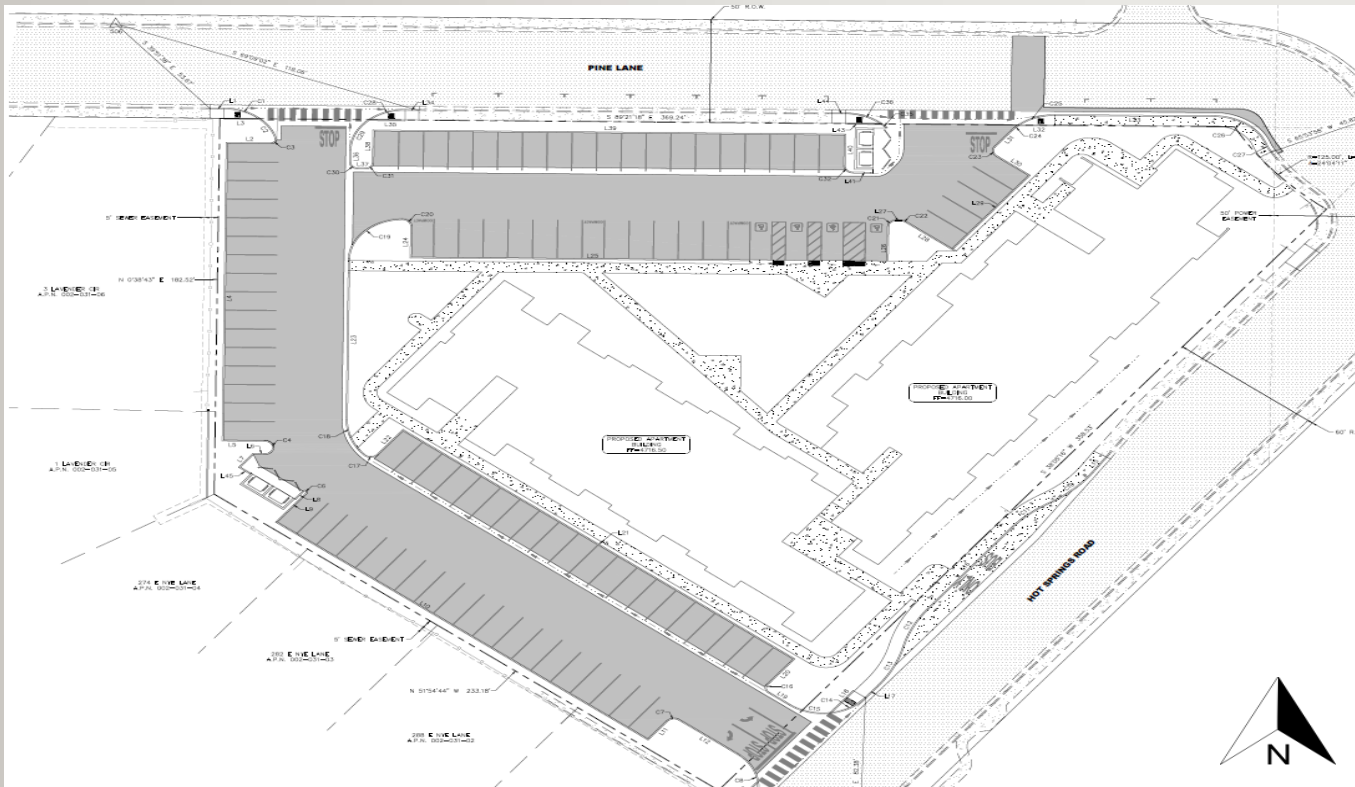
BUILDING PERMIT UNDER REVIEW

New Nissan Dealership
2750 S. Carson Street
Valuation: \$4 million



BUILDING PERMIT UNDER REVIEW

62-Unit Apartment Complex
One- and two-bedroom units
680 Hot Springs Road
Valuation: \$12.6 million



IFC Activity (November 7, 2018 – January 2, 2019)

➤ **Salaries and Benefits:**

- Approved filling vacant Public Guardian Case Manager position and the ability to hire above the entrance rate based on qualifications.
- Approved filling vacant Library Assistant position.
- Approved filling 2 vacant Librarian positions.
- Approved filling vacant Sheriff Support Specialist position.
- Approved filling 2 vacant Office Specialist positions.
- Approved filling vacant Assistant District Attorney position and the ability to hire above the entrance rate based on qualifications. (Filled internally with Chief Deputy District Attorney)
- Approved filling vacant Chief Deputy District Attorney position and the ability to hire above the entrance rate based on qualifications.
- Approved filling vacant Transportation Planner / Analyst position and the ability to hire above the entrance rate based on qualifications.

IFC Activity (November 7, 2018 – January 2, 2019)

➤ **Salaries and Benefits (continued):**

- Approved filling vacant Deputy District Attorney position.
- Approved filling vacant Property Appraiser position.
- Approved filling vacant Business Development Manager position.
- Approved filling vacant Library Director position.
- Approved filling vacant Youth Advisor position.
- Approved filling vacant Creative Learning Manager position and the ability to hire above the entrance rate based on qualifications.
- Approved filling vacant Water Distribution Tech I position and the ability to hire above the entrance rate based on qualifications.
- Approved filling vacant Environmental Health Specialist position.

IFC Activity (November 7, 2018 – January 2, 2019)

➤ **General Fund Contingency:**

- Approved a potential augmentation to the Court's Budget in the amount of \$2,135 for District Court ADA compliance.

➤ **Insurance Fund:**

- Approved the payment for a third party professional to conduct a range safety assessment of the Carson City Rifle and Pistol Range for an amount not to exceed \$5,000.

➤ **Capital Projects Fund (Undesignated):**

- Approved additional funding for the replacement of 3 bridges at Mills Park due to safety concerns - \$9,206. (Total project cost - \$36,200)

Undesignated Account Balance - \$304,499

Carson City Connect – Survey Results

Customer Satisfaction Survey Results

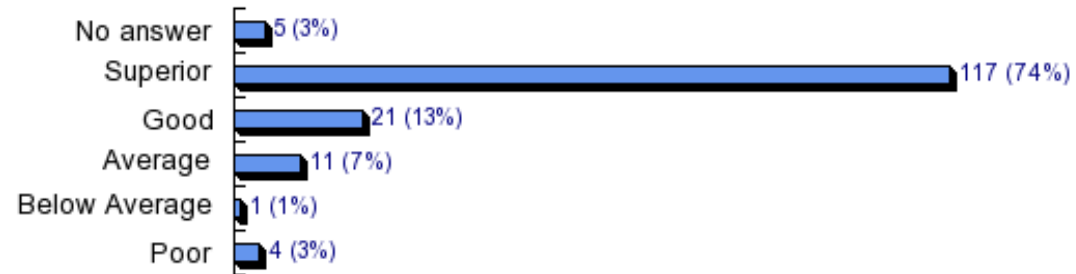
05/08/2018 Through 12/31/2018

159 Surveys filled out this time period. 453 Requests closed this time period with 390 surveys sent.

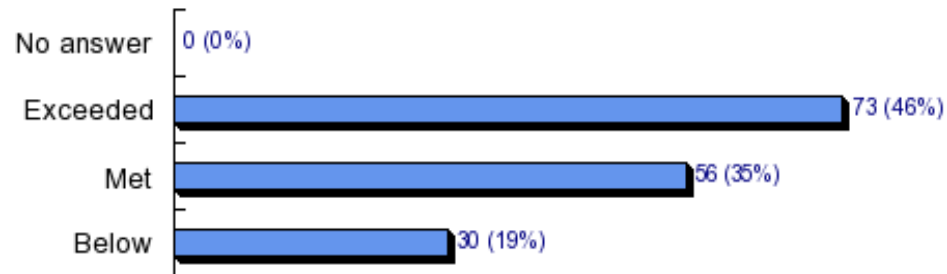


Carson City Connect – Survey Results

Employee Courtesy



Expectations Met



Carson City Connect – Survey Results

Calendar Year 2018

Out of 245 Cases, 73 Surveys filled out.

